

Minutes



DISABILITY SERVICES ADVISORY COMMITTEE

HELD IN THE COMMITTEE ROOM
953 SOUTH COAST HIGHWAY, DENMARK,
ON MONDAY, 12 JANUARY 2015.

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Council Committee Meeting

12 January 2015

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**MEMBERS:

Cr David Morrell (Presiding Person)

Mr Adrian Hinds, Community Member (Deputy Presiding Person)

Mrs Carolyn Birdseye, Community Member

Mr Peter Boyes, Community Member

Mrs Dale Fewings, Professional Member (Community)

Ms Margaret Walker, Denmark Over 50s Association Representative

STAFF:

Ms Claire Thompson, Executive Assistant

APOLOGIES:

Mr Sam Barron, Health Service Manager, Denmark Health Service Representative

Ms Gabrielle Rose, Disability Services Commission Representative

Mr Richard Keasy, Community Member

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

Nil

DECLARATIONS OF INTEREST:

Nil

3. ANNOUNCEMENTS BY THE PERSON PRESIDING

Nil

4. PUBLIC QUESTION TIME

Nil

5. CONFIRMATION OF MINUTES**5.1 COMMITTEE MEETING**

The Mover of a motion to confirm the Minutes of a Council or Committee meeting has to have been present at that meeting.

COMMITTEE RESOLUTION & OFFICER RECOMMENDATION

ITEM 5.1

MOVED: Margaret Walker

SECONDED: Peter Boyes

That the minutes of the Disability Services Advisory Committee meeting held on the 3 November 2014, be confirmed as a true and correct record of the proceedings.

CARRIED

The Executive Assistant advised that she had removed the Business Arising heading from the Agenda as more often than not matters that were raised during general business were also the subject of items under the Reports heading and/or could be raised during General Business.

COMMITTEE RESOLUTION

MOVED: Adrian Hinds

SECONDED: Dale Fewings

That the Business Arising heading be removed from future Agendas.

CARRIED

6. REPORTS**6.1 2013 - 2018 Disability Access & Inclusion Plan (DAIP)**

A copy of the adopted DAIP has previously been provided to all members and an Implementation Plan is attached for consideration and action.

The DAIP has 7 overarching Outcomes, each Outcome has Strategies and each Strategy has Actions. Whilst keeping in mind each associated Outcome and Strategy, it is recommended that the Committee should concentrate on each Action and work towards achieving these within the next five years.

OFFICER COMMENT

Updates to the Implementation Plan since the last meeting have been highlighted yellow on the attached current version (current as at 12 January 2015).

It is recommended that:

- Prior to the meeting, members read the entire Implementation Plan to familiarise themselves with the Outcomes, Strategies and Actions.
- It is recommended that members re prioritise actions within the Implementation Plan, updating implementation dates and those items which could have future budget implications.
- Identify areas which could be included in an initial 'walk around' audit by members together with key elements to focus on in the audit process (eg. sealed road / footpaths, car parks, ACROD bays, seating, slopes, stairs etc..).

Members referred to the Implementation Plan.

Actions and comments have been recorded on the attached document in black on the attached document.

Members discussed concerns with access to Ocean Beach and Ms Thompson advised that it was likely that the areas of concern could be part of the area to be covered with the overall Concept Plan for the area and perhaps any recommendations could be fed into that process.

COMMITTEE RESOLUTION

MOVED: Adrian Hinds

SECONDED: Peter Boyes

That the Disability Services Advisory Committee request that the Shire conduct an audit of the access to Ocean Beach either internally or externally with the view to improving access for people with disability.

CARRIED

10.50am – Cr Morrell left the room

10.51am – Cr Morrell returned to the room.

COMMITTEE RESOLUTION

MOVED: Dale Fewings

SECONDED: Carol Birdseye

That the Disability Services Advisory Committee request that the Denmark Library provide them with information on what services and products they provide for people with disability.

CARRIED

The Presiding Person suggested that the meeting move to Item 6.2 on the Agenda and recommence reviewing the DAIP Implementation Plan at Outcome 4 at the next meeting.

6.2 Paths & Trails Advisory Committee Representative Update

Mr Boyes, member of the Paths & Trails Advisory Committee, stated that the Committee had not met last month and that their next meeting was scheduled for next Monday.

6.3 International Day of People with Disability 2014

Council Policy P110709 (Recognition of People with Disability) includes reference to Council annually hosting a function, activity or event for the community of Denmark which;

a) aims to;

- *Promote an understanding of people with disability;*
- *Encourage support for their dignity, rights and well-being;*
- *Increase awareness of the benefits of integration of people with disability in every aspect of political, social, economic and cultural life; and*
- *Bring together individuals, businesses, community organisations and governments to celebrate and acknowledge the contributions, skills and achievements of people with disability.*

b) Is held;

- *Held on or as close to the United Nations International Day for People with Disability each year;*
- *Held in conjunction with local activities, functions or events organised by the Disability Services Commission or other relevant State agency or department, where possible;*
- *Held in conjunction with local community organisations, where possible;*

c) Is facilitated by the Council's Disability Services Advisory Committee.

Previous year's activities:

2012

Gopher Accessibility Expo – featuring displays, demonstrations and the like held at the Denmark Recreation Centre.

2013

- Wheelchair Challenge – participants in wheelchairs (Councillors & Staff) undertaking set tasks within the Denmark CBD.
- Art Workshops & Exhibition of Artwork – facilitated in conjunction with Green Skills Inc.

2014

- Guide Dog Association presentation – presented to Primary School, High School, Denmark Over 50s Association and Council, the Committee and Senior Officers.

- Bus Trip to the National ANZAC Centre – provided free bus trip to the Centre for people with Disability in conjunction with the Denmark Health Service.

Await 2015/2016 budget adoption for any amount allocated by Council for the Committee to plan a function, event and/or activity in recognition of the International Day of People with Disability which is held on 3 December each year. This year's date will be Thursday, 3 December.

Mrs Birdseye thanked Mr Boyes and Mr Hinds for coming up with the ideas for the activities which were undertaken in recognition of the day as she felt they were broad and covered a wide range of people with varying types and levels of disability.

Members discussed positive feedback received particularly from Councillors, the Denmark Primary School and the Denmark Over 50s Association.

Mrs Birdseye also thanked the Council for providing the budget for the events.

11.20am – Cr Morrell stated that he had to leave the meeting due to a prior commitment and requested that Mr Hinds, the Deputy Presiding Person, assume the Chair. Mr Hinds accepted. Cr Morrell left the room and did not return.

6.4 Plane Tree Precinct Development Concept Plan

Council adopted the above plan at its meeting held on 30 September 2014. Members were provided a copy of the adopted plans at the last meeting and asked whether they would be able to provide any further input into the detail once funding was secured and the project commenced.

The Director of Planning & Sustainability has provided the following comments:

"When the work is programmed (who knows when etc), then they will be built as per Australian Standards. Any issues which may be outside of Australian Standard requirements could be brought to attention of DIS for due consideration when building the paths."

The Director's comments were noted by members however it was suggested that perhaps members could write of list of items which they were concerned could be overlooked in the implementation phase for the Director's consideration.

Outcome

The Executive Assistant to request the Manager of Health Services to list the items that he raised at the last meeting for the Committee's consideration.

6.5 Global Amendment of Local Laws – Assistance Dogs

For the information of members, the Department of Local Government has advised that they have prepared a global amendment to all cemeteries local laws and local government property local laws to ensure that they are consistent with State and Commonwealth legislation with regard to guide dogs and other assistance animals. The amendments will not affect the daily operation of any local laws and local governments are not required to take any action to implement the amendment.

Noted.

6.6 Disability Services Committee – eBulletin – December 2014

Attached is a copy of the Disability Services Commission December 2014 eBulletin. For information.

Noted. Discussion ensued.

Outcome

The Executive Assistant to follow up with Ms Gabrielle Rose when the My Way program was likely to be commenced in Denmark.

7. GENERAL BUSINESS

7.1 Guide Dog in Denmark

Members discussed the fact that there was now a Guide Dog in Denmark and that perhaps some information for public awareness could be provided to the community.

It was noted that the Guide Dog Association had mentioned that they generally published some information in the local newspaper of an area where the dog was newly housed however it could be beneficial to include some information in the Council's Conversations.

Outcome

The Executive Assistant to liaise with the Guide Dog Association to ascertain whether they are going to be publishing any information and if so when to ensure that the articles / information don't come out in the same Denmark Bulletin edition.

7.2 Access WA link on Council's Website

Mrs Fewings advised that she had had trouble with the Access WA link on the Council's website.

Outcome

The Executive Assistant will look into it, liaising with Mrs Fewings about the particular issue and fix the problem.

7.3 Audit of Accessibility of Commercial Area

Mr Hinds advised that he recalled the Guide Dog Association noting some accessibility issues within the Denmark CBD and thought that they might perhaps have a professional officer who could undertake such an audit.

Discussion ensued.

Outcome

Mr Hinds to liaise with Guide Dog Association about whether they have an Officer willing and appropriately trained to undertake an accessibility audit of the Denmark CBD.

7.4 Greens Pool Upgrades

Mr Boyes asked how the upgrades to Greens Pool were going, particularly in relation to expanding the carpark.

Outcome

The Executive Assistant to contact the Department of Parks & Wildlife to follow up the progress of the Master Plan implementation.

7.5 Use of ACROD Bays in the Denmark CBD

Mrs Walker stated that she had witnessed on a number of occasions people parking in ACROD bays when they did not have an ACROD sticker.

Discussion ensued.

COMMITTEE RESOLUTION

MOVED: Adrian Hinds

SECONDED: Margaret Walker

That the Disability Services Advisory Committee request that the CEO ask the Shire Rangers increase policing of ACROD Bays within the Denmark CBD particularly on weekends and during peak holiday periods.

CARRIED

7.6 UBER Taxis

Mrs Fewings noted that at the last meeting there was some discussion about UBER Taxis and provided some additional information for members which she had sourced the WA Taxi Council, which highlighted some concerns with the service.

Discussion ensued.

7.7 Swing at Berridge Park

Ms Thompson advised that Infrastructure Services had been requested to investigate a complaint about the swing at Berridge Park as to it being too low and made for adults not children.

Noted.

7.8 Recharge Adelaide

Ms Thompson provided members with a copy of a news article about a new recharge initiative commenced by the City of Adelaide.

Noted.

7.9 2012/13 DAIP – Minister's Report

Ms Thompson provided members with a copy of the Minister's 2012/2013 DAIP Progress Report and noted that it provided some interesting statistics and initiatives.

7.10 Handing out of Papers at Meetings

Mr Hinds requested that the first item on future Agendas be for handing out of loose papers to members.

Outcome

The Executive Assistant will include as the first report on future Agendas.

8. NEXT MEETING

The next meeting of the Disability Services Advisory Committee will be held on Thursday, 5 March 2015, at the Morgan Richards Community Centre Carpark, northern end of Strickland Street, commencing at 10.00am however the Executive Assistant will confirm the date with members.

9. CLOSURE OF MEETING

12.14pm – There being no further business to discuss the Deputy Presiding Person, Mr Hinds, declared the meeting closed.

The Chief Executive Officer recommends the endorsement of these minutes at the next meeting.

Signed: _____

Gregg Harwood – Acting Chief Executive Officer

Date: _____

These minutes were confirmed at the meeting of the _____

Signed: _____

(Presiding Person at the meeting at which the minutes were confirmed.)



SHIRE OF DENMARK

DISABILITY ACCESS & INCLUSION PLAN 2013 – 2018

IMPLEMENTATION PLAN

AS AT 12 JANUARY 2015

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OUTCOME 1

PEOPLE WITH DISABILITIES HAVE THE SAME OPPORTUNITIES AS OTHERS TO ACCESS THE SERVICES OF AND ANY EVENTS ORGANISED BY COUNCIL.

STRATEGY 1.1 : COUNCIL'S POLICIES AND FRAMEWORKS ARE CONSISTENT WITH THE DAIP.				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
THE COUNCIL'S POLICIES, FRAMEWORKS AND PLANS REFERENCE THE DAIP, WHERE APPLICABLE, AS AN INFORMING DOCUMENT.	ALL STAFF	ONGOING	<ol style="list-style-type: none"> ACCESSIBILITY PAGE INCLUDES; <ul style="list-style-type: none"> DOWNLOADABLE DAIP; OVERVIEW OF THE DAIP; ACCESS & INCLUSION POLICY; INFORMATION ON BEACH WHEELCHAIRS, COUNCIL'S POLICY REGARDING WHEELIE BIN ASSISTANCE; HAVE YOUR SAY BROCHURE; AND NOTATION THAT COUNCIL INFORMATION IS AVAILABLE IN ALTERNATE FORMATS FOR PEOPLE WITH DISABILITY. TO BE DONE. 	<ol style="list-style-type: none"> EA TO SEND MEMO TO DIRECTORS REQUESTING CONSIDERATION OF DAIP REFERENCE, WHERE APPLICABLE.

STRATEGY 1.2 : IDENTIFY OPPORTUNITIES FOR PARTICIPATION IN RECREATIONAL ACTIVITIES THROUGH THE RECREATION CENTRE PROGRAM.				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
CARRY OUT A SURVEY TO IDENTIFY AND ASSESS THE NEED FOR POTENTIAL RECREATIONAL ACTIVITIES SPECIFICALLY FOR PEOPLE WITH A DISABILITY.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	ONGOING	<p>1. TO BE DONE.</p> <p>2. TO BE DONE.</p> <p>3. TO BE DONE.</p> <p>4. AN ADDITIONAL HANDRAIL AT THE STEPS TO THE FUNCTION ROOM HAS BEEN INSTALLED TO ASSIST WITH ACCESS MOBILITY.</p>	<p>1. REFER STRATEGY TO THE DIRECTOR OF COMMUNITY & REGULATORY SERVICES, TO REQUEST THE MANAGER OF RECREATION & YOUTH SERVICES TO CONSIDER DEVELOPING A POSTER (OR THE LIKE) INVITING FEEDBACK FROM MEMBERS OF THE PUBLIC (OR PATRONS) ON RECREATIONAL ACTIVITIES (INCLUDING YOUTH ACTIVITIES) THAT COULD BE PROVIDED OR TAILORED TO MEET THE REQUIREMENTS OR PEOPLE WITH DISABILITY.</p> <p>2. WRITE TO THE DISABILITY SERVICES COMMISSION, DENMARK HEALTH SERVICE AND LOCAL HEALTH CARE PROVIDERS ENCOURAGING THEM TO PROVIDE FEEDBACK FROM THEIR CLIENTS WHO MAY HAVE ANY DIFFICULTIES ACCESSING OR PARTICIPATING IN RECREATIONAL ACTIVITIES THROUGH THE REC CENTRE PROGRAM(S).</p> <p>3. EA TO LIAISE WITH MRYS & DCRS TO DRAFT A SMALL ARTICLE FOR THE COUNCIL CONVERSATIONS ENCOURAGING FEEDBACK FROM MEMBERS OF THE COMMUNITY ON THE ACCESSIBILITY AND ADEQUATENESS OF REC CENTRE</p>

				PROGRAMS FOR PEOPLE WITH DISABILITY.
CONSIDER EMPLOYING A CARER DURING THE SCHOOL HOLIDAY PROGRAM TO ENABLE CHILDREN WITH DISABILITY TO PARTICIPATE IN THE PROGRAM.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	2013 / 2014	<p>1. PRIOR TO JULY 2013 SCHOOL HOLIDAYS THE QUESTION WAS RAISED WITH THE MANAGER OF RECREATION & YOUTH SERVICES (MRYS) – ADVISED THAT SHOULD A REQUEST ARISE THEN THEY WOULD ENDEAVOUR TO ACCOMMODATE IT. EA TO FOLLOW UP ON WHETHER ANY REQUESTS HAVE BEEN RECEIVED THUS FAR.</p> <p>RESPONSE: ONE REQUEST WAS RECEIVED FOR A CHILD WITH DISABILITY TO PARTICIPATE IN THE CHRISTMAS 2013 HOLIDAY PROGRAM. THE MRYS ADVISED THAT WHILST THE FAMILY DID NOT GO AHEAD WITH THE ENROLMENT THEY WOULD HAVE BEEN HAPPY TO ACCOMMODATE THE CHILD AND STRUCTURE SOME ACTIVITIES TO ENABLE THEM TO PARTICIPATE. QUESTION WAS RAISED IN RELATION TO CARERS... WHO PROVIDES? GABRIELLE ROSE FROM THE DISABILITY SERVICES COMMISSION (DSC) THAT GENERALLY THE FAMILY WOULD USE A PERSON WHO ALREADY CARES FOR THEIR CHILD AT SCHOOL AND AT HOME. IF THE PERSON DID NOT HAVE A REGULAR CARER THEN THE DSC COULD ASSIST IN PROVIDING INFORMATION</p>	<p>2. THAT THE MRYS CONSIDER INCLUDING A NOTATION ON FUTURE FLYERS AND THE ENROLMENT FORM THAT THE</p>

			<p>ON HOW A SUPPORT PERSON COULD BE ASSESSED. GABRIELLE NOTES THAT THE FAMILY ARE STILL INTERESTED IN THEIR CHILD ATTENDING THE PROGRAMME AND WOULD SPEAK WITH THE MRYS IN THE FUTURE TO FIND OUT MORE.</p> <p>2. TO BE DONE.</p>	<p>PROGRAMME IS ALL INCLUSIVE AND THAT THEY WILL ENDEAVOUR TO ACCOMMODATE CHILDREN WITH DISABILITY, UPON REQUEST – EMAIL SENT TO MRYS 6 JAN 15.</p>
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STRATEGY 1.3 : EVALUATION OF THE EVENTS HELD ANNUALLY BY THE COUNCIL TO INCORPORATE ACCESS & INCLUSION.				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
<p>EVALUATE THE FOLLOWING ANNUAL COUNCIL EVENTS TO DETERMINE THE ADEQUACY OF ACCESS & INCLUSION AND MAKE RECOMMENDATIONS ON IMPROVEMENT OPPORTUNITIES.</p> <ul style="list-style-type: none"> ○ AUSTRALIA DAY BREAKFAST (26 JANUARY) ○ NATIONAL YOUTH WEEK ○ DENMARK YOUTH FESTIVAL (YOUTH WEEK) ○ SENIORS FUNCTION (SENIORS WEEK) ○ THANK A VOLUNTEER DAY FUNCTION (5 DECEMBER 2013) ○ FEAST NOT FIRE NIGHT (MAY) ○ INTERNATIONAL DAY OF PEOPLE WITH DISABILITY (3 DECEMBER) 	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING (AS REQUIRED)	<p>1. TO BE DONE – SUGGEST AFTER AUS DAY 2015.</p> <p>2. INCLUDED REFERENCE TO ACCESSIBILITY IN THE EVENT & FUNCTION EVALUATION FORM AND SEND MEMO TO DIRECTORS WHO OVERSEE REGULAR COUNCIL FUNCTIONS AND EVENTS ENCOURAGING THE USE OF THE EVENT EVALUATION FORM AFTER EACH EVENT.</p>	<p>1. EA TO DRAFT A SMALL ARTICLE FOR THE COUNCIL CONVERSATIONS ENCOURAGING FEEDBACK FROM MEMBERS OF THE COMMUNITY ON THE ACCESSIBILITY OF COUNCIL FUNCTIONS AND EVENTS FOR PEOPLE WITH DISABILITY. EVENT EVALUATION FORM INCLUDED ON COUNCIL'S WEBSITE.</p> <p>CONSIDER INCLUDING REFERENCE TO ACCESSIBILITY TO EVENTS ON EVENT ADVERTISING – NOTING THAT SHOULD PEOPLE HAVE SPECIAL REQUIREMENTS THEY CAN CONTACT THE SHIRE PRIOR TO MAKE NECESSARY ARRANGEMENTS.</p>

STRATEGY 1.4 : TRANSPORT				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
CONSIDER PUBLIC TRANSPORT OPTIONS WITHIN THE SHIRE IN LIAISON WITH GOVERNMENT AND NON-GOVERNMENT SERVICES TO COME UP WITH SOLUTIONS IN MEETING THE NEED FOR TRANSPORT OF PEOPLE WITH A DISABILITY.	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING	<p>4. THE DENMARK HEALTH SERVICE, HOME AND COMMUNITY CARE (HACC) CO-ORDINATOR HAS CONFIRMED THAT THE BUS IS AVAILABLE TO NON-HACC CLIENTS HOWEVER PREFERENCE IS GIVEN TO HACC CLIENTS.</p> <p>5. TO BE DONE. AWAIT OUTCOME OF PARTS 1 & 2.</p> <p>6. POSSIBLE FOLLOW UP AT A LATER STAGE TO INVESTIGATE RELEVANCE AND NEED IN DENMARK.</p>	<p>1. LIAISE WITH THE DISABILITY SERVICES COMMISSION (GREAT SOUTHERN) TO ASCERTAIN WHAT THE LEVEL OF NEED IS FOR TRANSPORT IN DENMARK FOR PEOPLE WITH DISABILITY AND FIND OUT WHAT OPTIONS ARE AVAILABLE FOR PEOPLE. EMAIL SENT 6 JAN 15.</p> <p>2. ASCERTAIN AVAILABILITY OF HACC BUS.</p> <p>3. WRITE TO THE DEPARTMENT OF TRANSPORT RE PROVISION OF TRANSPORT FOR PEOPLE WITH A DISABILITY IN THE SHIRE OF DENMARK, NOTING THAT THERE ARE NO WHEELCHAIR TAXIS AVAILABLE IN DENMARK.</p> <p>4. UBER TAXIS – DISCUSSED CONCEPT AT MEETING HELD 3 NOV 14. NEW SERVICES, POSSIBLE ISSUES RELATED WITH EXISTING SERVICES IN</p>

				MAJOR CITIES.
INVESTIGATE THE NEED FOR A WHEELCHAIR LIFT IN THE COUNCIL'S COMMUNITY BUS, IF AND WHEN THE VEHICLE IS CONSIDERED FOR UPGRADE.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES (DCRS)	AS REQUIRED.	1. AWAIT QUOTE & CONSIDER.	1. BUS TO BE UPGRADED IN APPROX. 2 YEARS (2016). DCRS HAS REQUESTED THAT THE QUOTE SUBMITTED FOR THE 2014/15 BUDGET PROCESS BE REVIEWED TO SHOW THE COST OF PROVIDING A WHEELCHAIR HOIST IN THE COMMUNITY BUS.

STRATEGY 1.5 : WASTE MANAGEMENT				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
IDENTIFY WAYS TO COMMUNICATE TO THE COMMUNITY THAT ALTERNATIVE ARRANGEMENTS CAN BE MADE FOR REMOVAL OF GENERAL HOUSEHOLD RUBBISH FOR THE AGED OR INFIRM (PURSUANT TO COUNCIL POLICY P100103).	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING	1. COMPLETED. ARTICLE PUBLISHED IN THE JULY 2014 COUNCIL CONVERSATIONS. 2. COMPLETED. REFERENCE INCLUDED UNDER ACCESSIBILITY PAGE ON COUNCIL'S WEBSITE.	1. EA TO DRAFT A SMALL ARTICLE FOR COUNCIL CONVERSATIONS. 2. INCLUDE REFERENCE TO THE POLICY UNDER THE ACCESSIBILITY PAGE OF COUNCIL'S WEBSITE.
INVESTIGATE INCLUDING REFERENCE TO THIS SERVICE ON THE WASTE COLLECTION APPLICATION FORM.	DIRECTOR OF FINANCE & ADMINISTRATION (DFIN)	2013 / 2014	1. COMPLETED. THE APPLICATION FORM HAS BEEN AMENDED.	1. INCLUDE REFERENCE TO COUNCIL'S POLICY ON THE NEW WASTE SERVICE APPLICATION FORM, ON 25 JUNE 2014.

STRATEGY 1.6 : PARKING				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
INVESTIGATE THE NEED FOR THE DEVELOPMENT OF A COUNCIL POLICY REGARDING THE DESIGN AND CONSTRUCTION OF ALL NEW ACCESSIBLE PUBLIC PARKING BAYS WITHIN THE SHIRE.	DIRECTOR OF INFRASTRUCTURE SERVICES (DIS)	2013 / 2014	1. PHOTOS TO BE TAKEN FOR REFERRAL BACK TO THE DIS. ENGINEERING ASSISTANT HAS ADVISED THAT POSITION AND 'STYLE' OF ON/OFF RAMPS HAVE ALSO BEEN CONSIDERED IN THE DRAFT BIKE PLAN.	1. INVESTIGATE THE POSITION OF ON / OFF RAMPS, INCLUDING SIGNS, PARTICULARLY AT THE NORTHERN END OF STRICKLAND ST – NO RAMPS IN NORTH STRICKLAND ST CARPARK AND LIMITED 'CONNECTION' OF ON/OFF RAMPS BETWEEN SUPA IGA AND CARPARK.
INVESTIGATE THE EXISTING ACROD BAYS WITHIN THE SHIRE OF DENMARK WITH RESPECT TO COMPLIANCE (PARTICULARLY WIDTH, CONDITION OF SURFACE AREAS & ACCESS TO FOOTPATHS) WITH CURRENT AUSTRALIAN STANDARDS AND CONSIDER UPGRADING IN FUTURE CAPITAL WORKS AND LINE MARKING.	DIRECTOR OF INFRASTRUCTURE SERVICES (DIS)	2013 / 2014	1. TO BE DONE.	1. REFER TO DIS.

INVESTIGATE THE ACQUISITION OF PORTABLE ACROD BAYS (PORTABLE BLUE BOLLARDS AND LAY FLAT VINYL SIGNAGE) SO THAT THEY CAN BE USED FOR COUNCIL & COMMUNITY EVENTS.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES (DCRS)	2015 / 2016	1. COMPLETED. DCRS HAS ORDERED A ACROD 'SET DOWN AND PICK UP' SIGN TOGETHER WITH  A PORTABLE ACROD MAT.	1. REFER TO DCRS.
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STRATEGY 1.7 : INFORMATION AVAILABLE ABOUT THE ACCESSIBILITY OF BUILDINGS AND FACILITIES.

ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
CHECK THE FACILITIES OF THE SHIRE OF DENMARK'S ENTRIES ON THE YOU'RE WELCOME WEBSITE AND ADVISE ACCESS WA OF ANY IDENTIFIED CORRECTIONS / AMENDMENTS TO THE INFORMATION ARE UP TO DATE ON, AT LEAST, AN ANNUAL BASIS.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	ANNUALLY	1. ACCESS WA ADVISED THAT THERE ISN'T ANY WAY OF EXTRACTING A DATABASE OF DENMARK ENTRIES. 2. TO BE DONE.	1. EA TO EMAIL TO ACCESS WA TO SEE WHETHER WE CAN EXTRACT A 'DATABASE' OF ENTRIES, WITH A VIEW TO CREATING A DATABASE FOR ANNUAL REVIEW OF COUNCIL BUILDINGS AND FACILITIES. 2. MANUALLY EXTRACT ALL OF THE ENTRIES RELATING TO COUNCIL BUILDINGS AND FACILITIES TO PROCEED WITH CHECK.
INVESTIGATE A SUSTAINABLE PROCESS TO UPDATE THE PUBLIC FACILITIES IN THE SHIRE	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	DECEMBER 2013	1. THE DIRECTOR OF PLANNING & SUSTAINABILITY AND PRINCIPAL BUILDING SURVEYOR ADVISED THAT MOST OF THE TIME	1. EA TO ASCERTAIN COUNCIL'S PROCESS WHEN THERE IS A CHANGE OF BUSINESS OWNERSHIP, WITH A VIEW THAT

<p>OF DENMARK ON THE YOU'RE WELCOME WEBSITE.</p>			<p>COUNCIL IS NOT ADVISED UNLESS THERE IS A CHANGE OF USE OF THE PREMISES.</p> <p>2. LINK HAS BEEN ADDED TO THE COUNCIL'S WEBSITE UNDER BUSINESS & INVESTING SECTION, SUPPORTING LOCAL BUSINESS.</p> <p>3. ANNUAL TASK SET FOR EA TO PLACE AN ANNUAL REMINDER OF THE ACCESS WA WEBSITE IN THE COUNCIL CONVERSATIONS FOR BUSINESSES TO KEEP THEIR DETAILS CURRENT AND/OR INSTRUCTIONS ON HOW TO BE INCLUDED ON THE WEBSITE.</p> <p>4. ACCESS WA ADVISED THAT THERE IS NO WAY OF EXTRACTING A DATABASE OF ENTRIES.</p> <p>5. TO BE DONE.</p>	<p>PERHAPS THIS COULD BE AN OPPORTUNITY TO ENCOURAGE BUSINESSES TO PROVIDE / UPDATE THEIR INFORMATION FOR THE WEBSITE.</p> <p>2. INCLUDE INFORMATION ON COUNCIL'S WEBSITE ABOUT THE AVAILABILITY OF THE YOU'RE WELCOME WEBSITE AND INFORMATION ON HOW BUSINESSES CAN ACCESS THE SERVICE.</p> <p>3. ESTABLISH SYSTEM TO PROMPT BUSINESSES TO CHECK THEIR LISTING UNDER THE YOU'RE WELCOME WEBSITE.</p> <p>4. EA TO EMAIL TO ACCESS WA TO SEE WHETHER WE CAN EXTRACT A 'DATABASE' OF ENTRIES, WITH THE VIEW TO A POSSIBLE ANNUAL MAIL OUT.</p> <p>5. MANUALLY EXTRACT ALL OF THE ENTRIES AND CONSTRUCT A DATABASE FOR POSSIBLE GENERAL MAIL OUT.</p>
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OUTCOME 2

PEOPLE WITH DISABILITIES HAVE THE SAME OPPORTUNITIES AS OTHERS TO ACCESS THE BUILDINGS AND OTHER FACILITIES OF COUNCIL.

STRATEGY 2.1 : INFRASTRUCTURE, PLANNING & REFURBISHMENT OF BUILDINGS TO INCORPORATE ACCESS & INCLUSION REQUIREMENTS.				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
PUBLIC TOILETS				
CONDUCT AN AUDIT OF ALL PUBLIC TOILETS AND MAKE RECOMMENDATIONS ON THE NEED FOR RETROFITTING EXISTING PUBLIC TOILETS.	DISABILITY SERVICES ADVISORY COMMITTEE	DECEMBER 2014	1. AN AUDIT OF ALL PUBLIC TOILETS WAS DONE A FEW YEARS AGO HOWEVER THE DCRS STATED THAT IF THE COMMITTEE WISHED THEY WOULD INVESTIGATE DETAILS SUCH AS THE PROVISION OF HOOKS AND TYPES OF DOOR HANDLES AND TAPS.	1. FIND OUT FROM DCRS WHAT IS INVOLVED IN UNDERTAKING AN AUDIT – 25 AUG 14.
INVESTIGATE THE NEED AND COST OF A PORTABLE UNIVERSAL ACCESS TOILET THAT CAN BE HIRED BY EVENT ORGANISERS.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	DECEMBER 2015	1. THE COMMITTEE AGREED THAT THEY COULDN'T PERCEIVE A GREAT NEED WITHIN THE COMMUNITY FOR COUNCIL TO PURCHASE AND HIRE A UNIVERSALLY ACCESSIBLE TOILET, PARTICULARLY GIVEN THAT MOST EVENTS WERE HELD AT VENUES WHICH WOULD GENERALLY HAVE TOILETS AND THAT THERE WERE ALREADY BUSINESSES THAT HIRE PORTABLE TOILETS. CONCERNS WERE RAISED IN RELATION TO INITIAL COST, STORAGE,	1. ESTABLISH COMMUNITY NEED FOR COUNCIL TO PROVIDE SERVICE. 2. FIND OUT WHO (BUSINESSES) PROVIDES PORTABLE TOILETS

			INSURANCE AND FREQUENCY OF USE. 2. TO BE DONE.	NOW AND WHETHER THEY ARE ACCESSIBLE.
COMMUNITY HALLS				
INVESTIGATE OPTIONS OF PROVIDING ACCESS TO COUNCIL MAINTAINED COMMUNITY HALLS, SUCH AS THE PARRYVILLE HALL, WHICH MAY NOT CURRENTLY COMPLY WITH AUSTRALIAN STANDARDS WITH RESPECT TO DISABILITY ACCESS.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	2015 / 2016	1. TO BE COMMENCED.	1. EA TO LIAISE WITH COUNCIL'S PRINCIPAL BUILDING SURVEYOR ABOUT THE POSSIBILITY OF INCORPORATING THIS REVIEW INTO ANNUAL BUILDING INSPECTIONS.
COUNCIL ADMINISTRATION BUILDING				
EXPLORE THE NEED FOR A DISABLED STAFF TOILET.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	2015 / 2016	2014 - MEMBERS AGREED THAT THERE WASN'T A CURRENT NEED FOR A 'DISABLED' STAFF ONLY TOILET AND THAT IF REQUIRED, EMPLOYEES COULD USE THE PUBLIC ONE NEAR THE COMMITTEE ROOM.	
CONSIDER RETROFITTING A LOWER PORTION OF COUNTER TO PROVIDE BETTER ACCESS FOR PEOPLE IN WHEELCHAIRS.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	2013 / 2014	MEMBERS NOTED THAT ADMINISTRATION STAFF HAD PREVIOUSLY INDICATED THAT THEY COULD MEET WITH PEOPLE AT THE LOW TABLE IN THE FOYER IF SO REQUIRED. 1. MEMO SENT TO THE DIRECTOR	

			<p>OF FINANCE & ADMINISTRATION (DFIN) TO ESTABLISH WHETHER THERE IS ANY NEED TO EXPLORE THIS FURTHER AT THIS TIME 25 AUGUST 2014.</p> <p><i>RESPONSE: ADMINISTRATION STAFF DID NOT CONSIDER IT NECESSARY AT THIS STAGE AND NOTED THE FOLLOWING;</i></p> <ul style="list-style-type: none"> • <i>ALL ADMINISTRATION STAFF ARE SENSITIVE TO CLIENTS WITH SPECIAL NEEDS AND CATER TO THAT NEED WHEN REQUIRED;</i> • <i>WE HAVE A TABLE AND CHAIRS AVAILABLE WITHIN THE RECEPTION AREA AND STAFF ATTEND TO CUSTOMERS WHO ARE EITHER DISABLED, INFIRM OR ELDERLY AT THIS FACILITY WITH THE UTMOST RESPECT AND UNDERSTANDING;</i> • <i>GENERALLY ONLY HAVE TWO OR THREE PEOPLE WHO ARE IN A WHEELCHAIR WHO FREQUENT THE OFFICE.</i> <p>2. TO BE DONE.</p>	<p>2. THE DFIN TO LIAISE WITH COUNCIL'S PRINCIPAL BUILDING SURVEYOR ABOUT INSTALLING SOMEWHERE AT THE COUNTER A PLACE WHERE PEOPLE WHO USE A WALKING STICK CAN LEAN OR HANG THEIR STICK WHILE THEY ARE AT THE COUNTER.</p>
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STRATEGY 2.2 : INFRASTRUCTURE, PLANNING & REFURBISHMENT OF FACILITIES TO INCORPORATE ACCESS & INCLUSION REQUIREMENTS.				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
DENMARK CEMETERY				
IDENTIFY ANY ACCESSIBILITY ISSUES RELATING TO THE DENMARK CEMETERY AND MAKE RECOMMENDATIONS TO THE DENMARK CEMETERY ADVISORY COMMITTEE FOR THE CONSIDERATION IN THE CONCEPT DEVELOPMENT PLAN.	DISABILITY SERVICES ADVISORY COMMITTEE	2014 / 2015	1. EA ADVISED THAT ACCESSIBILITY WOULD BE CONSIDERED FOR EACH PROJECT ELEMENT DURING IMPLEMENTATION PHASE AND THAT SHE WAS CONFIDENT OF THE CEMETERY ADVISORY COMMITTEE'S CAPACITY TO CONSIDER SUCH MATTERS, NOTING THAT THE EA WAS ALSO SECRETARIAT OF THAT COMMITTEE.	1. BUDGETED WORKS INCLUDE (\$60,000); - KINGIA AUSTRALIS NICHE WALL AND MEMORIAL TREE; - JACKSONII & FICIFOLIA NICHE WALLS - PARKLAND CLEARING BETWEEN OLD AND NEW SECTIONS OF BURIAL GROUND - SURVEY, PLOT AND PLINTH INSTALLATION OF NEW BURIAL GROUND. DUE TO BE COMPLETED BY 30 JUNE 2014.
PARKS, GARDENS & RESERVES				
COUNCIL'S INFRASTRUCTURE SERVICES DIRECTORATE INCLUDING PARKS & GARDENS GIVE CONSIDERATION TO THE INCORPORATION OF ACCESS AND INCLUSION REQUIREMENTS WHEN CREATING OR REFURBISHING	DIRECTOR OF INFRASTRUCTURE SERVICES (DIS)	ONGOING	1. RESPONSE FROM DIS – AGREE THAT ALL PLAYGROUNDS (AND OTHER THINGS) SHOULD BE PRACTICABLY ACCESSIBLE TO ALL USERS.	1. MEMO TO THE DIS TO CONSIDER STRATEGY 2.2 WHEN CREATING OR REFURBISHING RECREATIONAL AREAS SUCH AS PARKS & GARDENS.

RECREATIONAL AREAS SUCH AS PARKS & GARDENS.				
CONDUCT AN AUDIT OF COUNCIL'S MAIN ACTIVE, PASSIVE & COASTAL RECREATIONAL AREAS AND MAKE RECOMMENDATION TO COUNCIL ON AREAS WHICH MAY REQUIRE FUTURE BUDGET ALLOCATION(S) TO MAKE THEM ACCESSIBLE. PRIORITY OF WORKS SHOULD ALSO BE MADE.	DISABILITY SERVICES ADVISORY COMMITTEE	2016 / 2017	<p>RESEARCHED COASTAL AND INLAND WATER ACCESSIBILITY UNDERTAKEN FOR THE INITIAL FEEDBACK TO RECFISHWEST ON SHIRE OF DENMARK'S TOP 5 ACCESSIBLE FISHING LOCATIONS. LONG TERM VIEW – TO PRODUCE A BROCHURE IN CONJUNCTION WITH THE DENMARK BOATING AND ANGLING CLUB AND THE DENMARK FISHING CLUB – EXPECTED APPROX. 2016/2017.</p> <p>1. INCLUDE AREA IN AUDIT TEMPLATE DOCUMENT TO BE DRAFTED FOR DSAC CONSIDERATION AND REVIEW.</p> <p>2. INCLUDE AREA IN AUDIT TEMPLATE DOCUMENT TO BE DRAFTED FOR DSAC CONSIDERATION AND REVIEW.</p>	<p>1. INVESTIGATE IMPROVED ACCESS TO OCEAN BEACH VIEWING PLATFORM – INSTALLATION OF RAILS ALONG FOOTPATH AND REDESIGN OF STEPS NEAR THE CAR PARK.</p> <p>THAT THE DISABILITY SERVICES ADVISORY COMMITTEE RECOMMEND COUNCIL ADMINISTRATION STAFF THAT ACCESS TO OCEAN BEACH BE A PRIORITY.</p> <p>THAT THE DISABILITY SERVICES ADVISORY COMMITTEE REQUEST THAT THE SHIRE CONDUCT AN AUDIT OF THE ACCESS TO OCEAN BEACH EITHER INTERNALLY OR EXTERNALLY WITH THE VIEW TO IMPROVING ACCESS FOR PEOPLE WITH DISABILITY.</p> <p>2. REVIEW ACCESSIBILITY TO</p>

				<p>PRAWN ROCK CHANNEL SWIMMING AREA AND LOOKOUT.</p> <p>THAT THE DISABILITY SERVICES ADVISORY COMMITTEE RECOMMEND THAT DISABILITY ACCESS TO THE PRAWN ROCK CHANNEL SWIMMING AREA AND NEARBY LOOKOUT BE REVIEWED.</p>
REVIEW THE NEED FOR AN ACCESSIBLE PLAYGROUND.	DIRECTOR OF INFRASTRUCTURE SERVICES	2016 / 2017	<p>ACTIONED. ONGOING REVIEW BY INFRASTRUCTURE SERVICES.</p> <p>PHOTOS OF SHIRE OF PLANTAGENET'S MODEL FOR ACCESSIBLE PLAYGROUND CONSIDERED BY THE COMMITTEE IN 7 JULY 2014 AND REFERRED TO THE DIS IN CONSIDERATION FOR FUTURE NEW PLAYGROUNDS OR EXISTING PLAYGROUND REFURBISHMENT WITH REFERENCE TO NEW PLAYGROUND AT PEACEFUL BAY.</p>	
IN LIAISON WITH LOCAL BUSINESS AND THE DENMARK VISITOR CENTRE, INVESTIGATE THE NEED FOR THE PROVISION OF "OFF ROAD" WHEELCHAIRS (BUGGIES) WHICH CAN BE USED IN A SIMILAR FASHION AS THE BEACH WHEELCHAIRS.	DISABILITY SERVICES ADVISORY COMMITTEE	2017 / 2018		

REVIEW THE SUITABILITY OF ACCESS RAMPS TO BERRIDGE PARK FROM HOLLINGS ROAD.	DISABILITY SERVICES ADVISORY COMMITTEE	JUNE 2014		1. CAN INCLUDE IN AUDIT.
BEACHES & INLETS				
INVESTIGATE THE USE OF AN ACROD CARD ACCESS TO UNLOCK THE BEACH WHEELCHAIRS AT PARRY BEACH & OCEAN BEACH.	DISABILITY SERVICES ADVISORY COMMITTEE	2016 / 2017	<p>USE OF THE PARRY BEACH BEACH WHEELCHAIR IS 'MONITORED' AND 'MANAGED' BY THE PARRY BEACH VOLUNTARY MANAGEMENT GROUP (PBVMG).</p> <p>DESIGN AND FUNCTION OF ACROD CARDS DETERMINED BY STATE GOVT. AND CURRENT SYSTEM APPEARS TO BE WORKING ADEQUATELY.</p> <p>1. DCRS LIAISING WITH THE DENMARK SURF LIFESAVING CLUB ABOUT THEIR WILLINGNESS AND ABILITY TO 'MONITOR AND MANAGE' ITS USE DURING TIMES OF CLUB PATROLS.</p>	<p>OCEAN BEACH WHEELCHAIR TO BE REPLACED. REFER TO DCRS. SENT EMAIL TO DCRS TO FOLLOW UP PROGRESS 13 JAN 15 WHO HAS CONFIRMED THAT IT SHOULD BE ON SITE BY MARCH 2015.</p>
PROMOTE THE AVAILABILITY OF BEACH WHEELCHAIRS AT PARRY BEACH & OCEAN BEACH.	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING	<p>1. REFERENCE INCLUDED UNDER ACCESSIBILITY & TOURISM PAGES ON COUNCIL'S WEBSITE.</p> <p>2. TO BE DONE.</p>	<p>2. EA TO CONTACT THE DENMARK VISITOR CENTRE TO PROVIDE INFORMATION ABOUT THE AVAILABILITY OF THE</p>

			3. TO BE DONE.	WHEELCHAIR(S). 3. EA TO REQUEST THE COMMUNITY GROUPS WHO LOOK AFTER THE CHAIRS TO ASSIST WITH PROMOTING THEIR AVAILABILITY.
REVIEW THE OPPORTUNITY OF THE PROVISION OF A BEACH WHEELCHAIR AT PEACEFUL BAY.	DISABILITY SERVICES ADVISORY COMMITTEE	2014 / 2015	1. TO BE DONE.	1. EA TO CONTACT THE PEACEFUL BAY PROGRESS ASSOCIATION (PBPA), PEACEFUL BAY SEA RESCUE AND PEACEFUL BAY CARAVAN PARK TO ASCERTAIN THEIR THOUGHTS ON THE NEED FOR A BEACH WHEELCHAIR AT PEACEFUL BAY.
<p>INVESTIGATE ACCESSIBLE COMMUNITY GRANTS FOR THE FUNDING OF:</p> <ul style="list-style-type: none"> • AN INVESTIGATION AND CONCEPTUALISATION; <ul style="list-style-type: none"> ○ OF UNIVERSAL ACCESS OPPORTUNITIES ALONG THE SHIRE OF DENMARK'S HIGH VALUE FORESHORE RECREATIONAL AREAS; AND ○ FOR INSTALLING THE UNIVERSAL ACCESS PLAY EQUIPMENT IN THE 	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING	1. NO KNOW OPEN, SUITABLE GRANTS.	<p>1. THE DSAC LOOK AT AVAILABLE GRANTS WHEN PRESENTED WITH CONCEPT BRIEFS AND ISSUES ARISING FROM UPCOMING AUDIT AND/OR WHEN THE NEED OR OPPORTUNITY ARISES.</p> <p>2. POSSIBLE ROYALTIES FOR REGIONS GRANTS. CONTINUE TO INVESTIGATE AND PURSUE GRANT FUNDING FOR THE INITIAL INVESTIGATION AND CONCEPTUALISATION PLANS.</p>

SHIRE OF DENMARK'S HIGH VALUE RECREATIONAL AREAS AND THE TYPES OF EQUIPMENT THAT COULD BE INSTALLED IN THOSE LOCATIONS AND THE TYPICAL COST OF THAT EQUIPMENT.				
FOOTPATHS & TRAILS				
UNDERTAKE AN AUDIT OF EXISTING FOOTPATHS, INCLUDING ON & OFF RAMPS, SLOPES, RAILING & TACTILE WARNING STRIPS, WITHIN THE DENMARK TOWNSITE, FOR CONSIDERATION IN THE PATH DEVELOPMENT PLAN.	PATHS & TRAILS ADVISORY COMMITTEE	DECEMBER 2014		1. AWAIT FINALISATION OF THE BIKE PLAN WHICH HAS DONE SIMILAR REVIEWS.
UNDERTAKE AN AUDIT OF DESIRED INSTALLATION OF FULLY ACCESSIBLE DUAL-USE PATHS IN RESIDENTIAL AREAS.	PATHS & TRAILS ADVISORY COMMITTEE	DECEMBER 2015		1. AWAIT FINALISATION OF THE BIKE PLAN WHICH HAS DONE SIMILAR REVIEWS.
PROVIDE SUPPORT FOR FUNDING APPLICATIONS FOR THE INSTALLATION	DISABILITY SERVICES ADVISORY	ONGOING		

OF DUAL USE PATHS.	COMMITTEE			
EXPLORE OPTIONS & FUNDING FOR CONVERSION OF THE SOUTH EAST STEPS TO THE DENMARK TRAFFIC BRIDGE, OFF THE MOKARE WALK TRAIL, TO AN ACCESSIBLE RAMP.	PATHS & TRAILS ADVISORY COMMITTEE	DECEMBER 2015		<p>1. AWAIT FINALISATION OF THE BIKE PLAN WHICH HAS DONE SIMILAR REVIEWS.</p> <p>2. RIVERSIDE CLUB HAVE INCORPORATED AN ALTERNATE ACCESSIBLE ROUTE IN THEIR DEVELOPMENT PLAN. AWAIT IMPLEMENTATION OF DEVELOPMENT .</p>

OUTCOME 3

PEOPLE WITH DISABILITIES RECEIVE INFORMATION FROM COUNCIL IN A FORMAT THAT WILL ENABLE THEM TO ACCESS THE INFORMATION AS READILY AS OTHER PEOPLE ARE ABLE TO ACCESS IT.

STRATEGY 3.1: INFORMATION ABOUT COUNCIL FUNCTIONS, FACILITIES AND SERVICES TO USE CLEAR AND CONCISE LANGUAGE AND TO BE MADE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
PROMOTE THAT COUNCIL INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS.	ALL STAFF.	ONGOING	<ol style="list-style-type: none"> 1. ACCESSIBILITY PAGE ON COUNCIL'S WEBSITE UPDATED TO INCLUDE REFERENCE TO INFORMATION BEING AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST. 2. ADDED REFERENCE ON POLICY MANUAL, CUSTOMER SERVICE CHARTER, DELEGATIONS REGISTER AND CODE OF CONDUCT THAT ALTERNATIVE FORMATS FOR COUNCIL INFORMATION AVAILABILITY UPON REQUEST. 3. THE CEO HAS IMPLEMENTED A NEW ORGANISATION PROCEDURE (OP040256) REQUESTING THAT ALL STAFF NOTE ON ALL SUBSTANTIVE DOCUMENTS THAT THE INFORMATION IS AVAILABLE IN ALTERNATE FORMATS FOR PEOPLE WITH DISABILITY UPON REQUEST. 	

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STRATEGY 3.2 : DENMARK LIBRARY				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
THE DENMARK LIBRARY CONTINUE TO GROW ITS ALTERNATIVE FORMAT RESOURCES SUCH AS LARGE PRINT AND TALKING BOOK COLLECTIONS.	DIRECTOR OF FINANCE & ADMINISTRATION & SENIOR LIBRARIAN	JUNE 2015	1. EMAILED SENIOR LIBRARIAN AND DIRECTOR OF FINANCE & ADMINISTRATION 13 JAN 15. AWAIT RESPONSE.	1. THAT THE DISABILITY SERVICES ADVISORY COMMITTEE REQUEST THAT THE DENMARK LIBRARY PROVIDE THEM WITH INFORMATION ON WHAT SERVICES AND PRODUCTS THEY PROVIDE FOR PEOPLE WITH DISABILITY.
INVESTIGATE WAYS OF PROVIDING CURRENT TECHNOLOGY TO ASSIST PEOPLE WITH DISABILITIES, PARTICULARLY VISION IMPAIRMENTS, AND TRAIN STAFF TO SUPPORT AND PROMOTE ITS USE.	DIRECTOR OF FINANCE & ADMINISTRATION & SENIOR LIBRARIAN	JUNE 2015		

OUTCOME 4

PEOPLE WITH DISABILITIES RECEIVE THE SAME LEVEL AND QUALITY OF SERVICE FROM THE STAFF OF COUNCIL AS OTHER PEOPLE RECEIVE FROM THE STAFF OF COUNCIL.

STRATEGY 4.1 : DISABILITY AWARENESS TRAINING FOR COUNCIL STAFF				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
IN LIAISON WITH THE DISABILITY SERVICES COMMISSION IDENTIFY DISABILITY AWARENESS TRAINING PROGRAMS WHICH COVER CURRENT LEGISLATION AND BEST PRACTICE.	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING		

STRATEGY 4.2 : STAFF INDUCTION & ORIENTATION INCLUDES ACCESS & INCLUSION				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
GIVE CONSIDERATION TO ACCESS & INCLUSION ISSUES FOR NEW STAFF MEMBERS.	DIRECTOR OF FINANCE & ADMINISTRATION	JUNE 2014		
INCORPORATE THE PRINCIPLES OF THE DAIP INTO THE ORIENTATION AND INDUCTION PROCESS FOR NEW STAFF & ELECTED MEMBERS.	DIRECTOR OF FINANCE & ADMINISTRATION	JUNE 2014		

STRATEGY 4.3 : INFRASTRUCTURE STAFF & CONTRACTORS TRAINING				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
IDENTIFY OPPORTUNITIES FOR INFRASTRUCTURE STAFF & CONTRACTORS TO BE TRAINED IN PRACTICAL ACCESS REQUIREMENTS.	DIRECTOR OF INFRASTRUCTURE SERVICES	JUNE 2014	<ol style="list-style-type: none"> 1. PARTICIPATED IN WHEELCHAIR CHALLENGE - DECEMBER 2013. 2. PRESENTED TO COUNCIL, SENIOR OFFICERS & COMMITTEE MEMBERS - 2 DECEMBER 2014. 	<ol style="list-style-type: none"> 2. PRESENTATION BY GUIDE DOG ASSOCIATION SCHEDULED FOR DECEMBER 2014 TO INCREASE AWARENESS (IDOPWD EVENT).

OUTCOME 5

PEOPLE WITH DISABILITIES HAVE THE SAME OPPORTUNITIES AS OTHER PEOPLE TO MAKE COMPLAINTS TO COUNCIL.

STRATEGY 5.1 : PROMOTE AND MAKE READILY AVAILABLE THE SHIRE OF DENMARK'S CUSTOMER SERVICE CHARTER				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
<p>THE CHARTER BE PROMOTED AND MADE AVAILABLE;</p> <ul style="list-style-type: none"> ○ ON COUNCIL'S WEBSITE; ○ AT THE RECREATION CENTRE; ○ AT THE DENMARK LIBRARY; ○ AT THE DENMARK YOUTH CENTRE. 	DIRECTOR OF FINANCE & ADMINISTRATION	DECEMBER 2014	<p>1. CUSTOMER SERVICE CHARTER (CSC) IS AVAILABLE ON COUNCIL'S WEBSITE AND AT ADMINISTRATION OFFICE FRONT COUNTER.</p> <p>2. CSC IS INCLUDED IN THE COUNCIL'S WELCOME PACK.</p> <p>3. EMAIL SENT TO REC CENTRE & LIBRARY TO ASCERTAIN WHETHER THEY HAVE COPIES AVAILABLE AT THEIR RESPECTIVE LOCATIONS.</p>	<p>3. ENSURE THAT THE CSC IS AVAILABLE AND PROMOTED TO ALL CUSTOMERS AT ALL COUNCIL OFFICES.</p>
<p>THE CHARTER BE PROMOTED AS BEING AVAILABLE IN ALTERNATIVE FORMATS AND A NOTATION PLACED ON THE FRONT OF THE BROCHURE TO THAT EFFECT.</p>	DIRECTOR OF FINANCE & ADMINISTRATION	DECEMBER 2013	<p>1. A NOTATION HAS BEEN INCLUDED ON THE 'E' VERSION OF THE CSC NOTING THAT IT IS AVAILABLE IN ALTERNATE FORMATS.</p> <p>2. TO BE DONE.</p>	<p>2. LIAISE WITH DFIN ABOUT MODIFYING THE PRE-PRINTED COPIES – PRACTICALITY AND PROCESS TO BE IDENTIFIED.</p>
<p>INVESTIGATE OTHER METHODS WHICH COULD BE USED TO ENABLE PEOPLE TO PROVIDE</p>	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING	<p>1. HAVE YOUR SAY PAGE AND AMENDMENTS TO HOW COUNCIL'S "NOTICE BOARD" IS SHOWN ON WEBSITE</p>	<p>1. COUNCIL OFFICERS INVESTIGATING A "HAVE YOUR SAY" PAGE ON COUNCIL'S WEBSITE.</p>

FEEDBACK, SUGGESTIONS, COMPLIMENTS OR COMPLAINTS ABOUT SHIRE SERVICES & FACILITIES.			COMPLETED. INCLUDES DETAILS ON HOW DIFFERENT WAYS TO PROVIDE FEEDBACK ON COUNCIL'S SERVICES AND FACILITIES.	
PROVIDE A NUMBER OF WAYS FOR PEOPLE TO PROVIDE FEEDBACK SUCH AS PHONE, FACE TO FACE MEETINGS, EMAIL AND WRITTEN FEEDBACK.	ALL STAFF	ONGOING		

STRATEGY 5.2 : ACTIVELY PROMOTE THE DISABILITY SERVICES COMMISSION'S "HAVE YOUR SAY" BROCHURE

ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
<p>THE BROCHURE BE PROMOTED AND MADE AVAILABLE;</p> <ul style="list-style-type: none"> ○ THROUGH COUNCIL'S WEBSITE; ○ AT THE RECREATION CENTRE; ○ AT THE DENMARK LIBRARY; ○ AT THE DENMARK YOUTH CENTRE. 	ALL STAFF	JUNE 2014	<p>1. ACCESSIBILITY PAGE ON WEBSITE INCLUDES A LINK TO A DOWNLOADABLE VERSION OF THE HAVE YOUR SAY BROCHURE.</p> <p>2. PRINTED COPIES AVAILABLE AT THE SHIRE ADMINISTRATION OFFICE RECEPTION AREA.</p>	

OUTCOME 6

PEOPLE WITH DISABILITIES HAVE THE SAME OPPORTUNITIES AS OTHER PEOPLE TO PARTICIPATE IN ANY PUBLIC CONSULTATION BY COUNCIL.

STRATEGY 6.1 : ENCOURAGE PARTICIPATION FROM THE WHOLE COMMUNITY IN RELATION TO MATTERS WHICH REQUIRE PUBLIC CONSULTATION				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
ENSURE THAT INFORMATION PROVIDED WHEN ADVERTISING PUBLIC CONSULTATION FORUMS IS CLEAR AND CONCISE.	ALL STAFF	ONGOING		
INVESTIGATE THE INTRODUCTION OF ONLINE COMMUNITY FORUMS, INCLUDING PARTNERSHIPS AND/OR LIAISON WITH OTHER ORGANISATIONS (EG. DENMARK COMMUNITY RESOURCE CENTRE).	ALL STAFF	ONGOING		
VENUES WHERE COMMUNITY CONSULTATION IS TAKING PLACE ARE TO BE ACCESSIBLE FOR PEOPLE WITH A DISABILITY.	ALL STAFF	ONGOING		
CONSIDER & INVESTIGATE THE INSTALLATION OF	DIRECTOR OF COMMUNITY &	JUNE 2014		

HEARING ASSISTANCE TECHNOLOGY FOR THE HEARING IMPAIRED AT COUNCIL VENUES.	REGULATORY SERVICES			
PROVIDE A NUMBER OF WAYS FOR PEOPLE TO PROVIDE FEEDBACK SUCH AS PHONE, FACE TO FACE MEETINGS, EMAIL AND WRITTEN FEEDBACK.	ALL STAFF	ONGOING		

OUTCOME 7

PROVIDE INFORMATION, OPPORTUNITIES AND ENCOURAGEMENT TO RAISE THE AWARENESS OF THE COMMUNITY REGARDING DISABILITY ACCESS AND INCLUSION.

STRATEGY 7.1 : RAISE COMMUNITY AWARENESS OF DISABILITY ACCESS AND INCLUSION WHICH ENCOURAGES INCLUSIVE COMMUNITIES.				
<i>ACTION</i>	<i>RESPONSIBILITY</i>	<i>TIMEFRAME</i>	<i>STATUS</i>	<i>COMMENT</i>
REFER ISSUES IDENTIFIED THROUGH CONSULTATIONS WHICH ARE NOT THE RESPONSIBILITY OF THE SHIRE, TO RELEVANT PARTIES, SUCH AS GOVERNMENT AGENCIES OR LOCAL BUSINESSES.	ALL STAFF	ONGOING		
INVESTIGATE MENTALLY HEALTH WA'S ACT COMMIT BELONG PROGRAM TO ENCOURAGE PEOPLE TO TAKE ACTION TO IMPROVE THEIR MENTAL HEALTH AND WELLBEING.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES; & MANAGER OF RECREATION & YOUTH SERVICES	ONGOING		

From: [Denmark Shire Enquiries](#)
To: [Claire Thompson](#)
Subject: FW: Sector e-Bulletin December 2014
Date: Tuesday, 23 December 2014 9:09:21 AM



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WA NDIS My Way trial off to a good start

The start of the WA NDIS My Way trial in the Lower South West has been positive, according to the first quarterly report on the State Government's trial of the National Disability Insurance Scheme in Western Australia.

In the first three months, 518 people including Luther Frost-Barnes (left), joined the trial and nine new service providers were registered in the Lower South West, giving people a greater choice of supports and services in their local community.

The Disability Services Commission's Disability Reform Executive Director Robyn

Massey said nine people with psychosocial disability were also found eligible in the first quarter.

“The disability and mental health sectors continue to work in close partnership to ensure that people are aware of their potential eligibility for supports and services,” Ms Massey said.

A key element of WA NDIS My Way is its long-term viability and an independent actuary is monitoring the trial to ensure financial sustainability.

“The WA NDIS My Way approach focuses first on good planning,” Ms Massey said.

“Locally-based My Way Coordinators support people with disability and their families, friends and carers to engage with existing networks and supports in the community and access mainstream services such as education and health.”

To view the quarterly report, go to the [My Way page](#) on the Commission's website.

For more information about the WA NDIS My Way trial, phone 1800 996 214 or email MyWay@dsc.wa.gov.au.

Visit website for Quality resources

The Disability Services Commission is committed to ensuring the highest quality of services for people with disability. The Commission's Quality System has been updated to incorporate the new National Standards for Disability Services.

In response to feedback received from the disability sector at Quality System workshops earlier this year, new resources have also been developed and are available on the Commission's website.

These include fact sheets about changes to quality evaluation and self-assessment processes, how consumers are involved and a list of national and State resources that provide guidance about the national standards.

National Disability Services WA will hold training and information sessions about the Quality System in 2015, with a range of training materials being provided.

For more, visit the [Quality System page](#) on the Commission's website or phone 9426 9200.

Transition process keeps to flexible schedule

It has been just over a year since the Disability Services Commission announced the plan to transition about 60 per cent of its accommodation services to non-government service providers.

The change offers people with disability living in Commission-run accommodation more choice and control over the supports and services they receive.

Three transition groups are now underway, with many people having chosen their future service providers. Two houses have now completed their transition to non-government providers, with several others well on the way to doing so.

The Commission's Strategic Services Director Fleur Hill said that one of the ways the Commission was engaging with families about the project was through information sessions at various locations in the Perth metropolitan area.

"In early 2015 we will hold more of the information sessions we started this year," she said.

"We found the opportunity to have a one-on-one conversation with someone who really understood the ins and outs of the process went a long way to address concerns."

For more information: email dsc@dsc.wa.gov.au or phone 9426 9200 or 1800 998 214 (freecall).

Research grant announced in Disability Awareness Week

A \$40,000 grant for disability research that honours renowned West Australian child health researcher Dr Louisa Alessandri was announced by the Premier during Disability Awareness Week.

Premier Colin Barnett announced the new grant at the National Disability Services' annual International Day of People with Disability breakfast.

Mr Barnett said the successful applicant would support evidence-based research that would help to continuously improve services and programs to support people with disability.

For more about the Disability Services Commission grant, go to the [Disability Awareness Week page](#) on the Commission's website or phone 9426 9200.

Welcoming communities

Disability Awareness Week was celebrated around Western Australia at many inclusive events including art workshops, concerts, the launch of a new community garden plot for people with disability and Special Olympics, all of which were run by community groups or organisations. Of these events, 23 were supported by Commission grants of \$250.

The events promoted the Count Me In vision: that we all live in welcoming communities that facilitate citizenship, friendship, mutual support and a fair go for everyone.

The Commission also published a 16-page lift-out in The West Australian newspaper to raise community awareness of disability services and supports in WA and on promoting awareness of the WA NDIS My Way trial.

Disability Services Minister Helen Morton (pictured above) celebrated Disability Awareness Week with Durham Road School students who participated in a kite

making workshop organised by the City of Bayswater.
If you would like a hard copy of the lift-out, email media@dsc.wa.gov.au or phone 9426 9260.
To view an electronic version, go to the [Disability Awareness Week page](#) on the Commission's website.

Call for feedback on insurance Green Paper

The State Government is seeking public feedback on a proposal to introduce no-fault catastrophic Compulsory Third Party (CTP) insurance for people injured in motor vehicle accidents.

If implemented, this expanded CTP insurance scheme would mean people catastrophically injured in motor vehicle accidents in Western Australia could access funding for care and support on a 'no-fault' basis.

Catastrophic injuries are defined as spinal cord injuries, traumatic brain injuries, multiple amputations, severe burns or permanent traumatic blindness.

The average cost of lifetime care and support for a person who has been catastrophically injured is estimated to be \$4 million, according to the State Government's Green Paper.

The Green Paper outlines options and their practical implications.

Please submit your feedback on the CTP Green Paper by 24 December. For more information visit the [Insurance Commission of Western Australia's website](#) or phone 1800 632 242.

Feedback welcome on complaints process

Disability service users, including family members and carers, are invited to have their say about barriers people face when making complaints about disability services and supports.

The Health and Disability Services Complaints Office (HaDSCO) is holding focus groups to learn about the challenges people with disability face when making complaints.

HaDSCO will then examine which processes work and which areas need to be improved.

HaDSCO provides a free, impartial and confidential complaints service to people across Western Australia. It is committed to supporting people with disability, families and carers to resolve complaints about disability service providers.

Focus groups sessions are being arranged to suit individual needs. To take part phone 6551 7620 or email yoursay@hadsco.wa.gov.au.



Kirsty Martinsen and Ad'm Martin will be part of a Power Wheelchair flash mob. Picture: Mark Brake

Recharge plan powering up

Sophie Perri

There have been many times where Ad'm Martin has had to cut a shopping trip short so he can go home to charge the battery for his electric wheelchair.

Now, a new recharge scheme is in play across the city so people like Mr Martin can recharge their scooters or wheelchairs on the go.

Adelaide City Council is working with Recharge Scheme Australia to promote certain businesses and centres as recharge points.

Fifteen CBD and North Adelaide locations, including Palace Nova cinemas, the zoo and city library, are already on board.

Mr Martin says it's an important step.

"It's huge - I've always been too embarrassed to ask (to recharge)," he says.

Adelaide City Council social planner Sarah Cleggett says this is often the case.

"The issue comes with people feeling uncomfortable to approach business owners ... this lets people know they are welcome and invites them to recharge," she says.

Today's scheme launch coincides with International Day of People with Disability.

Artist Kirsty Martinsen says it "means a lot" in terms of building recognition for the issues people with disabilities face.

"There are a lot of issues that people don't realise that are in the UN (Declaration on the Rights of Disabled Persons) ... issues like access to the things people take for granted every day, whether being able to hear or see or physically get into a place."

There will also be a flash mob in front of Rundle Place at 10am today, featuring about 20 people in electric scooters and wheelchairs, to celebrate the day.

Visit adelaidecitycouncil.com/accessandinclusion

Murder case: Plea for help

Andrew Hough

The family of a man who was killed in a city bus crash has appealed to the Government for help in finding the killer.

The suspected killer of a man who was killed in a city bus crash has been identified as Oliver Cohen, 30, who was shot dead in St Louis seven months ago.

Local police have been under fire over the handling of the case and the killing of the man, who was a source of corruption, a lack of resources and investigation.

His family has written to the Department of Foreign Affairs and Trade asking for help bringing his killers to justice.

His Melbourne-born mother, Helen, 67, and her British son, Theo, 75, want the Australian Federal Police to support the stalled local murder inquiry. A report is being considered.

The investigation was launched after a burnt body was found in the passenger seat of a torched Range Rover Evoque - reported from the outside to be on a scenic Cap Estate 25. He had been in the head.

Mr Gobat is the Next Generation North Adelaide Vodka Bar & Restaurant.

DFAT is in the process of sending a team to the department's services and officials "crimes or

An AF "This is a matter of authority and jurisdiction which has been

curried