



WASTE MANAGEMENT ADVISORY COMMITTEE

HELD IN THE RECEPTION ROOM,
953 SOUTH COAST HWY, DENMARK,
TUESDAY 18 SEPTEMBER 2018, COMMENCING AT 11.30 AM.

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1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
2. **RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

MEMBERS:

Cr Peter Caron, Presiding Person

Cr Janine Phillips
Cr Kingsley Gibson

STAFF:

Gilbert Arlandoo, Director of Infrastructure & Assets
Ariadne Macleod, Technical Waste Officer

APOLOGIES:

Cr Jan Lewis

ON LEAVE OF ABSENCE:

Cr Jan Lewis

ABSENT:

DECLARATIONS OF INTEREST:

Name	Item No	Interest	Nature

3. **ANNOUNCEMENT BY THE PERSON PRESIDING**
4. **CONFIRMATION OF MINUTES**

4.1 Committee Meeting 15 May 2018

COMMITTEE RESOLUTION AND OFFICER RECOMMENDATION	ITEM 4.1
MOVED: Cr Gibson	SECONDED: Cr Caron
<i>That the minutes of the Waste Management Advisory Committee meeting held on 18 September 2018, be confirmed as a true and correct record of the proceedings.</i>	
CARRIED: Unanimous	

5. **REPORTS AND UPDATES**

- 5.1 Review of Shire Waste Services**

Options for delivery of the Shire's waste services including costs of scenarios was discussed. Further information was requested about how the new service delivery would align with the long term trajectory and needs of the Shire.

Shire officers will expand the analysis to include:

- Long term costs and benefits associated with keeping or selling the rubbish collection vehicle.

- Future projections for the Shire's waste management i.e., a three bin system and how this might influence a contract for external management of the Shire's waste services.
- To remove the Peaceful Bay and Nornalup recycling from the investigation and to deal with this in a separate analysis.

An external review of the Shire's waste services has been completed and will be forwarded onto the committee and more detailed information will be provided to fill gaps.

Action: A special committee meeting will be held to determine a way forward.

5.2 Option for Green Waste Collection

The Shire's green waste is currently managed through burning which occurs twice a year at the Denmark Waste Management & Reuse Facility (DWMRF). This activity is permitted under license conditions for the site.

Historically, burning of green waste would occur on private properties throughout the Shire, the current management approach is therefore an improvement on this as it contains smoke to a single location, occurring at specific times. The Shire does however recognise that this is not the most acceptable management option, and alternatives have therefore been discussed.

The following options for green waste processing (as detailed in the attached report) were proposed and discussed:

- OPTION 1: Cease acceptance of Green Waste at the McIntosh Transfer station
- OPTION 2: Shire transport of Green Waste to an alternative site for processing
- OPTION 3: Removal of Green Waste from McIntosh Transfer station by contractor
- OPTION 4: In-house kerbside pickup service
- OPTION 5: Kerbside pickup service by contractor
- OPTION 6: Bulk verge collection service by contractor Vancouver Waste
- OPTION 7: Composting Green Waste using open windrow system
- OPTION 8: Biochar production

Following discussion of alternatives for processing the Shire's green waste the committee resolved that the Shire will not proceed with other options for dealing with green waste at this stage.

COMMITTEE RESOLUTION	ITEM 5.2
MOVED: Cr Gibson	SECONDED: Cr Phillips
<i>That with respect to options for processing green waste, the Committee resolves to make no recommendation for change to council at this time.</i>	
CARRIED: Unanimous	

5.3 Warning letter system to educate about recycle bin contamination

Cleanaway's warning letter system which educates residents about correct use of recycling bins was discussed and feedback was obtained from the committee. Amendments will be made to letters to reflect this feedback.

The program will be implemented on the week starting 5 November 2018; bin audits will reveal those bins with contamination and residents will be contacted with a letter and educational material.

Following a repeat incident within 6 months a second letter will be forwarded to the property in mention. If another instance of contamination is recorded in this 6 month period a third cessation of service letter will be forwarded to the resident and the recycling service will be suspended for a period of 2 months.

The Committee also discussed opportunities for engagement with the community about waste and recycling.

Action: the Shire's Waste Services will forward these items [community engagement] for consideration by the CEO prior to being tabled at the WMAC.

5.4 Tip Pass Discussions

The following were discussed in relation to tip passes:

- Changes to wording of tip passes for rural properties
- Extending free tip passes allocation to include GRV rural zone
- Increasing tip passes in rural zones to include 8 tip passes at 240 litres bins, rather than 4xpasses for 2x240 litre bins

Action: the committee agreed to defer the matter to a future meeting, prior to next budget considerations.

5.5 Regional Waste Alliance Group MOU

The committee agreed to replace the current Waste Alliance MOU with a terms of reference, under the Regional Alliance. The Terms of Reference will be drafted and provided to the committee for endorsement.

6. GENERAL BUSINESS

7. NEXT MEETING

The next meeting of the Committee will be on Tuesday, 9 October 2018.

8. CLOSURE OF MEETING

The meeting closed at 1:40 pm