

SHIRE OF DENMARK
Minutes



ROADWISE ADVISORY COMMITTEE

HELD IN THE RECEPETION ROOM
DENMARK ADMINISTRATION OFFICE

TUESDAY, 13 MAY 2014, COMMENCING AT 12.30PM.

Contents- Meeting Notes no quorum	Page No.
1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	2
2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	2
3. ANNOUNCEMENT BY THE PERSON PRESIDING	2
4. CONFIRMATION OF MINUTES	2
4.1 ROADWISE ADVISORY COMMITTEE MEETING 15 JANUARY 2014	2
5. OFFICER REPORTS	2
5.1 UPDATE ON PROJECTS WITHIN ACTION PLAN	2
5.2 ROADWISE EASTER STOP	3
6. GENERAL BUSINESS	3
6.1 PREPARATION FOR VEHICLE CHECKING STATION	3
7. MEMBER REPORTS TO COMMITTEE	3
7.1 WALGA ROADWISE GREAT SOUTHERN OFFICER ERIN MCDONALD-LEE	3
7.2 DENMARK POLICE	4
7.3 DENMARK HIGH SCHOOL WAYNE AUSTIN	4
8. NEXT MEETING	4
9. CLOSURE	4

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

12:40pm – No quorum was achieved for this meeting however there were notes taken regarding items within the agenda. Please find attached.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCEMEMBERS:

Ms Erin McDonald-Lee
Mr John Schindler
Mr Wayne Austin

RoadWise Great Southern
Denmark Over 50's Association
Denmark High School

STAFF:

Mr Rob Whooley
Erica Sayer

Director Infrastructure Services
Engineering Administration Officer

APOLOGIES:

Sgt Andrew Dunn
Ms Melanie Benson
Mr Samuel Barron
Mrs Marion Macdougall
Mr Michael Neunuebel
Peter Stringer

Denmark Police
Department of Transport
Denmark Health Service
Denmark St John Ambulance
Denmark Primary School P& C Association
Main Roads WA

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Cr David Morrell

Shire of Denmark

VISITORS:

Nil

DECLARATIONS OF INTEREST:

Name	Item No	Interest	Nature

3. ANNOUNCEMENTS BY THE PERSON PRESIDING

With the presiding person not available for the meeting and a quorum not being met the members agreed to have a discussion/briefing session regarding items listed on the agenda.

4. CONFIRMATION OF MINUTES**4.1 COMMITTEE MEETING**

OFFICER RECOMMENDATION

ITEM 4.1

That the minutes of the RoadWise Advisory Committee meeting held on the 12 March 2014, be confirmed as a true and correct record of the proceedings.

5. OFFICER REPORTS**5.1 UPDATE ON PROJECTS WITHIN THE ACTION PLAN**

RoadWise Committee Action Plan will be due to be updated after the end of June as it is each year. It would be a good time for the Committee to start discussing new items or to be added to the Action Plan for 2014/15 year and current items to remain on the new

Action Plan for example the Easter Stop was a Committee Recommendation to be held each year due to its effectiveness of previous years. Erin McDonald-Lee will facilitate this item.

Action- *Committee members that attended the meeting discussed the current items in the Action Plan which is due to be updated at the next scheduled meeting. All of the Committee members will be contacted prior to the next meeting relating to a new action plan and will be given the opportunity to review/ amend/ retain items from the 13/14 action plan for the 14/15 action plan.*

5.2 ROADWISE EASTER STOP

Thursday 17 April at 2pm members of the Denmark RoadWise Committee met at the Denmark Shire Administration Building and walked to the Information Bay which is situated approximately 100m along South Coast Hwy. The aim of the event was to stop 100 vehicles within the 1 hour time slot and give the driver a quick outline regarding the Denmark RoadWise Committee and its message for the Easter period about how to alleviate driver fatigue. There were 100 packs made up containing information brochures, water an Easter egg and a quiz with a reply paid envelope. The quiz had questions relating to Driver Fatigue and a prize of a \$100 Fuel Voucher. The winner is to be drawn at this meeting by a member of the Committee.

There were 100 vehicles pulled over during the Easter Stop in 45 Minutes. Of those 100 vehicles 82 were families/ tourists visiting Denmark for the Easter Period/ school holidays and 18 were local residents. Of the 100 packs handed out there were 17 entries received, of which 10 were from local road users and 7 were from visitors to Denmark. There were two items placed in Council Conversations column of the Denmark Bulletin relating to the RoadWise Easter Stop. One item was published leading up to the event and one on the day of the event.

Denmark Police allocated 2 officers for the event and there was a representative from Denmark Over 50's Association, Denmark Ambulance, Denmark High School and two representatives from The Denmark Shire.

Mr Wayne Austin Committee Representative from Denmark High School drew out the winning entry during the meeting and the winner was Barbara from Denmark (entrant requested her first name only be published).

6. GENERAL BUSINESS

6.1 PREPARATION FOR VEHICLE CHECKING STATION

The Action Plan for the RoadWise Committee for 2013/14 has a Vehicle Checking Station listed as its next Action Item. Discussion is invited from the Committee relating to this event.

This item was discussed and it has been deferred to the next action plan and be open for discussion at the next meeting.

7. MEMBER REPORTS TO COMMITTEE

7.1 WALGA ROADWISE GREAT SOUTHERN

Erin McDonald-Lee will talk to the Committee about Appendix I – Great Southern Region Report.

The Great Southern Region report was emailed to all Committee Members prior to the meeting and Erin McDonald-Lee gave a brief verbal update to the members in attendance.

7.2 DENMARK POLICE

Officer attending the meeting will give a brief report on activity during the Easter Period.

Denmark Police were an apology and forwarded a written report to RoadWise in relation to statistics from the Easter Long Weekend. There were 13,112 Vehicles that passed the Bus within the Great Southern (this information was gathered via a vehicle counter installed) and of those vehicles there were 9,917 stopped. There were 3 Drink Drive offenses and 3 Drug Drive offenses within the total of 109 charges laid. There were 128 cautions issued.

Sgt Dunn said "the results are encouraging and the drink driving message would appear to be getting through, for the Easter Period at least". "Denmark Police would like to thank the RoadWise Committee for its input and assistance throughout the year and the development of strategies that have so effectively assisted in keeping harm on roads to a minimum in the Denmark Shire".

7.3 DENMARK HIGH SCHOOL

Wayne Austin will talk to the Committee regarding items raised at the School Council Meeting held recently.

The School Council Meeting was rescheduled and Wayne Austin will report the outcomes at the next RoadWise Meeting.

8. NEXT MEETING

The next meeting of the Committee will be held on Tue 22 July, 12:30pm in the Committee Room.

8. CLOSURE OF MEETING

There being no further business the discussion ceased at 13:18pm.