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## Application to Construct a Rigid Annexe to a Caravan

*In accordance with the Caravan and Camping Grounds Regulations 1997*

Caravan Park and Site Number	
Annexe Owner	
Constructed By	
Name and Address of Applicant	
Contact Phone No.	
Signature of Applicant	
Date	

### The following documentation must be attached to your application:

- A copy of a certificate signed and dated by a structural engineer stating that the annexe will be structurally sound if assembled in accordance with the instructions and the wind class it is designed to withstand
- A statement from the caravan park licence holder giving written permission for the annexe to be constructed
- A copy of the site plan showing dimensions of the site and setbacks from other adjacent structures and roads
- A copy of floor plans and elevations.
- A Bushfire Attack Level (BAL) Certificate (if in a Bushfire Prone Area)
- Permit fee to be paid at time of lodgement - As Per Shire of Denmark Fees & Charges.
- If the Annexe construction is greater than \$20,000 please attach the items below:
- Copy of builder's registration certificate.
- Statement by the builder that the annexe was constructed in accordance with the building code and the year of construction.