

Shire of Denmark Minutes



LOCAL EMERGENCY MANAGEMENT COMMITTEE

HELD IN THE COUNCIL CHAMBERS, 953 SOUTH COAST HIGHWAY, DENMARK, MONDAY 15TH OCTOBER 2018

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Local Emergency Management Committee Meeting

15 October 2018

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Person opened the meeting at 4.03pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCEMEMBERS:

Cr Ceinwen Gearon	(Shire President & Presiding Person)
Cr Roger Seeney	(Council Representative)
Mr Ross McDougall	(Chief Bushfire Control Officer)
Ms Julie Hollingworth	(Denmark Health Service)
Mr George Doust	(Department of Biodiversity Conservation and Attractions, Walpole)
Mr George Mumford	(Denmark Surf Lifesaving)
Mr Adam Smith	(Department of Fire and Emergency Services, District Emergency Management Advisor)
Mr Derek Stone	(Denmark Sea Rescue)
Mr Neville Blackburn	(Department for Community Support)
Mr Lee Shelley	(Denmark Fire and Rescue Service)
Ms Marion Macdougall	(St. John Ambulance, Denmark)
Mr David Rae	(St. John Ambulance, Denmark)
Mr John Bridger	(Walpole Police, Officer in Charge)
Ms Sheena Christensen	(Silver Chain, Walpole)
Mr Harold Luxton	(St. John Ambulance Walpole)

STAFF:

Mr David Schober	(Manager Community Services)
Ms Melanie Haymont	(Bushfire Risk Planning Coordinator)
Mr Scott Medhurst	(Community Emergency Services Manager)

APOLOGIES:

Ms Julie Hollingworth	(Denmark Health Service)
Mr Matt Hartfield	(Denmark Police, Officer in Charge)
Mr Alex Williams	(Walpole Sea Rescue)

ABSENT:

Ms Tracey Allison	(Denmark State Emergency Service)
Mr Peter Newton	(Walpole State Emergency Service)

VISITORS:

Mr Lez Baines	(Deputy Chief Bushfire Control Officer)
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DECLARATIONS OF INTEREST:

Nil

3. ANNOUNCEMENTS BY THE PERSON PRESIDING

Cr Gearon acknowledged the land on which the meeting was being held and the traditional custodians of the land, the Bibbulmun and Minang people. Cr Gearon stated that she would also like to show her respect for elders past, present and emerging.

Cr Gearon requested members to support the new format of committee meetings and table their reports prior to the meeting so they can be included in the minutes.

4. CONFIRMATION OF MINUTES

4.1 MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE

OFFICER RECOMMENDATION	ITEM 4.1
Moved: Lee Shelley	Seconded: Marion Macdougall
That the minutes of the Local Emergency Management Committee held on the 13 th August 2018, be confirmed as a true and correct record of the proceedings.	
Carried: Unanimous	

5. REPORTS

5.1 UPDATE OF CONTACT DETAILS

A contact list was circulated to committee members to ensure their details are up to date and accurate.

5.2 WA POLICE

Sgt Bridger reported on the following:

- Police are targeting inattention on the roads as lack of focus has led to recent crashes
- Police will be targeting tourists as the season increases to make sure they focus on the roads and are aware of the dangers associated with marine activities in the area.

5.3 DEPARTMENT OF COMMUNITIES

Neville Blackburn reported:

- An evacuation exercise is planned for Tuesday 20/11/2018 for all agencies to assess their respective welfare response processes.
- The exercise will occur in the morning and will include multiple agencies from within the Shire and surrounds. It is based on scenarios that have occurred during the activations of evacuation centres.

Outcome:

Cr Gearon asked that the invite be extended to Denmark CRC and Denmark Visitor Centre.

5.4 DEPARTMENT OF FIRE EMERGENCY SERVICES

Adam Smith:

- Provided a presentation on the outcome of the risk workshops undertaken by the committee

Cr Seeney asked that further Risk workshops could be held; Adam Smith advised the scenarios will be developed and further workshops scheduled.

On behalf of Charlotte Powis (Department of Fire and Emergency Services Community Preparedness Advisor)

- Bushfire Ready is going well in the area with several groups started and in the planning stages.
- CRC information sessions well attended and received with more planned.
- Acknowledged the effort of volunteers and staff in the Shire putting in massive amounts of effort to ensure the success of the preparedness programs.

Committee Members discussed the invaluable efforts being put in by volunteers in the preparedness space and that it was great to see the community involvement and developing understanding of the risks within the Shire.

5.5 DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS

George Doust reported:

- Parks staff preparedness is completed with all staff training and refreshers completed.
- Prescribed Burning Program and Spotter to commence within the next week.

Cr Gearon advised of the importance of public information and community engagement around the Parks burning programs. Mr Doust acknowledged same and advised Parks were willing to receive inquires direct.

5.6 DENMARK HEALTH SERVICE

Nil

5.7 DENMARK SES

Nil

5.8 DENMARK SURF LIFE SAVING

George Mumford reported:

- The 2019 Summer Surf Lifesaving carnival is still in the planning stages with a plan expected to be available to the committee at the next meeting.
- A new jet ski has been purchased and is operational. It is a larger safer model making it more effective in rescue operations.
- Joint training with Denmark Volunteer Marine Rescue to be undertaken.

5.9 ST JOHN AMBULANCE

Marion McDougall reported:

- Denmark St John Ambulance 80th anniversary event planning is continuing with the event to be held on the 9th of November. Requested that other agencies on the committee support and attend the event. There is a large focus on the history of the service being celebrated on the day.

David Rae reported:

- SJA and Lotterywest have a grant scheme where not for profit organisations can apply to have a public access defibrillator installed on their buildings for \$200 and encouraged committee members to engage appropriate not for profits to apply.

Harold Luxton reported:

- Walpole volunteer shortage has led to some gaps in their roster but they have still attended incidents on an on call basis.
- Encouraged agencies on the committee attend the blessing of the fleet on the 1st of December.
- Announced his intent to resign from St John Ambulance at the upcoming AGM so this would be his last LEMC meeting.

Cr Gearon acknowledged and thanked Mr Luxton for his commitment to his community and surrounds.

5.10 SILVERCHAIN WALPOLE

Nil

5.11 VOLUNTEER FIRE & RESCUE

Lee Shelley reported:

- Community engagement event at IGA was a success with a lot of education given to members of the public that the majority of the emergency services in the shire were provided by volunteers.
- Recent road crashes were mainly due to inattention however all emergency services are working well together.

5.12 VOLUNTEER MARINE RESCUE

Derek Stone Denmark VMR reported:

- Nil callouts since last meeting
- Applied for capital grant for a dedicated tow vehicle which was unsuccessful however they have authority to engage contractors for planned events.

Nil to report from Peaceful Bay and Walpole VMR

5.13 CHIEF/DEPUTY BUSHFIRE CONTROL OFFICERS

Ross McDougall reported

- Permits have commenced for standing bush and will be required for all fires as of the 1st November.

Lez Baines reported:

- Exercises conducted both with and without notice have been well received by volunteers and staff. The lessons learnt will serve the community well this fire season.

6. GENERAL BUSINESS

6.1 HALL AND PRIOR AGED CARE PRESENTATION

Deferred to next meeting.

6.2 VULNERABLE PERSONS REGISTER

Deferred to next meeting.

6.3 WORKING GROUP CONCEPT

Deferred to next meeting.

7. NEXT MEETING

Scheduled for Monday 17TH December 2018 in the Shire of Denmark Council Chambers, 953 South Coast Highway, Denmark, commencing at 4.00pm.

9. CLOSURE OF MEETING

There being no further business the Presiding Person closed the meeting at 4.58pm.

These minutes were confirmed at the meeting of the _____

Signed: _____

(Presiding Person at the meeting at which the minutes were confirmed.)