

Shire of Denmark
Minutes



ROADWISE ADVISORY COMMITTEE

HELD IN THE COMMITTEE ROOM

SHIRE OF DENMARK ADMINISTRATION OFFICE

TUESDAY, 1 SEPTEMBER 2015, COMMENCED AT 10.00AM.

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Council Committee Meeting

1 September 2015

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

10:02am Sam Barron, Denmark Health Service representative, assumed the chair and opened the meeting.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Ms Erin McDonald-Lee	RoadWise Great Southern
Sgt Andrew Dunn	Denmark Police
Mr John Schindler	Denmark Over 50's Association
Mr Samuel Barron	Denmark Health Service
Mr Wayne Austin	Denmark High School
Mrs Marion Macdougall	Denmark St John Ambulance
Lindsay McCartin	Main Roads WA
Vacant	Denmark Primary P&C

STAFF:

Mr Martin Buczak	Acting Director Infrastructure Services
Erica Sayer	Engineering Administration Officer

APOLOGIES:

Nil

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Cr David Morrell	Shire of Denmark
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VISITORS:

Nil

DECLARATIONS OF INTEREST:

Nil

3. ANNOUNCEMENTS BY THE PERSON PRESIDING

Nil

4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING

OFFICER RECOMMENDATION	ITEM 4.1
MOVED: Marion Macdougall	SECONDED: Erin McDonald-Lee
That the minutes of the RoadWise Advisory Committee meeting held on 7 July 2015, be confirmed as a true and correct record of the proceedings.	
CARRIED	

5. OFFICER REPORTS

5.1 UPDATE ON PROJECTS WITHIN THE ACTION PLAN

At the meeting held 7 July 2015, RoadWise Committee Members discussed the upcoming Action Plan for the 2015/16 year. The previous year has been taken into account for what events worked and what events took a lot of

officer and volunteer hours. With this information the Committee has reviewed its priorities within the Action Plan and Erin McDonald-Lee has compiled the new plan for Committee to adopt for this upcoming year.

Discussion ensued relating to the items that have been listed on the Action Plan with a view to have additional projects added to the plan if there is a need and resources are available. Some items that have been removed from the plan were due to low numbers of available members to assist with the projects.

Wayne Austin has requested the Student Information Sessions that are delivered to year 11 & 12 Students each year by Denmark Police in conjunction with the RoadWise Committee be moved within the plan in order to be delivered in September before the students go off on study leave. The plan has been amended accordingly and will remain a live document during the 2015/16 year.

OFFICER RECOMMENDATION & COMMITTEE RESOLUTION ITEM 5.1

MOVED: Wayne Austin

SECONDED: Andrew Dunn

That the RoadWise Advisory Committee adopt the RoadWise Action Plan 2015/16 as its working document for the next year.

CARRIED

6. GENERAL BUSINESS

6.1 REQUEST FOR MEMBERSHIP REVIEW TO ADD AG COLLEGE REP

Committee discussed the membership and believe there should be an active representative from the Agricultural College. As there is a rep from the Primary School and the High School it would be valuable to have the Ag College involved.

Outcome: *Denmark Roadwise Committee Secretary request Council to add the Denmark Agricultural College to the membership of the Committee during the re-election and adoption of charter process.*

6.2 ILLUMINATED SCHOOL ZONE REQUEST FOR UPDATE

Wayne Austin, Representative from Denmark High School asked for the item to be discussed in relation to timing and if the illuminated 40km/h lights are being installed this year.

Lindsay McCartin, MRWA representative spoke to this item and updated the Committee with the current status. The lights are scheduled to be installed by a contractor during the Summer School Holidays.

7. MEMBER REPORTS TO COMMITTEE

7.1 WALGA, Erin McDonald-Lee : *Local Government Road Safety Awards are calling for nominations. Committee are urged to think of the projects within the Shire that have been completed and put forward a nomination for the Road Safety Awards.*

Bumper Stickers "I slow down in Denmark" drop 5. Save Lives have been made for the Committee to use. Some ideas were discussed around the table and there were no further outcomes. Committee are urged to put forward any ideas they may have in regard to projects or uses for the stickers. Police will

have them on their customer service counter, Denmark Health will put them on their fleet vehicles, Denmark Shire will also put them on their fleet vehicles and at the front counter and Denmark High School students that attend the School information sessions will be given them also.

- 7.2 MRWA, Lindsay McCartin:** Lindsay informed the Committee that the Blackspot submissions for Denmark have been reviewed and there will be a passing bulge installed at the intersection of South Coast Hwy and McLeod Rd in the 2016 financial year.

8. NEXT MEETING

The next meeting of the Committee will be to be advised post Local Government Election.

9. CLOSURE OF MEETING

There being no further business the meeting was closed at 10:32am

The Chief Executive Officer recommends the endorsement of these minutes at the next meeting.

Signed: _____
Dale Stewart – Chief Executive Officer

Date: _____

These minutes were confirmed at the meeting of the _____

Signed: _____
(Presiding Person at the meeting at which the minutes were confirmed.)