



# Minutes

## ROADWISE ADVISORY COMMITTEE

HELD IN THE COMMITTEE ROOM  
SHIRE OF DENMARK ADMINISTRATION OFFICE  
WEDNESDAY, 17 AUGUST 2016

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## **DISCLAIMER**

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## 1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

2:10 - Due to it being the first meeting since the 2015 Local Government Elections, the Director of Infrastructure Services assumed the Chair and called for nominations for the position of Presiding Officer for the ensuing two (2) years.

Members noted the following Council Policy which relates.

*"P040235 - Presiding Members of Council Committees*

### Objectives

- To maximise the adherence of Council Committees to adopted policies and procedures;
- To maximise the likelihood of Council Committees having continuity of a Presiding Person for the duration of its term; and
- To maximise the efficiency and effectiveness of Committees by ensuring that the Chairperson has the appropriate training and support.

### Policy

*Wherever there is one or more Elected Members appointed to a Council Committee, then it is Council Policy that the members of the Committee should elect one of those Elected Members to the role of Presiding Person of that Committee.*

*In addition, a deputy of a member of a Committee may perform the functions of the member when the member is unable to do so by reason of illness, absence or other cause and a deputy of a member of a committee, while acting as a member, has all the functions of and all the protection given to a member (Section 5.11A of the Local Government Act 1995)."*

## 2. **ELECTION OF PRESIDING PERSON**

*Members nominated Cr David Morrell to fill the position of Presiding person. As Cr Morell's was absent this nomination is subject to acceptance and will be raised in the next meeting.*

## 3. **RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE MEMBERS:**

|                                 |                               |
|---------------------------------|-------------------------------|
| A/OIC Snr Constable Amanda Ball | Denmark Police                |
| Mr John Schindler               | Denmark Over 50's Association |
| Mr Wayne Austin                 | Denmark High School           |
| Mrs Tanya Moore                 | Denmark St John Ambulance     |
| Mr Lindsay McCartin             | Main Roads WA                 |
| Mrs Tracey Whooley              | Denmark Primary P&C           |

### STAFF:

|                     |                                    |
|---------------------|------------------------------------|
| Mr Gilbert Arlandoo | Director Infrastructure Services   |
| Ms Seonaid Leslie   | Engineering Administration Officer |
| Ms Claire Thompson  | Executive Assistant                |

### APOLOGIES:

Nil

### ON LEAVE OF ABSENCE:

Nil

### ABSENT:

|                      |                         |
|----------------------|-------------------------|
| Cr David Morrell     | Presiding Person        |
| Ms Erin McDonald-Lee | RoadWise Great Southern |
| Mr Sam Barron        | Denmark Health Service  |

VISITORS:

Constable Simon Marshall

Denmark Police

DECLARATIONS OF INTEREST:

Nil

**4. ANNOUNCEMENTS BY THE PERSON PRESIDING**

*The Director of Infrastructure Services announced that he would preside over the meeting in the absence of the Presiding Person and invited all present members to introduce themselves and provide a brief background on their interest with respect to the RoadWise Committee.*

**5. CONFIRMATION OF MINUTES**

**5.1 COMMITTEE MEETING 1 SEPTEMBER 2015**

COMMITTEE DECISION AND OFFICER RECOMMENDATION ITEM 5.1

MOVED: Wayne Austin

SECONDED: Lindsay McCartin

That the minutes of the RoadWise Advisory Committee meeting held on 1 September 2015, be confirmed as a true and correct record of the proceedings.

CARRIED: 6/0

**6. OFFICER REPORTS**

**6.1 UPDATE ON PROJECTS WITHIN THE ACTION PLAN**

*The Director of Infrastructure Services, Mr Gilbert Arlandoo, recommended members defer Item 6.1 until the RoadWise Great Southern representative was in attendance. Members agreed.*

*Mr Austin the representative from Denmark High School stated he would like to continue the Police Presentation to School Leavers, an activity from the Committee's 2015-16 Action Plan. Snr Constable Ball confirmed that it has been scheduled for the 25 September 2016.*

*Mrs Whooley suggested an incentive programme to recognise and encourage designated drivers. Members agreed and asked for it be raised when reviewing the Committees Action Plan in the next meeting.*

Outcomes

- *Item 6.1 was deferred to the next meeting.*
- *Mrs Whooley's suggestion for an incentive programme for designated drivers was referred to the next Agenda for further discussion.*

**7. GENERAL BUSINESS**

**7.1 ILLUMINATED SCHOOL ZONE**

*Mr Austin updated members that the school zone 40km signs could be running soon. He raised concerns with children fanning across the South Coast Highway. Mr McCartin, representative from Main Roads WA, suggested traffic counts and counts of children crossing the road be collected for investigation.*

Outcome

- Mr McCartin will organise a traffic count and Mr Austin will organise a count of children crossing South Coast Hwy. Members will be updated at the next meeting.

**7.2 RANDALL ROAD SPEED LIMIT REDUCTION**

*Snr Constable Amanda Ball requested Constable Simon Marshall present on her behalf. Constable Marshall explained that a resident from Randall Rd had request the speed limit near the McIntosh Rd and South Coast Hwy intersection be reduced to 90km/hr.*

*Mr McCartin explained that they were reluctant to put in a double white line or reduce the speed limit due to issues of non-compliance, noting that there was a similar issue from East River Rd to South Coast Hwy. Discussions ensued regarding change of speed zones.*

*Mr Austin asked Mr McCartin if Main Roads were planning on building passing lanes between Denmark and Albany. Mr McCartin stated that none were planned at this time. This was noted by Members.*

**7.3 MAINROADS WORKS AT MCLEOD ROAD**

*Mr McCartin announced that Main Roads will be upgrading the McLeod Road intersection this year. Discussion ensued and was noted by Members.*

**7.4 PEDESTRIAN REFUGE**

*Mr Schindler expressed some concern regarding primary school kids crossing the South Coast Hwy between Miller St and Short St. It was suggested that a pedestrian refuge could be installed.*

Outcome

- Ms Leslie will liaise with MainRoads and update members in the next meeting.

**7.5 HARLEQUIN RD AND OCEAN BEACH ROAD INTERSECTION**

*Mr Schindler stated the turnoff from Ocean Beach Road to Harlequin Street was not wide enough for turning traffic and that cars ventured out onto the footpath when overtaking a turning vehicle.*

Outcome

- Infrastructure Services will investigate the intersection and report to Members in the next meeting.

**7.6 DENMARK LOWER PRIMARY SCHOOL PARKING**

*Mrs Whooley presented the issue of limited parking for parents dropping off children for the lower primary school on Thornton St and Patterson St. Mrs Whooley suggested contacting the Education Department to discuss options. A summary of suggestions from the Denmark Primary School P&C and photographs were submitted and are attached.*

Outcome

- Infrastructure Services to liaise with the Education Department and the Director of Planning and Sustainability to investigate possible solutions. Members will be updated in the next meeting.

**7.7 OCEAN BEACH ROAD WORKS**

*Mr Austin asked if Buckley St could be reopened as it reduced traffic from the Ocean Beach Rd and South Coast Hwy intersection.*

*Mr Arlandoo explained the Shire had received both positive and negative feedback regarding opening Buckley St and remains under investigation. Mr Arlandoo informed Members that construction on Ocean Beach Road will commence in September and a temporary roundabout will be trialled at the intersection of Buckley St.*

**7.8 ROUNDABOUT AT OCEAN BEACH ROAD AND SOUTH COAST HWY**

*Mr Schindler asked if the Shire were planning on building a roundabout at the end of Ocean Beach Road.*

*Mr Arlandoo explained this area is part of a development application, but the Shire is not proceeding with any works at this stage.*

**8. NEXT MEETING**

*The next meeting of the Committee will be November 10 2016 at 2pm.*

**9. CLOSURE OF MEETING**

*There being no further business the meeting was closed at 2:50pm*

The Chief Executive Officer recommends the endorsement of these minutes at the next meeting.

Signed: \_\_\_\_\_  
*Bill Parker – Chief Executive Officer*

Date: \_\_\_\_\_

These minutes were confirmed at the meeting of the \_\_\_\_\_

Signed: \_\_\_\_\_  
*(Presiding Person at the meeting at which the minutes were confirmed.)*