

SHIRE OF DENMARK

MINUTES



DISABILITY SERVICES ADVISORY COMMITTEE

HELD IN COUNCIL CHAMBERS
953 SOUTH COAST HIGHWAY, DENMARK
ON TUESDAY, 6 JULY 2021.

1.	DECLARATION OF OPENING/ACKNOWLEDGEMENT OF COUNTRY	3
2.	RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	3
3.	ELECTION OF PRESIDING PERSON.....	3
4.	DECLARATION OF INTEREST	3
5.	ANNOUNCEMENTS BY THE PERSON PRESIDING	3
6.	CONFIRMATION OF MINUTES.....	4
7.	REPORTS.....	4
7.1	MOKARE WALK TRAIL.....	4
7.2	DISABILITY ACCESS & INCLUSION PLAN.....	4
7.3	INTERNATIONAL DAY OF PEOPLE WITH DISABILITY.....	5
8.	GENERAL BUSINESS.....	5
8.1	ACCESS RAMP TO THE DENMARK PHARMACY	5
8.2	BEACH WHEELCHAIR	6
8.3	OCEAN BEACH PRECINCT PLAN	6
8.4	SPRING WALKABOUT	6
8.5	PATH DEVELOPMENT FOR 2021/22.....	7
8.6	UNMADE WALKWAY NEAR DECO HOUSING	7
8.7	CHURCH PARKING PLANS	7
9.	NEXT MEETING	7
10.	CLOSURE.....	7

19 OCTOBER 2021 - ATTACHMENT 11.3.4a

Committee Meeting

6 July 2021

DISCLAIMER

These minutes and resolutions are subject to confirmation by the Committee and therefore prior to relying on them, one should refer to the subsequent meeting of the Committee with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Denmark for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Denmark disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Denmark during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Denmark. The Shire of Denmark warns that anyone who has an application lodged with the Shire of Denmark must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Denmark in respect of the application.

1. DECLARATION OF OPENING/ACKNOWLEDGEMENT OF COUNTRY

10.45am – the Acting Director of Corporate and Community Services declared the meeting open.

Mr Sounness acknowledged the land on which the meeting was being held and the traditional custodians of the land, the Bibbulmun and Minang people.

Mr Sounness noted the resignation of the former Council Delegate, Cr Allen who was also the Presiding Person of the Committee, and advised that he would Chair the meeting until the election in item 3 on the agenda, where a new presiding person would need to be elected by the Committee members.

Mr Sounness advised members that Mrs Yvonne Hortin had tendered her resignation from the Committee, and that the vacancy would remain vacant until after the October 2021 Local Government elections.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Cr Ian Osborne, (Presiding Person after Item 3)
Mr Adrian Hinds, Community Professional (private sector) & Community Member
Mr Peter Boyes, Community Representative
Mr Geoff Hill, Community Representative
Ms Marjo Hannele, Community Representative
VACANT, Community Representative

STAFF:

Mr Lee Sounness, Acting Director of Corporate and Community Services
Ms Rosie Arnephie, Community Development Officer
Ms Lisa Sanders, Executive Support Officer

APOLOGIES:

Ms Kylie Spencer, Health Service Manager, Denmark Health Service
Ms Emma Riley, Community Representative

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

Nil

3. ELECTION OF PRESIDING PERSON

Mr Sounness called for nominations for the position of Presiding Person.

Mr Adrian Hinds submitted a nomination for Cr Ian Osborne in writing. Cr Osborne accepted the nomination.

There being no further nominations received, Mr Sounness declared Cr Osborne elected. Mr Sounness congratulated Cr Osborne and Cr Osborne assumed the Chair as the Presiding Person.

4. DECLARATION OF INTEREST

Nil

5. ANNOUNCEMENTS BY THE PERSON PRESIDING

Nil

6. CONFIRMATION OF MINUTES

COMMITTEE DECISION & OFFICER RECOMMENDATION	ITEM 6.1
MOVED: GEOFF HILL	SECONDED: PETER BOYES
That the minutes of the Disability Services Advisory Committee meeting held on the 7 August 2020, be confirmed as a true and correct record of the proceedings.	
CARRIED UNANIMOUSLY: 5/0	

7. REPORTS

7.1 MOKARE WALK TRAIL

At the last meeting Mr Boyes requested an update on the possible upgrade of the Mokare Walk Trail.

Mr Boyes discussed the condition of the Mokare Walk Trail since the last bout of bad weather and advised that he had spoken to a Shire Ranger about it.

Cr Osborne asked whether any signage had been erected to notify users of water over sections of the path.

Mr Hill asked Mr Sounness if the Shire had any reports on upcoming pedestrian path upgrades. Mr Sounness advised that within the draft Budget for 2021/2022 there was an allocation of funding for new footpaths.

Outcomes

1. Officers to put through a request for the current condition of the Mokare Walk Trail to be investigated
2. Information regarding future upgrade and renewal of existing footpaths would be discussed with the Director of Assets and Sustainable Development, and provided for information with the next meeting agenda.

7.2 DISABILITY ACCESS & INCLUSION PLAN

The Community Development Officer (being new to the role) asked the Committee for an update of achievements for the past financial year in order to complete the Disability Access and Inclusion Progress report to the Department of Communities which was due 15 July 2021.

The Committee noted the following achievements should be included within the report:

- Walkabout
- International Day of Disability – Movie Screening
- Lighthouse project – Tylah Hartfield, Kaleesha Bass, Anwen Handmer & Geoff Hill
- Award from WALGA for the Lighthouse Project

The Committee requested a copy of the draft report be circulated to members for feedback prior to submission.

Outcome

Circulate draft report to members before submission, if time permits.

COMMITTEE DECISION	ITEM 7.2
MOVED: ADRIAN HINDS	SECONDED: GEOFF HILL
On suggestion of the Community Development Officer, the Committee recommend a draft Implementation Plan be presented at the next Disability Advisory Committee meeting in order to support the strategies included within the Disability Access and Inclusion Plan.	
CARRIED UNANIMOUSLY: 5/0	

It was noted by the Committee members that throughout the Shire of Denmark there was no direct beach access for a person with disability. The new Lights Beach development was discussed with respect to disability access.

COMMITTEE DECISION	ITEM 7.2
MOVED: ADRIAN HINDS	SECONDED: PETER BOYES
REQUEST information from Officers updating the Committee on the improved disability access and facilities at Lights Beach.	
CARRIED UNANIMOUSLY: 5/0	

7.3 INTERNATIONAL DAY OF PEOPLE WITH DISABILITY

The International Day of People with Disability (IDoPwD) is held annually on the 3 December and in the past the Shire has coordinated a community event in recognition of the day. Events should involve and celebrate people with disability.

Attached was an Event Planning Kit that had been downloaded from the IDoPwD website.

Mr Hinds suggested a collaboration with neighbouring Shires with regards to the IDoPwD. To share information regarding events being held within the region, with the view of perhaps facilitating collaborative events.

COMMITTEE DECISION	ITEM 7.3
MOVED: ADRIAN HINDS	SECONDED: GEOFF HILL
That the Community Development Officer liaise with the City of Albany and Shire of Plantagenet in relation to proposed events for the " <i>International Day of People with Disability</i> ".	
CARRIED UNANIMOUSLY: 5/0	

Mr Hill suggested a collaboration with *Movies with Meaning*.

COMMITTEE DECISION	ITEM 7.3
MOVED: ADRIAN HINDS	SECONDED: MARJO HANNELE
That the Community Development Officer liaise with the coordinator of <i>Movies with Meaning</i> for a possible collaboration to provide a movie screening on Friday 3 rd December for the " <i>International Day of People with Disability</i> " event.	
CARRIED UNANIMOUSLY: 5/0	

Ms Hannele suggested the implementation of awards for holiday home providers for the best disability access/facilities within the Shire of Denmark.

Outcome

Ms Hannele will provide members with further information in order to develop the idea for the Committees consideration at the next meeting.

8. GENERAL BUSINESS

8.1 ACCESS RAMP TO THE DENMARK PHARMACY

Mr Hinds raised concerns with regards to the access ramp outside the Denmark Pharmacy and said that he believed it needed replacing.

Officers noted that although the Committee can request Council to liaise with the Denmark Pharmacy, the Denmark Pharmacy is not at liberty to implement suggestions.

COMMITTEE RECOMMENDATION

ITEM 8.1

MOVED: ADRIAN HINDS

SECONDED: MARJO HANNELE

The Committee REQUESTS Council liaise with the Denmark Pharmacy and seek to update and replace the access ramp.

CARRIED: 4/1

8.2 BEACH WHEELCHAIR

The Community Development Officer presented to the Committee correspondence received from the Denmark Surf Club in relation to the Beach Wheelchair currently stored at their Club.

In the letter, the Surf Club had advised that the wheelchair was extremely difficult to manoeuvre down the beach and rarely used, and the Surf Club were no longer able to house the beach wheelchair in their shed due to limited space. The Denmark Surf Club sought clarity from the Committee on what they would like to do with the equipment.

The Committee discussed the possibility of alternative use and that it may be more beneficial to another community group.

COMMITTEE DECISION

ITEM 8.2

MOVED: ADRIAN HINDS

SECONDED: PETER BOYES

Recommends that officers APPROACH the Peaceful Bay Progress association and offer them the beach wheelchair.

CARRIED UNANIMOUSLY: 5/0

8.3 OCEAN BEACH PRECINCT PLAN

The Committee asked Mr Sounness what considerations had been given to disability access and inclusion for the Ocean Beach Precinct Plan.

Mr Sounness advised that the existing plan was a concept only and once funding is available, design elements around accessibility could be provided to the Committee for their comments and suggestions.

COMMITTEE DECISION

ITEM 8.3

MOVED: ADRIAN HINDS

SECONDED: GEOFF HILL

That the Concept Plan be circulated to members for information and that the Committee be consulted regarding any future detailed design elements.

CARRIED UNANIMOUSLY: 5/0

8.4 SPRING WALKABOUT

The Committee discussed a "spring walkabout" in conjunction with International Day of People with Disability, suggesting 27th November 2021 to undertake the walkabout.

COMMITTEE DECISION

ITEM 8.4

MOVED: GEOFF HILL

SECONDED: PETER BOYES

INCLUDE the Committee walkabout on the 27 November 2021 within the draft Implementation Plan, to be presented at the next Committee meeting.

CARRIED UNANIMOUSLY: 5/0

Mr Hinds noted that previously extremely detailed reports had been compiled by the Shire and suggested that the Committee use the reports to investigate whether the Committees suggestions had been actioned.

COMMITTEE DECISION	ITEM 8.4
MOVED: ADRIAN HINDS	SECONDED: MARJO HANNELE
REQUEST the officers provide the last report from the Disability Services Committee "Walkabout" to members with the next agenda for information.	
CARRIED UNANIMOUSLY: 5/0	

8.5 PATH DEVELOPMENT FOR 2021/22

The Committee discussed future plans for development of pedestrian foot paths within the Shire of Denmark and whether the information could be supplied to the Committee for input.

8.6 UNMADE WALKWAY NEAR DECO HOUSING

The Committee asked for information on the unmade walkway adjacent to the Deco Housing Developments

Outcome

Officers to seek information on the walkway, including ownership and responsibility for maintenance/improvements.

8.7 CHURCH PARKING PLANS

Mr Hinds spoke about proposals that he believed the Shire had received, and referred to the location of disabled parking bays. A general discussion regarding placement of disabled parking bays ensued.

Mr Hinds requested that Council decline the bay location of the current proposal.

Mr Hill noted that the Committee were not able to suggest any changes to plans that are only in concept and have not yet been passed by Council.

MOTION	ITEM 8.6
MOVED: ADRIAN HINDS	SECONDED:
That Council INSTRUCT the church to relocate disabled parking bays within the new plan layout.	
LAPSED FOR WANT OF A SECONDER	

9. NEXT MEETING

The next meeting is scheduled for Tuesday, 7 September 2021 at the Shire of Denmark Administration Building, 953 South Coast Highway, Denmark, commencing at 10:00 am.

10. CLOSURE

12:26 pm - *There being no further business to discuss, the Presiding Person closed the meeting.*

<p>These minutes were confirmed at the meeting of the _____</p> <p>Signed: _____</p> <p style="text-align: center;"><i>(Presiding Person at the meeting at which the minutes were confirmed.)</i></p>
