

SHIRE OF DENMARK  
**Minutes**



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**WASTE MANAGEMENT ADVISORY COMMITTEE**

HELD IN THE COMMITTEE ROOM

953 SOUTH COAST HWY, DENMARK,

TUESDAY 24 FEBRUARY 2015, COMMENCED AT 1PM.

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# Council Committee Meeting

24 February 2015

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

1:04pm Cr Kelli Gillies, the Presiding person, declared the meeting open.

**2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**MEMBERS:

Cr Kelli Gillies  
Cr Ian Osborne  
Cr Dawn Pedro

STAFF:

Rob Whooley    Director Infrastructure Services  
Erica Sayer     Engineering Administration Officer

APOLOGIES:

Cr Jan Lewis

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

Nil

DECLARATIONS OF INTEREST:

Name	Item No	Interest	Nature

**3. ANNOUNCEMENTS BY THE PERSON PRESIDING**

Nil

**4. CONFIRMATION OF MINUTES****4.1 COMMITTEE MEETING**

OFFICER RECOMMENDATION	ITEM 4.1
MOVED: Cr Dawn Pedro	SECONDED: Cr Ian Osborne
That the minutes of the Waste Management Advisory Committee meeting held on 26 August 2013, be confirmed as a true and correct record of the proceedings.	
CARRIED	

**5. BUSINESS ARISING****5.1 KERNUTTS RD LAND ACQUISITION**

Director of Community and Regulatory Services Mr Gregg Harwood has been invited to talk to the Committee regarding the status of the Kernutts Rd Land Acquisition. At the last WMAC meeting there was a service request-

*“Outcome: Gregg Harwood to send 2 letters, one to Water Corporation seeking original Hydrology reports and then on the basis of the first letter from the Water Corporation a letter is to be sent to the Department of Environmental Regulation to request acquisition of the site based on the information received from the Water Corporation.”*

The Waste Management Advisory Committee would like Mr Harwood to address this and provide a brief update.

*Gregg Harwood DCRS addressed the committee with an update of the Kernutts Rd land acquisition and tabled a letter from the consultant that has been employed to review the site. Cr Gillies put the question to DCRS of meeting the Victorian Standards and why this was not addressed at the beginning of the acquisition process and why spend more money on the property before purchasing the land. The Water Corporation stated in it's agreement that SoD is to have approval from DER before the sale of the site will go ahead. Committee would hope that SOD could purchase the property on the basis of the works already done on the planning.*

*Discussion ensued relating to the item.*

**Outcome:** *For the Director of Community and Regulatory Services to request a letter from the CEO and Shire President to be sent to the Water Corporation to request purchase of the land based on the works already undertaken by Shire of Denmark with the intention of using the land as a landfill site.*

1:28pm Gregg Harwood left the room and did not return.

## 5.2 MCINTOSH RD LAND TRANSFER

A follow up email has been sent to Peter Bamess DPaW requesting an update of the land transfer. The following has been received from Mr Bamess.

*"Hi Erica ,  
Further to our phone conversation earlier this week I can provide the following in regards to where things are at with the McIntosh Rd site.*

*Our Department wrote to the Department of Lands and the Department of Mines and Petroleum in November 2013 and requested that they provide comment on the proposal by March 2014.*

*The Department of Lands advised in late February that they had no objections to the proposal. The Department of Mines and Petroleum advised they had no objections in late May 2014.*

*Following a Field check I did with Martin to confirm the new Boundary we wrote to the Department of Lands (30 May 2014) and requested they prepare a deposited plan using these co-ordinates,*

*Dept of Lands has confirmed that survey instruction were issued on the 12<sup>th</sup> of August. They are reluctant to provide a timeframe for when the survey will be drawn, but will provide an update when it happens.*

*Hope that clarifies things for now*

*Regards*

*Peter Bamess"*

*This item has been completed and the land parcel has been created by Department of Lands.*

## 5.3 CLEANAWAY CONTRACT UPDATE

The WMAC would like Director of Infrastructure Services to provide a brief update on the status of the Cleanaway contract.

*Mr Rob Whooley the Director of Infrastructure Services is waiting to hear back from City of Albany about their rubbish contract and to see if another company is moving in to the area. If that is the case the Shire of Denmark Infrastructure team will put the Recycling Rubbish Service Contract out to tender. Shire of Denmark is currently on a 'rollover basis' with the Cleanaway Contract and it is currently month to month.*

**Outcome:** for this item to remain on the Agenda and an update to be provided at the next scheduled meeting.

## 6. GENERAL BUSINESS

### 6.1 RUBBISH COLLECTION MOVING TO THREE DAYS A WEEK

Director of Infrastructure Services Mr Rob Whooley would like to update the Committee on the progress of having the rubbish collection days amended from Monday and Friday to Monday Thursday Friday. A map has been designed to reflect this and is attached to the agenda as Appendix I

*There have been some issues with having one map for the rubbish service days and there will be four maps online shortly reflecting the pickup days for different areas.*

*The service is running well and the drivers are coping better.*

*There have been further complaints about the cleanliness of the toilets and that matter will require a review. It is envisaged that the rubbish truck drivers will be required to continue with rubbish pick up duties and subject to Council approval and future budget considerations there will be a new position created for the cleaning of toilet facilities within the Shire of Denmark.*

### 6.2 BITUMISING OF TIP SHOP CAR PARK

There has been another request from Basil Schur Greenskills Inc via Cr Gillies for the bitumising of the Greenskills Tip Shop car park. The Waste Management Advisory Committee discussed this item and Rob Whooley Director of Infrastructure Services informed the Committee that the job will cost approximately \$15,000.00 to be completed.

**Outcome:** That the item "Bitumising of the Tip Shop car park" be placed on the next (2015/2016) budget request document submitted to Council in June 2015.

### 6.3 McINTOSH RD LANDFILL SITE AUDIT

*The Department of Environment and Regulation (DER) visited the McIntosh Rd Landfill Site on Wednesday 11 Feb 2015 to undertake their Annual Site Audit. Mr Rob Whooley the Director of Infrastructure Services was on site with the Auditors from Bunbury and reported back to the Committee that the inspection went well. The documentation relating to the Audit has also been sent to the DER ahead of its due date to support the Annual Site Inspection.*

### 6.4 OLD RUBBISH TRUCK

*Cr Gillies asked the Director of Infrastructure Services what has been planned for the rubbish truck that was due to be based at Peaceful Bay as a compactor.*

*Discussion ensued and it was agreed that a shed will be required at the Peaceful Bay site to house the truck. There will also be a need for a 'hopper' to be built before the truck could be utilised at Peaceful Bay.*

### 6.5 EASTER RUBBISH REQUIREMENTS FOR WILLIAM BAY LOOKOUT

*Last year during the Easter Long Weekend period, the Director of Community and Regulatory Services organised a skip bin placed at the "Look Out" on South Coast Hwy near the William Bay intersection. It was felt by the Committee that this was a success and the Committee have requested Infrastructure Staff to organise the provision of a Skip Bin again this Easter Long weekend. The request from WMAC is that a 12m3 Skip Bin be organised and delivered Thursday 2<sup>nd</sup> April 2015 and then picked up Tuesday the 7<sup>th</sup> April 2015.*

**Outcome:** WMAC request Infrastructure Services Department to organise the provision of a 12m3 skip bin at the William Bay Lookout during the Easter Long Weekend.

**7. NEXT MEETING**

The next meeting of the Committee will be held on Tuesday 28 April 2015 at 1pm.

**8. CLOSURE OF MEETING**

*There being no further business the meeting was closed at 1:58pm*

The Chief Executive Officer recommends the endorsement of these minutes at the next meeting.

Signed: \_\_\_\_\_  
*Dale Stewart – Chief Executive Officer*

Date: \_\_\_\_\_

These minutes were confirmed at the meeting of the \_\_\_\_\_

Signed: \_\_\_\_\_  
*(Presiding Person at the meeting at which the minutes were confirmed.)*