



LOCAL EMERGENCY MANAGEMENT COMMITTEE

HELD IN THE COUNCIL CHAMBERS, 953 SOUTH COAST HIGHWAY, DENMARK, MONDAY 12TH MARCH 2018, COMMENCING 4.00PM.

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Council Committee Meeting

12 March 2018

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Person opened the meeting at 4.05pm

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**MEMBERS:**

Cr Ceinwen Gearon	(Shire President & Presiding Person)
Cr Roger Seeney	(Council Representative)
Mr Ross McDougall	(Chief Bushfire Control Officer)
Mr Neville Blackburn	(Department of Communities)
Mr Adam Smith	(SEMC Secretariat)
Mr Derek Stone	(Denmark Sea Rescue)
Mr Brian Vigus	(Peaceful Bay Sea Rescue)
Mr Lee Shelley	(Denmark Fire and Rescue Service)
Ms Marion Macdougall	(St. John Ambulance, Denmark)
Mr David Rae	(St. John Ambulance, Denmark)
Ms Amanda Ball	(Denmark Police)
Mr Mike Hesp	(Denmark Police)
Ms Leanne Laurie	(Denmark Health Service)

STAFF:

	(non voting)
Mr Marcus Owen	(Committee Secretary & CESM)
Mel Haymont	(Bushfire Risk Planning Coordinator)

APOLOGIES:

Mr David Wall	(Walpole Police, Officer in Charge)
Mr Matt Hartfield	(Denmark Police, Officer in Charge)
Mr Alex Williams	(Walpole Sea Rescue)

ABSENT:

Ms Tracey Allison	(Denmark State Emergency Service)
Mr Peter Newton	(Walpole State Emergency Service)
Mr George Doust	(DPaW Walpole)
Mr Martin Norwood	Proxy (Denmark Surf Lifesaving)
Mr George Mumford	(Denmark Surf Lifesaving)
Mr Harold Luxton	(St. John Ambulance Walpole)

VISITORS:

DECLARATIONS OF INTEREST: Nil

Name	Item No	Interest	Nature

3. ANNOUNCEMENTS BY THE PERSON PRESIDING

Cr Gearon acknowledged the land on which the meeting was being held and the traditional custodians of the land, the Bibbulman and Minang people.

Cr Gearon stated that she would also like to show her respect for elders past, present and emerging.

Cr Gearon informed the committee of the appointment of David Schober to the position of Community Services Manager; David will be attending LEMC meetings in the future.

4. PUBLIC QUESTION TIME & PRESENTATIONS

Nil

5. CONFIRMATION OF MINUTES

5.1 MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE

OFFICER RECOMMENDATION & COMMITTEE DECISION	ITEM 5.1
Moved: Neville Blackburn	Seconded: Ross McDougall

That the minutes of the Local Emergency Management Committee held on the 11th December 2018, be confirmed as a true and correct record of the proceedings.

Carried: Unanimous

6. REPORTS

6.1 Update of Contact Details – CESM

Members were asked to inform the CESM of any changes to contact details.
Nil.

6.2 Local Emergency Management Arrangements (LEMA)

Cr Gearon acknowledged Mr Lee Shelley and his significant contribution to the review of the LEMA.

The LEMA had been tabled at DEMC, Adam Smith provided some feedback by way of minor adjustments (emailed to CESM).

The document is now to be tabled at SEMC.

6.3 Town-site Unallocated Crown Land (UCL) Mitigation Work – CESM

Since the last meeting the Bushfire Risk Planning Coordinator (BRPC) has been consulting the relevant parties in DFES to find alternative solutions to the problems being faced with regard to DFES approved/not approved contractors.

Subsequently the BRPC & CESM put together a scope of UCL/UMR works and placed with a local contractor for a quote. The contractor has since been given the go ahead to proceed.

6.4 Fire Emergency Exit Master Plan

Leave on the agenda.

Traffic and people movement data is being collected; GHD (consultants) will collate information and provide a report to Council.

6.5 Denmark Health Service – LEMC Representation

An appointment to the DON position is expected soon.

7. GENERAL BUSINESS

7.1 Community Resilience Scorecard – Adam Smith

A table top exercise/survey was conducted.

Adam Smith to collate survey results and report back to next meeting.

7.2 Risk Assessment Workshop –Adam Smith

The committee decided on two 2hour sessions to workshop risks.

Dates to be confirmed – Adam & Marcus

7.3 Bushfire Risk Management Planning Project Update – Mel Haymont

Notes on UCL/UMR insurance for LEMC

We have been in communications with the DFES procurement manager Kelli Smith
We have been advised that the tender process for contractors, to be put on the approved contractor list has not been finalised. We currently have no indication of when this will be finalised.

Prescribed burning by LG-managed BFB's: DFES met with the Manager, Property and Liability of LGIS on 17 January, where we agreed that LGIS would work with WALGA to establish a common insurance position for mitigation services on behalf of all LG's.

We are still seeking clarification regarding the ability of the BFB to carry out this year's burn program on UCL/UMR

There has been a concession to the unlimited in the aggregate requirement of DFES to contractors for the practical application of this requirement but it will be at the discretion of DFES staff .

If there is no contractor on the preferred contractor list locally we make seek permission/advise from the Bushfire mitigation branch

In short.. they are working on simplifying the process for us

The manager of DFES procurement services is happy to come down and give a presentation to explain the rationale behind the process.

Meetings have been conducted with brigades in their respective zones, Western, Central & Eastern.

The fuel age data etc. that was collected will be entered in to a data base for future reference for mitigation planning.

Brigade area maps have been distributed to brigades to capture further information.

Round table

SJA – no issues

Denmark Health – put hand up to host Health Disaster Exercise

Cr Seeney – Bushfire Brigades going well

CBFCO – 45 incidents in last 12 months

Dept. of Communities – staff have been involved with flood event in Broome. Evacuation Exercise pencilled in for September/October

Denmark Sea Rescue – quiet

Peaceful Bay Sea Rescue – congratulations to Walpole Police, Water Police, Fisheries and others on a successful exercise held at Walpole.

BRPC & CESM – successful Street Meets have been held with very positive feedback.

8. NEXT MEETING

Scheduled for Monday 11th June 2018 in the Shire of Denmark Council Chambers, 953 South Coast Highway, Denmark, commencing at 4.00pm.

9. CLOSURE OF MEETING

There being no further business the Presiding Person closed the meeting at 4.56pm.

The Director Finance recommends the endorsement of these minutes at the next meeting.

Signed: _____

Cary Green – Director Corporate & Community Services

Date: 28 March 2018

These minutes were confirmed at the meeting of the

Signed:

(Presiding Person at the meeting at which the minutes were confirmed.)