

SHIRE OF DENMARK
Minutes



ROADWISE ADVISORY COMMITTEE

HELD IN THE CONFERENCE ROOM

DENMARK SENIOR HIGH SCHOOL

TUESDAY, 12 MAY 2015, COMMENCED AT 10.01AM.

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Council Committee Meeting

12 May 2015

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

10:01am Cr Morrell the presiding person, declared the meeting open

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Cr David Morrell	Shire of Denmark
Ms Erin McDonald-Lee	RoadWise Great Southern
Mr John Schindler	Denmark Over 50's Association
Mr Wayne Austin	Denmark High School
Lindsay McCartin	Main Roads WA
Vacant	Denmark Primary P&C

STAFF:

Mr Rob Whooley	Director Infrastructure Services
Erica Sayer	Engineering Administration Officer

APOLOGIES:

Mr Samuel Barron	Denmark Health Service
Mrs Marion Macdougall	Denmark St John Ambulance
Sgt Andrew Dunn	Denmark Police

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

Nil

DECLARATIONS OF INTEREST:

Name	Item No	Interest	Nature

3. ANNOUNCEMENTS BY THE PERSON PRESIDING

Cr Morrell thanked the Denmark High School for providing a meeting room and hosting the RoadWise meeting.

4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING

COMMITTEE RESOLUTION & OFFICER RECOMMENDATION	ITEM 4.1
MOVED: Erin McDonald-Lee	SECONDED: Wayne Austin
That the minutes of the RoadWise Advisory Committee meeting held on 17 March 2015, be confirmed as a true and correct record of the proceedings.	
CARRIED	

5. OFFICER REPORTS

5.1 UPDATE ON PROJECTS WITHIN THE ACTION PLAN

The next item in the 2015 Action Plan is in June and it is to be a Vehicle Checking Station. The report from the City of Albany Vehicle Checking Station is attached (Appendix I)

Discussion ensued relating to the logistics, advertising and positioning of this event and the committee agreed that:

An appropriate place to set up a vehicle checking station would be at the 'top' carpark at the end of Strickland St near the Morgan Richards Centre.

Outcome: *Erica Sayer, Engineering Administration Officer, send an email out with proposed dates for the event to see if Committee members were available for the Stall on the day of the checking station.*

Rob Whooley Director of Infrastructure Services approach Don Atkinson and Adrian Kranendonk to ask if they would volunteer their time to assess the vehicles at the designated checking station.

Committee members to commit to manning the stall for two hours on the day of the event.

For the event to go ahead there will need to be a minimum of 6 members attending in order to assist with the stall and handing out information to the community.

5.2 ROADWISE EASTER STOP

RoadWise Easter Stop was held on Thursday 2 April at 2pm. The event ran for 1 hour and was held in the information bay near the Denmark Shire Administration Office. Traffic heading west along South Coast Highway was directed into the bay by Denmark Police and drivers were offered a RoadWise Showbag with items relating to Driver Safety and Driver Fatigue.

Denmark Police Officers conducted a random breath test during the Easter Stop with no offences detected. Volunteers were sought from the RoadWise Committee and thank you to Mr John Schindler for helping during the Easter Stop.

There were 100 showbags handed out during the stop, a quiz relating to the Effects of Driver Fatigue was in the showbag. Of the possible 100 entries into the competition 15 were sent in. In total 15%. The entries have been opened and placed into a box to be drawn at this RoadWise meeting.

The committee agreed the Easter Stop was a successful event. Of the 15 entries 13 were answered correctly and the correct entries were placed into a box and drawn out during the RoadWise Committee meeting with the Committee members present. Wayne Austin, Denmark High School representative, drew out the winning quiz entry. The winner of the \$50 fuel card was Mrs Tracey Whooley of Denmark.

6. GENERAL BUSINESS

6.1 MRWA PLAN FOR INSTALLATION OF ILLUMINATED 40KM/H ZONE

At its previous meeting held 17 March the RoadWise Committee resolved to contact Main Roads and request the 40km/h painted road symbols be

reinstated as the Committee felt it a good interim measure whilst waiting for the installation of the illuminated 40 signs. MRWA have responded to the correspondence stating the actual school zone positioning of the signs may be different to where they are currently so the painting of the 40 on the road surface may not be in the correct position.

Discussion ensued relating to this item and it was agreed that Lindsay McCartin the Main Roads Representative will wait until the beginning of the new financial year and make enquiries through his channels to determine where the illuminated signs are to be installed. Once the exact position of the illuminated signage is confirmed the painting of the road surface will be able to be scheduled.

7. MEMBER REPORTS TO COMMITTEE

7.1 Mr Wayne Austin Denmark Senior High School Representative

Asked Rob Whooley the Director of Infrastructure Services when the pathway at the front of the high school will be completed as parents are using the dug out section of the road to pull in and pick up/ drop off their children. The project is due to be completed this financial year and along with the pathway being installed there will be no standing zones along that section of verge in the front of the high school.

7.2 Ms Erin McDonald-Lee WALGA Representative

Great South Road Safety Conference – a ‘save the date’ email was sent to the Committee for the upcoming Great Southern Road Safety Conference, scheduled to be held Tuesday the 14th July 2015 at the Cranbrook Sporting Club. Erin asked the Denmark committee to present an item at the conference and two events being Australia Day ‘Slow Down and Enjoy the Ride’ campaign or the Denmark Easter ‘Be Awake to the Dangers of Driving Tired’ RoadWise Stop.

Outcome: *Cr Morrell requested a briefing forum be organised and held prior to Council meeting in relation to this item as the invitation is open for Councillors to also attend if they wish to do so.*

Safe Roads and Roadsides Kit

This kit has been developed to assist Local Governments in demonstrating to the Community the efforts being made in Safe Roads. There are several templates within the kit that may be used for advertising before and after shots of Blackspots. The kit will be available shortly and will be sent out within a USB for staff to use.

Blessing of the Roads Campaign

It is noted that the Denmark RoadWise Committee does not participate in the Blessing of the Roads campaign ran prior to the Easter Long Weekend. Erin McDonald-Lee tabled the report for the campaign as information for the Denmark RoadWise Committee (Appendix II)

7.3 Cr David Morrell Shire of Denmark Representative

Asked about the time frame for the Scotsdale Rd and Holling Rd roundabout for completion. Rob Whooley the Director of Infrastructure Services reported that the kerbing is due to be installed in the next week and the work is scheduled to be completed this financial year. Discussion ensued relating to the Safe Roads and Roadsides Kit which will soon be available and how it could be utilised with our road projects to show the wider community how the Infrastructure Services have been utilising the roads funding.

8. NEXT MEETING

The next meeting of the Committee will be held on 7 July 2015 at the Shire of Denmark Committee room, commencing at 10am.

9. CLOSURE OF MEETING

There being no further business the meeting was closed at 10:40am.

The Chief Executive Officer recommends the endorsement of these minutes at the next meeting.

Signed: _____
Dale Stewart - Chief Executive Officer

Date: _____

These minutes were confirmed at the meeting of the _____

Signed: _____
(Presiding Person at the meeting at which the minutes were confirmed.)