



DISABILITY SERVICES ADVISORY COMMITTEE

HELD IN THE COUNCIL'S COMMITTEE ROOM,
953 SOUTH COAST HIGHWAY, DENMARK
ON THURSDAY, 14 MAY 2015.

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Ordinary Council Meeting

21 May 2015

DISCLAIMER

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

10.00am – *The Presiding Person, Cr Morrell, declared the meeting open.*

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**MEMBERS:**

Cr David Morrell (Presiding Person)

Mr Adrian Hinds, Community Member (Deputy Presiding Person)

Ms Gabrielle Rose, Disability Services Commission Representative (*from 10.04am*)

Mr Richard Keasy, Community Member

Ms Margaret Walker, Denmark Over 50s Association Representative

STAFF:

Ms Claire Thompson, Executive Assistant

APOLOGIES:

Mrs Carolyn Birdseye, Community Member

Mrs Dale Fewings, Professional Member (Community)

Mr Sam Barron, Health Service Manager, Denmark Health Service Representative

Mr Peter Boyes, Community Member

Mr Dale Stewart, Chief Executive Officer

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

Nil

DECLARATIONS OF INTEREST:

Nil

3. ANNOUNCEMENTS BY THE PERSON PRESIDING

Nil

4. PUBLIC QUESTION TIME

Nil

5. CONFIRMATION OF MINUTES**5.1 COMMITTEE MEETING**

The Mover of a motion to confirm the Minutes of a Council or Committee meeting has to have been present at that meeting.

10.04am – *Ms Rose entered the room.*

COMMITTEE RESOLUTION & OFFICER RECOMMENDATION**ITEM 5.1****MOVED:** Adrian Hinds**SECONDED:** Margaret Walker

That the minutes of the Disability Services Advisory Committee meeting held on the 12 March 2015, be confirmed as a true and correct record of the proceedings.

CARRIED: 5/0

6. REPORTS

6.1 Document Distribution

At the meeting held on 12 January 2015, members resolved that all papers, from Council Officers or Committee Members, that have been not been distributed with this Agenda should be dealt with as the first item of business of the Agenda such that the Committee can determine whether to consider the matter at this meeting or schedule it for a subsequent meeting, or note the matter as no further action to be required.

Members to table any information which they wish to distribute to other members at the meeting.

Mr Hinds tabled two documents being;

- *An advertisement on holidays for people with disability – noting that Denmark was not mentioned as a destination.*
- *An article about Scooters and Powerchairs – noting that technology had advanced considerably with the design and function of scooters and powerchairs.*

Cr Morrell thanked Mr Hinds for the information noting that members were welcome to have a look at the documents which had been tabled.

6.2 2013 - 2018 Disability Access & Inclusion Plan (DAIP)

A copy of the adopted DAIP had previously been provided to all members and a current version of the Implementation Plan was attached for consideration and action.

The DAIP has 7 overarching Outcomes, each Outcome has Strategies and each Strategy has Actions. Whilst keeping in mind each associated Outcome and Strategy, it is recommended that the Committee should concentrate on each Action and work towards achieving these within the next five years.

OFFICER COMMENT

Updates to the Implementation Plan since the last meeting have been highlighted yellow on the attached current version (current as at 5 May 2015).

6.2.1 Audit of CBD Parking & Footpaths

Members undertook a walk around the northern end of Strickland Street to town square on 12 March 2015. Members were asked to submit their comments regarding areas which they identified as maybe requiring improvement and/or maintenance. The Officer collated the comments and suggestions and provided a table for members consideration which included an Office comment and suggested action.

It was noted that where more than one member had made the same comment, the 'concern' had been merged and summarised to avoid duplication. The numbers shown against each item was for ease of identification only and was not meant to depict any sort of priority.

Members went through each item and the Committee's comments are noted in the amended table attached.

The Officer will undertake the actions as indicated in the table.

6.2.2 Review of DAIP

At the last meeting members resolved as follows with respect to Outcome 7 of the Shire of Denmark Disability Access & Inclusion Plan 2013-2018.

“That with respect to the Disability Access & Inclusion Plan (DAIP) 2013-2018, the Disability Services Advisory Committee recommends to Council that the following amendments be made to the DAIP and that the proposed changes be advertising in accordance with statutory obligations;

- 1. Outcome 7 be replaced with the following words “People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Denmark”;*
- 2. The first Action under 7.1 be removed;*
- 3. The second Action under 7.2 be incorporated into Strategy 1.2; and*
- 4. That Strategy(ies) and Action(s) be developed and added by Council Officers, in consultation with the Chief Executive Officer and Directors, prior to putting this recommendation to Council.”*

Following that meeting, the Disability Services Commission have advised that there have been some queries from some public authorities about changing the name of their plans to Access & Inclusion Plans (AIPs). Attached is some advice from the Disability Services Commission in response to those queries.

Of particular note is number 5 which states that any outcomes or strategies regarding other sectors of the community (eg. not the disabled community) it will be deemed as being non-compliant.

Should members wish to recommend that the Shire of Denmark’s Plan be renamed as an Access & Inclusion Plan then this can be incorporated into the suggested review (currently just the addition of Outcome 7) to be referred to Council in coming months for advertising.

Should members wish to make this suggested change to Council then the Officer suggests that all of the strategies and outcomes be reviewed to ensure that they relate only to the disabled sector to ensure that they are not deemed non-compliant by the Disability Services Committee.

In the Officers opinion, there is little or no benefit to Council or the Community in amending the name of the Shire of Denmark’s. DAIP.

Discussion ensued.

COMMITTEE	RESOLUTION	&	OFFICER	ITEM 6.2.2
RECOMMENDATION				
MOVED: Adrian Hinds			SECONDED: Richard Keasy	
That the title of the Disability Access & Inclusion Plan be retained and not changed to an Access & Inclusion Plan.				
CARRIED: 5/0				

6.3 Paths & Trails Advisory Committee Representative Update

Mr Boyes, dual member of the Paths & Trails Advisory Committee, was not in attendance and therefore there was no update on any matters relating to the Disability Services Advisory Committee.

6.4 Hobbies are Healthy Art Workshops

Mrs Fewings requested that the following update be provided to members on the upcoming Hobbies are Healthy Art Workshops which are designed to encourage the inclusion of people with disabilities.

“They will be held on the first 4 Fridays of July in the Lions’ Lair (opposite the Rivermouth Caravan Park) between 10 a.m. and noon. If members know of people with a disability, who might be encouraged to attend, with or without a carer) they might be able to promote the workshops. They will be free of charge to participants. I have invited a group of people, who do not have disabilities, to be part of this group and who will be welcoming and supportive of those who do have disabilities and whose numbers will create a more natural community grouping. The aim is to include and welcome rather than create a segregated facility.

I will send out flyers closer to the time but thought it appropriate to bring it to the DSAC’s attention now as by the next meeting the workshops will already be underway. Members can contact me by email mtromance@wn.com.au or by phone 98408222 or 61429386052 (mob).”

Noted and Ms Rose advised that she had forwarded the information about the Workshops to her clients in Denmark and other contacts to assist with promoting them.

6.5 LeadAbility Program

The Disability Services Minister, Helen Morton, recently announced the launch of a new LeadAbility Program which is designed to provide a series of specialist development experiences to introduce people with disability to empowering concepts of leadership.

Facilitated through Leadership WA, the course will run twice a year with 10-15 participants and is open to people with disability, their families and carers, ambassadors in the disability sector and staff from disability sector organisations.

For further information people can contact Leadership WA on telephone (08) 9369 6777 or visit their website at <http://www.leadershipwa.org.au/leadership-development/leadability/> or email admin@leadershipwa.org.au.

Discussion ensued and Mr Hinds asked whether Council would fund the registration of someone. Cr Morrell advised that people would have to register and pay for it themselves. Ms Thompson added that there was nothing preventing the Committee, or indeed an individual, from requesting financial assistance from Council.

6.6 William Bay Master Plan Update

11.30am – Mr Keasy left the room and did not return.

At the Committee meeting held on 12 January 2015, Mr Boyes asked whether there had been any update on the William Bay Master Plan.

On the 19 March 2015, the Department of Parks & Wildlife provided the following update;

“Since we met with the Disability Services Advisory Committee last year there has been little on ground work, however with the release, in November 2014, of the Great Southern Development Commission’s, draft Great Southern Regional Blueprint that identifies the implementation of the William Bay Recreational Master plan as a strategic priority, we have a greater opportunity to secure funding.

Over the next 6 months the Department will be liaising with the Denmark Shire regarding working together on some projects at William Bay. The Department will also be seeking

funding to upgrade the Madfish Bay Road and associated car parks in the next 6-12 months.

We look forward to strengthening our partnership on this important project as it progresses from now into the next few years."

Cr Morrell advised that Councillors had visited William Bay during their recent bus tour and discussed matters relating to the car park.

Mr Hinds suggested that the Disability Services Advisory Committee should liaise with the Department of Parks & Wildlife regarding the projects that they are looking to implement with a view to assisting them with matters regarding disability access.

The Executive Assistant advised that the Committee was an advisory Committee to Council not the Department of Parks & Wildlife and that, in her opinion, the Department of Parks & Wildlife would have their own Disability Access & Inclusion Plan and be aware of matters concerning the accessibility of their own services and facilities.

COMMITTEE RESOLUTION

ITEM 6.6

MOVED: Adrian Hinds

SECONDED: Margaret Walker

That the Disability Services Advisory Committee request Council to permit the Department of Parks & Wildlife briefing the Council's Disability Services Advisory Committee in relation to the proposed combined construction of improvements at William Bay.

LOST: 1/3

COMMITTEE RESOLUTION

ITEM 6.6

MOVED: Gabrielle Rose

SECONDED: Margaret Walker

That the Disability Services Advisory Committee request that Council Officers liaise with the Disability Services Advisory Committee on matters referred to them by the Department of Parks & Wildlife regarding the implementation of the William Bay Master Plan.

CARRIED: 3/1

6.7 Lighthouse Project

For information, the Local Government Managers Association in partnership with the Disability Services Commission have announced the launch of the Lighthouse Project. The project is a series of initiatives that will be delivered over the coming 12 months to increase employment in WA Local Governments for people with disability.

The first stage will be a research project to assess the current state and they have engaged a consultant to assist in the development of a baseline report that estimates;

- Current employment of people with disability in WA Local Government; and
- The perceptions of Local Government with respect to the employment of people with disability (opportunities, attitudes, barriers etc..).

Noted.

6.8 Access at Southern End of Mokare Walk Trail (near Rail Trail Bridge)

At the last meeting Cr Morrell advised that he would investigate what options the Paths & Trails Advisory Committee had looked at in relation to access options at the intersection of the Mokare Walk Trail & the Rail Trail Bridge (southern end).

Since the meeting, Council Officers have been advised that the Community Infrastructure Grants Funding through the Disability Services Commission are now open. The maximum grant per application is \$50,000. Applications close 10 July 2015, local

governments can apply and more than one application can be submitted. A copy of the Guidelines are attached.

Access issues relating to the eastern side of the Mokare Walk Trail have been raised previously by members and, as an initial suggestion, members may like to consider this as a project which could, potentially, be funded by the grant.

The Executive Assistant has had initial conversations with the Director of Infrastructure Services regarding improving the access to the Rail Trail Bridge from the Mokare Walk Trail. The Director has advised that they have considered possible solutions and that they would be able to do some drawings and costings to submit with an application for funding. It is likely the necessary treatment would cost around \$50,000 but may have significant environmental, social or community engagement consequences.

With respect to access at the other end of the Mokare Walk Trail, to the South Coast Highway Road Traffic Bridge, the Director of Infrastructure Services stated that they have already considered options which could cost anywhere between \$20,000 to \$30,000. His suggestion was that this could be something that they could cover under future paths and trails budgets and that he would recommend that the grant be focussed on the southern end access of the trail however the Officer has recommended that both of the access areas on the eastern side (north and south) be referred to Council for consideration as a single grant application project.

The question of design of the northern connection (in front of the Riverside Club) will however need to be considered in context of the pending building construction & planning for Riverside Club Stage 2.

Ultimately an Officer Report to Council on the subject will detail all of these considerations and the Council will determine whether a grant application, at this time, is supported.

The Executive Assistant advised that given the timing of Council meetings, the CEO had advised her that should the Committee wish to recommend that Council consider an Officer report regarding the grants and suggested works then that recommendation and an Officer report could be presented to Council concurrently.

Discussion ensued.

ITEM 6.8

MOVED: Adrian Hinds

That the Disability Services Advisory Committee recommend that Council request Officers to prepare a report for Council to consider whether they would support a grant application to the Disability Services Commission's Community Infrastructure Grants Fund to improve the accesses (southern end) on the eastern side of the Mokare Walk Trail.

LOST FOR WANT OF A SECONDER

COMMITTEE RESOLUTION & OFFICER RECOMMENDATION

ITEM 6.8

MOVED: Gabrielle Rose

SECONDED: Cr Morrell

That the Disability Services Advisory Committee recommend that Council request Officers to prepare a report for Council to consider whether they would support a grant application to the Disability Services Commission's Community Infrastructure Grants Fund to improve the accesses (southern and northern ends) on the eastern side of the Mokare Walk Trail.

CARRIED: 4/0

6.9 International Day of People with Disability 2015

Await 2015/2016 budget adoption for any amount allocated by Council for the Committee to plan a function, event and/or activity in recognition of the International Day of People with Disability which is held on 3 December each year. This year's date will be Thursday, 3 December.

Council Policy P110709 (Recognition of People with Disability) includes reference to Council annually hosting a function, activity or event for the community of Denmark which;

a) *aims to;*

- *Promote an understanding of people with disability;*
- *Encourage support for their dignity, rights and well-being;*
- *Increase awareness of the benefits of integration of people with disability in every aspect of political, social, economic and cultural life; and*
- *Bring together individuals, businesses, community organisations and governments to celebrate and acknowledge the contributions, skills and achievements of people with disability.*

b) *Is held;*

- *Held on or as close to the United Nations International Day for People with Disability each year;*
- *Held in conjunction with local activities, functions or events organised by the Disability Services Commission or other relevant State agency or department, where possible;*
- *Held in conjunction with local community organisations, where possible;*

c) *Is facilitated by the Council's Disability Services Advisory Committee.*

Previous year's activities:

2012

- Gopher Accessibility Expo – featuring displays, demonstrations and the like held at the Denmark Recreation Centre.

2013

- Wheelchair Challenge – participants in wheelchairs (Councillors & Staff) undertaking set tasks within the Denmark CBD.
- Art Workshops & Exhibition of Artwork – facilitated in conjunction with Green Skills Inc.

2014

- Guide Dog Association presentation – presented to Primary School, High School, Denmark Over 50s Association and Council, the Committee and Senior Officers.
- Bus Trip to the National ANZAC Centre – provided free bus trip to the Centre for people with Disability in conjunction with the Denmark Health Service.

2015

- Cr Hinds has previously suggested that if Audio Loops get installed into the Civic Centre or Council Chambers then this could be launched as part of the IDoPWD.
- List other ideas from members_____

The Presiding Person noted that Item 6.9 could be placed on the next Agenda and dealt with at the next meeting of the Committee given that there was no urgency to the matter.

7. GENERAL BUSINESS

7.1 National Stronger Regions Fund (NSRF) – Round Two

Ms Rose stated that the above funding round was now open and that they offered funding of between \$20,000 and \$10,000,000. Ms Rose thought that the information might be useful if Council were looking to apply for some funding for some projects.

Cr Morrell thanked Ms Rose for the information.

7.2 Audio Loops

Mr Hinds stated that the subject of Audio Loops had once again not made it on the Agenda and asked whether there had been in progress on getting quotes for getting them installed at the Civic Centre and/or Council Chambers.

The Executive Assistant advised that she and the Council's Principal Building Surveyor had met with an Albany based company at the Civic Centre and Council Chambers on 12 May 2015. Subsequently, floor plans of the two buildings had been forwarded to the company and they had been asked to forward through a written quote. Ms Thompson advised that it had been her intention to list the item on the Agenda for the Committee's consideration once she had the information for members consideration.

Discussion ensued and members agreed that it would be good if Council could consider funding the Audio Loops in the 2015/16 Budget. It was noted that the next meeting of the Committee was scheduled for July 2015 and there was some concern that it might be too late by then for the Committee to refer it to Council for next year's budget deliberations.

COMMITTEE RESOLUTION

ITEM 7.2

MOVED: Adrian Hinds

SECONDED: Margaret Walker

That the Disability Services Advisory Committee request Council Officers to refer the quotes regarding the purchase and installation of Audio Loops in the Civic Centre and the Council Chambers to Council for consideration in the 2015/16 Budget.

CARRIED: 4/0

8. NEXT MEETING

The next meeting of the Disability Services Advisory Committee will be held on Thursday, 9 July 2015, in the Council's Committee Room, commencing at 10.00am.

9. CLOSURE OF MEETING

12.25pm – *There being no further business to discuss the Presiding Person, Cr Morrell, declared the meeting closed.*

The Chief Executive Officer recommends the endorsement of these minutes at the next meeting.

Signed: _____

Dale Stewart – Chief Executive Officer

Date: _____

These minutes were confirmed at the meeting of the _____

Signed: _____

(Presiding Person at the meeting at which the minutes were confirmed.)



SHIRE OF DENMARK

DISABILITY ACCESS & INCLUSION PLAN 2013 – 2018

IMPLEMENTATION PLAN

AS AT 5 MAY 2015

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OUTCOME 1

PEOPLE WITH DISABILITIES HAVE THE SAME OPPORTUNITIES AS OTHERS TO ACCESS THE SERVICES OF AND ANY EVENTS ORGANISED BY COUNCIL.

STRATEGY 1.1 : COUNCIL'S POLICIES AND FRAMEWORKS ARE CONSISTENT WITH THE DAIP.				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
THE COUNCIL'S POLICIES, FRAMEWORKS AND PLANS REFERENCE THE DAIP, WHERE APPLICABLE, AS AN INFORMING DOCUMENT.	ALL STAFF	ONGOING	<ol style="list-style-type: none"> 1. ACCESSIBILITY PAGE INCLUDES; <ul style="list-style-type: none"> • DOWNLOADABLE DAIP; • OVERVIEW OF THE DAIP; • ACCESS & INCLUSION POLICY; • INFORMATION ON BEACH WHEELCHAIRS, • COUNCIL'S POLICY REGARDING WHEELIE BIN ASSISTANCE; • HAVE YOUR SAY BROCHURE; AND • NOTATION THAT COUNCIL INFORMATION IS AVAILABLE IN ALTERNATE FORMATS FOR PEOPLE WITH DISABILITY. 2. TO BE DONE. 	<ol style="list-style-type: none"> 2. EA TO SEND MEMO TO DIRECTORS REQUESTING CONSIDERATION OF DAIP REFERENCE, WHERE APPLICABLE.

STRATEGY 1.2 : IDENTIFY OPPORTUNITIES FOR PARTICIPATION IN RECREATIONAL ACTIVITIES THROUGH THE RECREATION CENTRE PROGRAM.				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
CARRY OUT A SURVEY TO IDENTIFY AND ASSESS THE NEED FOR POTENTIAL RECREATIONAL ACTIVITIES SPECIFICALLY FOR PEOPLE WITH A DISABILITY.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	ONGOING	<p>1. TO BE DONE.</p> <p>2. TO BE DONE.</p> <p>3. TO BE DONE.</p> <p>4. COMPLETED. AN ADDITIONAL HANDRAIL AT THE STEPS TO THE FUNCTION ROOM HAS BEEN INSTALLED TO ASSIST WITH ACCESS MOBILITY.</p>	<p>1. REFER STRATEGY TO THE DIRECTOR OF COMMUNITY & REGULATORY SERVICES, TO REQUEST THE MANAGER OF RECREATION & YOUTH SERVICES TO CONSIDER DEVELOPING A POSTER (OR THE LIKE) INVITING FEEDBACK FROM MEMBERS OF THE PUBLIC (OR PATRONS) ON RECREATIONAL ACTIVITIES (INCLUDING YOUTH ACTIVITIES) THAT COULD BE PROVIDED OR TAILORED TO MEET THE REQUIREMENTS OR PEOPLE WITH DISABILITY.</p> <p>2. WRITE TO THE DISABILITY SERVICES COMMISSION, DENMARK HEALTH SERVICE AND LOCAL HEALTH CARE PROVIDERS ENCOURAGING THEM TO PROVIDE FEEDBACK FROM THEIR CLIENTS WHO MAY HAVE ANY DIFFICULTIES ACCESSING OR PARTICIPATING IN RECREATIONAL ACTIVITIES THROUGH THE REC CENTRE PROGRAM(S).</p> <p>3. EA TO LIAISE WITH MRYS & DCRS TO DRAFT A SMALL ARTICLE FOR THE COUNCIL CONVERSATIONS ENCOURAGING FEEDBACK FROM MEMBERS OF THE COMMUNITY ON THE ACCESSIBILITY AND ADEQUATENESS OF REC CENTRE</p>

			<p>5. COMPLETED. THE MRYS ADVISES THAT THERE 3 CHILDREN ENROLLED IN THE FOLLOWING SPORTING CLUBS; DENMARK WALPOLE JUNIOR FOOTBALL CLUB, DENMARK BASKETBALL ASSOCIATION AND DENMARK LITTLE ATHLETICS.</p>	<p>PROGRAMS FOR PEOPLE WITH DISABILITY.</p> <p>4. INVESTIGATE INSTALLATION OF ADDITIONAL HANDRAIL TO ASSIST WITH MOBILITY.</p> <p>5. INVESTIGATE HOW MANY LOCAL CHILDREN WITH DISABILITY ARE INVOLVED IN THE KIDSPORT PROGRAM. 6 MARCH 2015 - THE MRYS ADVISES THAT THERE 3 CHILDREN ENROLLED IN VARIOUS SPORTING CLUBS.</p>
CONSIDER EMPLOYING A CARER DURING THE SCHOOL HOLIDAY PROGRAM TO ENABLE CHILDREN WITH DISABILITY TO PARTICIPATE IN THE PROGRAM.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	2013 / 2014	<p>1. PRIOR TO JULY 2013 SCHOOL HOLIDAYS THE QUESTION WAS RAISED WITH THE MANAGER OF RECREATION & YOUTH SERVICES (MRYS) – ADVISED THAT SHOULD A REQUEST ARISE THEN THEY WOULD ENDEAVOUR TO ACCOMMODATE IT. EA TO FOLLOW UP ON WHETHER ANY REQUESTS HAVE BEEN RECEIVED THUS FAR.</p> <p>RESPONSE: ONE REQUEST WAS</p>	

			<p>RECEIVED FOR A CHILD WITH DISABILITY TO PARTICIPATE IN THE CHRISTMAS 2013 HOLIDAY PROGRAM. THE MRYS ADVISED THAT WHILST THE FAMILY DID NOT GO AHEAD WITH THE ENROLMENT THEY WOULD HAVE BEEN HAPPY TO ACCOMMODATE THE CHILD AND STRUCTURE SOME ACTIVITIES TO ENABLE THEM TO PARTICIPATE. QUESTION WAS RAISED IN RELATION TO CARERS... WHO PROVIDES? GABRIELLE ROSE FROM THE DISABILITY SERVICES COMMISSION (DSC) THAT GENERALLY THE FAMILY WOULD USE A PERSON WHO ALREADY CARES FOR THEIR CHILD AT SCHOOL AND AT HOME. IF THE PERSON DID NOT HAVE A REGULAR CARER THEN THE DSC COULD ASSIST IN PROVIDING INFORMATION ON HOW A SUPPORT PERSON COULD BE ASSESSED. GABRIELLE NOTES THAT THE FAMILY ARE STILL INTERESTED IN THEIR CHILD ATTENDING THE PROGRAMME AND WOULD SPEAK WITH THE MRYS IN THE FUTURE TO FIND OUT MORE.</p> <p>2. THAT THE MRYS CONSIDER INCLUDING A NOTATION ON FUTURE FLYERS AND THE ENROLMENT FORM THAT THE PROGRAMME IS ALL INCLUSIVE AND THAT THEY WILL</p>	
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			ENDEAVOUR TO ACCOMMODATE CHILDREN WITH DISABILITY, UPON REQUEST – EMAIL SENT TO MRYS 6 JAN 15. <i>COMPLETED.</i>	
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STRATEGY 1.3 : EVALUATION OF THE EVENTS HELD ANNUALLY BY THE COUNCIL TO INCORPORATE ACCESS & INCLUSION.				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
<p>EVALUATE THE FOLLOWING ANNUAL COUNCIL EVENTS TO DETERMINE THE ADEQUACY OF ACCESS & INCLUSION AND MAKE RECOMMENDATIONS ON IMPROVEMENT OPPORTUNITIES.</p> <ul style="list-style-type: none"> ○ AUSTRALIA DAY BREAKFAST (26 JANUARY) ○ NATIONAL YOUTH WEEK ○ DENMARK YOUTH FESTIVAL (YOUTH WEEK) ○ SENIORS FUNCTION (SENIORS WEEK) ○ THANK A VOLUNTEER DAY FUNCTION (5 DECEMBER 2013) ○ FEAST NOT FIRE NIGHT (MAY) ○ INTERNATIONAL DAY OF PEOPLE WITH DISABILITY (3 DECEMBER) 	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING (AS REQUIRED)	<p>1. TO BE DONE – SUGGEST AFTER AUS DAY 2015.</p> <p>2. INCLUDE REFERENCE TO ACCESSIBILITY IN THE EVENT & FUNCTION EVALUATION FORM AND SEND MEMO TO DIRECTORS WHO OVERSEE REGULAR COUNCIL FUNCTIONS AND EVENTS ENCOURAGING THE USE OF THE EVENT EVALUATION FORM AFTER EACH EVENT.</p> <p>COMPLETED. EVENT & FUNCTION EVALUATION FORM HAS BEEN AMENDED TO INCLUDE QUESTIONS RELATING TO ACCESSIBILITY (MOBILITY AND COST).</p>	<p>1. EA TO DRAFT A SMALL ARTICLE FOR THE COUNCIL CONVERSATIONS ENCOURAGING FEEDBACK FROM MEMBERS OF THE COMMUNITY ON THE ACCESSIBILITY OF COUNCIL FUNCTIONS AND EVENTS FOR PEOPLE WITH DISABILITY. EVENT EVALUATION FORM INCLUDED ON COUNCIL'S WEBSITE.</p>

STRATEGY 1.4 : TRANSPORT				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
CONSIDER PUBLIC TRANSPORT OPTIONS WITHIN THE SHIRE IN LIAISON WITH GOVERNMENT AND NON-GOVERNMENT SERVICES TO COME UP WITH SOLUTIONS IN MEETING THE NEED FOR TRANSPORT OF PEOPLE WITH A DISABILITY.	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING	<p>1. EMAIL SENT 6 JAN 15. FOLLOW UP EMAIL SENT 9 MARCH 2015.</p> <p>2. ASCERTAIN AVAILABILITY OF HACC BUS.</p> <p>COMPLETED. THE DENMARK HEALTH SERVICE, HOME AND COMMUNITY CARE (HACC) CO-ORDINATOR HAS CONFIRMED THAT THE BUS IS AVAILABLE TO NON-HACC CLIENTS HOWEVER PREFERENCE IS GIVEN TO HACC CLIENTS.</p> <p>3. TO BE DONE. AWAIT OUTCOME OF PARTS 1 & 2.</p> <p>4. POSSIBLE FOLLOW UP AT A LATER STAGE TO INVESTIGATE RELEVANCE AND NEED IN DENMARK.</p>	<p>1. LIAISE WITH THE DISABILITY SERVICES COMMISSION (GREAT SOUTHERN) TO ASCERTAIN WHAT THE LEVEL OF NEED IS FOR TRANSPORT IN DENMARK FOR PEOPLE WITH DISABILITY AND FIND OUT WHAT OPTIONS ARE AVAILABLE FOR PEOPLE.</p> <p>3. WRITE TO THE DEPARTMENT OF TRANSPORT RE PROVISION OF TRANSPORT FOR PEOPLE WITH A DISABILITY IN THE SHIRE OF DENMARK, NOTING THAT THERE ARE NO WHEELCHAIR TAXIS AVAILABLE IN DENMARK.</p> <p>4. UBER TAXIS – DISCUSSED CONCEPT AT MEETING HELD 3 NOV 14. NEW SERVICES, POSSIBLE ISSUES RELATED</p>

				WITH EXISTING SERVICES IN MAJOR CITIES.
INVESTIGATE THE NEED FOR A WHEELCHAIR LIFT IN THE COUNCIL'S COMMUNITY BUS, IF AND WHEN THE VEHICLE IS CONSIDERED FOR UPGRADE.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES (DCRS)	AS REQUIRED.	1. AWAIT QUOTE & CONSIDER.	1. BUS TO BE UPGRADED IN APPROX. 2 YEARS (2016). DCRS HAS REQUESTED THAT THE QUOTE BE SUBMITTED FOR THE 2014/15 BUDGET PROCESS BE REVIEWED TO SHOW THE COST OF PROVIDING A WHEELCHAIR HOIST IN THE COMMUNITY BUS.

STRATEGY 1.5 : WASTE MANAGEMENT				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
IDENTIFY WAYS TO COMMUNICATE TO THE COMMUNITY THAT ALTERNATIVE ARRANGEMENTS CAN BE MADE FOR REMOVAL OF GENERAL HOUSEHOLD RUBBISH FOR THE AGED OR INFIRM (PURSUANT TO COUNCIL POLICY P100103).	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING	<p>1. EA TO DRAFT A SMALL ARTICLE FOR COUNCIL CONVERSATIONS.</p> <p><i>COMPLETED. ARTICLE PUBLISHED IN THE JULY 2014 COUNCIL CONVERSATIONS.</i></p> <p>2. INCLUDE REFERENCE TO THE POLICY UNDER THE ACCESSIBILITY PAGE OF COUNCIL'S WEBSITE.</p> <p><i>COMPLETED. REFERENCE INCLUDED UNDER ACCESSIBILITY PAGE ON COUNCIL'S WEBSITE.</i></p>	
INVESTIGATE INCLUDING REFERENCE TO THIS SERVICE ON THE WASTE COLLECTION APPLICATION FORM.	DIRECTOR OF FINANCE & ADMINISTRATION (DFIN)	2013 / 2014	<p>1. INCLUDE REFERENCE TO COUNCIL'S POLICY ON THE NEW WASTE SERVICE APPLICATION FORM, ON 25 JUNE 2014.</p> <p><i>COMPLETED. THE APPLICATION FORM HAS BEEN AMENDED.</i></p>	

STRATEGY 1.6 : PARKING				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
INVESTIGATE THE NEED FOR THE DEVELOPMENT OF A COUNCIL POLICY REGARDING THE DESIGN AND CONSTRUCTION OF ALL NEW ACCESSIBLE PUBLIC PARKING BAYS WITHIN THE SHIRE.	DIRECTOR OF INFRASTRUCTURE SERVICES (DIS)	2013 / 2014	<p>1. WALK AROUND UNDERTAKEN 12 MARCH 2015. AREAS OF CONCERN HAVE BEEN PROVIDED BY MEMBERS AND COLLATED FOR CONSIDERATION OF THE COMMITTEE 14 MAY 2015 - FOR REFERRAL BACK TO THE INFRASTRUCTURE SERVICES.</p> <p>ENGINEERING ASSISTANT HAS ADVISED THAT POSITION AND 'STYLE' OF ON/OFF RAMPS HAVE ALSO BEEN CONSIDERED IN THE DRAFT BIKE PLAN. EMAILED DIS 4 MAY 2015 FOR UPDATE ON FINALISATION OF BIKE PLAN.</p>	1. INVESTIGATE THE POSITION OF ON / OFF RAMPS, INCLUDING SIGNS, PARTICULARLY AT THE NORTHERN END OF STRICKLAND ST – NO RAMPS IN NORTH STRICKLAND ST CARPARK AND LIMITED 'CONNECTION' OF ON/OFF RAMPS BETWEEN SUPA IGA AND CARPARK.
INVESTIGATE THE EXISTING ACROD BAYS WITHIN THE SHIRE OF DENMARK WITH RESPECT TO COMPLIANCE (PARTICULARLY WIDTH, CONDITION OF SURFACE AREAS & ACCESS TO FOOTPATHS) WITH CURRENT AUSTRALIAN STANDARDS AND CONSIDER UPGRADING IN FUTURE CAPITAL	DIRECTOR OF INFRASTRUCTURE SERVICES (DIS)	2013 / 2014	1. THREE ACROD PARKING BAYS NEAR IGA ON MT SHADFORTH ROAD IDENTIFIED DURING THE COMMITTEE'S WALK AROUND ON 12 MARCH 2015 – THE DETAILS HAVE BEEN INCLUDED IN THE COLLATED 'AREAS OF CONCERN' FOR CONSIDERATION OF THE COMMITTEE 14 MAY 2015 – FOR REFERRAL BACK TO INFRASTRUCTURE SERVICES.	1. INSPECTION UNDERTAKEN PRIOR TO CBD REDEVELOPMENT AND DISABILITY SERVICES COMMITTEE PROVIDED INPUT TO REDEVELOPMENT PLAN – PARTICULARLY WITH RESPECT TO ACROD BAYS.

WORKS AND LINE MARKING.				
INVESTIGATE THE ACQUISITION OF PORTABLE ACROD BAYS (PORTABLE BLUE BOLLARDS AND LAY FLAT VINYL SIGNAGE) SO THAT THEY CAN BE USED FOR COUNCIL & COMMUNITY EVENTS.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES (DCRS)	2015 / 2016	<p>1. COMPLETED. DCRS HAS ORDERED A ACROD 'SET DOWN AND PICK UP' SIGN TOGETHER WITH</p>  <p>A PORTABLE ACROD MAT.</p>	

STRATEGY 1.7 : INFORMATION AVAILABLE ABOUT THE ACCESSIBILITY OF BUILDINGS AND FACILITIES.

ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
CHECK THE FACILITIES OF THE SHIRE OF DENMARK'S ENTRIES ON THE YOU'RE WELCOME WEBSITE AND ADVISE ACCESS WA OF ANY IDENTIFIED CORRECTIONS / AMENDMENTS TO THE INFORMATION ARE UP TO DATE ON, AT LEAST, AN ANNUAL BASIS.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	ANNUALLY	<p>1. EA TO EMAIL TO ACCESS WA TO SEE WHETHER WE CAN EXTRACT A 'DATABASE' OF ENTRIES, WITH A VIEW TO CREATING A DATABASE FOR ANNUAL REVIEW OF COUNCIL BUILDINGS AND FACILITIES.</p> <p>ACCESS WA ADVISED THAT THERE ISN'T ANY WAY OF EXTRACTING A DATABASE OF DENMARK ENTRIES.</p>	2. MANUALLY EXTRACT ALL OF THE ENTRIES RELATING TO COUNCIL

			2. TO BE DONE.	BUILDINGS AND FACILITIES TO PROCEED WITH CHECK.
INVESTIGATE A SUSTAINABLE PROCESS TO UPDATE THE PUBLIC FACILITIES IN THE SHIRE OF DENMARK ON THE YOU'RE WELCOME WEBSITE.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	DECEMBER 2013	<p>1. EA TO ASCERTAIN COUNCIL'S PROCESS WHEN THERE IS A CHANGE OF BUSINESS OWNERSHIP, WITH A VIEW THAT PERHAPS THIS COULD BE AN OPPORTUNITY TO ENCOURAGE BUSINESSES TO PROVIDE / UPDATE THEIR INFORMATION FOR THE WEBSITE.</p> <p><i>THE DIRECTOR OF PLANNING & SUSTAINABILITY AND PRINCIPAL BUILDING SURVEYOR ADVISED THAT MOST OF THE TIME COUNCIL IS NOT ADVISED UNLESS THERE IS A CHANGE OF USE OF THE PREMISES.</i></p> <p>2. INCLUDE INFORMATION ON COUNCIL'S WEBSITE ABOUT THE AVAILABILITY OF THE YOU'RE WELCOME WEBSITE AND INFORMATION ON HOW BUSINESSES CAN ACCESS THE SERVICE.</p> <p><i>LINK HAS BEEN ADDED TO THE COUNCIL'S WEBSITE UNDER BUSINESS & INVESTING SECTION, SUPPORTING LOCAL BUSINESS.</i></p> <p>3. ESTABLISH SYSTEM TO PROMPT</p>	

			<p>BUSINESSES TO CHECK THEIR LISTING UNDER THE YOU'RE WELCOME WEBSITE.</p> <p>ANNUAL TASK SET FOR EA TO PLACE AN ANNUAL REMINDER OF THE ACCESS WA WEBSITE IN THE COUNCIL CONVERSATIONS FOR BUSINESSES TO KEEP THEIR DETAILS CURRENT AND/OR INSTRUCTIONS ON HOW TO BE INCLUDED ON THE WEBSITE.</p> <p>4. EA TO EMAIL TO ACCESS WA TO SEE WHETHER WE CAN EXTRACT A 'DATABASE' OF ENTRIES, WITH THE VIEW TO A POSSIBLE ANNUAL MAIL OUT.</p> <p>ACCESS WA ADVISED THAT THERE IS NO WAY OF EXTRACTING A DATABASE OF ENTRIES.</p> <p>5. TO BE DONE.</p>	<p>5. MANUALLY EXTRACT ALL OF THE ENTRIES AND CONSTRUCT A DATABASE FOR POSSIBLE GENERAL MAIL OUT.</p>
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OUTCOME 2

PEOPLE WITH DISABILITIES HAVE THE SAME OPPORTUNITIES AS OTHERS TO ACCESS THE BUILDINGS AND OTHER FACILITIES OF COUNCIL.

STRATEGY 2.1 : INFRASTRUCTURE, PLANNING & REFURBISHMENT OF BUILDINGS TO INCORPORATE ACCESS & INCLUSION REQUIREMENTS.				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
PUBLIC TOILETS				
CONDUCT AN AUDIT OF ALL PUBLIC TOILETS AND MAKE RECOMMENDATIONS ON THE NEED FOR RETROFITTING EXISTING PUBLIC TOILETS.	DISABILITY SERVICES ADVISORY COMMITTEE	DECEMBER 2014	1. FIND OUT FROM DCRS WHAT IS INVOLVED IN UNDERTAKING AN AUDIT – 25 AUG 14. AN AUDIT OF ALL PUBLIC TOILETS WAS DONE A FEW YEARS AGO HOWEVER THE DCRS STATED THAT IF THE COMMITTEE WISHED THEY WOULD INVESTIGATE DETAILS SUCH AS THE PROVISION OF HOOKS AND TYPES OF DOOR HANDLES AND TAPS.	1.
INVESTIGATE THE NEED AND COST OF A PORTABLE UNIVERSAL ACCESS TOILET THAT CAN BE HIRED BY EVENT ORGANISERS.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES	DECEMBER 2015	1. ESTABLISH COMMUNITY NEED FOR COUNCIL TO PROVIDE SERVICE. THE COMMITTEE AGREED THAT THEY COULDN'T PERCEIVE A GREAT NEED WITHIN THE COMMUNITY FOR COUNCIL TO PURCHASE AND HIRE A UNIVERSALLY ACCESSIBLE TOILET, PARTICULARLY GIVEN	

			<p>THAT MOST EVENTS WERE HELD AT VENUES WHICH WOULD GENERALLY HAVE TOILETS AND THAT THERE WERE ALREADY BUSINESSES THAT HIRE PORTABLE TOILETS. CONCERNS WERE RAISED IN RELATION TO INITIAL COST, STORAGE, INSURANCE AND FREQUENCY OF USE.</p> <p>2. TO BE DONE.</p>	<p>2. FIND OUT WHO (BUSINESSES) PROVIDES PORTABLE TOILETS NOW AND WHETHER THEY ARE ACCESSIBLE.</p>
COMMUNITY HALLS				
<p>INVESTIGATE OPTIONS OF PROVIDING ACCESS TO COUNCIL MAINTAINED COMMUNITY HALLS, SUCH AS THE PARRYVILLE HALL, WHICH MAY NOT CURRENTLY COMPLY WITH AUSTRALIAN STANDARDS WITH RESPECT TO DISABILITY ACCESS.</p>	<p>DIRECTOR OF COMMUNITY & REGULATORY SERVICES</p>	<p>2015 / 2016</p>	<p>1. TO BE COMMENCED.</p> <p>2. EXECUTIVE ASSISTANT & PRINCIPAL BUILDING SURVEYOR MEETING WITH AN AUDIO LOOP SUPPLIER AND INSTALLER REGARDING BUILDING REQUIREMENTS AND REQUOTES.</p>	<p>1. EA TO LIAISE WITH COUNCIL'S PRINCIPAL BUILDING SURVEYOR ABOUT THE POSSIBILITY OF INCORPORATING THIS REVIEW INTO ANNUAL BUILDING INSPECTIONS.</p> <p>2. INVESTIGATE THE COST AND PROCESS OF INSTALLING AUDIO LOOPS IN THE CIVIC CENTRE AND/OR COUNCIL CHAMBERS.</p>
COUNCIL ADMINISTRATION BUILDING				
<p>EXPLORE THE NEED FOR A DISABLED STAFF TOILET.</p>	<p>DIRECTOR OF COMMUNITY & REGULATORY SERVICES</p>	<p>2015 / 2016</p>	<p>2014 - MEMBERS AGREED THAT THERE WASN'T A CURRENT NEED FOR A 'DISABLED' STAFF ONLY TOILET AND THAT IF REQUIRED, EMPLOYEES COULD USE THE PUBLIC ONE NEAR THE COMMITTEE ROOM.</p>	

<p>CONSIDER RETROFITTING A LOWER PORTION OF COUNTER TO PROVIDE BETTER ACCESS FOR PEOPLE IN WHEELCHAIRS.</p>	<p>DIRECTOR OF COMMUNITY & REGULATORY SERVICES</p>	<p>2013 / 2014</p>	<p>1. MEMBERS NOTED THAT ADMINISTRATION STAFF HAD PREVIOUSLY INDICATED THAT THEY COULD MEET WITH PEOPLE AT THE LOW TABLE IN THE FOYER IF SO REQUIRED.</p> <p>2. MEMO SENT TO THE DIRECTOR OF FINANCE & ADMINISTRATION (DFIN) TO ESTABLISH WHETHER THERE IS ANY NEED TO EXPLORE THIS FURTHER AT THIS TIME 25 AUGUST 2014.</p> <p><i>RESPONSE: ADMINISTRATION STAFF DID NOT CONSIDER IT NECESSARY AT THIS STAGE AND NOTED THE FOLLOWING;</i></p> <ul style="list-style-type: none"> <i>• ALL ADMINISTRATION STAFF ARE SENSITIVE TO CLIENTS WITH SPECIAL NEEDS AND CATER TO THAT NEED WHEN REQUIRED;</i> <i>• WE HAVE A TABLE AND CHAIRS AVAILABLE WITHIN THE RECEPTION AREA AND STAFF ATTEND TO CUSTOMERS WHO ARE EITHER DISABLED, INFIRM OR ELDERLY AT THIS FACILITY WITH THE UTMOST RESPECT AND UNDERSTANDING;</i> <i>• GENERALLY ONLY HAVE TWO OR THREE PEOPLE WHO ARE IN A WHEELCHAIR WHO FREQUENT THE OFFICE.</i> 	
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			<p>3. THE DFIN TO LIAISE WITH COUNCIL'S PRINCIPAL BUILDING SURVEYOR ABOUT INSTALLING SOMEWHERE AT THE COUNTER A PLACE WHERE PEOPLE WHO USE A WALKING STICK CAN LEAN OR HANG THEIR STICK WHILE THEY ARE AT THE COUNTER.</p> <p><i>COMPLETED. INSTALLATION DONE.</i></p>	
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STRATEGY 2.2 : INFRASTRUCTURE, PLANNING & REFURBISHMENT OF FACILITIES TO INCORPORATE ACCESS & INCLUSION REQUIREMENTS.				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
DENMARK CEMETERY				
IDENTIFY ANY ACCESSIBILITY ISSUES RELATING TO THE DENMARK CEMETERY AND MAKE RECOMMENDATIONS TO THE DENMARK CEMETERY ADVISORY COMMITTEE FOR THE CONSIDERATION IN THE CONCEPT DEVELOPMENT PLAN.	DISABILITY SERVICES ADVISORY COMMITTEE	2014 / 2015	1. EA ADVISED THAT ACCESSIBILITY WOULD BE CONSIDERED FOR EACH PROJECT ELEMENT DURING IMPLEMENTATION PHASE AND THAT SHE WAS CONFIDENT OF THE CEMETERY ADVISORY COMMITTEE'S CAPACITY TO CONSIDER SUCH MATTERS, NOTING THAT THE EA WAS ALSO SECRETARIAT OF THAT COMMITTEE.	1. BUDGETED WORKS INCLUDE (\$60,000); - KINGIA AUSTRALIS NICHE WALL AND MEMORIAL TREE; - JACKSONII & FICIFOLIA NICHE WALLS - PARKLAND CLEARING BETWEEN OLD AND NEW SECTIONS OF BURIAL GROUND - SURVEY, PLOT AND PLINTH INSTALLATION OF NEW BURIAL GROUND. DUE TO BE COMPLETED BY 30 JUNE 2015.
PARKS, GARDENS & RESERVES				
COUNCIL'S INFRASTRUCTURE SERVICES DIRECTORATE INCLUDING PARKS & GARDENS GIVE CONSIDERATION TO THE INCORPORATION OF ACCESS AND INCLUSION REQUIREMENTS WHEN CREATING OR REFURBISHING	DIRECTOR OF INFRASTRUCTURE SERVICES (DIS)	ONGOING	1. MEMO TO THE DIS TO CONSIDER STRATEGY 2.2 WHEN CREATING OR REFURBISHING RECREATIONAL AREAS SUCH AS PARKS & GARDENS. <i>RESPONSE FROM DIS – AGREE THAT ALL PLAYGROUNDS (AND OTHER THINGS) SHOULD BE PRACTICABLY ACCESSIBLE TO ALL USERS.</i>	

RECREATIONAL AREAS SUCH AS PARKS & GARDENS.				
CONDUCT AN AUDIT OF COUNCIL'S MAIN ACTIVE, PASSIVE & COASTAL RECREATIONAL AREAS AND MAKE RECOMMENDATION TO COUNCIL ON AREAS WHICH MAY REQUIRE FUTURE BUDGET ALLOCATION(S) TO MAKE THEM ACCESSIBLE. PRIORITY OF WORKS SHOULD ALSO BE MADE.	DISABILITY SERVICES ADVISORY COMMITTEE	2016 / 2017	<p>RESEARCHED COASTAL AND INLAND WATER ACCESSIBILITY UNDERTAKEN FOR THE INITIAL FEEDBACK TO RECFISHWEST ON SHIRE OF DENMARK'S TOP 5 ACCESSIBLE FISHING LOCATIONS. LONG TERM VIEW – TO PRODUCE A BROCHURE IN CONJUNCTION WITH THE DENMARK BOATING AND ANGLING CLUB AND THE DENMARK FISHING CLUB – EXPECTED APPROX. 2016/2017.</p> <p>1. INVESTIGATE IMPROVED ACCESS TO OCEAN BEACH VIEWING PLATFORM – INSTALLATION OF RAILS ALONG FOOTPATH AND REDESIGN OF STEPS NEAR THE CAR PARK.</p> <p><i>THAT THE DISABILITY SERVICES ADVISORY COMMITTEE RECOMMEND COUNCIL ADMINISTRATION STAFF THAT ACCESS TO OCEAN BEACH BE A PRIORITY.</i></p> <p><i>THAT THE DISABILITY SERVICES ADVISORY COMMITTEE REQUEST THAT THE SHIRE CONDUCT AN AUDIT OF THE ACCESS TO OCEAN BEACH EITHER INTERNALLY OR EXTERNALLY WITH THE VIEW TO IMPROVING ACCESS FOR</i></p>	

			<p>PEOPLE WITH DISABILITY.</p> <p>EA HAS REFERRED THE MATTER TO THE CEO WHO WILL ARRANGE FOR AN INTERNAL AUDIT TO BE CONDUCTED. MAIN AREAS OF FOCUS WILL BE ACCESS FROM MAIN CAR PARK, PROVISION OF DISABILITY CAR PARK BAY IN “SURF CLUB ONLY” AREA, ACCESS TO VIEWING PLATFORM AND INVESTIGATE THE SLOPING PATHWAY – POTENTIALLY INSTALLING SOME RAILS.</p> <p>2. REVIEW ACCESSIBILITY TO PRAWN ROCK CHANNEL SWIMMING AREA AND LOOKOUT.</p> <p>THAT THE DISABILITY SERVICES ADVISORY COMMITTEE RECOMMEND THAT DISABILITY ACCESS TO THE PRAWN ROCK CHANNEL SWIMMING AREA AND NEARBY LOOKOUT BE REVIEWED.</p> <p>THIS HAS BEEN INCLUDED IN THE TERMS OF REFERENCE FOR COUNCIL’S NEWLY FORMED PRAWN ROCK CHANNEL CONCEPT PLAN DEVELOPMENT WORKING GROUP.</p>	
REVIEW THE NEED FOR AN ACCESSIBLE PLAYGROUND.	DIRECTOR OF INFRASTRUCTURE SERVICES	2016 / 2017	<p>ACTIONED. ONGOING REVIEW BY INFRASTRUCTURE SERVICES.</p> <p>PHOTOS OF SHIRE OF</p>	

			PLANTAGENET'S MODEL FOR ACCESSIBLE PLAYGROUND CONSIDERED BY THE COMMITTEE IN 7 JULY 2014 AND REFERRED TO THE DIS IN CONSIDERATION FOR FUTURE NEW PLAYGROUNDS OR EXISTING PLAYGROUND REFURBISHMENT WITH REFERENCE TO NEW PLAYGROUND AT PEACEFUL BAY.	
IN LIAISON WITH LOCAL BUSINESS AND THE DENMARK VISITOR CENTRE, INVESTIGATE THE NEED FOR THE PROVISION OF "OFF ROAD" WHEELCHAIRS (BUGGIES) WHICH CAN BE USED IN A SIMILAR FASHION AS THE BEACH WHEELCHAIRS.	DISABILITY SERVICES ADVISORY COMMITTEE	2017 / 2018		
REVIEW THE SUITABILITY OF ACCESS RAMPS TO BERRIDGE PARK FROM HOLLINGS ROAD.	DISABILITY SERVICES ADVISORY COMMITTEE	JUNE 2014	1. TO BE DONE.	1. INCLUDE AREA IN COMMITTEE AUDIT OF HIGH USE, ACTIVE, PASSIVE RECREATIONAL AREAS.
BEACHES & INLETS				
INVESTIGATE THE USE OF AN ACROD CARD ACCESS TO UNLOCK THE BEACH WHEELCHAIRS AT PARRY BEACH & OCEAN BEACH.	DISABILITY SERVICES ADVISORY COMMITTEE	2016 / 2017	1. USE OF THE PARRY BEACH & OCEAN BEACH BEACH WHEELCHAIRS ARE 'MONITORED' AND 'MANAGED' BY THE PARRY BEACH VOLUNTARY MANAGEMENT GROUP (PBVMG) AND THE	

			<p>DENMARK SURF LIFE SAVING CLUB (RESPECTIVELY).</p> <p>DESIGN AND FUNCTION OF ACROD CARDS DETERMINED BY STATE GOVT. AND CURRENT SYSTEM APPEARS TO BE WORKING ADEQUATELY.</p> <p>1. DCRS LIAISING WITH THE DENMARK SURF LIFESAVING CLUB ABOUT THEIR WILLINGNESS AND ABILITY TO 'MONITOR AND MANAGE' ITS USE DURING TIMES OF CLUB PATROLS. EMAILED 9 MARCH 2015 & 23 APRIL 2015 TO FOLLOW UP.</p>	<p>1. OCEAN BEACH WHEELCHAIR TO BE REPLACED. REFER TO DCRS.</p>
PROMOTE THE AVAILABILITY OF BEACH WHEELCHAIRS AT PARRY BEACH & OCEAN BEACH.	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING	<p>1. REFERENCE INCLUDED UNDER ACCESSIBILITY & TOURISM PAGES ON COUNCIL'S WEBSITE.</p> <p>2. TO BE DONE.</p> <p>3. TO BE DONE.</p>	<p>2. EA TO CONTACT THE DENMARK VISITOR CENTRE TO PROVIDE INFORMATION ABOUT THE AVAILABILITY OF THE WHEELCHAIR(S).</p> <p>3. EA TO REQUEST THE COMMUNITY GROUPS WHO LOOK AFTER THE CHAIRS TO ASSIST WITH PROMOTING THEIR AVAILABILITY.</p>
REVIEW THE	DISABILITY	2014 / 2015	1. TO BE DONE.	1. EA TO CONTACT THE PEACEFUL

OPPORTUNITY OF THE PROVISION OF A BEACH WHEELCHAIR AT PEACEFUL BAY.	SERVICES ADVISORY COMMITTEE			BAY PROGRESS ASSOCIATION (PBPA), PEACEFUL BAY SEA RESCUE AND PEACEFUL BAY CARAVAN PARK TO ASCERTAIN THEIR THOUGHTS ON THE NEED FOR A BEACH WHEELCHAIR AT PEACEFUL BAY.
<p>INVESTIGATE ACCESSIBLE COMMUNITY GRANTS FOR THE FUNDING OF:</p> <ul style="list-style-type: none"> • AN INVESTIGATION AND CONCEPTUALISATION; <ul style="list-style-type: none"> ○ OF UNIVERSAL ACCESS OPPORTUNITIES ALONG THE SHIRE OF DENMARK'S HIGH VALUE FORESHORE RECREATIONAL AREAS; AND ○ FOR INSTALLING THE UNIVERSAL ACCESS PLAY EQUIPMENT IN THE SHIRE OF DENMARK'S HIGH VALUE RECREATIONAL AREAS AND THE TYPES OF EQUIPMENT THAT COULD BE 	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING	1. THE DSAC LOOK AT AVAILABLE GRANTS WHEN PRESENTED WITH CONCEPT BRIEFS AND ISSUES ARISING FROM UPCOMING AUDIT AND/OR WHEN THE NEED OR OPPORTUNITY ARISES.	

INSTALLED IN THOSE LOCATIONS AND THE TYPICAL COST OF THAT EQUIPMENT.				
FOOTPATHS & TRAILS				
UNDERTAKE AN AUDIT OF EXISTING FOOTPATHS, INCLUDING ON & OFF RAMPS, SLOPES, RAILING & TACTILE WARNING STRIPS, WITHIN THE DENMARK TOWNSITE, FOR CONSIDERATION IN THE PATH DEVELOPMENT PLAN.	PATHS & TRAILS ADVISORY COMMITTEE	DECEMBER 2014	1. WALK AROUND UNDERTAKEN 12 MARCH 2015. AREAS OF CONCERN HAVE BEEN PROVIDED BY MEMBERS AND COLLATED FOR CONSIDERATION OF THE COMMITTEE 14 MAY 2015 - FOR REFERRAL BACK TO THE INFRASTRUCTURE SERVICES. ENGINEERING ASSISTANT HAS ADVISED THAT POSITION AND 'STYLE' OF ON/OFF RAMPS HAVE ALSO BEEN CONSIDERED IN THE DRAFT BIKE PLAN. EMAILED DIS 4 MAY 2015 FOR UPDATE ON FINALISATION OF BIKE PLAN.	
UNDERTAKE AN AUDIT OF DESIRED INSTALLATION OF FULLY ACCESSIBLE DUAL-USE PATHS IN RESIDENTIAL AREAS.	PATHS & TRAILS ADVISORY COMMITTEE	DECEMBER 2015	1. AWAIT FINALISATION OF THE BIKE PLAN WHICH HAS DONE SIMILAR REVIEWS. EMAILED DIS 4 MAY 2015 FOR UPDATE ON FINALISATION OF BIKE PLAN.	

PROVIDE SUPPORT FOR FUNDING APPLICATIONS FOR THE INSTALLATION OF DUAL USE PATHS.	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING		
EXPLORE OPTIONS & FUNDING FOR CONVERSION OF THE SOUTH EAST STEPS TO THE DENMARK TRAFFIC BRIDGE, OFF THE MOKARE WALK TRAIL, TO AN ACCESSIBLE RAMP.	PATHS & TRAILS ADVISORY COMMITTEE	DECEMBER 2015	<p>1. AWAIT OUTCOME FROM PATHS & TRAILS ADVISORY COMMITTEE REGARDING LIAISON WITH RIVERSIDE CLUB WITH RESPECT TO INCORPORATING IMPROVEMENTS INTO DEVELOPMENT.</p> <p><i>ADVICE PROVIDED AT COUNCIL MEETING HELD 10 FEBRUARY 2015 WAS THAT CONSIDERATION OF THE INCORPORATION OF AN ALTERNATIVE, ACCESSIBLE ACCESS FROM THE MOKARE WALK TRAIL TO SOUTH COAST HIGHWAY (EASTERN SIDE) WOULD BE GIVEN DURING STAGE 2 OF THE RIVERSIDE CLUB DEVELOPMENT PLAN.</i></p>	

OUTCOME 3

PEOPLE WITH DISABILITIES RECEIVE INFORMATION FROM COUNCIL IN A FORMAT THAT WILL ENABLE THEM TO ACCESS THE INFORMATION AS READILY AS OTHER PEOPLE ARE ABLE TO ACCESS IT.

STRATEGY 3.1: INFORMATION ABOUT COUNCIL FUNCTIONS, FACILITIES AND SERVICES TO USE CLEAR AND CONCISE LANGUAGE AND TO BE MADE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
PROMOTE THAT COUNCIL INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS.	ALL STAFF.	ONGOING	<ol style="list-style-type: none"> 1. ACCESSIBILITY PAGE ON COUNCIL'S WEBSITE UPDATED TO INCLUDE REFERENCE TO INFORMATION BEING AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST. 2. ADDED REFERENCE ON POLICY MANUAL, CUSTOMER SERVICE CHARTER, DELEGATIONS REGISTER AND CODE OF CONDUCT THAT ALTERNATIVE FORMATS FOR COUNCIL INFORMATION AVAILABILITY UPON REQUEST. 3. THE CEO HAS IMPLEMENTED A NEW ORGANISATION PROCEDURE (OP040256) REQUESTING THAT ALL STAFF NOTE ON ALL SUBSTANTIVE DOCUMENTS THAT THE INFORMATION IS AVAILABLE IN ALTERNATE FORMATS FOR PEOPLE WITH DISABILITY UPON REQUEST. 	

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STRATEGY 3.2 : DENMARK LIBRARY				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
THE DENMARK LIBRARY CONTINUE TO GROW ITS ALTERNATIVE FORMAT RESOURCES SUCH AS LARGE PRINT AND TALKING BOOK COLLECTIONS.	DIRECTOR OF FINANCE & ADMINISTRATION & SENIOR LIBRARIAN	JUNE 2015	<p>1. LIAISE WITH THE DENMARK LIBRARY TO ACQUIRE A LIST OF SERVICES AND PRODUCTS THEY PROVIDE FOR PEOPLE WITH DISABILITY. EMAIL SENT TO DENMARK LIBRARY 13 JAN 15. LIBRARY ADVISED,</p> <p><i>“THE LIBRARY PROVIDES ACCESS TO LARGE PRINT BOOKS, AUDIO BOOKS ON CD AND MP3 FORMAT, E BOOKS, E MAGAZINES AND E AUDIO BOOKS, WHICH CAN BE USED ON COMPUTERS, AND MOBILE DEVICES SUCH AS TABLETS AND SMARTPHONES.</i></p> <p><i>LIBRARY STAFF WILL ASSIST ANY PERSON WITH A DISABILITY IN REGARDS TO SELECTING ITEMS AND ORDERING ITEMS OF WHICH WE MAY HAVE LIMITED STOCK.</i></p> <p><i>AT THIS WE DO NOT HAVE A HOME DELIVERY SERVICES, BUT DO ASSIST PEOPLE WITH SPECIAL NEEDS, BY HAVING BOOKS READY FOR A NOMINATED PERSON TO COLLECT.”</i></p>	

INVESTIGATE WAYS OF PROVIDING CURRENT TECHNOLOGY TO ASSIST PEOPLE WITH DISABILITIES, PARTICULARLY VISION IMPAIRMENTS, AND TRAIN STAFF TO SUPPORT AND PROMOTE ITS USE.	DIRECTOR OF FINANCE & ADMINISTRATION & SENIOR LIBRARIAN	JUNE 2015		

OUTCOME 4

PEOPLE WITH DISABILITIES RECEIVE THE SAME LEVEL AND QUALITY OF SERVICE FROM THE STAFF OF COUNCIL AS OTHER PEOPLE RECEIVE FROM THE STAFF OF COUNCIL.

STRATEGY 4.1 : DISABILITY AWARENESS TRAINING FOR COUNCIL STAFF				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
IN LIAISON WITH THE DISABILITY SERVICES COMMISSION IDENTIFY DISABILITY AWARENESS TRAINING PROGRAMS WHICH COVER CURRENT LEGISLATION AND BEST PRACTICE.	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING		

STRATEGY 4.2 : STAFF INDUCTION & ORIENTATION INCLUDES ACCESS & INCLUSION				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
GIVE CONSIDERATION TO ACCESS & INCLUSION ISSUES FOR NEW STAFF MEMBERS.	DIRECTOR OF FINANCE & ADMINISTRATION	JUNE 2014		
INCORPORATE THE PRINCIPLES OF THE DAIP INTO THE ORIENTATION AND INDUCTION PROCESS FOR NEW STAFF & ELECTED MEMBERS.	DIRECTOR OF FINANCE & ADMINISTRATION	JUNE 2014		

STRATEGY 4.3 : INFRASTRUCTURE STAFF & CONTRACTORS TRAINING				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
IDENTIFY OPPORTUNITIES FOR INFRASTRUCTURE STAFF & CONTRACTORS TO BE TRAINED IN PRACTICAL ACCESS REQUIREMENTS.	DIRECTOR OF INFRASTRUCTURE SERVICES	JUNE 2014	<ol style="list-style-type: none"> 1. PARTICIPATED IN WHEELCHAIR CHALLENGE - DECEMBER 2013. 2. PRESENTATION BY GUIDE DOG ASSOCIATION SCHEDULED FOR DECEMBER 2014 TO INCREASE AWARENESS (IDOPWD EVENT). PRESENTED TO COUNCIL, SENIOR OFFICERS & COMMITTEE MEMBERS - 2 DECEMBER 2014. 	

OUTCOME 5

PEOPLE WITH DISABILITIES HAVE THE SAME OPPORTUNITIES AS OTHER PEOPLE TO MAKE COMPLAINTS TO COUNCIL.

STRATEGY 5.1 : PROMOTE AND MAKE READILY AVAILABLE THE SHIRE OF DENMARK'S CUSTOMER SERVICE CHARTER				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
<p>THE CHARTER BE PROMOTED AND MADE AVAILABLE;</p> <ul style="list-style-type: none"> ○ ON COUNCIL'S WEBSITE; ○ AT THE RECREATION CENTRE; ○ AT THE DENMARK LIBRARY; ○ AT THE DENMARK YOUTH CENTRE. 	DIRECTOR OF FINANCE & ADMINISTRATION	DECEMBER 2014	<p>1. COMPLETED. CUSTOMER SERVICE CHARTER (CSC) IS AVAILABLE ON COUNCIL'S WEBSITE AND AT ADMINISTRATION OFFICE FRONT COUNTER.</p> <p>CSC IS INCLUDED IN THE COUNCIL'S WELCOME PACK.</p> <p>REC CENTRE CONFIRMED THAT THEY ALREADY HAD COPIES AVAILABLE & THE LIBRARY HAVE BEEN SENT COPIES TO MAKE AVAILABLE AT THEIR PREMISES.</p>	1. ENSURE THAT THE CSC IS AVAILABLE AND PROMOTED TO ALL CUSTOMERS AT ALL COUNCIL OFFICES.
THE CHARTER BE PROMOTED AS BEING AVAILABLE IN ALTERNATIVE FORMATS AND A NOTATION PLACED ON THE FRONT OF THE BROCHURE TO THAT EFFECT.	DIRECTOR OF FINANCE & ADMINISTRATION	DECEMBER 2013	<p>1. COMPLETED. A NOTATION HAS BEEN INCLUDED ON THE 'E' VERSION OF THE CSC NOTING THAT IT IS AVAILABLE IN ALTERNATE FORMATS.</p> <p>2. COMPLETED. COUNCIL STILL HAS THOUSANDS OF PRE-PRINTED COPIES – STAFF WILL ENSURE ANY RE-PRINT INCLUDES APPROPRIATE WORDS SO THAT PEOPLE KNOW THAT IT CAN BE</p>	2. LIAISE WITH DFIN ABOUT MODIFYING THE PRE-PRINTED COPIES – PRACTICALITY AND PROCESS TO BE IDENTIFIED.

			MADE AVAILABLE IN ALTERNATE FORMATS.	
INVESTIGATE OTHER METHODS WHICH COULD BE USED TO ENABLE PEOPLE TO PROVIDE FEEDBACK, SUGGESTIONS, COMPLIMENTS OR COMPLAINTS ABOUT SHIRE SERVICES & FACILITIES.	DISABILITY SERVICES ADVISORY COMMITTEE	ONGOING	<p>1. COUNCIL OFFICERS INVESTIGATING A “HAVE YOUR SAY” PAGE ON COUNCIL’S WEBSITE.</p> <p>HAVE YOUR SAY PAGE AND AMENDMENTS TO HOW COUNCIL’S “NOTICE BOARD” IS SHOWN ON WEBSITE COMPLETED. INCLUDES DETAILS ON HOW DIFFERENT WAYS TO PROVIDE FEEDBACK ON COUNCIL’S SERVICES AND FACILITIES.</p>	
PROVIDE A NUMBER OF WAYS FOR PEOPLE TO PROVIDE FEEDBACK SUCH AS PHONE, FACE TO FACE MEETINGS, EMAIL AND WRITTEN FEEDBACK.	ALL STAFF	ONGOING		

STRATEGY 5.2 : ACTIVELY PROMOTE THE DISABILITY SERVICES COMMISSION’S “HAVE YOUR SAY” BROCHURE

ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
<p>THE BROCHURE BE PROMOTED AND MADE AVAILABLE;</p> <ul style="list-style-type: none"> ○ THROUGH COUNCIL’S WEBSITE; 	ALL STAFF	JUNE 2014	<p>1. ACCESSIBILITY PAGE ON WEBSITE INCLUDES A LINK TO A DOWNLOADABLE VERSION OF THE HAVE YOUR SAY BROCHURE.</p> <p>2. PRINTED COPIES AVAILABLE AT</p>	

<ul style="list-style-type: none"> ○ AT THE RECREATION CENTRE; ○ AT THE DENMARK LIBRARY; ○ AT THE DENMARK YOUTH CENTRE. 			<p><i>THE SHIRE ADMINISTRATION OFFICE RECEPTION AREA.</i></p>	
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OUTCOME 6

PEOPLE WITH DISABILITIES HAVE THE SAME OPPORTUNITIES AS OTHER PEOPLE TO PARTICIPATE IN ANY PUBLIC CONSULTATION BY COUNCIL.

STRATEGY 6.1 : ENCOURAGE PARTICIPATION FROM THE WHOLE COMMUNITY IN RELATION TO MATTERS WHICH REQUIRE PUBLIC CONSULTATION				
<i>ACTION</i>	<i>RESPONSIBILITY</i>	<i>TIMEFRAME</i>	<i>STATUS</i>	<i>COMMENT</i>
ENSURE THAT INFORMATION PROVIDED WHEN ADVERTISING PUBLIC CONSULTATION FORUMS IS CLEAR AND CONCISE.	ALL STAFF	ONGOING		
INVESTIGATE THE INTRODUCTION OF ONLINE COMMUNITY FORUMS, INCLUDING PARTNERSHIPS AND/OR LIAISON WITH OTHER ORGANISATIONS (EG. DENMARK COMMUNITY RESOURCE CENTRE).	ALL STAFF	ONGOING		
VENUES WHERE COMMUNITY CONSULTATION IS TAKING PLACE ARE TO BE ACCESSIBLE FOR PEOPLE WITH A DISABILITY.	ALL STAFF	ONGOING		
CONSIDER & INVESTIGATE THE	DIRECTOR OF COMMUNITY &	JUNE 2014	1. COUNCIL OFFICERS ARE INVESTIGATING THE	

INSTALLATION OF HEARING ASSISTANCE TECHNOLOGY FOR THE HEARING IMPAIRED AT COUNCIL VENUES.	REGULATORY SERVICES		REQUIREMENTS AND COST OF INSTALLING AUDIO LOOPS IN THE COUNCIL CHAMBERS/ RECEPTION ROOM AND/OR THE DENMARK CIVIC CENTRE.	
PROVIDE A NUMBER OF WAYS FOR PEOPLE TO PROVIDE FEEDBACK SUCH AS PHONE, FACE TO FACE MEETINGS, EMAIL AND WRITTEN FEEDBACK.	ALL STAFF	ONGOING	DETAILS OF THESE VARIOUS WAYS OF PROVIDING FEEDBACK TO COUNCIL HAVE BEEN INCLUDED ON THE COUNCIL'S WEBSITE UNDER THE "HAVE YOUR SAY" SECTION AND ALSO IN COUNCIL'S CUSTOMER SERVICE CHARTER.	

OUTCOME 7

PROVIDE INFORMATION, OPPORTUNITIES AND ENCOURAGEMENT TO RAISE THE AWARENESS OF THE COMMUNITY REGARDING DISABILITY ACCESS AND INCLUSION.

STRATEGY 7.1 : RAISE COMMUNITY AWARENESS OF DISABILITY ACCESS AND INCLUSION WHICH ENCOURAGES INCLUSIVE COMMUNITIES.				
ACTION	RESPONSIBILITY	TIMEFRAME	STATUS	COMMENT
REFER ISSUES IDENTIFIED THROUGH CONSULTATIONS WHICH ARE NOT THE RESPONSIBILITY OF THE SHIRE, TO RELEVANT PARTIES, SUCH AS GOVERNMENT AGENCIES OR LOCAL BUSINESSES.	ALL STAFF	ONGOING		
INVESTIGATE MENTALLY HEALTH WA'S ACT COMMIT BELONG PROGRAM TO ENCOURAGE PEOPLE TO TAKE ACTION TO IMPROVE THEIR MENTAL HEALTH AND WELLBEING.	DIRECTOR OF COMMUNITY & REGULATORY SERVICES; & MANAGER OF RECREATION & YOUTH SERVICES	ONGOING		

Disability Services Advisory Committee

Audit of Strickland Street North to Town Square Collated Suggestions from Members

	AREA OF CONCERN RAISED BY MEMBERS	OFFICER COMMENT	SUGGESTED ACTION	COMMITTEE COMMENT
LOCATION: Strickland Street north – lower Morgan Richards Community Centre carpark to Mt Shadforth Road intersection.				
1	Grocery trolley collection bay complicating access to Accessible Parking Bay. Suggest relocate 'trolley tidy' to the opposite side of the car park (closest the Morgan Richards Community Centre).	Noted.	Refer to Infrastructure Services for possible solutions or budget consideration.	Agreed.
2	Check wheelchair access from Accessible Parking Bay to footpaths.	Upon inspection it appears that the access to the footpath from the bay is acceptable.	No further action.	Agreed.
3	Waste water sump / drain lids within footpath not level or are broken & some of the pavers surrounding them have broken off and/or lifted or sunk.	Noted.	Refer to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.	Agreed.
4	Uneven brick paving – at a number of sections particularly at the edges including crossover from underground Supa IGA carpark and at the base of the Supa IGA ramp onto the footpath.	Noted.	Refer to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.	Agreed.

5	Around the Supa IGA: paving and convenience of access questioned.	Paving – noted. Convenience of access – clarification required... exact issue and location. (on Council or private land).	Once exact areas are identified, refer both issues to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.	Remove. Issue is dealt with under other concerns listed.
6	Access ramp outside Supa IGA does not match up with the ramp across the road (next to the parking bays), although the slope of the hill makes this difficult for anyone to cross.	Noted.	Refer to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.	Agree – noting that with the current situation, pedestrians are forced to J-Walk.
7	Suggest perhaps move the ACROD bay from its current position at the top end of this carpark to the bay directly adjacent to the ramp and make the ramp as wide and gradual as the one on the IGA side of that road.	Noted.		Refer to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.
8	Paved speed hump crossing the entry road between Carters Real Estate and the car park (opposite Supa IGA) – edging pavers are badly cracked and uneven.	Noted.	Refer to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.	Cr Morrell the matter had also been noted by Councillors during the recent bus tour of projects and works.

LOCATION: Mt Shadforth Road & Strickland Street north intersection				
9	<p>Safe crossing concerns from the ACROD bay on Mt Shadforth Road (between the Curry King and Supa IGA) – suggest zebra crossing.</p> <p>General concerns regarding mix of vehicles and pedestrians at intersection.</p> <p>Suggestion of better line marking to guide traffic and pedestrians.</p>	<p>The Director of Infrastructure Services has advised that zebra crossing are 'regulatory by nature' and therefore the responsibility of Main Roads WA (not the Shire) and it is highly unlikely that Main Roads WA would approve a zebra crossing in this locality given that the general requirements which warrant them to consider installing a zebra crossing is 2,000 vehicle movements and 600 pedestrian movements per hour.</p>	<p>Refer to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action regarding safe crossing for pedestrians.</p>	<p>Agree. Cr Morrell stated that this issue was also discussed at times by the Roadwise Advisory Committee.</p>
10	<p>Lip of the ramp on the IGA corner is too high.</p>	<p>Noted.</p>	<p>Refer to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.</p>	<p>Agreed.</p>
11	<p>Crossover near Temptations Café: Bitumen ridge accepted as a necessary water drainage guide however could the ridge slopes be less steep?</p>	<p>This matter was raised with the CBD Streetscape Working Group in 2012 by the Disability Services Advisory Committee.</p> <p>At that time the Director advised that the bitumen hump would stay to address drainage issues however it would be tapered on both sides to facilitate a smoother transition from the footpath to the roadway.</p>	<p>No further action.</p>	<p>Mr Hinds was unsure whether this tapering had ever taken place. Ms Walker stated that if they have, it doesn't work because water still pools there on wet days.</p> <p>Mr Keasy wished to note that members needed to be cognisant that there needed to be some sort of 'lip' there to support drainage.</p> <p>Refer to Infrastructure</p>

				Services as a Works Service Request for investigation of possible solutions and/or action.
LOCATION: Strickland Street north – South Coast Highway				
12	Pharmacy entrance ramp.	Following briefing from the Deputy Presiding Person during the on site visit – members were made aware that this issue is being investigated by Community & Regulatory Services as part of the review of CBD ramps.	No further action.	Agreed.
13	Steps outside the Sacred Tree Shop do not have hand rails.	Noted.	Refer Sacred Tree entrance to Director of Community & Regulatory Services to investigate as part of their review of CBD ramps.	
14	Outside the Sacred Tree Shop - a sandstone block is protruding into the pathway here, and in other places on that side of the street.			<p>Ms Rose noted that the protruding sandstone blocks make up part of steps and are protruding into where people are walking. Ms Rose state that she believed it is the way that they were laid.</p> <p>Mr Hinds stated that he believed that the steps were too wide at the top and that perhaps the installation of a handrail would assist people navigate the steps better.</p>

				Refer to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.
LOCATION: Mt Shadforth Road				
15	Pedestrian crossing off Mt Shadforth Road: at junction with Strickland Street north, pram ramps and break in the traffic island are misaligned.	Noted.	Refer to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.	<p>Agreed - noting that with the current situation, pedestrians are forced to J-Walk.</p> <p>Ms Rose noted that for some people with disability, fatigue was a major concern and having to walk even just a little bit further than necessary was difficult.</p>
16	Pram ramp junctions with bitumen road paving are too high. Suggest another thin layer of bitumen road paving.	Noted.	Refer to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.	Agreed.
17	Three Accessible Parking Bays next to Super IGA – compliance, usability and size questioned.	<p>The Deputy Presiding Person during the on site visit – advised members that this issue was previously investigated.</p> <p>This issue has been raised at meetings of the CBD Streetscape Redevelopment Working Group in 2012 and 2013 when the redevelopment plans were being finalised and/or implemented.</p>		Ms Rose advised that she believed that the Commission were in the process of labelling ACROD bays under 2 categories and that perhaps these ACROD bays would fit into one of those categories and hence they could be correctly labelled. Ms Rose advised that she would find out some

<p>A suggestion was that a sign could be installed indicating that these bays are not designed for vehicles with wheelchair hoists.</p>	<p>The Committee (at its meeting held 20 March 2013) was advised that “whilst the bays are 7 metres long and, whilst not 3.2 metres wide, they will provide for vehicles which carry wheelchair lifts at their rear” and people with disability who do not have wheelchairs but may have difficulty getting around.</p> <p>The Director of Infrastructure Services has advised that to widen the bays would involve considerable changes to the area and most likely the removal of the adjacent footpath to create the space required, which could actually create problems for pedestrians, including people with disability.</p>	<p>Refer suggestion to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.</p>	<p>more information.</p> <p>Mr Hinds advised members of a recent situation where a resident had used one of the ACROD bays because they had an injury and couldn’t find any parking closer, and had been issued a warning from a Council Ranger.</p> <p>Members discussed whether people could get temporary ACROD permits. Ms Rose stated that she would find out and feed the information back to members through the Executive Assistant.</p> <p>Mr Keasy asked whether the ACROD signs were a standard size and whether they could be made any bigger because he felt that they were difficult to read/notice because they were too small.</p> <p>Ms Rose advised that she would find out.</p> <p>Await outcome of Ms Rose’s investigation into ACROD categories and then refer to Infrastructure Services as a</p>
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				Works Service Request for investigation of possible solutions and/or action.
18	Great Southern Radiology premises – access problems	Noted.	That the issue relating to access from parking bays to the footpath (adjacent to the business) be referred to Infrastructure Services for investigation with a suggestion of the possibility of installing a ramp from the roadside.	Agreed – with the additional suggestion that perhaps the garden beds adjacent to the footpath in front of GS Radiology could be replaced with parking bays.
LOCATION: General within CBD				
19	All access ramps need to be highlighted for the benefit of vision impaired people.	Noted. Suggest members identify key, high use ramps for consideration and/or specify “within CBD”.	Refer to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.	Agreed.
20	Mix of vehicle and pedestrian movement across Strickland Street on or near the Town Square.	Noted.	Refer to Infrastructure Services as a Works Service Request for investigation of possible solutions and/or action.	Agreed.

DAIPs and AIPs

If a public authority wishes to refer to its Disability Access and Inclusion Plan (DAIP) as an Access and Inclusion Plan (AIP) in order to be inclusive to other community groups the following steps need to be observed:

1. Reference must be made to the Disability Services Act 1993 (amended 2004). For example "Under the Western Australian Disability Services Act 1993, local governments are required to develop and implement a Disability Access and Inclusion Plan which identifies barriers to access and inclusion and proposes solutions to ensure that people with disability have equality of access to services and facilities. This Access and Inclusion Plan (AIP) intends to meet the requirements of the Act".
2. The wording of DAIP outcomes need to be clearly stated as prescribed in Schedule 3 of the Disability Services (the Regulations) (amended 2013). These outcomes cannot be changed other to add the name of the local government public authority. For example "People with disability have the same opportunities as other people to make complaints to the City of..."
3. The disability specific outcomes, standards and activities need to be collated in the same single space within an AIP so it can be easily extracted to meet DAIP reporting and publishing requirements.
4. The Regulations also specify (9.29A) that:
"A public authority must publish its disability access and inclusion plan that is made available —
(c) on any website maintained by or on behalf of the authority"
This means that the actual DAIP document that has been endorsed by the Disability Services Commission needs to be published on the website. This is to ensure that people with disability are able to locate the DAIP on your website.
5. If a new or reviewed DAIP is submitted to the Access and Inclusion team that includes additional outcomes or strategies relating to other sections of the community it will be deemed as non-compliant.

Disability Access and Inclusion Plans were developed as a requirement of the Disability Services Act and as such safeguard the needs of people with disability. To add other sections of the community to a DAIP, despite its best intentions to be more inclusive has the potential to dilute the objectives of the Disability Services Act.

Please contact Sue Henson on 9426 9353 or susan.henson@dsc.wa.gov.au or Brett Daniells on 6104 9551 or at brett.daniells@dsc.wa.gov.au who would be happy to assist with any questions you may have.



LeadAbility

Empowering leadership beyond disability

LeadAbility is supported by:



This immersive and collaborative course builds leadership skills to enable you to become a more influential, confident and effective leader.

Inspiring Today's Leaders to Create a Better Tomorrow

We are looking for passionate people who want to gain the skills and strategies necessary to lead the creation of sustainable communities that contribute to independence, self-determination and inclusivity for people with disability, their families and carers.

LeadAbility is a course specially designed for people with disability, sector employees and ambassadors in the disability sector:

- with the potential to lead and generate change
- with a clear personal vision and purpose
- who want to work collaboratively on their own leadership development and the development of others

We believe that the best way to learn is through the experience of:

- exploring the real issues first-hand
- discussions with influential leaders, candidly exploring real-life leadership issues
- sharing stories, problems and solutions with peers
- working collaboratively on a real-life project

The course is delivered by specialist facilitators and subject matter experts from the corporate, government and not-for-profit sectors.





LeadAbility is a uniquely targeted 5-day course with interactive, engaging activities, presentations, workshops and a group community project.

Applications and more info
leadershipwa.org.au

“The course gave useful tools to support our leadership development. We were always focused on ability not disability”

Why LeadAbility?

Across WA, people with disability make significant contributions through ambassadorship, policy-making, leadership and governance, especially in communities and businesses with a disability focus.

To enable and empower more Western Australians with disability to take the lead, LeadAbility will give participants the opportunity to:

- Learn and apply strategies and systems for engaging and leading teams effectively.
- Network with people with a broad range of experiences.
- Discover how to apply leadership skills to benefit the workplace, community and society.

Leaders with On-going Impact and Influence

Graduates are able to join the LeadAbility Community of Practice, a group of inspired leaders who share a concern and passion for the changes they can make. This active and supportive Community of Practice creates opportunities for the graduates to continue learning and collaborating through:

- Coordinated and shared efforts for change and social impact
- Sharing of knowledge, skills and ideas
- Sharing of outcomes and resources
- Problem solving
- Peer support network
- Discussing developments and responses in the sector

“I would strongly recommend LeadAbility. Understanding yourself and your drivers, the enjoyment of being engaged and motivated to achieve was exciting.”

Gain confidence and capacity to:

- Lead and assert influence in the community
- Create links between the disability sector and the wider community
- Be a reputable voice for people with disability
- Contribute to leadership at regional or state level
- Affect positive change
- Assume greater leadership roles in your life, profession and community

Leadership Themes

Understanding Leadership

- Developing group and individual understanding of what is leadership.
- Understanding values-based and authentic leadership.

Understanding Yourself as a Leader

- Developing an understanding of your personality style.
- Identifying your natural leadership style.

Leading in Teams

- Developing an understanding of the group's dynamics.
- Developing an understanding of the participants' natural leadership styles and how to work effectively with each other.
- Understanding decision making styles.
- Being an effective and collaborative member of a project team.

Leading in Organisations and the Community

- Building networks and coalitions.
- Identifying problems or opportunities in your community or organisation.
- Developing baseline skills in influencing change.
- Developing action plans.

Focusing on a Sustainable Future

- Putting it all together.
- Undertaking group project reports.
- Establishing a framework for on-going group development and engagement.



“I highly recommend LeadAbility to people who want to improve their leadership skills and see change in their community or field of work.”

LeadAbility is a foundation for on-going leadership development.

Graduates are invited to apply for Leadership WA's Rising or Signature Leadership Programs.

Venue

Bankwest Place
300 Murray Street, Perth

All events are based at Bankwest Place, a state-of-the-art building in the Perth CBD, close to all transport.

Participants are invited to contact us to discuss any specific needs they may have.

Course Dates (June to August)

Each days runs from 8.45am to 4.00pm

Day 1	Thursday 25 June
Day 2	Thursday 9 July
Day 3	Thursday 30 July
Day 4	Wednesday 19 August
Day 5	Thursday 20 August (includes Graduation)

Course Dates (September to November)

Each days runs from 8.45am to 4.00pm

Day 1	Thursday 24 September
Day 2	Thursday 8 October
Day 3	Thursday 5 November
Day 4	Wednesday 18 November
Day 5	Thursday 19 November (includes Graduation)



How to Apply

Apply by completing the online application form at www.leadershipwa.org.au/apply or call 08 9369 6777.

Applicants will be contacted for an interview.

Cost

Course fees (per participant)

Full: \$450

Not-for-profit: \$225

Includes GST and all course costs.

Excludes transport to and from venue.

Applicants are able to apply for a fee exemption.

Thank You

LeadAbility is supported by the Disability Services Commission who share our vision to support leaders in the creation of sustainable communities that contribute to independence, self-determination and inclusivity for people with disability, their families and carers.



More About Us

Leadership Western Australia's vision is to enhance leadership capacity across the State. Leaders at all levels and from all backgrounds undertake our leadership programs and each aim to increase their commitment to the community in which they live and work. Our leadership development programs and courses aim to provide professionals and emerging leaders with the tools needed to become great leaders in their organisations and communities.

Contact Leadership WA

For all enquiries, please call us on 08 9369 6777 or email us at admin@leadershipwa.org.au



Disability Services Commission

Community Infrastructure Grants funding guidelines

Community Infrastructure Grants funding guidelines

Please read the guidelines carefully and note the following important information:

- All applications must be submitted in Word format with a maximum file size of 8 megabytes
- Applicants must be registered for GST when submitting their application
- Applications must include a completed checklist (at the end of the Grant Application document)
- Successful applicants whose initiatives involve children must provide evidence of a Working with Children Check prior to receiving their grant.

Timing of application

Applications will not be accepted for activities that are less than three months from the grant round closing date. The assessment, approval and communication about grant outcomes to recipients takes a minimum of three months.

Community Infrastructure Grants closing date

5.00pm Friday, 10 July 2015

Number of applications

Organisations may submit more than one application. Auspicing organisations may also support more than one application.

Grant overview

The Community Infrastructure Grants funding application form can be downloaded at www.disability.wa.gov.au > About Us > Count Me In > Community Inclusion and Participation Grants. If you need the form in an alternative format please contact the Grants Officer at the Western Australia Local Government Association (WALGA) on 9213 2058 or email ebunsdon@walga.asn.au.

The funding for the Community Infrastructure Grants is provided by the Disability Services Commission. The administration of the grants is coordinated by the Western Australian Local Government Association. Please note the engagement of WALGA does not in any



way restrict the grants to matters related to local governments. The grants are available to any community group that meets the criteria.

The Community Infrastructure Grants support the West Australian Government to meet its obligations and commitment to the National Disability Strategy and the Count Me In strategy (for further information go to www.disability.wa.gov.au > About us > Count Me In). The grants may also support Disability Access and Inclusion Plan activity for local governments.

The Community Infrastructure Grants are being offered to improve community access and inclusion for people with disability. The Grants should deliver improved access to public buildings and spaces, and community services to support people with disability to join in community life.

Well-planned communities are fundamental to creating accessible and welcoming places to live. Good planning means designing new communities and renewing older communities to ensure people with disability, their carers and family can participate in the life of their community.

Funding will be provided for projects undertaken by local organisations and by local governments to improve community equipment, facilities and spaces for people with disability.

How much are the grants?

The Community Infrastructure Grants total \$675,000. The maximum grant per application is \$50,000. The funding may be used for the project as a whole or for a specific component of a larger project. It is the responsibility of the applying agency to indicate their required funding amount.

Where the cost of the project exceeds the grant funding, the applicant must provide details of the supplementary funding sources to complete the project. Dollar for dollar and in-kind submissions are encouraged, but not required.

Are there any specialist / technical requirements?

All applications will need to provide quotes for proposed infrastructure costs. All initiatives will need to meet the required and relevant legislation, regulations, codes and standards applicable to accessibility, building, and safety requirements to the particular work in Western Australia.

Who is eligible to apply?

The following organisations based in Western Australia are invited to apply:

- incorporated organisations and associations including not-for-profit or Aboriginal Corporations
- local government authorities
- unincorporated associations and community groups auspiced by an incorporated association or local government (auspicing guidelines apply). Auspicing agencies can support more than one application
- for-profit organisations.

- 
- there is no requirement for organisations and local government to be currently funded by the Disability Services Commission.

Who is not eligible to apply?

- State (including government schools) and Australian Government agencies
- individuals
- political organisations
- entities not registered for GST.

What will be funded by these grants?

Eligible funding will be awarded to projects that will improve community access for people with disability. Projects may include improvements to community infrastructure, new construction, small renovations or refurbishment of assets through the instalment of community equipment and or enhancements to, community equipment, facilities and spaces such as:


- social and cultural infrastructure (eg art spaces, gardens, public and community spaces)
- recreational spaces (eg swimming pools, sporting arenas, playgrounds, beach matting)
- children, youth and senior facilities (eg play group centres, senior citizen centres)
- access facilities (eg footpaths, bridges, ramps, automatic doors)
- playground facilities (eg ramps, accessible equipment)
- installation or upgrades to disability equipment that allows for participation in activities and/or greater access to community services (eg swimming pool hoist, CCTV Readers, audio loop for community meeting rooms, examination beds with height adjustments).

Applications will need to demonstrate the project is a priority and needed within the community and will improve accessibility, inclusion and participation for people with disability. People with disability must be consulted in the development of proposals.

What will not be funded by these grants?

Funding will not be considered for an initiative, or part of an initiative, that:

- includes operating and administration expenses directly related to the delivery of this grant, including costs incurred in the preparation of a grant application and promotional cost
- supports organisational operations and operational costs including staffing, fees, leases, rental payments and ongoing maintenance
- support direct benefit to private business, other than those which provide a direct community service
- includes Information Technology and Communications hardware and software such as purchase computers, photocopies
- includes non-fixed infrastructure that is not part of a building structure (eg above ground irrigation systems, accessible signage for community events)

- 
- are already completed and / or are less than three months from the grant round closing date. The assessment, approval and communication to recipients takes a minimum of three months
 - has alternative sources of funding that are more appropriate such as the Department of Sport and Recreation, Royalties for Regions or Lotterywest
 - includes training, education, research related items or the development of information
 - interstate or overseas travel, attendance at conferences and accommodation costs
 - costs of disability-related supports and services such as attendance fees or places in programs.

What are the selection criteria I need to address?

Grant applications will be assessed against the following selection criteria:

Criterion 1: Describe how your proposed project will increase community access and inclusion of people with disability. (Weighting 50%)

Things to consider in your response include how you will demonstrate the project will increase or improve the access and inclusion for example:

- How that access and inclusion will be sustained
- How the project supports the relevant Count Me In initiatives:
 - Participation and contribution in all aspects of life
 - Welcoming communities
 - Well planned and accessible communities.
- Support the Disability Access and Inclusion Plans (applicable only for local governments).

Criterion 2: Demonstrate your project is needed in your community and your method for evaluating the outcomes and the success of the project. (Weighting 35%)

Your response may consider:

- research / demographic information which demonstrate the need for the project (short, specific information)
- how you engaged with people with disability to develop your project to inform this funding application (describe outcomes of meeting /communication/consultation held with people with disability - short, factual dot points are preferred).

Outcomes can include, but are not limited to:

- improved access to community equipment, facilities or spaces
- an increase in the number of people with disability accessing and/or using facilities
- an increase in the number of people participating in a program as a direct result of access improvements
- an increase in disability awareness by the community.



The success of your project could be measured by, but not limited to:

- how the completed project has improved accessibility resulting in increased participation for people with disability within the community
- feedback from participants with disability, families, carers and the broader community
- long-term benefits or impacts for people with disability and / or for the community
- identified recommendations for future planning in relation to making your community more accessible, based on outcomes of this project.

Criterion 3: Demonstrate your organisation's capacity to develop and administer the project. (Weighting 15%)

- provide details and an example of your organisation's experience and outcomes of managing this type of project
- provide details of how you have applied relevant legislation, regulation, codes, standards (as applicable) to this project
- provide details of quotes used to budget for infrastructure related to this project
- describe how the completed project will be promoted to the community
- provide the budget and timeframes for the project by completing the template below.

How is my application assessed?

All applications are assessed by a grants panel comprising a person/people with disability, a Disability Services Commission officer, an officer from another State government department, and a representative from the Western Australian Local Government Association.

Grant funding is limited and highly competitive. Many applications meet the grants criteria and a process of prioritisation is undertaken in the assessment and funding process.

In order to ensure wide distribution of successful applications across the state, the Disability Services Commission may consider the geographic location of each application and communities of greatest need in determining whether to provide funding for a project.

Duration of the grant period

Successful applicants will receive their funding in October 2015. It is expected that projects will commence within four months of receiving the funding (January 2016) and will to be finished by 30 March 2017. Reporting and acquittals for the grant funds will be required by 30 April 2017.

Acquittal will require a brief summary of the completed project, a photograph which is approved for the Commission to use as appropriate and evidence of how your project was promoted within your community. For example through local media, articles in local government or organisations newsletters and websites etc.

Local governments must also include a report in their annual report, when reporting on their Disability Access and Inclusion Plans.

**What do I need to do before I apply?**

Applicants are encouraged to attend a grants briefing session:

Tuesday, 26 May 2015 from 1.00pm -2.00pm
Barry MacKinnon Room
Level 2, Disability Services Commission
146–160 Colin Street, West Perth.

The briefing will be recorded and available to those unable to attend, including applicants residing in rural and remote areas. Those unable to attend the briefing session are encouraged to view the recording on the Commission's website which will be available from 9 June 2015.

All applicants are advised to contact the Commission's officer for the Community Infrastructure Grants on 6104 9507 to discuss their application's eligibility. For administrative matters please contact Elle Brunsdon from the Western Australia Local Government Association on (08) 9213 2058 or email ebrunsdon@walga.asn.au .

Submitting your application

You must address the criteria and complete the Community Infrastructure Grants Application Form.

Meeting the selection criteria does not guarantee funding. Funding is limited and applications will be assessed according to the extent to which they meet the selection criteria.

Once you have completed your application, please submit via the following:

Email:

ebrunsdon@walga.asn.au .

Post:

Community Infrastructure Grants
Western Australia Local Government Association
PO Box 1544,
West Perth WA 6872

Hand delivered:

Community Infrastructure Grants
ONE70
Level 1
170 Railway Parade
West Leederville