

Shire of Denmark Minutes



BUSH FIRE ADVISORY COMMITTEE AGM

BUSH FIRE ADVISORY COMMITTEE AGM HELD IN COUNCIL'S RECEPTION ROOM, 953 SOUTH COAST HIGHWAY, DENMARK, THURSDAY, 5th JUNE 2014, COMMENCING 7.00PM

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Person opened the meeting at 7.00pm

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

- Mr Graeme Thallon C.B.F.C.O
- Mr Ross McDougall D.C.B.F.C.O
- Mr Adrian Kranendonk F.W.O
- Mr Lez Baines Carmarthen FCO
- Ms Bronwyn Wallace East Denmark Proxy
- Mr Albert Dierkes Harewood Proxy
- Mr Bruce Pringle Kordabup FCO
- Ms Sam Blythe Owingup FCO
- Mr Colin Tindale Mehniup Proxy
- Mr Jean-Marc Merat Nornalup FCO
- Mr Joe Baker Ocean Beach FCO
- Mr Kevin Hard Parryville FCO
- Mr Lee Shelley Mt Shadforth FCO
- Mr Sid Marshall Scotsdale FCO
- Mr Brian Vigus Tingledale FCO
- Ms Joan Merrifield William Bay FCO
- Mr Don Atkinson Town FCO
- Mr Gary Stanway VFRS Captain
- Mr Roger Seeney Council Representative (Presiding Person)
- Mr Wes Bailey DPaW Fire Coordinator
- Mr Daniel Austin DFES Superintendent

STAFF: (Non Voting)

- Mr Nathan Hall CESM / Secretary
- Mr Gregg Harwood Director of Community & Regulatory Services

ATTENDEES: (Non Voting)

- Mr Paul Ashton Elders Forestry

APOLOGIES:

- Mr Alex Williams Hazelvale FCO
- Mr Chris Hoare East Denmark FCO
- Mr Mike Hills Harewood FCO
- Mr Dave Guthrie Mehniup FCO
- Mr Malcolm Hick Mt Lindesay FCO
- Mr Ivars Sulcs Peaceful Bay FCO

ABSENT:

VISITORS:

- Ms Ann Howard Parryville
- Mr Peter Mildwaters Mt Shadforth

DECLARATIONS OF INTEREST:

Name	Item No	Interest	Nature

3. ANNOUNCEMENTS BY THE PERSON PRESIDING

The Chairman, Cr Roger Seeney would like to remind all Committee members and proxies that they have the ability to cast a vote and if they are in attendance at a Committee meeting then it is mandatory to do so.

4. PUBLIC QUESTION TIME

5. CONFIRMATION OF MINUTES

5.1 MINUTES OF ANNUAL GENERAL MEETING 6th JUNE 2013

OFFICER RECOMMENDATION and COMMITTEE DECISION	ITEM 5.1
Moved: Brian Vigus	Seconded: Jean-Marc Merat
That the minutes of the Bush Fire Advisory Committee Annual General Meeting held on the 6 th June 2013 be confirmed as a true and correct record of the proceedings.	
Carried 20/0	

7.05pm Adrian Kranendonk arrived.

6. ELECTION OF OFFICERS

Gregg Harwood the Director of Community & Regulatory Services presided over the meeting until such time as the Chairman was elected.

6.1 CHAIRMAN (Must be a member of the BFAC Committee)
Nominated: Roger Seeney
Moved: Lez Baines
Carried: 21/0
Seconded: Bruce Pringle

6.2 DEPUTY CHAIRMAN (Must be a member of the BFAC Committee)
Nominated: Alex Williams
Moved: Graeme Thallon
Carried: 21/0
Seconded: Albert Dierkes

6.3 CHIEF BUSH FIRE CONTROL OFFICER (To be recommended for appointment by Council)
Nominated: Graeme Thallon
Moved: Lez Baines
Carried: 21/0
Seconded: Albert Dierkes

6.4 DEPUTY CHIEF BUSH FIRE CONTROL OFFICER (To be recommended for appointment by Council)
Nominated: Ross McDougall
Moved: Jean-Marc Merat
Carried: 21/0
Seconded: Joe Baker

7.07pm Wes Bailey and Daniel Austin left the room.

6.5 FIRE WEATHER OFFICER (To be recommended for appointment by Council)
Nominated: Adrian Kranendonk

Moved: Sam Blythe	Seconded: Jean-Marc Merat
Nominated: Alex Williams	
Moved: Lez Baines	Seconded: Joe Baker
Adrian Kranendonk recommended for appointment.	
Carried: 10/9	

7.12pm Wes Bailey and Daniel Austin returned to the room.

7. APPOINTMENT OF FIRE CONTROL OFFICERS

7.1 FIRE CONTROL OFFICERS 2014/2015

Summary:

The Shire of Denmark volunteer Bush Fire Brigades are invited to submit a nomination each year for the position of Fire Control Officer (FCO) for their respective brigade area, which is then presented to the Bush Fire Advisory Committee for their consideration and recommendation to Council. This report enables the FCO nominations to be captured and considered by the Committee for recommendation to Council.

Background:

The following table lists the persons who have so far been recommended for appointment as Fire Control Officers for 2014/2015 via each of the individual brigade's AGM.

SHIRE OF DENMARK	OFFICER
Chief Fire Control Officer	as elected
Deputy Chief Fire Control Officer	as elected
Fire Weather Officer	as elected
CESM	Nathan Hall
Senior Ranger	Charmaine Shelley
Ranger	David Lonie
BRIGADE	OFFICER
Carmarthen	Leslie Bains
Denmark East	Christopher Hoare
Harewood	Michael Hills
Hazelvale	Alex Williams
Kordabup	Nomination not yet provided
Mehniup	Colin Tindale
Mt Lindesay	Nomination not yet provided
Nornalup	Jean-Marc Merat
Ocean Beach	Joe Baker
Owingup	Nomination not yet provided
Parryville	Kevin Hard
Peaceful Bay	Ivars Sulks
Scotsdale	Nomination not yet provided
Shadforth	Nomination not yet provided
Somerset Hill	Callum Baxter
Tingledale	Brian Vigus
Town	Nomination not yet provided
William Bay	Joan Merrifield
V.F.R.S.	Nomination not yet provided

Consultation:

Each of the above recommended brigade's Fire Control Officer appointments have been submitted via their AGM.

Statutory Obligations:

There are statutory obligations as detailed in the Bush Fires Act 1954, regarding the appointment of Fire Control Officers.

Policy Implications:

There are no policy implications, however Council's current policies outlines areas such as;

- The Number of registered Bush Fire Brigades,
- Recommended training for Fire Control Officers,
- Spending Authorities, and
- General duties and procedures to be undertaken by Fire Control Officers.

Budget / Financial Implications:

There are known financial costs upon the Council's current budget with the costs associated with the official Gazetting of officers and the issuing of appointment cards as per the Bush Fires Act 1954. These costs are able to be borne by the current budget.

Strategic Implications:

The report and officer recommendation is consistent with Council's adopted Mission and Vision and assists achieve the following specific adopted Strategic Objectives and Goals.

- Social Objective - Denmark's communities, people and places are connected and creative, vibrant and dynamic, healthy and safe.
- Governance Objective - The Shire of Denmark provides renowned leadership in sustainability, is effective with both its consultation with its people and its management of its assets, and provides transparent and fiscally responsible decision making.

Sustainability Implications:**➤ Governance:**

There are known governance considerations relating to the report as Council has the authority and requirement, under the Bush Fires Act 1954, to appoint a Chief and Deputy Chief Bush Fire Control Officer and as many Fire Control Officers as it deems necessary.

➤ Environmental:

There are no known significant environmental implications relating to the report or officer recommendation.

➤ Economic:

There are no known significant economic implications relating to the report or officer recommendation.

➤ Social:

There are no known significant social considerations relating to the report or officer recommendation.

Comment/Conclusion:

In the absence of a nomination for Fire Control Officer via a brigade AGM the CESM will consult with the relevant brigade and the Chief Bush Fire Control Officer to obtain a recommendation of a suitable nomination for the position of Fire Control Officer for that respective brigade area.

Voting Requirements:

Simple majority.

OFFICER AND COMMITTEE RECOMMENDATION		ITEM 7.1
That Council appoint the following people as Fire Control Officers, in their respective brigade boundaries, for 2014/2015.		
SHIRE OF DENMARK	OFFICER (recommended)	
Chief Fire Control Officer	Graeme Thallon	
Deputy Chief Fire Control Officer	Ross McDougall	
Fire Weather Officer	Adrian Kranendonk	
CESM	Nathan Hall	
Senior Ranger	Charmaine Shelley	
Ranger	David Lonie	
BRIGADE	OFFICER (recommended)	
Carmarthen	Lez Baines	
Denmark East	Chris Hoare	
Harewood	Mike Hills	
Hazelvale	Alex Williams	
Kordabup	Bruce Pringle	
Mehniup	Colin Tindale	
Mt Lindesay	Malcolm Hicks	
Nornalup	Jean-Marc Merat	
Ocean Beach	Joe Baker	
Owingup	Sam Blythe	
Parryville	Kevin Hard	
Peaceful Bay	Ivars Sulcs	
Scotsdale	Sid Marshall	
Shadforth	Peter Mildwaters	
Somerset Hill	Callum Baxter	
Tingledale	Brian Vigus	
Town	TBA	
William Bay	Joan Merrifield	
V.F.R.S.	TBA	
Moved: Brian Vigus	Seconded: Lez Baines	
Carried: 21/0		

Denmark VFRS will hold their AGM on Monday 9 June, and FCO nominations will be provided to the CESM.

8. NEXT MEETING

It is recommended that the next AGM of the Bush Fire Advisory Committee be held on Thursday the 4th June 2015 at 7.00pm.

9. CLOSURE OF MEETING

There being no further business to discuss the Presiding Person closed the meeting at 7.22pm.

The Chief Executive Officer recommends the endorsement of these minutes at the next meeting.

Signed: _____
Annette Harbron – Ag/Chief Executive Officer

Date: 17 June 2014

These minutes were confirmed at the meeting of the _____

Signed: _____
(Presiding Person at the meeting at which the minutes were confirmed.)