

SHIRE OF DENMARK
Minutes



ROADWISE ADVISORY COMMITTEE

HELD IN THE COMMITTEE ROOM
953 SOUTH COAST HWY, DENMARK,
TUESDAY, 22 JULY 2014, AT 12.30PM.

Contents	Page No.
DISCLAIMER	2
1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	3
2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	3
3. ANNOUNCEMENT BY THE PERSON PRESIDING	3
4. CONFIRMATION OF MINUTES	3
4.1 ROADWISE ADVISORY COMMITTEE MEETING 12 MARCH 2014	3
5. OFFICER REPORTS	3
5.1 UPDATE ON PROJECTS WITHIN ACTION PLAN	3
6. GENERAL BUSINESS	4
6.1 PREPARATION OF ROADWISE ACTION PLAN 2014/15	4
7. MEMBER REPORTS TO COMMITTEE	4
7.1 MAIN ROADS	4
7.5 DENMARK POLICE	4
7.3 DENMARK HEALTH SERVICE	4
7.4 DENMARK SHIRE	4
7.5 WALGA REPRESENTATIVE	5
8. NEXT MEETING	5
9. CLOSURE	5

Council Committee Meeting

22 July 2014

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

12:32pm Cr Morrell the Presiding Member opened the meeting.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCEMEMBERS:

Cr David Morrell	Shire of Denmark
Ms Erin McDonald-Lee	RoadWise Great Southern
S/C Stewart Rogers	Denmark Police
Ms Melanie Benson	Department of Transport
Mr John Schindler	Denmark Over 50's Association
Mrs Robyn Millar	Denmark Health Service
Peter Stringer /Lindsay McCartin	Main Roads WA
Lyndsey McCartin	Main Roads WA

STAFF:

Mr Rob Whooley	Director Infrastructure Services
Erica Sayer	Engineering Administration Officer

APOLOGIES:

Mr Wayne Austin	Denmark High School
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ON LEAVE OF ABSENCE:

Nil

ABSENT:

Mrs Marion Macdougall	Denmark St John Ambulance
Mr Michael Neunuebel	Denmark Primary School P& C Association

VISITORS:

Nil

DECLARATIONS OF INTEREST:

Nil

3. ANNOUNCEMENTS BY THE PERSON PRESIDING

Nil

4. CONFIRMATION OF MINUTES**4.1 COMMITTEE MEETING**

OFFICER RECOMMENDATION	ITEM 4.1
MOVED: Erin McDonald -Lee	SECONDED: John Schindler
That the minutes of the RoadWise Advisory Committee meeting held on the 12 March 2014, be confirmed as a true and correct record of the proceedings.	
CARRIED: 6/0	

5. OFFICER REPORTS**5.1 UPDATE ON PROJECTS WITHIN THE ACTION PLAN**

General review of items on the action plan that have taken place during the year.

Discussion ensued relating to the Action Plan and Committee evaluated the 2013/14 Action Plan with a view to review/ add/ subtract items for the next Action Plan for 2014/15. Committee members agreed that certain items were valuable in raising

awareness with the Community and the evaluation process was based on What did we do well? What could we have done better? What have we learned? And will be reflected in the 2014/15 Action Plan.

1:30pm Robyn Millar left the room and did not return.

6. GENERAL BUSINESS

6.1 ACTION PLAN FOR DENMARK ROADWISE COMMITTEE 2014/15

A new Action Plan is required for the new financial year. This item is to review the previous plan and make additions and or amendments to the old plan to ensure the RoadWise Committee is reaching it's targets within the Towards Zero Strategy. There is an attached Action Plan to this Agenda (Appendix I) for review prior to the meeting.

The four cornerstones for the Towards Zero Road Safety Strategy were discussed by Committee Members those being;

Safe Roads and Road sides
Safe Vehicles
Safe Speeds
Safe Road Use

The discussion notes relating to the new Action Plan will be taken by WALGA Representative Erin McDonald-Lee whom will compile them into a Draft Action Plan to be reviewed by Committee members before the next scheduled meeting 9 September 2014.

7. MEMBER REPORTS TO COMMITTEE

7.1 Main Roads WA

Mr Peter Stringer, Network Manager for MRWA has changed his role within MRWA and has handed over to Lindsay McCartin. MRWA have requested through RoadWise Committee that if there are any items of importance/complaints to report to Main Roads please collate and send to Lindsay McCartin as it will assist with enabling further funding for issues on our roads.

7.2 Denmark Police

Denmark Police welcome open communications between agencies and will ensure any road safety issues that may arise within their course of duty they will report through to the Shire Infrastructure Services Department.

7.3 Denmark Health Service

Robyn Millar Acting Director of Nursing discussed the Preventing Alcohol Related Trauma in Youth (P.A.R.T.Y Program) to members and requested that it may be integrated into the 2014/15 Action Plan. This program ran in the 2013/14 year and RoadWise Committee allowed for the Crash Trailer to be placed near the entrance of the Denmark Health Service as a visual aid for the attendees. It was suggested the Denmark Police may be available for the first part of each session, which would be approximately a 10 minute time slot, describing what a police officer sees when arriving at a crash scene.

7.4 Shire of Denmark

Rob Whooley Director of Infrastructure Services mentioned that with areas being identified to Council by external agencies it will make it easier to address any Black Spot items as they arise. The upcoming Blackspot projects Shire of Denmark will be applying for will be to seal all gravel roads intersecting the South Coast Hwy. Mr Whooley also reported that Raised Reflective Pavement Markings will be installed through to McLeod Rd Intersection.

7.5 WALGA

Erin McDonald-Lee thanked the Committee for their input towards the Action and Plan and will compile the notes into the 2014/15 Action Plan.

8. NEXT MEETING

The next meeting of the Committee will be held on Tuesday 9 September 2014, 12:30pm in the Committee Room.

9. CLOSURE OF MEETING

There being no further business the meeting was closed at 2:06pm.

The Chief Executive Officer recommends the endorsement of these minutes at the next meeting.

Signed: _____
Dale Stewart – Chief Executive Officer

Date: _____

These minutes were confirmed at the meeting of the _____

Signed: _____
(Presiding Person at the meeting at which the minutes were confirmed.)