

SHIRE OF DENMARK
Minutes



ROADWISE ADVISORY COMMITTEE

HELD IN THE COMMITTEE ROOM
953 SOUTH COAST HWY, DENMARK,
TUESDAY, 2 SEPTEMBER 2014.

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Council Committee Meeting

2 September 2014

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

12:32pm Cr David Morrell, the Presiding person, declared the meeting open.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCEMEMBERS:

Cr David Morrell	Shire of Denmark
Ms Erin McDonald-Lee	RoadWise Great Southern
Sgt Andrew Dunn	Denmark Police
Ms Melanie Benson	Department of Transport
Mr John Schindler	Denmark Over 50's Association
Mr Wayne Austin	Denmark High School
Mr Samuel Barron	Denmark Health Service <i>arr 12:38pm</i>

STAFF:

Erica Sayer	Engineering Administration Officer
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APOLOGIES:

Mr Rob Whooley	Director Infrastructure Services
Lyndsay McCartin	Main Roads WA

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Mrs Marion Macdougall	Denmark St John Ambulance
Mr Michael Neunuebel	Denmark Primary School P& C Association

VISITORS:

Nil

DECLARATIONS OF INTEREST:

Name	Item No	Interest	Nature

3. ANNOUNCEMENTS BY THE PERSON PRESIDING

Nil

4. CONFIRMATION OF MINUTES**4.1 COMMITTEE MEETING****COMMITTEE RECOMMENDATION****ITEM 4.1**

MOVED: Mr Sam Barron

SECONDED: Mr John Schindler

That the minutes of the RoadWise Advisory Committee meeting held on the 24 July 2014, be confirmed as a true and correct record of the proceedings.

CARRIED

5. OFFICER REPORTS

5.1 ACTION PLAN FOR DENMARK ROADWISE COMMITTEE 2014/15

A new Action Plan has been created and emailed to Committee on 12 August 2014 for review, to date the Committee has not submitted any further comments or amendments to the Action Plan.

The latest version of the Action plan was discussed by committee members present and representatives volunteered their time for items within the Action Plan that were relevant to their area of expertise. These representatives were noted next to each item on the Action Plan and Erin McDonald-Lee will be forwarding the updated version of it within due course. The updated Action Plan will then be forwarded to all Committee members for their records.

<p>COMMITTEE RECOMMENDATION</p> <p>MOVED: Mr Wayne Austin</p> <p>That the Committee accepts the Denmark RoadWise Action Plan as the Committees working document for the 2014/15 period.</p> <p>CARRIED</p>	<p>ITEM 5.1</p> <p>SECONDED: Mr Sam Barron</p>
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6. GENERAL BUSINESS

6.1 NOVICE DRIVER EDUCATION

See Action Plan

It was agreed that Denmark Police will deliver a presentation to the Denmark High School and Denmark Agricultural College year 11/12 students promoting safe driving and safe behaviours leading up to leavers. Committee members were asked to nominate their time to assist with the preparation of this item. Members volunteered their time and it was added to the Action Plan.

6.2 ROADWISE STOP DURING THE ANZAC COMMEMORATIVE WEEKEND

Through contact from Denmark Police (WAPOL) and Local Emergency Management Committee (LEMC), the RoadWise Committee has been approached to support a 'RoadWise Stop' during the Commemorative weekend. It is expected that Albany and surrounding towns will reach over capacity with accommodation and there is going to be higher than normal traffic volumes. This item is on the agenda for Committee to discuss logistics and determine if the committee has the appropriate resources for this type of traffic stop.

Sgt Dunn from Denmark Police has requested the Committee consider assisting with the dissemination of information for tourists visiting Denmark over the ACCE. Committee agreed that some of the members would be available for the road side stop to hand out the information. Friday the 31st October 2014 between 2pm-4pm.

7. MEMBER REPORTS TO COMMITTEE

- 7.1 *Erin McDonald Lee spoke briefly to Committee about the Local Road Crash Report 2012 and indicated that she will be addressing Local Governments shortly in relation to this document. Erin also handed out Member Registration forms for access to the Network. Further forms will be forwarded to members that were not present at the meeting.*

8. NEXT MEETING

The next meeting of the Committee will be held on Tuesday 18 November 2014, 12:30pm in the Committee Room.

9. CLOSURE OF MEETING

There being no further business the meeting was closed at 1:44pm.

The Chief Executive Officer recommends the endorsement of these minutes at the next meeting.

Signed: _____
Dale Stewart – Chief Executive Officer

Date: _____

These minutes were confirmed at the meeting of the _____

Signed: _____
(Presiding Person at the meeting at which the minutes were confirmed.)