



SHIRE OF DENMARK

953 South Coast Highway (PO Box 183), Denmark WA 6333

Ph: (08) 9848 0300 Email: info@denmark.wa.gov.au

Website: www.denmark.wa.gov.au

Peaceful Bay Lease Property Assessment

Fees Payable as per Shire of Denmark Fees and Charges.

Please allow 7 working days to process this report upon receipt.

PROPERTY DETAILS

House No. _____ Lot No. _____ Street Name _____

LESSEE DETAILS

Name _____

Postal Address _____

Phone No. _____

Email _____

Contact Person for Correspondence _____

Information Required	Description	Check list
Site Plan	Please provide a site plan detailing all structures and the location of the septic tank/s, leach drains and water tank/s.	
Smoke Alarms	Hard wired smoke alarms are required to be between the kitchen and bedrooms. Current photos are required showing position of alarm/s.	
RCD's	Safety switches are required. One for the power point and one for the lights. Current photos are required.	
Asbestos	If buildings have asbestos, what condition is it in. Please provide photos of any exposed asbestos.	
Septic System	Are they in good working order? Please comment below.	
Building Condition	Internal :	
	Please provide current photos of all rooms including kitchen, laundry and toilet.	
	External :	
	Please provide current photos of all exterior walls of the buildings, including any patios, carports, verandahs, rainwater tanks etc.	

Toilets	Toilet door/s require external lift-off hinges. Please provide current photos. EXEMPTIONS: 1. If the door opens towards the outside of the toilet area. 2. If the door is a sliding door. If there is more than 1.2 metres between the open door and the toilet pan.	
Alterations or Additions	Have any alterations or additions occurred during the last lease period (including cladding, reroofing, extensions, fencing, etc) YES / NO If so, please detail below and provide current photos:	
Approval	If yes, did you obtain development approval and building approval YES / NO / Wasn't required Development Approval Date: _____ Building Permit Date: _____	

DECLARATION

I have completed the above report and provided the required information and documentation. I understand that failure on my part to provide all the required information may delay the processing of my property report.

I understand that if further information, or an inspection, is required, it will be at my cost.

To the best of my knowledge, the information that I have provided is true and correct.

Signature _____

Date _____

Please submit plans and photos to the Shire via email to info@denmark.wa.gov.au or post PO Box 183 Denmark WA 6333.

Once the report has been lodged, Health and Planning Officers will undertake an assessment, if additional information or an Officer onsite inspection is required you will be advised accordingly – additional fees may apply.

OFFICE USE			
INVOICE SENT DATE: _____	Paid:	☐	Paid Date: _____
PROPERTY / HEALTH INSPECTION:	APPROVED:	☐	Approval Date: _____
PLANNING ASSESSMENT:	APPROVED:	☐	Approval Date: _____