



Office Use Only
TRIM: _____
Grant No: _____
Project Coordinator: _____

CSRFF Grant Application Form

Year 2018/19 – 2020/21 Triennium

This application form can only be used for applications to be submitted in the 2017/18 funding round. No other forms will be accepted.

You <u>MUST</u> discuss your project with an officer from your nearest Department of Sport and Recreation office before completing and submitting your application. Failure to do so will render your project ineligible.		
All applications <u>MUST</u> be submitted to your local government. Contact your local government to determine the cut off date for the submission of applications.		
DSR Contact: Chris Thompson	Date: 19 th July 2017	Office: Great Southern
TYPE OF GRANT:		
<input type="checkbox"/>	ANNUAL GRANT \$66,666–\$166,666 (Up to \$250,000 with development bonus) The total project cost (GST exclusive) is between \$200,001 and \$500,000.	
X	FORWARD PLANNING GRANT \$166,667–\$2 million The total project cost (GST exclusive) exceeds \$500,000. Note: Where the grant requested is \$166,667 or less but the total project cost is over \$500,000, applicants are to follow the criteria for a Forward Planning grant but will be funded as an Annual grant.	
Year of Claim (Applicable to forward planning grants only): Please indicate the year that you would prefer to claim a grant, taking into account the CSRFF Acquittal Requirements. Only indicate first preference for funding in 2018/19 if all planning is finalised and the project will be completed before 1 June 2019.		
X 2018/19	<input type="checkbox"/> 2019/20	<input type="checkbox"/> 2020/21
<p>Would the project proceed if funding was allocated in a later year? X Yes <input type="checkbox"/> No</p> <p>If yes, how would the project be impacted (e.g. – delayed etc)?</p> <p>McLean Park is the Shire of Denmark’s major sporting field. The Full reconstruction of McLean Park oval is necessary to remediate drainage issues for sport and recreation to be played on the grounds.</p> <p>The Soccer and Australian Rules Football Association’s have deemed the oval unsafe and have relocated fixtures to other venues during the winter of 2016. Cricket and Athletics are planning for limited access, if at all, to the oval for their 2018 / 2019 seasons.</p> <p>If the reconstruction work is delayed until later years the future of structured sports at McLean Park will be compromised.</p> <p>Project cost escalation will also become a factor.</p>		
How would the resulting cost escalation be funded? Shire of Denmark Municipal Funds and other sources that may be identified.		

Applicant’s Details:

Organisation Name:	Shire of Denmark
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Postal Address:	Po Box 183				
Suburb:	Denmark	State:	WA	Postcode:	6333
Street Address:	953 South Coast Highway				
Suburb:	Denmark	State:	WA	Postcode:	6333

Preferred Contact Person:

All application correspondence will be directed to this person

Name:	Damian Schwarzbach	Title:	Dr <input type="checkbox"/> Mr X Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Manager of Recreation and Youth Services		
Business Phone:	9848 2044	Facsimile:	9848 2736
Mobile Phone:	0459 874 438	Email:	denrec@denmark.wa.gov.au

Organisation Business Details:

Does your organisation have an ABN?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	ABN: 24 355 062 623
Is your organisation registered for GST?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	* Note, in order to be eligible for funding you must attach a copy of the Incorporation Certificate. LGAs exempt.
Is your organisation not-for-profit?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your organisation incorporated?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Incorporation #: NA – Local Government Authority *
Bank details:	Bank: NAB	BSB: 086 595 A/c: 50831 5126

Local Government Authority Details:

LGA:	Shire of Denmark		
Contact:	Bill Parker	Title:	Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Chief Executive Officer		
Business Phone:	9848 0300	Facsimile:	9848 1985
Mobile Phone:		Email:	enquiries@denmark.wa.gov.au

PROJECT DETAILS

Project Title (brief and specific): Reconstruction of the Mclean Park oval surface.	
Project Description: <p>The McLean Oval playing surface has demonstrated increasing signs of stress due to increase in participation, poor drainage and a lack of an ongoing maintenance program. This has all contributed to the main sporting green field playing surface not catering for the needs of the community. The oval is a basic provision for sport and recreation in the Shire of Denmark and currently it does not meet its fit for purpose requirements. This application demonstrates the need for a full reconstruction of the playing surface to enable this facility to become fit for purpose.</p> <p>Complete reconstruction of the McLean Park oval surface including the following works;</p> <ul style="list-style-type: none"> • Earthworks construction episodes <ul style="list-style-type: none"> ○ Removal of grass layer ○ Cut to fill to reshape subbase layer ○ Install required subsoil drainage lines ○ Install imported free draining sand and do final trim of finished surface • Lay Jumbo Roll Turf (20,000sqm) • Replace reticulation; • Replace hard wicket cricket pitch; • Install fencing around perimeter of playing surface 	
Project location:	McLean Park Precinct, Lot 1087 Brazier Street (Reserve 15513), Denmark
Land ownership:	Who owns the land on which your facility will be located? ? The Reserve is Crown Land with Management rights vested in the Shire of Denmark. The purpose of the Reserve is 'Recreation and Showground'. Lease Expiry (if applicable): NA
Planning approvals	If no, provide the date it will be applied for:
Where applicable, has planning permission been granted? (LGA)	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> __/__/__
Department of Aboriginal Affairs?	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> __/__/__
Department of Parks and Wildlife? (Environmental, Swan River)	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> __/__/__
Native Vegetation Clearing Permit?	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> __/__/__
Please list any other approvals that are required?	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> __/__/__

What discussions have been held with adjoining local authorities?

The Shire of Denmark has discussed the project with City of Albany and Shire of Plantagenet staff, with discussions based around relocating fixtures to ensure user safety and prevent further damage to the oval surface.

This project is the reconstruction of an existing playing field, not a new capital development, and discussions with other local governments have reflected this.

Approximate distance from proposed project to nearest adjoining council boundary: City of Albany 10 km

Have you discussed this project with Department of Infrastructure and Regional Development (Federal Government)? Yes No

If so, are you seeking funding from them? Yes No

Contact:

How will your project increase physical activity?

The reconstruction and improvements to McLean Park Oval will increase physical activity by:

- Enabling the return of Australian Rules football and soccer team matches to the oval and retaining cricket, athletics, touch rugby and social users at the venue;
- Providing a safe and usable playing surface which will withstand wear and tear caused by training and matches year round especially during the wet winter months;
- Providing a venue for junior sports development, clinics and specialised training to support local sports;
- Supporting the surrounding infrastructure in the McLean Park precinct such as clubrooms and change rooms, oval lighting, a Recreation Centre, car parking, community bbq and viewing areas; and

Creating a playing surface which will be suitable for major events such as a WAFL Game and AFL pre-season game etc, promoting sport and recreation within the community.

Do you share your facility with other groups? Yes No If so, who:

Users of the McLean Park oval include:

- Denmark Walpole Football Club;
- Denmark Walpole Junior Football Club;
- Denmark Senior and Junior Cricket Club;
- Denmark Little Athletics Club;
- Denmark Touch Rugby Club;
- Denmark Senior and Junior Soccer Clubs;
- Denmark Primary School – Primary School Athletics carnival, Eagles Cup AFL games, Inter school Cross Country, Inter school Athletics Carnivals;
- Denmark High School – School Athletics carnival;
- The precinct is utilised as an Emergency Evacuation Centre for the Shire of Denmark

List up to three sport and recreation activities which will **directly benefit** from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal).

Sport/community organisation	% use of the facility	Hours per week
Australian Rules Football	30	20
Cricket	30	20
Little Athletics	20	10

Activity/sport **capitated membership** numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; **Social membership numbers not applicable.**

Note: if membership is not applicable, ie recreation facility or aquatic centre, please enter the number of users of the facility with evidence of how you arrived at the figure.

2014/15	1,115 per month	2015/16	1,245 per month	2016/17	1,305 per month
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State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning your project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are available on the departments website: <http://www.dsr.wa.gov.au/contact-us/find-a-sport-or-recreation-association>

What is the name of the State Sporting Association for your activity/sport?	
The Western Australian Country Football League, Football West, Western Australian Cricket Association and Little Athletics Western Australia are the main SSA's associated with sports played at McLean Park.	
Have you discussed your project with your State Sporting Association?	Yes X No <input type="checkbox"/>
Steve Philippe – WACA	16 August 2016
Alex Novatsis – Football West	16 August 2016
Paul Lekias – WA Football Commission	17 August 2016
Heather Dalton – Little Athletics WA	16 August 2016

PLANNING

You need to demonstrate that you have undertaken an appropriate level of planning for your project. Questions 1 – 24 must be completed for all applications. Forward Planning grant applications must complete all the questions in detail. Annual grant applications must provide responses where appropriate and relative to the project.

Attach your responses (in numerical order) to the application form. If you believe that you have a valid reason for answering in the negative to a question please detail that reason.

Ensure that you have addressed the Key Principles of Facility Provision (see Guidelines for a CSRFF application), as they apply to your project. Questions 1 to 24 below relate directly to these principles.

You are expected to provide detail on the planning, management and financial viability of your project. Where research findings are used to justify a project a range of research techniques should be evident in the methodology used. When using comparative analysis local conditions must be considered.

All assumptions must be clearly stated. Please do not solely refer to attachments in the answers below – please summarise the content in the section provided.

<p>1. When did you complete your needs assessment? (This is a formal analysis required for projects over \$500,000).</p> <p>The Needs Assessment has been an ongoing process between the Shire of Denmark, McLean Park Users Group, Department of Sport and Recreation and the community. It has been a comprehensive assessment process which has identified the need to provide a local level standard, green field facility for the community of Denmark.</p> <p>McLean Oval is currently utilized for between 25 – 30 hours per week. This indicates that the oval surface is at maximum capacity and therefore the quality of that surface needs to be able to handle the workload. The Shire has currently engaged a consultant (ABV Leisure Consultancy Services) to perform the task of the Shire of Denmark Sport and Recreation Plan with a Master Plan of the McLean Park site included. The oval combined with the Recreation Centre, Club house, change rooms, lighting and youth precinct ensures the McLean Park precinct is the hub of sport and recreational pursuits in the Shire of Denmark.</p> <p>The Shire of Denmark have formed a Project Team consisting of;</p> <ul style="list-style-type: none">• Project Director – Director of Finance and Administration• Project Manager – Manager of Recreation and Youth Services• Technical Support – Shire Engineer• Works Support – Parks and Gardens Officer• Consultants – City of Albany Staff & John Forrest (Horticulture Consultant), Wood & Grieve Engineers (contracted to provide the Design Brief) <p>The Shire of Denmark has prioritised the reconstruction of Mclean Oval due to the many shared users of the facility. This promotes maximum use of community facilities, the creation of a community hub, maintenance and asset management costs reduced, improved relationships between user groups and larger community ownership of the project.</p> <p>The Department of Sport and Recreation utilises the CSRFF to facilitate the provision of basic, essential sport and recreation infrastructure. The provision of a green field facility with a durable playing surface for the Shire of Denmark community should be considered a priority.</p>

How has the need for your project been identified and assessed?

The playing surface on the western portion of McLean Park started deteriorating in 2014. It became apparent that the sub-surface water wasn't draining sufficiently and the profile was becoming waterlogged, leading to wear and inundated patches on the surface.

Users of McLean Park raised safety issues associated with the boggy playing surface during the McLean Park User Group meetings. Winter users noted the boggy ground and water not being drained away from the surface, while summer users noted an uneven playing surface due to the areas not regenerating during the summer months because of heavy deterioration.

The Shire of Denmark performed routine maintenance to allow the oval surface to recover and cope with the winter rains; including the cleaning out of the sub-surface drains and the installation of some additional drainage lines to address the problem.

In 2015 the problem re-occurred with more water pooling in the western side of the oval for a longer period of time. The problem was affecting the summer sports in addition to the winter sports, with Cricket and Little Athletics raising safety issues with the surface.

The Shire of Denmark has top dressed affected areas, cored the oval and applied gypsum to assist with improving the drainage.

In 2016 the western side of the oval reached failure point, with above average rainfall resulting in heavy water pooling, extreme damage to the playing surface and teams relocating training and fixtured matches due to the unsafe conditions.

The Shire of Denmark received written and/or verbal complaints from the Denmark Walpole Football Club, North Albany Football Club, Albany Soccer Association and Denmark Soccer Club in relation to the standard of the ground surface and the potential for injury for their participants.

The complainants also highlighted issues with the suitability of the playing surface. Football requires surfaces that can provide some cushioning for players tackled firmly to the ground and soccer required a firm flat surface to allow the ball to be played predominantly across the surface. In its current state, McLean Park oval is not meeting either of these requirements.

The Shire of Denmark commissioned a site investigation by Wood and Grieve Engineers and soil analysis by Sports Turf Technology, seeking a solution to the McLean Park Oval drainage issues.

The consultant's recommendations were:

- the removal and replacement of 8,000m² area of soil profile on the western side of the oval;
- install 1,600m of subsoil lateral lines and 50m of additional mainline pipework to fix the soil drainage;
- import 350mm deep free draining sand across the surface; and
- Lay turf

A copy of the engineer and consultant's recommendations is provided in Attachment

Council directed Staff to apply to DSR for an Annual Grant in the 2016/17 round to perform the recommended works. The Shire of Denmark was successful in obtaining a CSRFF grant of \$117,000 as a one third contribution towards the total project cost of \$353,000.

Staff then began work consulting with oval specialists and other Local Governments who had been through similar reconstruction projects recently.

	<p>Is the need or a part of the need that you have identified already being catered for?</p> <p>McLean Park Oval is the Shire's only playing oval for structured sports. Other facilities exist in the Shire of Denmark, such as school ovals, however these ovals do not have any community facilities (ie toilets, change room areas etc) available to them.</p> <p>The Shire of Denmark has carried out various different improvements to the surface over the past few years but hasn't been able to rectify the drainage problems.</p>
2.	<p>Have you undertaken a feasibility study? (must be included with Forward Planning applications). Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
	<p>If not, how have you assessed the feasibility of your project?</p> <p>The Shire of Denmark established McLean Park as a recreation precinct, with the view of collocating ball and court sports at the one venue. An oval, Recreation Centre, clubrooms, change rooms, youth precinct and passive recreation facilities such as a skate park have been constructed at the site.</p> <p>In 2011 further recreation developments occurred at McLean Park with oval lighting, reticulation improvements, renovations to clubrooms and change room and tiered seating areas.</p> <p>The feasibility of McLean Park is well established, with an average of 1,305 users per month involved with organised sport, along with an unquantified amount of social and passive users who use the oval for running fitness, walking, family gatherings and the like.</p> <p>The oval, in its present state, is impacting on the number of users of the facility and will continue to do so until repaired.</p> <p>Once Shire staff commenced consulting with oval specialists and other Local Governments it became clear that the project scope proposed in the grant application last year was not sufficient. Advice received cautioned the Shire of Denmark against only fixing 8,000 sqm of the Oval as the whole surface area would need to be reconstructed. Reasons being; Oval surface would have two distinct looks to it including the probability of uneven areas where fixed and not repaired, the unrepaired area having the possibility of failure to cope with a different surface set up and the reality of if the Shire is going to complete a reconstruction of the oval surface, the project needs to be done once and completed in the correct manner to ensure the surface continues to service the community for the next 30 years.</p> <p>The Shire then entered into costing the project for a full reconstruction of the oval surface. Once these figures were sourced it became apparent that the cost of the project would compromise the Shire of Denmark's budget and it was agreed to return the grant received to DSR and apply in the 2017/18 round for the full reconstruction project.</p> <p>The Feasibility of this project has been determined by;</p> <ul style="list-style-type: none"> • the range of opportunities for the community to be physically active and healthy through a large range of different sporting groups and passive recreational users; • the Shire of Denmark in consultation with the McLean Park User Group Committee to manage the facility resulting in community ownership of the facility; • It is the only location in the Shire of Denmark, owned by the community, and with existing infrastructure including club rooms, change rooms, lighting, play ground, to provide the community with a playing surface to participate on; • The proposed design will provide a playing surface that will service the community for the next 30 years; • The Shire has placed in reserve (\$500,000) in the 2017/18 budget which will underpin the expected two thirds contribution Council will need to support for the full reconstruction project. • Economically – reducing the financial impact on the community and reducing operating costs by centralising the placement of the facility; • Socially – the benefits the community derive from participating, volunteering, competing and spectating helps develop stronger communities; • Environmentally – by providing a well draining but healthy playing surface will reduce the impact on water conservation, energy consumption and waste minimisation.

3.	<p>What alternatives were considered and why were they rejected? (This should include a 'do nothing' option)</p> <p>The Shire of Denmark has tried a number of strategies to address the oval drainage issues including improving the sub-surface drainage and the main-line, top dressing and carrying out renovations to the water catchment areas downline from the oval to improve the draw of water from the site.</p> <p>These changes have resulted in minor improvements, but have not addressed the main issues which resulted in the oval failure. The Shire engaged Wood and Grieve Engineers and Sports Turf Technology to complete a comprehensive review of the oval, including soil testing, to provide a solution to the oval problems.</p> <p>Wood and Grieve provided two options for consideration, the first option consisted of:</p> <p><u>Playing Field Reconstruction</u> To rectify the drainage problems along the western side, the existing profile needs to be removed and replaced, and additional subsurface drains installed on closer spacing.</p> <p>The existing profile would need to be excavated to the clay layer, replacing it with 300 mm depth of clean sand, and laying turf rolls.</p> <p>Estimated cost \$366,850 (including GST).</p> <p><u>Remedial Works</u> Three options for remedial works were provided which would result in some temporary improvements to the drainage issues. These are:</p> <p>Option 2a - Sub-surface Drainage Works Install subsurface drains at a 4 metre spacing across the western side of the grounds. These works will give an improvement in the winter performance of the western side of the ground, while maintaining the existing turf and sand profile and minimising the cost and disruption to the playing surface. Depending on success of remedial works, they can be followed by 'full reconstruction' of areas not showing adequate improvement. Estimated cost \$65,450 (including GST).</p> <p>Option 2b - Insert Sand Slits This option involves inserting sand slits to break through the surface organic layer and provide channels for water movement down to the sand profile. The process involves cutting narrow slots, 20 mm wide and 270 mm apart and inserting sand to a depth of approximately 130 mm. In the Perth region, the cost is approximately \$8000/ha for the supply and insertion of sand. Estimated cost \$16,500 (including GST).</p> <p>Option 2c - Top Dress with sand Top dress with 15 mm (150 m³/ha) of sand. The sand top dressing will form a distinct layer on the surface to limit the exposure of the organic layer to foot traffic in wet conditions. This will help to prevent the surface becoming sealed up and muddy. Estimated cost \$8,250 (including GST). The combined total cost of 2a, 2b and 2c = \$90,200 (including GST).</p> <p>After careful consideration by Council and discussions with the Department of Sport and Recreation (Great Southern Office), the following decisions were made:</p> <ul style="list-style-type: none"> • Option 1 did not provide a complete solution to the surface problems. • Option 2 solutions did not provide any guarantee of an improvement to the surface and, if unsuccessful, will result in ongoing negative impacts to the Shire's sporting clubs; • The Council and DSR both supported a longer term solution rather than temporary or short term outcomes; and • The location of the oval in a natural water drainage basin and adjacent to the Denmark River, along with substantial organic matter throughout the oval soil profile, indicate that a temporary solution such as top-dressing or inserting sand slits will not remedy the oval issues in the long term. <p>Did you consider sharing with another group? (Please detail). McLean Park is the only Shire of Denmark owned green field playing space. There is the High School Oval which the Shire has a shared use agreement with the Department of Education for the community to be able to utilise outside of school hours. There are limitations to this area, including no toilets, no undercover area, no change rooms and no ownership of the land. Due to the growth of junior and senior sport in the Shire there is a defined need for both ovals.</p>
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4. **How does your project fit into your:**
- **Club's strategic plan or development plan?** The Denmark Walpole Football Club and Denmark Cricket Club have both identified the McLean Park oval as a critical asset for their club operations in their Action Plans.
 - The Denmark Soccer Club and Little Athletics Club both rely on access to McLean Park for their training and competitions.
 - **State Sporting Association's strategic or development plan?** The West Australian Country Football League Strategic Plan 2014 – 2016 has a strong emphasis on developing football throughout Western Australia, by providing competitions where participants are able to develop in a safe, well governed and successfully administered environment.
 - McLean Park is limiting the development of country football with games relocated from the venue due to safety concerns. This is impacting on the club's ability to effectively manage its team, provide appropriate training and game day facilities and over time, will impact on the financial viability of the club.
 - The Western Australian Cricket Association Strategic Plan 2014 – 2017 highlights increasing participation substantially and inspiring WA's next generation of players, fans and volunteers as one of its key Pillars for success.
 - The Denmark Cricket Club has engaged with the Regional Officer to deliver several junior development programs, aimed at developing junior cricket through to the senior ranks. Without access to a suitable or safe venue this work will be compromised.
 - The Football West Strategic Plan 2014 – 2016 has four key aims including 'growing the game' and 'enhancing the experience'. Strategies include recruiting and retaining players, volunteers, coaches and administrators.
 - With soccer relocating from McLean Park due to safety concerns with the surface, the ability for Denmark's Soccer Clubs to grow or even retain their existing base is compromised. Denmark Junior Soccer has grown significantly over the past five years, however the ability for the club to retain this level of interest will be challenged as people are training and playing at sub-standard facilities or having to travel 45km+ to participate in Albany.
 - **Local authority's strategic or development plan?** *The Shire of Denmark has a resident population of approximately 5,886 and is located on the south coast of Western Australia, bordered by the Southern Ocean and approximately 400kms south of Perth. The Shire has an area of 1,860sq kms and is home to a thriving, diverse community which proudly proclaims its special places and unique environmental heritage, offering experiences as diverse as the scenery it inhabits.*
 - *The Shire of Denmark's Corporate Business Plan 2016-2020 is a key component of the Shire's Integrated Planning and Reporting Framework that outlines the implementation of Council's Strategic Community Plan 'Denmark 2031'.*
 - *The Strategic Community Plan was adopted by Council in October 2013 after significant community consultation. The strategic direction contained within the Strategic Community Plan helps guide the Shire as to where resources are allocated in future years.*
The Corporate Business Plan seeks to activate 'Denmark 2031' and incorporate operations identified as major actions and projects related to the goals contained in the Strategic Community Plan. These major actions and projects are included in the Corporate Business Plan over the four year period commencing July 2016.
- The Shire of Denmark Strategic Plan makes the following references to recreation services and McLean Park:
- 1.10.9
 - Implement the McLean Park Precinct improvements
- The Shire of Denmark is also participating in the Great Southern Recreation Strategic Plan, with McLean Park identified as the major sporting facility for the Shire. Further, the Shire is planning to complete a McLean Park Master Precinct Plan to identify future development areas within the precinct for future users.

5. **What impact is your project likely to have on other facilities and services in your local and regional area?**
 The refurbishment of McLean Park oval will have an immediate, positive affect on local sports. At present the Albany Soccer Association and Great Southern Football League have deemed the oval unsafe and have fixtured matches away from the site until the surface is fixed.

The Denmark Cricket Club and Albany Cricket Association are closely monitoring the surface to see if it will be accessible for the summer cricket season.

McLean Park is a heavily subscribed oval with all structured sports training and playing on the facility year round. With a growing population and increasing participation in sport, the Shire of Denmark has recognised the need to develop a second playing surface. The Shire has a Memorandum of Understanding with the Denmark High School for access to the High School Oval. Sporting clubs have been using the oval, but are restricted to training days and limited fixtures due to the absence of toilets and, to a lesser degree, a sheltered viewing area on the site.

The Shire is working with the High School on plans to develop a small building at the site which will provide toilets, storage space, a small kiosk and a sheltered viewing area for community sports. Oval improvements will also be required including a realignment and drainage improvements. This project is presently at concept stage with a Working Group comprised of representatives from the High School, Shire, sporting clubs and the Department of Sport and Recreation (Great Southern) progressing it.

6. **Is your facility multi-purpose** (i.e. caters for a variety of activities at one time)? Yes No
If so, does it service more than one LGA?
 McLean Park is one of the playing areas within the Lower Great Southern that hosts regular football, soccer and cricket fixtures. Teams from Albany, Mount Barker and Manjimup use the facility during their sporting season.

The City of Albany and Shire of Plantagenet have also relied on access to McLean Park while developing their own recreation facilities.

Site and locality maps should be included with all applications outlining where the proposed facility is located in relation to other sport and recreation infrastructure (where applicable).

7. **Describe the consultation process undertaken for the project. For example, have you:**

• Invited public submissions	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• Conducted a survey	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• Coordinated a public meeting	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
• Held forums with key groups	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
• Nominated a community representative to the project team;	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Other, please detail
 The McLean Park User Group Committee was formed in 2008 and has representatives from all the user groups along with Shire representation. This committee has been raising concerns about the oval surface since 2014.

A range of resources regarding the development of sporting facilities are available on the website. DSR's Decision-Making Guide for Community Facilities and Services is useful to assist in determining the need for, and feasibility of, community and recreation services. The Guide is designed in such a way that it can be entered at any point in the planning process and used by planners for user groups with a range of skills and experiences.

MANAGEMENT

8. **Have you developed a management plan for your facility?** Yes No
Have you developed a management plan for your facility? Yes 1 No 0

The McLean Park complex is managed by the Shire of Denmark in consultation with the user groups through the McLean Park User Group Committee. The Committee meets on a 6 monthly basis and addresses issues such as:

- Facility bookings for clubs and casual users;
- Facility issues;
- Sharing resources between clubs;
- Facility upgrades or refurbishments; and
- Future planning.

All of the McLean Park user groups are encouraged to participate in club development activities such as planning, governance training, volunteer support etc. The Denmark Walpole Football Club and Denmark Cricket Club have completed TopClub Plans both of which address junior player development and retaining volunteers.

The Shire of Denmark has also implemented a Booking Policy for McLean Park users, which is as follows:
POLICY: BOOKING McLEAN PARK

The purpose of the policy is to assist user groups (clubs, groups and associations) with booking McLean Park for training and fixtured games.

1. Approval to use McLean Park applies only to the user group who has completed the booking form for those dates and times approved by the Manager of Recreation and Youth Services. Contact the Manager of Recreation and Youth Services on 9848 2044 to organise booking and/or to make an alteration to the current booking. Fixtures must be provided to Council by clubs (or their Association) as soon as they become available.
2. Casual bookings (e.g. special events, carnivals and tournaments) must be made separately in order to ensure that facilities will be made available.
3. If Oval used without a booking approved by Manager of Recreation Services, a fee of \$100.00 will be charged.
4. The Denmark Walpole Football Club is allowed to charge entry fees to their home games at McLean Park. These fees are set and monies retained by the Football Club.
5. Booking the Oval does not permit the user to exclusive use of the McLean Park facility. Access will still be allowed to users of the Scout Hall, Recreation Centre, Youth Centre/Precinct and Skate Park.
6. No training or games to be played with studded boots until cricket pitch has been covered e.g. Football, soccer, rugby.
7. A sporting body granted approval to use a council reserve is at no time permitted to re-lease it or make available for hire to any other individual group.
8. Any line marking to be organised in consultation with the Shire of Denmark's Supervisor of Parks and Gardens, prior to any marking commencing. Any damage incurred on Mclean Park from the use of chemicals or works by the User group, which have not had prior approval from Council, will result in charges associated with remedial works being forwarded to the User group.
9. **FLOODLIGHTING:**
 - i. Same booking procedure as the oval applies. The charges for use of the floodlights will be additional to the ground hire fees. The Denmark Walpole Football Club pays an annual fee that covers all floodlight usage by their club.
 - ii. Irrespective of outside contributions the control and utilisation of floodlights shall be determined by Council.
 - iii. Operation of floodlighting shall commence no earlier than is necessary to undertake training and shall cease no later than 10.00pm or as approved by the Manager of Recreation Services.
- iv. Keys for floodlight main box :
 - a. Bond \$100.00 for key refundable on return. All named key holders are responsible for any damage or cost incurred to Council due to the misuse or loss of this key while under their control.
 - b. Keys are the responsibility of the person that signed the key declaration and must not be loaned to other persons or clubs without prior approval of Council.
 - c. It is illegal to duplicate keys and under no circumstances is a person or club permitted to do so. Denmark Walpole Football Club granted one (1) permanent key to main box after payment.
 - d. All other seasonal users who require lights granted one (1) key after payment to be returned four (4) weeks after last recorded booking.

	<p>If not, please explain how you plan to address management issues i.e. attracting new members, building maintenance and repairs, replacement of broken or stolen items and/or raise sufficient revenue to cover operating costs? An asset management plan detailing provisions for life of asset costs should be provided for projects over \$500,000. Refer above.</p>
	<p>If not, please explain how you plan to address management issues i.e. attracting new members, building maintenance and repairs, replacement of broken or stolen items and/or raise sufficient revenue to cover operating costs? An asset management plan detailing provisions for life of asset costs should be provided for projects over \$500,000.</p> <p>The Shire of Denmark will adhere to a detailed maintenance plan for the longevity of the Asset. This maintenance plan will be part of the design brief being developed by Wood & Grieve Engineers. The Shire of Denmark will forward the maintenance plan to DSR once received from the consultants.</p>
9.	<p>How have you catered for management needs in your design (if required)? Consider access, usage and supervision.</p> <p>The McLean Park precinct is managed by the Shire with input from sporting clubs. Access is planned formally through oval bookings or informal use when the oval is unused. All bookings are made through the Recreation Centre, centrally located in the McLean Park precinct.</p> <p>Supervision is provided by clubs when the oval is being used for sporting activities, with issues raised back to the Shire through the User Group Committee or direct consultation with the Manager of Recreation and Youth Services (based in the Recreation Centre).</p> <p>The Shire proposes to install a perimeter fence around the playing area to delineate between the playing area and general recreational activity. This will also provide security for the oval surface by vehicles not being able to be driven on there and potentially causing damage. There will be gates installed in the fence to allow service vehicles to perform there roles.</p>
10.	<p>Was an experienced facility manager, builder or technical expert involved in planning the design of your project? Please outline their experience.</p> <p>Wood and Grieve Engineers and Sports Turf Technology were engaged to investigate the causes of the oval problems and to provide some recommendations.</p> <p>Wood and Grieve Engineers have staff with expertise in managing drainage across a variety of land uses including roads, bridges, subdivisions, sporting fields and industrial areas. Wood and Grieve are engaged by a majority of local governments in the Great Southern to address water management and drainage concerns and are familiar with the site layout and geological patterns in the McLean Park area.</p> <p>Sports Turf Technology specialise in the analysis of soil testing and plant tissue testing to determine issues with playing surfaces. Sports Turf Technology is a privately owned, independent consultancy based in Perth that has serviced the Western Australian turf industry since 1990.</p> <p>Sports Turf Technology's core business is providing consultancy services to Western Australian local government authorities (LGAs) and state government departments and agencies, based on their specialist knowledge in sports turf management.</p> <p>Sports Turf Technology takes a science-based approach to consultancy, combined with practical experience and extensive local knowledge. The company also promotes sustainable turf management, meeting the needs of turf users while optimising the use of resources and minimising the environmental impact. This involves the adoption of a site-specific approach to turf management.</p> <p>The Shire has consulted with John Forrest from, Forrest and Forrest Games Horticultural Consultancy Services. John is highly respected within the Horticulture industry and has no alignments to a particular produce, hence he is able to provide the Shire of Denmark with practical guidance.</p>

11.	<p>If you propose to share a facility, have other groups been asked what features they need? List these needs and describe how they will be accommodated, either through your project's location, design or the way in which it will be managed. McLean Park users have indicated they need a well drained playing surface with grass coverage that doesn't wear through to the soil layer or become boggy. The football and soccer clubs specifically requested improvements to the soil structure to avoid a 'heavy surface' during winter.</p> <p>Cricket also highlighted issues with divots forming during the winter from traffic in the wet areas becoming a hazard during the summer whereby cricket balls would hit the divots, raise off the ground and become a hazard for fielders.</p>	
12.	<p>Have you considered:</p>	
	<ul style="list-style-type: none"> • child care facilities 	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> The Shire provides child related activities at the Recreation Centre situated in the McLean Park precinct.</p>
	<ul style="list-style-type: none"> • access for low income earners 	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Shire of Denmark Fees and Charges are subsidised by Council to allow all community members to access sport and recreation facilities. Passive users can access the oval at any time, without charge, provided the oval is not in use.</p>
	<ul style="list-style-type: none"> • access for people with a disability 	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> All areas of McLean Park are accessible for people with disabilities</p>
	<ul style="list-style-type: none"> • access for seniors 	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> The facilities at McLean Park are 'seniors friendly' and close to town, allowing easy accessibility. The Recreation Centre attracts a number of seniors to the area with specific seniors programs.</p>
	<ul style="list-style-type: none"> • access on a casual and short-term basis 	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Oval bookings are structured for regular, casual and short term use.</p>
<p>Please attach a copy of the proposed fee structure.</p>		

DESIGN

Grant applications are required to provide a **locality map, site map and building plans**. Plans are to be submitted in **A3 format**.

13.	<p>Have you written a design brief for your project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please respond to the following points:</p> <p>Describe the process used to obtain an estimate of construction cost. A brief was provided to Wood and Grieve Engineers to:</p> <ul style="list-style-type: none"> • determine the cause for the McLean Park Oval problems; • provide some recommendations to fix the oval; and • provide a cost schedule for the recommendations. <p>Wood and Grieve Engineers are preparing a Design Brief to fix the oval based on local suppliers and trades. Once the Shire of Denmark has received the Brief, elements of the project will required to be tendered.</p>
	<p>An estimate from a qualified consultant in the building industry (e.g. architect, quantity surveyor, builder, engineer, etc.) must be provided with your application.</p>
14.	<p>What design features will allow your facility to meet changing needs over time? The proposed works will meet the McLean Park User's immediate and future needs, providing an oval which is well drained and able to withstand the demands of a year round playing surface.</p> <p>The Shire of Denmark's future plans to develop a secondary playing field within the McLean Park complex or in partnership with the Denmark High School, will help address the growing need for sporting fields in Denmark</p>
	<p>Is your current proposal likely to limit any future development on your site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how?</p>
15.	<p>How have you determined the most appropriate technical specification for the equipment and systems for your facility (i.e. filtration, lighting, water heating, air quality – as required)? Qualified and specialised engineers and sports turf specialists were engaged to provide recommendations to fix the oval. They carried out a range of soil testing and analysis, geographical surveys and reviewed the Shire's existing drainage plans to draw their recommendations.</p>
	<p>Do they meet Australian Design Standards for your sport or recreation needs? This will be an assessment factor. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
	<p>Please refer to DSR's Asset Management Guide on the website for a list of common standards and note that projects that do not meet Australian Design Standards are ineligible for funding.</p>
16.	<p>What energy and water efficient products or design considerations will be included in your facility or project? (e.g. solar hot water, natural light, geothermal, water recycling etc.). Not applicable</p>
17.	<p>If your project involves floodlighting, have you determined whether there is a need to upgrade your power supply? If so, is this allowed for in your application? Not applicable</p>

FINANCIAL VIABILITY

It is understood that some facilities will operate at a loss. It is not necessary to suggest that all facilities will break even or make a profit. The intent of this assessment is to be sure that applicants have a realistic understanding of the impact of their project on the operational budget, membership costs or entry fees and an appreciation of the funding requirements over the life of the facility.

18.	<p>Signage in accordance with the current CSRFF Signage Style Guide must be erected during construction periods for all projects that have a total project cost of over \$250,000 or those deemed necessary by DSR. Has this cost been incorporated into estimated project costs (\$3,000)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
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19.	<p>Have you applied a Life Cycle Cost Analysis to your project? This is mandatory for projects that have a total project cost over \$500,000. X Yes <input type="checkbox"/> No</p> <p>The Shire of Denmark will follow the maintenance plan formulated by the consultants. The Shire of Denmark recognises there will be an increase in ongoing maintenance costs to maintain the asset at an acceptable level for community sport to be played on.</p>
<p>DSR's Life Cycle Cost Guidelines are available on the website. Developing a life cycle cost approach when considering your project's parameters will assist to make effective financial, economic and operationally sustainable decisions. Applicants may use alternative computer programs to demonstrate compliance.</p>	
20.	<p>Is your organisation able to meet the ongoing operating costs of your project? (e.g. wages, power) X Yes <input type="checkbox"/> No</p> <p>The provision of recreation facilities is a core Shire of Denmark function.</p>
<p>For Annual Grant applications please attach a projected income and expenditure statement for the first year of operation, detailing operating costs, and user fees.</p> <p>Local Government Authority</p>	
<p>Forward Planning applications are to provide income and expenditure statements for the first three years of operation, and include an assessment of the potential impact on the project of social trends, competition, the strategic plans of neighboring local authorities and other factors.</p> <p>Applicants are to consider the financial impact the development of the project will have on existing facilities within the identified catchment area. Applications to include details of a number of scenarios related to projected income and expenditure. This type of sensitivity analysis based on worst, average, and best-case performance should be used to inform proponents of the project development to the variables and consequent implications. A list of assumptions should be included with all analyses.</p> <p>Attach your audited income and expenditure statements for the last three years (LGAs exempted).</p>	
21.	<p>Who will be responsible for any operational deficit and how will it be funded? In 2009 the Council adopted a pricing philosophy for sport and recreation usage. This philosophy is:</p> <p>'A fee is to be charged to encourage due care of the asset and provide a percentage of return in relationship to the cost of supply.'</p> <p>The Shire of Denmark is responsible for any operational deficit and this will be funded from municipal revenue streams such as rates.</p>
22.	<p>Will an Asset Replacement Fund be created to ensure the ongoing maintenance of the facility X Yes <input type="checkbox"/> No</p> <p>The Council's Asset Management Plan will ensure the ongoing maintenance of the facility.</p> <p>Asset replacement funds will be provided for in the Council's Long Term Financial Plan.</p>
<p>If yes, how have you determined the required annual contributions? If no, why not? Refer above</p>	
<p>Where the facility is owned by an LGA, how will the funds be accounted for and what agreement exists with the council? The Shire of Denmark will manage the oval refurbishment project.</p>	

PROJECT DELIVERY

23.	Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe. Please consider these milestones as they will determine the financial years in which any grant will be offered. Please be conservative with the time required to complete the design and approval phase of the project prior to going to tender.
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Task	Date
Attainment of Council approvals	Complete
Preparation of tender/quotes for the major works contract	April 2018
Issuing of tender for major works	June 2018
Signing of major works contract	July/August 2018
Site works commence	September 2018
Construction of project starts	September 2018
Project 50% complete	October/November 2018
Project Completed	November/December 2018
Project hand over and acquittal	December/January 2018/2019

24.	Are there any operational constraints that would impact on the construction phase of your project? (such as your sporting season or major annual event, i.e. if your sport is a winter sport, when will the project commence to ensure that inclement weather does not hinder progress) – provide details. Projects that are delayed due to undeclared known constraints are not eligible for a deferral. Accessibility for heavy machinery on to McLean Park Oval is a major factor in this project. A project start in September 2018 will be sufficient to prevent damage to the oval surface.
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GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DSR can be accessed by you during standard office hours and updated by writing to DSR or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DSR may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name: _____

Position Held: _____

Signature: _____

Date: _____

LODGEMENT OF YOUR APPLICATION

- Applications are to be received in **hard copy** and should be clipped at the top left-hand corner, please do not bind. In **addition to the hard copy an electronic copy is encouraged** to be provided.
- It is recommended that you **photocopy your completed application form**, including attachments for your own records and future audit purposes.
- All **attachments** and supporting documentation (see next section) should be **clearly identified** and securely attached to the application form.
- **Applications must be submitted to your Local Government Authority** by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation **MUST** be included with your application. Applicants may wish to supply additional RELEVANT information.

<input type="checkbox"/>	Application form (including any attachments).
<input type="checkbox"/>	Incorporation Certificate.
<input type="checkbox"/>	Two written quotes. Quantity Surveyor costs will be accepted; however the responsibility lies with the applicant to ensure the validity of the information. DSR accepts no responsibility for cost variations to projects that were provided a grant based on submitted Quantity Surveyor costs.
<input type="checkbox"/>	If your project involves the upgrade of an existing facility, include photograph/s of this facility.
<input type="checkbox"/>	Locality map, site map and building plans (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
<input type="checkbox"/>	Income and expenditure statements for the current and next financial years. (LGAs exempted).
<input type="checkbox"/>	Written confirmation of financial commitments from other sources including copies of council minutes . (If a club is contributing financially then evidence of their cash at hand must be provided).
<input type="checkbox"/>	For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
<input type="checkbox"/>	Itemised project cost for components and identified on the relevant quote for each (including cost escalation). Also construction signage costs if relevant.
<input type="checkbox"/>	For floodlighting projects, a lighting plan must be supplied showing lux, configuration and sufficient power supply
<input type="checkbox"/>	Formal Needs assessment*
<input type="checkbox"/>	Management plan*
<input type="checkbox"/>	Locality map, site map and building plans (in relevant constructions projects) in AutoCad or similar format with an additional electronic version*
<input type="checkbox"/>	Feasibility study*
<input type="checkbox"/>	Concept design*
<input type="checkbox"/>	Life Cycle Cost Analysis*

***Only essential for requests where the total project cost exceeds \$500,000**

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Sport and Recreation and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. There is no onus on department staff to pursue missing documentation.
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made and if no physical progress has occurred, new applications may not be recommended.
- It is not on the 2018/19 CSRFF application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DSR office to determine eligibility before applying.

Category		Details
Geographical location	<input type="checkbox"/> Regional/Remote location <input type="checkbox"/> Growth Local Government	
Co-location	<input type="checkbox"/> New <input type="checkbox"/> Existing	
Sustainability initiative	<input type="checkbox"/> Water saving <input type="checkbox"/> Energy reduction <input type="checkbox"/> Other	
Increased participation	<input type="checkbox"/> New participants <input type="checkbox"/> Existing participants – higher level <input type="checkbox"/> Special interest <input type="checkbox"/> Other	

PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. *PLEASE ITEMISE BY COMPONENT (e.g changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).*

Project Description (detailed breakdown of project to be supplied)	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
<i>le Construction of change rooms</i>	25,000	27,500	<i>B & S Construction</i>
Technical Support	30,000		
Pre – Construction Works eg. Surveying, Site Fencing	25,000		
Earthworks	108,800		Palmers Earthmoving
Subsoil	198,000		Sub Surface Water
Irrigation	42,324		Trench Digging WA
Royalties for Sand (Bornholm)	64,000		
Load, screen and transport sand to Mclean Park then spread and trim to desired shape	141,920		Palmers Earthmoving
Install Cricket Pitch	15,000		Slater Gartrell
Supply and Install Jumbo Roll Turf	255,000		Banksia Holdings
Contingencies + Electrical Works	80,000		Electrical – Wood and Grieve (\$10,000) Contingencies (\$70,000)
Fencing	40,390		
Project Signage	3,000	3,300	Allow \$3,000 ex GST if your project exceeds \$250,000
Donated materials (Cost breakdown must be attached)			
Volunteer Labour (Cost breakdown must be attached)			
Sub Total	1,003,434		
Cost escalation			Allowed in Contingency Amount
a) Total project expenditure	1,003,434		

- At least **two written quotes** are required for each component.
- If your project is a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.
- Projects that do not meet **Australian Standards** are ineligible for funding.

PROJECT FUNDING

Source of funding	\$Amount ex GST	\$ Amount inc ST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government	668,956		LGA cash and in-kind		
Applicant cash			Organisation's cash		
Volunteer labour			Cannot exceed applicant cash and LGA contribution – max \$50,000		
Donated materials			Cannot exceed applicant cash and LGA contribution		
Other State Government funding					
Federal Government funding					
Other funding – to be listed			Loans, sponsorship etc		
CSRFF requested	334,478		up to 1/3 project cost	N	
Development Bonus			Up to ½ project cost	N	
b) Total project funding	1,003,434				
REQUIRED: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated in this budget, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?					
Council funds					

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

FINANCIAL SUMMARY

a) Total project expenditure (ex GST)	1,002,634
b) Total project funding (ex GST)	1,002,634

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority: Shire of Denmark
Name of Applicant: Shire of Denmark

Note: The applicant's name cannot be changed once the application is lodged at DSR.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	X	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	X	<input type="checkbox"/>	<input type="checkbox"/>
Community input	X	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	X	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	X	<input type="checkbox"/>	<input type="checkbox"/>
Design	X	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	X	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	X	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	X	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	X	<input type="checkbox"/>	<input type="checkbox"/>

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

LGA – priority ranking of this project	1
Priority ranking of no of applications received	1 of 1 applications received
Is this project consistent with the	X Local Plan X Regional Plan <input type="checkbox"/> State Plan
Have all planning and building approvals been given for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No N/A
If no, what approvals are still outstanding?	

Project Rating (Please tick the most appropriate box to describe the project)

- | | | |
|---|--|--------------------------|
| A | Well planned and needed by municipality | X |
| B | Well planned and needed by applicant | <input type="checkbox"/> |
| C | Needed by municipality, more planning required | <input type="checkbox"/> |
| D | Needed by applicant, more planning required | <input type="checkbox"/> |
| E | Idea has merit, more planning work needed | <input type="checkbox"/> |
| F | Not recommended | <input type="checkbox"/> |

LGA comments (Required):

The Shire of Denmark recognises the importance of McLean Park as a community recreation and sporting asset and has demonstrated its commitment to the refurbishment of the oval by investing \$668,423 (GST exc) in the project.

The improvements will support sport and recreation club's immediate needs and provide a facility that can better handle the demands of being the Shire's profile sporting facility into the future.

The Shire of Denmark commends and fully endorses the project to the Department of Sport and Recreation.

Signed

Position

Date

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on 16 September 2017**. Late applications cannot be accepted in any circumstances.

DSR OFFICES

PERTH OFFICE

246 Vincent Street
Leederville WA 6007
PO Box 329
Leederville WA 6903
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Fax: (08) 9492 9711

PEEL

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16 Dolphin Drive
PO Box 1445
Mandurah WA 6210
Tel: (08) 9550 3100
Fax: (08) 9550 3199

PILBARA

Karratha Leisureplex
Dampier Hwy, Karratha
PO Box 941
Karratha WA 6714
Tel: (08) 9182 2100
Fax: (08) 9182 2199

SOUTH WEST

80A Blair Street
PO Box 2662
Bunbury WA 6230
Tel: (08) 9792 6900
Fax: (08) 9792 6999

GREAT SOUTHERN

22 Collie Street
Albany WA 6330
Tel: (08) 9892 0100
Fax: (08) 9892 0199

GASCOYNE

4 Francis Street
PO Box 140
Carnarvon WA 6701
Tel: (08) 9941 0900
Fax: (08) 9941 0999

GOLDFIELDS

106 Hannan Street
PO Box 1036
Kalgoorlie WA 6430
Tel: (08) 9022 5800
Fax: (08) 9022 5899

KIMBERLEY – Broome

Unit 2, 23 Coghlan Street
PO Box 1476
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Telephone (08) 9195 5750
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Mobile 0438 916 185

WHEATBELT - NORTHAM

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