



Minutes

ROADWISE ADVISORY COMMITTEE

HELD IN THE RECEPTION ROOM
SHIRE OF DENMARK ADMINISTRATION OFFICE
THURSDAY, 24 NOVEMBER 2016

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DISCLAIMER

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2:00pm - The Director of Infrastructure opened the meeting and invited nomination for the presiding person for this session of the Roadwise Committee.

COMMITTEE RESOLUTION & OFFICER RECOMMENDATION

MOVED: Erin McDonald-Lee

SECONDED: John Schindler

That Mr Gary Berg be nominated to fill the position of Chair Person for the Roadwise Advisory Committee meeting of 24 November 2016 in the absence of Cr David Morell (Shire President).

CARRIED: 5/0

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Mr Matt Hartfield

Denmark Police

Mr John Schindler

Denmark Over 50's Association

Mrs Tracey Whooley

Denmark Primary P&C

Ms Erin McDonald-Lee

RoadWise Great Southern

Mr Gary Berg

Main Roads Western Australia (Chair)

STAFF:

Mr Gilbert Arlandoo

Director Infrastructure Services

Mr Jesse Pietersen

Engineering Administration Officer

APOLOGIES:

Ms Tanya Moore

St John Ambulance

Cr David Morrell (Shire President)

Presiding Person

Mr Sam Barron

Denmark Health Service

Ms Kelli Gillies

Denmark Agricultural College

Mr Wayne Austin

Denmark High School

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

Nil

DECLARATIONS OF INTEREST:

Nil

3. ANNOUNCEMENTS BY THE PERSON PRESIDING

The Representative from Main Roads Gary Berg announced that he would preside over the meeting in the absence of the Presiding Person.

4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING 1 SEPTEMBER 2015

COMMITTEE DECISION AND OFFICER RECOMMENDATION ITEM 4.1

MOVED: Erin McDonald- Lee

SECONDED: John Schindler

That the minutes of the RoadWise Advisory Committee meeting held on 17 August 2016, be confirmed as a true and correct record of the proceedings.

CARRIED: 5/0

5. OFFICER REPORTS

5.1 UPDATE ON PROJECTS WITHIN THE ACTION PLAN

The issue of creating a new action plan for the 2016/17 year was brought before the Roadwise Committee with the Roadwise Great Southern Representative being present. Members agreed that it would be more suitable to continue with regular meetings and abandon the implementation of a plan until further notice.

5.2 UPDATE ON DENMARK LOWER PRIMARY SCHOOL PARKING

Multiple suggestions have been presented by Infrastructure Services for consideration by committee members on solutions towards increasing the amount of parking spaces at the Denmark Lower Primary School. It was also pointed out that financial contribution will be required from the Department of Education or Denmark Primary School for the project to materialise.

5.2.1 **Creating a one way exit from the existing car park into Buckley Street and keeping the existing parking arrangements.**

The justification being that vehicle users would be using the new exit point into Buckley Street as a short cut which would lead to complaints to the Shire of Denmark in the future. This system would be further facilitated by the creation of a two way access system with entry points from both Buckley Street and Thornton Street with the appropriate road signage.

5.2.2 **Creating a one way exit from the existing car park into Buckley Street and changing the existing bays from 90 Degree angled bays to 30, 45 or 60 degree angled bays.**

- *Disabled parking bays have been included in the concept design with a shared area which would be indicated by a bollard.*
- *30 degrees parking bays – 10 standard vehicle bays, 1 shared area, 1 disabled parking area.*
- *45 degrees parking bays – 14 standard vehicle bays, 1 shared area, 1 disabled parking area.*
- *60 degrees parking bays – 20 standard vehicle bays, 1 shared area, 1 disabled parking area.*
- *All options result in loss of standard vehicle bays.*

5.2.3 **Extension of the car parking area within the existing cul-de-sac intersection of Thornton and Paterson Street.**

- *A hammerhead intersection is proposed with the assumption that the car parking entry point would be from Buckley Street instead of Thornton Street. The justification here is due to the close proximity and sight distance issue of the existing crossover at 3 Paterson Street in the event the car parking area is extended into the existing cul-de-sac.*
- *Suggestion of creating a curved intersection/ follow through at the junction of Thornton Street and Paterson Street instead of a hammer head intersection in the event that the car parking is to be accessed from Thornton Street.*

5.2.4 Relocation of the existing footpath along Thornton Street into the Garden Area.

The existing concrete footpath would be relocated into the Denmark Primary School's boundaries. Discussion would be required with the Denmark Primary School and Department of Education should this option be implemented.

- *39 standard parking bays or 38 standard parking bays plus 1 shared area in total, if this option is implemented.*

This assumes that the existing parallel parking footprint along Thornton Street is increased towards the intersection of Thornton Street – Brazier Street) The relocation of the existing concrete footpath towards the boundaries of the school would require some retaining walls to withhold the existing earth batter slope.

Discussion ensued between members on the viability of the options and their effectiveness. It was suggested by Denmark Police that it would be safer and better to change current parking configuration to central parking bays. The options would need to be presented to Denmark Primary School the Department of Education for further evaluation.

Committee Service Outcome

- *Ms Whooley to consult further with Denmark Primary School and advise on funding contribution towards a preferred solution.*

5.3 UPDATE ON HARLEQUIN AND OCEAN BEACH ROAD INTERSECTION

The Director of Infrastructure Services explained how the road in question does not have enough remaining space for the purpose of road widening and that traffic volumes in the area did not support the construction of a slip-way. No further action will be taken.

5.4 EDUCATION FOR PUBLIC REGARDING USE OF INTERSECTIONS

All committee members were made aware of the future implementation of road marking and signage for the intersections located at Strickland St and Hollings Rd. Denmark Police will be prepared to educate drivers at these intersections.

5.5 ROAD RIBBON FOR SAEFTY 2016 CAMPAIGN

The representative of Roadwise Great Southern elaborated upon the campaign and the relevant projects involved. Members had been previously issued copies via email for perusal.

5.6 CROSSING SOUTH COAST HIGHWAY NEAR CO-OP CORNER

Members agreed that more information was required regarding the issue and that it would be referred to the next Agenda.

Committee Service Outcome:

- *Engineering Administration Officer to include in next Agenda.*

6. MEMBER REPORTS

6.1 UPDATE ON PEDESTRAIN REFUGE

The representative from Main Roads advised that there were no plans to install an island/refuge. Mr Hartefield suggested implementing signage or utilising education as a possible solution. Discussion ensued.

6.2 UPDATE ON ILLUMINATED SCHOOL ZONE

Discussion ensued between members on the subject of illuminated speed zone lighting being implemented outside the Denmark High School. The presiding person informed that currently no further developments have been made.

7. GENERAL BUSINESS

7.1 SPEEDING OUTSIDE HOSPITAL ON MOUNT SHADFORTH ROAD

Mr Hartfield raised the issue of speeding along Mount Shadforth Road near the Hospital. Mr Hartfield raised suggestions to implement speed deterrents such as speed humps and signage to counteract the problem.

Committee Service Outcome:

- Engineering Administration Officer to include in next Agenda.

7.2 SPEEDING ON OCEAN BEACH ROAD

Mr Hartfield raised the issue of High Range Speeding that has occurred on Ocean Beach Rd recently for the awareness of committee members. Mr Gary Berg suggested that traffic counters be installed.

7.3 VARIABLE SIGNAGE

Mr Hartfield suggested that variable signage be implemented either side of entry points to Denmark to encourage correct driving speed from commuters.

Committee Service Outcome:

- Engineering Administration Officer to include in next Agenda.

7.4 INCIDENTS OR ISSUES TO BE FOWARDED TO POLICE

Mr Hartfield notified members that any issues regarding roads and road usage be referred to him to be investigated.

7.5 ROADWISE NEWSLETTER

Ms Mcdonald-Lee reminded committee members to sign up to Roadwise monthly newsletter if interested.

7.6 BIN STICKERS

Ms Mcdonald-Lee made committee members aware of the Bin Sticker program to be implemented by the Shire of Denmark. The Engineering Administration Officer confirmed that the program would proceed following further discussion with the Director of Infrastructure Services.

Committee Service Outcome:

- Engineering Administration Officer to order stickers and organise delivery to the Denmark Community.

7.7 INCENTIVE PROGRAM FOR YOUNG DRIVERS

Ms Whooley suggested the idea of implementing an incentive program for young drivers to encourage appropriate driving behaviour. Discussion ensued between members and was agreed that the topic would be raised at the next Agenda with Ms Whooley submitting a proposal to the representative of Roadwise Great Southern and Denmark Senior High School.

Committee Service Outcome:

- Ms Whooley to submit a proposal regarding incentive program at the next meeting.

8. NEXT MEETING

The next meeting of the Committee will be in February 2017, to be determined.

9. CLOSURE OF MEETING

There being no further business the meeting closed at 3:30pm

The Chief Executive Officer recommends the endorsement of these minutes at the next meeting.

Signed: _____
Bill Parker – Chief Executive Officer

Date: _____

These minutes were confirmed at the meeting of the _____

Signed: _____
(Presiding Person at the meeting at which the minutes were confirmed.)