

Shire of Denmark

Special Council Meeting **AGENDA**

5 September 2023



TO BE HELD IN THE COUNCIL CHAMBERS, 953 SOUTH COAST HIGHWAY,
DENMARK ON TUESDAY, 5 SEPTEMBER 2023, COMMENCING AT 4.00PM.

The purpose of the meeting is to approve:

1. The making of an offer to an applicant for the position of Chief Executive Officer; and
2. The proposed terms of the contract of employment.



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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE****MEMBERS:**

Cr Ceinwen Gearon (Shire President)

Cr Clare Campbell

Cr Donna Carman

Cr Donald Clarke

Cr Nathan Devenport

Cr Jan Lewis

Cr Jackie Ormsby

Cr Janine Phillips

STAFF:

David King (Temporary Chief Executive Officer)

Claire Thompson (Governance Coordinator)

Marcia Chamberlain (Employee Support & Culture Coordinator)

APOLOGIES:

Cr Kingsley Gibson (Deputy Shire President)

ON LEAVE OF ABSENCE:**ABSENT:****VISITORS:****DECLARATIONS OF INTEREST:**

Name	Item No	Interest	Nature

3. ANNOUNCEMENT BY THE PERSON PRESIDING**4. PUBLIC QUESTION TIME****4.1 PUBLIC QUESTIONS**

In accordance with Section 5.24 of the Local Government Act 1995, Council conducts a public question time to enable members of the public to address Council or ask questions of Council.

For a Special Meeting of Council, such as this, **they must however relate to the item(s) on the Agenda.**

Questions from the public are invited and welcomed at this point of the Agenda.

Should you wish to address Council please note that the Presiding Person (the Shire President) may have to limit the time of individual speakers in order to allow sufficient time for all speakers present at the meeting to address Council. The rules of this process and the time allocated will be determined by the Presiding Person at the Meeting dependent upon the indicative number of speakers.

Questions from the Public

5. REPORTS OF OFFICERS

Nil

6. MATTERS BEHIND CLOSED DOORS

OFFICER RECOMMENDATION

That Council move behind closed doors to consider Item 6.1, in accordance with section 5.23(b) of the Local Government Act 1995, as it deals with a matter affecting the personal affairs of a person.

6.1 OFFER OF CHIEF EXECUTIVE OFFICER EMPLOYMENT CONTRACT

File Ref:	Personnel File
Applicant / Proponent:	Not applicable
Subject Land / Locality:	Not applicable
Disclosure of Officer Interest:	Nil
Date:	29 August 2023
Author:	Claire Thompson, Governance Coordinator
Authorising Officer:	Cr Ceinwen Gearon, Shire President
Attachments:	5.1a - Standards for CEO Recruitment, Performance and Termination Policy 5.1b - Consultant Summary Report (confidential) 5.1c - Draft Contract of Employment (confidential)

This report and associated attachments are confidential and have been provided to Councillors under confidential separate cover.

OFFICER RECOMMENDATION

That Council proceed in public.

7. CLOSURE OF MEETING