



Notes

STRATEGIC BRIEFING FORUM

HELD IN THE COUNCIL CHAMBERS,
953 SOUTH COAST HIGHWAY, DENMARK,
ON TUESDAY, 21 NOVEMBER 2017, COMMENCING AT 1.00PM.

The Council Forum and Briefing session follows the suggested format proposed by the Department of Local Government Operational Guidelines (Number 5 January 2004). The role of such forums is to allow opportunity for elected members and senior officers of the Council to come together outside of the formal meeting process to discuss matters that do not require formal decisions, do not discuss matters on the Ordinary Council Meeting Agenda but to discuss matters that might be conceptual (brain storming etc.), informative (updates on progress with matters) or administrative in nature. For this reason they are normally held 'in committee'. Disclosures of Financial, Impartiality and Proximity interests are still to be recorded and dealt with if they arise.

1. DECLARATION OF OPENING/ANNOUNCEMENTS BY THE PERSON PRESIDING

RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Cr Ceinwen Gearon (Shire President)
Cr Peter Caron (Deputy Shire President)
Cr Mark Allen
Cr Kingsley Gibson
Cr Jan Lewis
Cr Ian Osborne
Cr Janine Phillips
Cr Roger Seeney
Cr Rob Whooley

STAFF:

Bill Parker (Chief Executive Officer)
Gilbert Arlandoo (Director of Infrastructure Services)
Graham Blackmore (Acting Director of Community & Regulatory Services)
Cary Green (Director of Finance & Administration)
Annette Harbron (Director of Planning & Sustainability)
Claire Thompson (Executive Assistant) – *for Item 1.1*
Kevina Richardson (Project Officer) – *for Item 1.1*
Teiga Murray (Corporate Planning Officer) – *for Item 1.2*

APOLOGIES:

Nil

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Nil

DECLARATIONS OF INTEREST:

Nil

2. REPORTS & PRESENTATIONS

1.1 Queen's Baton Relay

The Executive Assistant and Project Officer provided Councillors with an overview of the upcoming Queen's Baton Relay celebration planned for Denmark on 22 February 2018.

It was suggested by Councillors that surrounding Schools and communities could be invited to the event to increase attendance and vibrancy within the town.

1.2 1000 Minds Program

The Chief Executive Officer and the Corporate Planning Officer provided a detailed overview of the 1000 minds program including information on how the PAPRIKA method works.

The Councillors suggested that further information could be required in defining the impact that individual projects had against each of the aspirational areas.

1.3 Budget Workshop Review

Cr Caron requested that Councillors have a discussion on the budget (workshops and review) process. Councillors requested more information in relation to the Community Financial Assistance Program. In addition to receiving a summary and recommendations, the Councillors requested each of the applications as an attachment.

The Councillors asked how early the process could commence in 2018. The Director of Finance and Administration stated that although an early start was desirable it also needs to take into consideration the opening balance.

3. GENERAL BUSINESS

3.1 Items for potential discussion at subsequent Strategic Briefing Forums

It was asked if the use of Glyphosate would be discussed at a future briefing session. The CEO responded that investigating alternative treatments would take a significant amount of work and with the current IPR schedule, it would be difficult to dedicate resources within the short to medium term.

4. CLOSURE

3:20pm

