



Shire of Denmark

# Community Financial Assistance Program

APPLICATION FORM 2013/14

The closing date for applications is -

**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Denmark  
PO Box 183  
DENMARK WA 6333

## INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

### APPLICATION SUMMARY SHEET

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer

**Name of Organisation/Group/Applicant:**  
Australian Red Cross Society

Address:

110 Goderich Street, East Perth WA 6004

Contact Person Email: [mfitzgerald.redcross.org.au](mailto:mfitzgerald.redcross.org.au)

Contact Person: Maria Fitzgerald

Position: Regional Manager South West

Telephone: (H) N/A

(W) 08 9726 6700

Amount requested: **\$ 5,000**

Grant Requested (please tick a box)

- Major Community Grant (\$5000 +)  
 Minor Community Grant (less than \$5000)  
 Community Donation (up to \$200)

### PLEASE NOTE

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

18 June 2013 - Attachment 9.2

**Applicant: Australian Red Cross**

Postal Address: GPO Box P1239 Perth WA 6844

ABN: 50 169 561 394

If no ABN, a Statement by Supplier form must be attached)

Registered for GST? Please select

YES



NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

Contact Person 1: Maria Fitzgerald

Position: Regional Manager SW

Email: mfitzgerald@redcross.org.au

(wk) 08 9726 6700

Contact Person 2: Bev Wilkin

Position: Manager Community Care Services

Email: bwilkin@redcross.org.au

(wk) 08 9225 1931

**Objectives of the Organisation:**

Established in 1914, Australian Red Cross is part of the International Red Cross and Red Crescent Movement, the largest humanitarian organisation in the world. We are independent of government, without any political, religious or cultural affiliation. Our services seek to build capacity and resilience in individuals and communities in Australia and the Asia Pacific, to reduce vulnerability. Australian Red Cross activities include a wide range of programs and services that address disadvantage and vulnerability in Australian communities, tailored to the needs of specific target groups and populations. Wherever possible, our community programs take an integrated approach in order to respond holistically to the needs of each individual, family or community. Activities focus on building on participant's strengths and abilities and supporting people to develop the confidence, knowledge and skills to make and sustain positive changes to their health and wellbeing. As well as a number of national programs, Red Cross works with communities in partnership to develop activities that respond to their unique needs consistent with our strategic priority areas for organisational activities.

**Current Membership Numbers:**

<b>20 years and over</b>	<b>male 158</b>	<b>female 1255</b>
<b>Junior (&gt;20 years)</b>	<b>male 2</b>	<b>female 5</b>
<b>TOTAL</b>	<b>male = 182</b>	<b>female = 1397</b>

**Existing Facilities:** Telecross and Telechat operates out of the East Perth Office, the Bunbury Office and volunteers home.

**Project Description:** To recruit and train volunteers for the Telecross and the TeleCHAT programs. It is envisioned that a full time staff member will be conducting monthly recruitment and training workshops for volunteers in the Denmark Shire to deliver Telecross and TeleCHAT in the shire.

Telecross is a free, confidential daily service provided by trained volunteers, it assists clients to remain living at home, maintaining their independence and improving their quality of life. TeleCHAT is a free service which utilises trained volunteers to provide the social support. Calls will typically last for 20 minutes, twice per week. TeleCHAT calls are made at a time agreed by the volunteer and participant. Calls may therefore be made on any day of the week and at times that are acceptable to both the participant and volunteer. TeleCHAT differs from Telecross in that it does not activate an emergency procedure if the participant does not answer the telephone call.

**Location:** The program will be coordinated in the Red Cross Bunbury office but delivered within the Denmark shire.

**Demonstrated Need / Benefit:** Both Telecross and Telechat provides peace of mind to isolated people and their carers through a daily check on their wellbeing and safety. Telecross also has the added benefit of providing daily social contact and allowing people to live with confidence in their own homes. Telecross has over 4,700 people it calls around Australia. The average age of people receiving Telecross is 82 years old. In 2010/11 there were 7,963 times when escalation procedures were activated – that's 153 per week. In 87% of cases the client was ok however 749 people were found to be ill or injured – that's over 14 people each week who had help mobilised through Telecross. A total of 37 people were found to be dead – while this is distressing for all involved it does mean that there are relatively prompt processes to identify that death has occurred. The demand for Telecross and Telechat continues to increase.

**Other organisations involved or sharing facility: No.**

**If Council contribution does not meet requested amount how will project be financed or affected?:** Recruitment and training will be delayed till further funding can sourced.

<b>Applicant Cash Contribution</b>	\$ _____
<b>Applicant In Kind Contribution</b>	\$ <b>5000</b> _____
<b>Other Cash contribution (specify)</b>	\$ _____
<b>SUB TOTAL</b>	\$ <b>5000</b> _____
<b>REQUEST FROM COUNCIL</b>	\$ <b>5000</b> _____
<b>TOTAL PROJECT COST</b>	\$ <b>10000</b> _____



**Ongoing Management:** *(Please describe how your project will be maintained or replaced into the future)*

Telecross and Telechat is managed by the Community Care Services Manager, and is supported by Telecross Coordinator (both paid staff) who in turn coordinate and supported volunteers across WA to serve the needs of the clients.

**Financial Viability / Analysis:** Australian Red Cross is in a position of being able to fund the continuation of the Telecross and Telechat programs. It is anticipated that the funds will be sourced from state government funding such as the Department of Health.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** \_\_\_\_\_  
**Maria Fitzgerald**

**Position Held:** \_\_\_\_\_  
**Regional Manager SW**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_  
**26-April-2013**

## Income Statement

For the financial year ended 30 June 2012	SOCIETY*		NON BLOOD HUMANITARIAN SERVICES	
	2012	2011	2012	2011
	\$'000	\$'000	\$'000	\$'000
<b>REVENUE</b>				
Donations and gifts <sup>1</sup>	48,522	99,170	48,522	99,170
Legacies and bequests	12,309	10,093	12,309	10,093
Grants				
• AusAID	23,897	22,171	23,897	22,171
• other Australian	758,474	635,074	209,110	107,838
• other overseas	4,295	1,691	4,295	1,691
Investment income	14,706	17,182	5,063	8,086
Other income	97,729	80,212	74,158	51,860
<b>Total revenue</b>	<b>954,932</b>	<b>865,593</b>	<b>377,354</b>	<b>300,909</b>
<b>EXPENDITURE</b>				
International Aid and Development programs expenditure				
• funds to international programs	53,188	49,962	53,188	49,962
• program support costs	5,241	4,744	5,241	4,744
Domestic programs	756,678	598,760	224,287	137,087
Community education	1,097	1,053	1,097	1,053
Fundraising costs <sup>2</sup>				
• public	15,965	14,789	15,965	14,789
• government, multilateral and private	-	91	-	91
Retail activities	53,734	56,344	53,734	56,344
Accountability and administration <sup>3</sup>	29,620	23,607	22,694	19,482
<b>Total expenditure</b>	<b>915,523</b>	<b>749,350</b>	<b>376,206</b>	<b>283,552</b>
<b>Excess of revenue over expenditure from continuing operations</b>	<b>39,409</b>	<b>116,243</b>	<b>1,148</b>	<b>17,357</b>

\* Society includes Non Blood Humanitarian Services and Blood Service. The Blood Service is funded by the governments of Australia and produces its own set of accounts. To understand the activities and financial affairs of the Blood Service, the annual report and full financial statements can be obtained at [donateblood.com.au](http://donateblood.com.au)

<sup>1</sup> During the financial year there were no transactions (2011: nil) recorded as non-monetary donations and gifts.

<sup>2</sup> Fundraising costs include both International and Domestic programs.

<sup>3</sup> Accountability and Administration costs include both International and Domestic programs.

During the financial year there were no transactions (2011: nil) in the Political or Religious Proselytisation program category

## Commentary on Income Statement (Non Blood Humanitarian Services)

The **Income Statement** shows that Non Blood Humanitarian Services recorded a surplus of \$1.1 million, compared to a surplus of \$17.4 million last year.

**Total income** for 2012 was \$376.5 million, a 25% increase from 2011, largely due to a new government contract for expansion of community services for asylum seekers and Community Detention.

**Donations and Gifts** are down 51% with no significant emergency appeals in 2012. Donations to support everyday work in Australia and overseas continue to grow.

**Legacies and Bequests** rose 22% but are highly variable from year to year.

**AusAID Grants** increased 8%, mainly due to increased funding for Australian Volunteers for International Development (AVID) – an AusAID project implemented by Australian Red Cross and other partners – as the project moved beyond the development phase.

**Investment income** dropped 37%, mainly related to the sale of property and associated loss of rental income.

**Other income** includes \$27 million from the sale of properties, plant and equipment.

**Total expenditure** was \$376.2 million, an increase of 33% from 2011, related to a similar increase in Government funding.

**International Aid and Development programs expenditure** rose with expenditure of 2011 appeal funds and increases to AusAID funding for volunteer deployments (AVID) and Pacific Disaster Management Program.

**Domestic programs expenditure** reflects increased funding for migration support programs and expenditure relating to a new Homelessness Assistance grant. This is offset slightly with reduced expenditure relating to the 2011 QLD and VIC floods.

**Community education expenditure** represents Red Cross' legal responsibility to provide training around the laws of war (IHL) and remains consistent with 2011.

**Fundraising costs** increased 7% in line with increased donations for everyday work and in support of new investment in fundraising to assist securing future income.

**Retail activities** declined in line with a tough year in the retail industry.

**Accountability and administration expenditure** increased by 16% in line with the expansion in domestic programs.



## Statement of Financial Position

The Statement of Financial Position details the assets, liabilities and equity at 30 June 2012. It should be read in conjunction with the notes on pages 11 - 45 accompanying this Statement in the full Financial Report.

	SOCIETY		NON BLOOD HUMANITARIAN SERVICES	
	2012	2011	2012	2011
	\$'000	\$'000	\$'000	\$'000
<b>ASSETS</b>				
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	225,340	219,265	34,429	45,139
Trade and other receivables	56,826	31,937	52,234	27,118
Inventories	56,629	56,449	1,568	1,862
Other financial assets	19,657	23,040	19,657	23,040
Other	6,005	4,324	3,489	2,120
Assets classified as held for sale	1,995	2,679	1,995	2,679
<b>TOTAL CURRENT ASSETS</b>	<b>366,452</b>	<b>337,694</b>	<b>113,372</b>	<b>101,958</b>
<b>NON-CURRENT ASSETS</b>				
Other financial assets	19,403	19,080	19,403	19,080
Property, plant and equipment	421,913	398,814	76,625	74,825
<b>TOTAL NON-CURRENT ASSETS</b>	<b>441,316</b>	<b>417,894</b>	<b>96,028</b>	<b>93,905</b>
<b>TOTAL ASSETS</b>	<b>807,768</b>	<b>755,588</b>	<b>209,400</b>	<b>195,863</b>
<b>LIABILITIES</b>				
<b>CURRENT LIABILITIES</b>				
Trade and other payables	94,181	76,465	52,543	23,115
Borrowings	8,297	31,242	304	17,000
Provisions	56,445	47,084	10,252	9,125
Other	58,949	72,841	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>217,872</b>	<b>227,632</b>	<b>63,099</b>	<b>49,240</b>
<b>NON-CURRENT LIABILITIES</b>				
Borrowings	88,624	64,424	-	-
Provisions	13,073	12,866	1,298	1,122
Defined benefit superannuation plans	15,187	6,742	256	74
Other	4,107	4,001	-	-
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>120,991</b>	<b>88,033</b>	<b>1,554</b>	<b>1,196</b>
<b>TOTAL LIABILITIES</b>	<b>338,863</b>	<b>315,665</b>	<b>64,653</b>	<b>50,436</b>
<b>NET ASSETS</b>	<b>468,905</b>	<b>439,923</b>	<b>144,747</b>	<b>145,427</b>
<b>EQUITY</b>				
Reserves	91,541	60,267	61	1,680
Specific purpose funds	48,972	60,466	48,972	60,466
Accumulated funds	328,392	319,190	95,714	83,281
<b>TOTAL EQUITY</b>	<b>468,905</b>	<b>439,923</b>	<b>144,747</b>	<b>145,427</b>

## ACFID Compliance

Australian Red Cross is a signatory to the Australian Council For International Development (ACFID) Code of Conduct and is thereby required to publish the financial statements on pages 56 - 59 of this Annual Report, according to their prescribed format and standards. Commentary is provided to assist readers in understanding their content. For further information on the Code's requirements, please refer to the ACFID Code of Conduct Implementation Guidance available at [acfid.asn.au](http://acfid.asn.au).



RECEIVED

05 JUL 2011

THE FINANCE MANAGER  
155 PELHAM ST  
CARLTON VIC 3053**Statement/Tax invoice****Total amount of taxable Bank services including GST** \$37.50**Total GST paid on taxable Bank services** \$3.41

Statement 379 (Page 1 of 8)

Statement begins 1 July 2011

Statement ends 1 July 2011

**Closing balance** €**Enquiries** 13 2221 (24 hours, 7 days)  
or your Relationship Executive

Account number 06 3000 00002026

**Overdraft Cheque Account**

Name: AUSTRALIAN RED CROSS SOCIETY

Branch: 367 COLLINS STREET, MELBOURNE, VIC.  
Bank, State & Branch number (BSB) 06 3000.**Note:** Proceeds of cheques are not available until cleared. Please check that the entries listed on this statement are correct. If there are any errors, please contact the Bank immediately on 13 2221 or call your Relationship Executive.

Further information about your account, including details of benefits or fees and charges, is available by telephoning the enquiry number listed above. If you have a complaint, information about our dispute resolution process is available from the same enquiry number.

**GST:** All transactions marked with a (T) are GST inclusive. This means that the GST has been paid on these transactions and no additional payment is necessary.

Date	Transaction
01 Jul	2011 OPENING BALANCE
01 Jul	Interest earned on ... to 30 June 2011
01 Jul	CITIPOWER CITIPOWER PAYMEN
01 Jul	QUICKSUPER QSUPER511107285
01 Jul	Tony ANZ DONATION
01 Jul	PERIODIC PAYMENT M Panaretos
01 Jul	Vern Upton Inv 824925 V Upton
01 Jul	CSR Viridian Lim CSR COMM SUPPOR
01 Jul	E J Williamson 65809 Rudman
01 Jul	Donald Fraser ANZ DONATION
01 Jul	CAPRAL LIMITED 305718
01 Jul	EVERMIL PTY LTD Evermil Inv 302095
01 Jul	LIFE WITHOUT BAR 000639

B



Shire of Denmark  
**Community Financial Assistance Program**  
 APPLICATION FORM 2013/14

Shire of Denmark  
 22 APR 2013  
 1 APP 134741  
 EPH  
 CEO PBR.10.A  
 COMMUNITY FINANCE  
 COMMUNITY PLANNING  
 COMMUNITY INFRASTRUCTURE  
 OTHER

The closing date for applications is -

**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
 Shire of Denmark  
 PO Box 183  
 DENMARK WA 6333

**APPLICATION SUMMARY SHEET**

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided.  
 If assistance is required, please contact  
 the Senior Finance Officer

**Name of Organisation/Group/Applicant:**

Country Women's  
 Association

Address: 9 Mitchell Street  
 Denmark 6333

Contact Person Email: honke.y@cwnc.com.au

Contact Person: Rosie Peedie

Position: Member

Telephone: (H) 9848 2570  
 (W) 0437911638

Amount requested: \$ 3500

Grant Requested (please tick a box)

- Major Community Grant (\$5000 +)
- Minor Community Grant (less than \$5000)
- Community Donation (up to \$200)

**INFORMATION FOR APPLICANTS**

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

**PLEASE NOTE**

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

**Applicant:** COUNTRY WOMEN'S ASSOCIATION

**Postal Address:** 9 MITCHELL STREET 6333

**ABN:** 75 087 227 582 (If no ABN, a Statement by Supplier form must be attached)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** ROSIE PEGGIE **Position:** Ordinary Member

**Email:** honey@wra.com.au

**Telephone (hm):** 9848 2510 (wk) \_\_\_\_\_

**Contact Person 2:** Monica Boyes **Position:** Treasurer

**Email:** \_\_\_\_\_

**Telephone (hm):** 9848 1718 (wk) 9848 1718

**Objectives of the Organisation:**

To unite members of the community through sharing and teaching craft and arts, cooking, & various fundraising activities which benefit other community organisations. CWA welcomes women of all ages and backgrounds and also seeks to encourage healthy, clean living for members + their families

**Current Membership Numbers:**

<b>20 years and over</b>	male <u>  /  </u>	female <u>  8  </u>
<b>Junior (&gt;20 years)</b>	male <u>  /  </u>	female <u>  /  </u>
<b>TOTAL</b>	male = <u>      </u>	female = <u>  8  </u>

**Existing Facilities:**

The CWA building is available to approved individuals + community groups to be hired for use. There is a large hall area, Kitchen, two covered verandahs, 3 toilets (1 with disabled access) and a fully enclosed back garden with vegetable beds.

**Project Description:**

CWA seek to upgrade and improve the current Kitchen facilities which have not seen renovation in many a year. Our cooker which is integral to our Soup day fundraisers is in need of replacement and the formica worktops/benches are worn and probably not of a standard to be continually used where many mouths are fed.

**Location:** Within CWA building  
9 Mitchell Street.

**Demonstrated Need / Benefit:**

CWA Hall has recently had many requests for hall hire from groups and individuals keen to bake/cook there. There are a local group of women who "Mama Bake" where people cook a meal and share portions equally among each family - thus sharing the load of cooking for today's busy families. We have also hosted a Perth nutritionist who came to do a two day food workshop which was very well attended. Our Soup Days which run for 6 months of the year are also times where

page 3 continued.....

There is a demonstrated need for a better functioning kitchen with modern, safe appliances.

**Other organisations involved or sharing facility:**

CWA hope that a more attractive kitchen will also encourage more organisations to consider using our space. We also hope that a clean modern kitchen may attract higher membership rates which in turn benefit the general community

**If Council contribution does not meet requested amount how will project be financed or affected?:**

CWA can fundraise to help meet the costs of proposed work. However, this is a slow process and relatively small amounts are raised.

A direct lump sum from the community grant would ensure that our kitchen is installed sooner to cope with our busy winter usage.

If the required grant is not given, that would mean great disappointment, but we will seek out other possible funding and hopefully attain our goal eventually. ©

<b>Applicant Cash Contribution</b>	\$ <u>1,500.00</u>
<b>Applicant In Kind Contribution</b>	\$ <u>          </u>
<b>Other Cash contribution (specify)</b>	\$ <u>          </u>
<b>SUB TOTAL</b>	\$ <u>1,500.00</u>
<b>REQUEST FROM COUNCIL</b>	\$ <u><del>3,600.00</del> 2,689.00</u>
<b>TOTAL PROJECT COST</b>	\$ <u>4,189.00</u>

**BUDGET**

INCOME	\$	EXPENDITURE	\$
<b>Please Itemise</b>		<b>Please Itemise</b>	
Hall Hire		Stainless steel Benches	
Donations		and freestanding	
Fundraising		bench	
Membership fees		(including freight)	2,050.00
<b>Applicant Contribution</b>			
- In-kind	/	Stainless steel cooker	1,739.00
- Cash	1500.00	Carpenter to install	400.00
- Sponsorship / Other Grants		new + remove old	
		Benches	
<b>Other Grants (please list)</b>			
<b>Other Income (please list)</b>			
	1,580		

CFAG AMOUNT REQUESTED 2,689.00

TOTAL EXPENDITURE 4,189.00

TOTAL INCOME 4,189.00

**Ongoing Management:** (Please describe how your project will be maintained or replaced into the future)


CWA expects that with a new stainless steel cooker and benches, maintenance levels will be low. Members will ensure care is taken to thoroughly clean all parts after every use and that any hall hires are also instructed to do so. Replacement should not be necessary for the foreseeable future of the Kitchen as stainless steel is known for its durability.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Roseanne Reddie

**Position Held:** Ordinary member.

**Signature:** 

**Date:** 22/04/13

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous year and current bank balance
- Written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council  
eg. Dept of Sport & Recreation, LotteryWest, Local Drug Action Group etc.
- Copies of quotations

### Major Grants \$5,000 to \$10,000

- Audited financial statements for past two (2) financial years
- Written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council  
eg. Dept of Sport & Recreation, LotteryWest, Local Drug Action Group etc.
- Where project is for a building/building additions/building alterations – building design, specifications and site plan
- Itemised project costing and copies of quotations
- Copy of Incorporation Certificate

### Major Grants - \$10,000 to \$50,000

- Above as required for Major Grants to \$10,000
- Copy of Constitution
- Information supporting financial viability of organisation / project

### Major Grants greater than \$50,000

- All of the above
- Needs analysis study
- Feasibility Study

For further information or advice please contact Garry Bird Director of Finance & Admin by telephone (08) 9848 0300 or email to email: [enquiries@denmark.wa.gov.au](mailto:enquiries@denmark.wa.gov.au).

Please forward completed applications to:

Chief Executive Officer  
Shire of Denmark  
PO Box 183  
DENMARK WA 6333

**Applications are to be received in the Shire Office by 4.00 pm Friday 26<sup>th</sup> April 2013.**

**SOCIETY CHEQUE ACCOUNT STATEMENT**

For enquiries please call 13 17 18.

BANKWEST DENMARK CSC  
77 STRICKLAND STREET  
DENMARK WA 6333

BSB Number	306-009
Account Number	415953-6
Period	1 Mar 13 - 28 Mar 13
Page 1 of 1	Statement Number 345



BS0873A16 000767-000000 (050D)  
THE COMMITTEE MEMBERS  
DENMARK BRANCH CWA  
9 MITCHELL STREET  
DENMARK WA 6333

Account of: DENMARK BRANCH CWA

**TRANSACTION DETAILS FOR ACCOUNT NUMBER: 415953-6**

Date	Particulars	Debit	Credit	Balance
01 MAR 13	OPENING BALANCE			5,179.10
04 MAR 13	CHEQUE 802969	45.65		5,132.45
06 MAR 13	CASH/CHEQUE DEPOSIT AT DENMARK CSC 10:34AM		180.00	
08 MAR 13	CHEQUE 802975	34.98		5,277.47
11 MAR 13	CHEQUE 802973	100.00		
11 MAR 13	CHEQUE 902976	15.00		5,162.47
19 MAR 13	CHEQUE 802974	18.66		5,143.81
20 MAR 13	CASH/CHEQUE DEPOSIT AT DENMARK CSC 12:29PM		200.00	
22 MAR 13	CHEQUE 802978	50.00		5,343.81
25 MAR 13	CHEQUE 802977	55.00		5,293.81
28 MAR 13	CLOSING BALANCE			5,238.81
	TOTAL DEBITS	\$319.29		
	TOTAL CREDITS		\$380.00	
28 FEB 13	CREDIT INTEREST RATES			
	Tier 1	\$0.00 to	\$19,999.99 @	0.0100% p.a.
	Tier 2	\$20,000.00 to	\$49,999.99 @	0.0100% p.a.
	Tier 3	\$50,000.00 to	\$99,999.99 @	0.3000% p.a.
	Tier 4	\$100,000.00	@	0.3000% p.a.

- u pc \* ~~50.00~~  
5188.81

At Bankwest we are committed to helping you avoid fees. To learn more about our fees and how to avoid them, please visit [www.bankwest.com.au/fees](http://www.bankwest.com.au/fees).

O.K

Please check all entries on this statement carefully. If you believe there has been an error or unauthorised transaction, please contact the Bankwest Customer Help Centre on 13 17 18. For further information relating to your account or dispute resolution procedures, please refer to the relevant Product Disclosure Statement, which can be obtained from your local Bankwest branch, from the Bankwest website [www.bankwest.com.au](http://www.bankwest.com.au), or by contacting the Bankwest Customer Help Centre on 13 17 18. If you would prefer not to receive promotional information from Bankwest, please let us know by calling 13 17 18.



# Brayco Global Pty Ltd

Unit 1, 51 Collingwood Street  
 Osborne Park WA 6017  
 (P) 08 9204 1133 (F) 08 9204 1439  
 lorraine@stainlesssteelaustralia.com  
 A.B.N. 41 003 766 881

## Tax Invoice

Invoice #: 00008695

Bill To:		Ship To:					
CWA Denmark		CWA Denmark					
Phone #1: 9848 2510							
Phone #2:							
CONTACT	YOUR NO.	SHIP VIA	TERMS	DATE	PAGE		
Rosie	LH		C.O.D.	17/04/13	1		
QTY.	ITEM NO.	DESCRIPTION	PRICE (inc GST)	Disc	UNIT	ITEM TOTAL	GST
2	9045SP	Stainless Steel Catering Bench w/ Splashback 900mm x 450mm	\$279.00		Each	\$558.00	GST
2	15045SP	Stainless Steel Catering Bench w/ Splashback 1500mm x 450mm	\$369.00		Each	\$738.00	GST
The above benches are presently out of stock. They're both due in by the end of the month.							
1	3672	Stainless Steel Catering Bench 1829*914*900mm	\$619.00		Each	\$619.00	GST
<p><b>All invoices are to be paid prior to despatch (CBD Terms), unless otherwise agreed prior to despatch. Title of goods remain with Brayco Global Pty Ltd until paid in full. Thank You - The Brayco Team</b></p>							
Thank You		<b>Bank Details for Direct Deposit</b>		SALE INC GST	\$1,915.00		
<small>IMPORTANT FREIGHT NOTICE: All freight organised by Brayco is insured against the unlikely event of damage in transit. However it is your responsibility to check the goods on arrival for damage. Do not sign the delivery docket until you have checked each item. Once a delivery docket is accepted all liability passes to you 'the customer'. If damage is noticed please notify us as quickly as possible, and note it on the delivery docket before signing. Once noted on the delivery docket, get the delivery driver to sign docket along with their details. If these terms are unacceptable to you, then we are more than happy to work with your courier.</small>		Bank: Westpac		FREIGHT	\$135.00	GST	
		ACCOUNT NAME: BRAYCO GLOBAL PTY LTD		GST	\$186.36		
		ACCOUNT BSB: 036059		TOTAL AMT.	\$2,050.00		
		ACCOUNT NUMBER: 423934		PAID TODAY	\$0.00		
		Please use invoice/order number in your transfer description and advise by email or fax		BALANCE DUE	\$2,050.00		



hback)

We were asked to do a special order of narrow benches for a large hotel kitchen. They looked so good we decided to incorporate them into the range. Splashback is 50mm high x 40mm deep. Total bench depth is 450mm. Same structure as other benches including undershelf.



**GREAT FOR TIGHT SPACES**

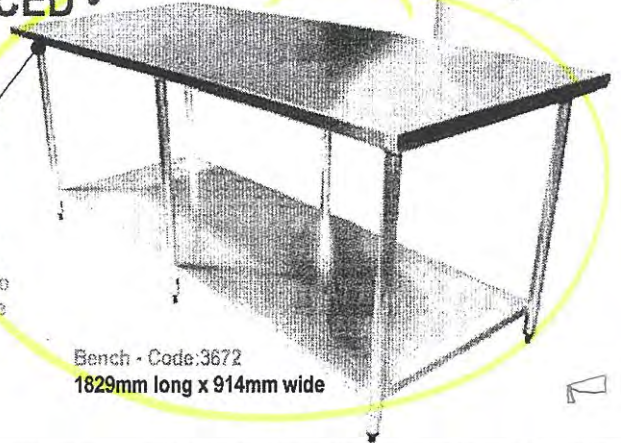
Narrow Splashback  
Code: 15045SP

**s • REINFORCED •**

people can work  
Many new lengths.

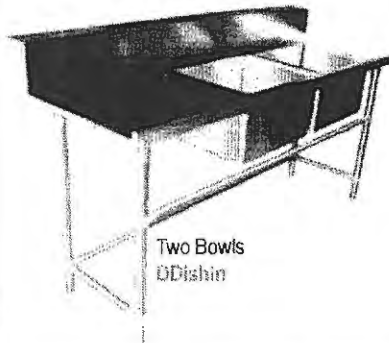


We've welded cross bars to the larger benches to make them insanely strong.

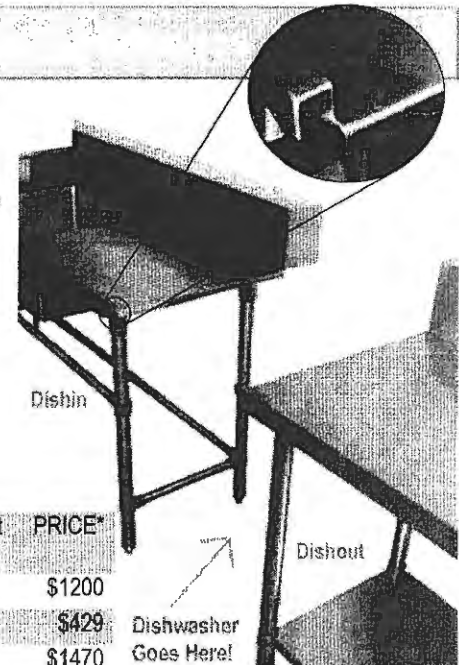


Bench - Code: 3672  
1829mm long x 914mm wide

For use with restaurant dishwashers.  
Either left or right configuration.



Two Bowls  
DDishin



Dishin

Dishout

Dishwasher Goes Here!

Code	Depth (mm)	Length (mm)	Height (mm)	PRICE*
DISHIN	700	1800	900	\$1200
DISHOUT	700	800	900	\$429
DDISHIN	700	1800	900	\$1470

**Underbench Drawers – NEW lockable**

Attach screw some drawer units to any of our benches for a quick, cost-effective storage solution. About time we did this! A choice of either a single cutlery drawer or these 2 deep double drawers. Drawers are lockable.



Code	Width (mm)	Height (mm)	PRICE*
DRS	450	135	\$189
DRD	450	435	\$349



### 60cm Fan-forced Oven



<b>Model:</b>	<b>537.03.000</b>
<b>Colour/Finish</b>	Stainless steel - mark free
<b>Dimensions (mm):</b>	594(h) x 594(w) x 556(d)
<b>Capacity:</b>	61 Ltr
<b>Installation:</b>	Underbench or wall (column)
<b>Functions:</b>	Light, defrost, fan-forced & grill
<b>Cavity Cooling:</b>	Cooling fan to protect cabinetry with venting door
<b>Accessories:</b>	Removable slide racks Removable door for ease of cleaning Enamel drip tray (roasting pan)
<b>Safety:</b>	Thermal overload protection. Thermo reflective inner glass door
<b>Cut-Out Size (mm):</b>	560(w) x 595(h) x 560(d)
<b>Warranty:</b>	2 Years nationwide

### Double Oven



<b>Model:</b>	<b>537.03.020</b>
<b>Colour/Finish</b>	Stainless steel - mark free
<b>Dimensions (mm):</b>	888(h) x 594(w) x 540(d)
<b>Capacity:</b>	Top oven - 34 Ltr, Bottom oven - 58 Ltr
<b>Installation:</b>	Wall (column)
<b>Functions:</b>	Centre programmable clock push button Top oven: Light, bottom elements, top and bottom element & grill Bottom oven: Light, defrost, circular element, fan & grill
<b>Cavity Cooling:</b>	Cooling fan to protect cabinetry with venting door
<b>Accessories:</b>	Removable slide racks Removable door for ease of cleaning Small oven - 1 shelf, 1 enamel drip tray Large oven - 2 shelf, 1 enamel drip tray
<b>Safety:</b>	Thermal overload protection. Thermo reflective inner glass door
<b>Cut-Out Size (mm):</b>	880(h) x 560(w) x 560(d)
<b>Warranty:</b>	2 Years nationwide

### Freestanding Oven

\$ 1700.00



• Note: The Freestanding Oven is branded Bassano.

<b>Model:</b>	<b>539.07.003</b>
<b>Colour/Finish</b>	Stainless steel - mark free
<b>Dimensions (mm):</b>	900(w) x 600(d) x 900(h), adjustable
<b>Capacity:</b>	119 Ltr
<b>Installation:</b>	Freestanding or on a platform with legs removed
<b>Functions:</b>	Light, defrost, fan assist, fan grill, convection & grill
<b>Cavity Cooling:</b>	Cooling fan to protect cabinetry with venting door
<b>Accessories:</b>	Storage drawer, Removable door for ease of cleaning 5 burners including central triple ring wok burner Cool touch door
<b>Safety:</b>	Thermal overload protection. Thermo reflective inner glass door
<b>Input:</b>	Set for natural gas, comes with conversion jets for LPG, and natural gas regulator
<b>Warranty:</b>	2 Years nationwide

9791 5914.  
Hospitality House.

1meter - 1200mm 4-600mm  
splashback **HÄFELE**

### 60cm Gas Cooktop



**Model:** 537.03.510  
**Colour/Finish:** Stainless steel - With black enamel trivets and burner caps  
**Dimensions (mm):** 580(w) x 510(d) x 45(h)  
**Ignition:** Under-knob electric ignition  
**Burner Output:** 1 x 1kw, 2 x 1.75kw, 1 x 3.0kw  
**Controls:** Right hand side  
**Input:** Set for natural gas, comes with conversion jets for LPG and natural gas regulator  
**Cut-Out Size:** 560(w) x 480(d)  
**Warranty:** 2 Years nationwide

### 90cm Gas Cooktop



**Model:** 537.03.543  
**Colour/Finish:** Stainless steel with black cast iron trivets and burner caps  
**Dimensions (mm):** 860(w) x 510(d) x 45(h)  
**Ignition:** Under-knob electric ignition  
**Burner Output:** 1 x wok burner, 1 x semi-rapid burner, 1 x rapid burner & 1 x auxiliary burner  
**Controls:** Right hand side  
**Input:** Set for natural gas, comes with conversion jets for LPG and natural gas regulator  
**Cut-Out Size:** 840(w) x 490(d)  
**Warranty:** 2 Years nationwide

### 60cm Electric Cooktop



**Model:** 537.03.500  
**Colour/Finish:** Stainless steel trim  
**Dimensions (mm):** 580(w) x 510(d) x 55(h)  
**Ignition:** Under-knob electric ignition  
**Burner Output:** 2 x 1.2kw, 2 x 1.8kw  
**Controls:** Right hand side  
**Input:** Residual heat indicator lights  
**Cut-Out Size:** 560(w) x 490(d)  
**Warranty:** 2 Years Warranty

### 60cm Ceramic Cooktop



**Model:** 537.03.550  
**Colour/Finish:** Frameless black glass  
**Dimensions (mm):** 580(w) x 510(d) x 55(h)  
**Ignition:** Under-knob electric ignition  
**Burner Output:** 2 x 1.2kw, 2 x 1.8kw including 2 fast heat elements  
**Controls:** Right hand side  
**Input:** Residual heat indicator lights  
**Energy Consumption:** 6.0kw  
**Cut-Out Size:** 560(w) x 490(d)  
**Warranty:** 2 Years Warranty

## Cooktops





Mike The Chippie

Mike Marshall  
Carpenter

885 Eden Road  
Nullaki  
6330

0423 925621  
mikethechippie@gmail.com

To Rosie Reddie  
% CWA Denmark.

This is the quote to  
remove allocated bench tops  
and install new s/steel  
work areas.

Labour & removal of unwanted  
materials is \$400, I trust  
this is sufficient and look  
forward to hearing from  
you soon.

Regards

Mike

0423 925 621.

M Marshall

RECEIPTS

2012.

Date	Description	Receipt No.	Total	Fees	Centre Hall Hire	Donations	Branch Activities	Fund Raising	Grant
November 1	Transmission Cope	96234	85.00	1080.00	4469.25	100.00	352.90	1515.60	600.00
" 5	Banked				85.00				
" 34	Stewart Single	235	1011.75					1011.75	
" 26	Banked								
" 21	Averil Rodger - for Badge	236	10.00				10.00		
" 3	Donations - for Badge	238	10.00						
" 3	Terry Mac Intosh - T. Cope	237	85.00		85.00				
" 1	Members donation - Colie	238	10.00						
" 7	Members	239	24.50			24.50			
" 18	Banked	240	19.10				19.10		
" 19	Jemma Hyles	241	480.00		480.00				
"	Jenna Gilbert	242	150.00		150.00				
"	Karen Whittier								
"	Ballist Church								
			\$9,993.72	1080.00	5269.25	124.50	382.80	2,537.35	600.00

PAYMENTS

	Cheque No.	Total	Fees	Centre Expenses	Donations Local + State	Fund Raising Expenses	Equipment Replace	New	Branch Activities	Sundries
my Borel Rainbow link # 2938	939	25.00	951.00	3,496.02	1,285.00	14.70		1588.95	1841.01	190.00
FOR Xpress	940	11.48							25.00	
ma - Cleaners	941	50.00		50.00					11.48	
9 of WA INC	942	94.35							94.35	
Community Resource Centre	943	21.80							21.80	
nel Centre expenses	944	38.30		38.30						
Brenton Tree hopping	945	350.00		350.00					350.00	
A of W.A. INC	946	28.50							28.50	
use on the scene X 2.	947	105.00		105.00						
ICAA Xpress	948	94.95							94.95	
ma - Cleaners	949	50.00		50.00						
h. Co - of	950	17.45							17.45	
WA of W.A. line	951	1,034.50								
rid	952	—								
k Bakery refund Bond	953	100.00		100.00						
energy	953	44.95		44.95						
		411,382.89	951.00	4,034.01	1,309.50	33.90	1,588.95	2,095.31	1,190.00	
				423.36		35.90				

ditto = Rosemary Hughes

*[Signature]*

~~not for signature~~

Income Payments

9,167.52 + 22  
11,382.89  
5,369.33

1,000.00

**QUOTE**



DENMARK CWA  
 C/O TREASURER  
 9 MITCHELL ST  
 DENMARK 6333  
 Phone: 98482568 Fax:

DENCWA

Deliver To

Thorntons Hardware  
 PO Box 81  
 3 Ocean Beach Road  
 Denmark 6333  
 Phone: (08) 9848-1202  
 Fax: (08) 9848-1033  
 A.C.N. 070 097 175 A.B.N. 90 070 097 175

Quote No: 4244

Operator: Andrew Gibb

Expiry Date: 30/05/2013

Processed: 08/04/2013

Code	Description	Qty	Unit	Price	GST	Discount	Amount
/C	s/steel narrow bench 450w x 900 x 900	2.00	EA	337.59	61.38		675.18
/C	s/steel narrow bench 450w x 1500 x 900	2.00	EA	446.49	81.18		892.98
/C	s/steel island bench 914 x 1829w x 900	1.00	EA	748.99	68.09		748.99
FREIGHT	freight on the above items	1.00	EA	120.00	10.91		120.00
9316487141756	BASSANO FREESTNDNG COOKER 90CM SS IMAGINE	1.00	EA	1,700.00	154.55		1,700.00

Total: **4,137.15**

Comments:

INC GST 376.10



1/81 Strickland Street, Denmark WA 6333  
PO Box 148, Denmark WA 6333

P: 08 9848 2065 F: 08 9848 2063

[info@denmarkchamber.com.au](mailto:info@denmarkchamber.com.au)

24 April 2013  
Shire of Denmark  
South Coast Highway  
DENMARK WA 6333

**Attention: Garry Bird**

Shire of Denmark	
26 APR 2013 1APP134758	
EPH	
PBR-12	
COUNCILLORS	
CEO	
DEVELOPMENT	<input checked="" type="checkbox"/>
DIR OF PLANNING	
DIR OF INFRASTRUCTURE	
DIR OF COMMUNITY	
OTHER	

Dear Garry,

**Re: 2013 / 14 Community Financial Assistance  
Program and Cultural Development Fund**

Please find enclosed, the Denmark Chamber of Commerce application seeking funding to support the Denmark Community Christmas Parade in 2013.

The Shire of Denmark has provided funding to the Denmark Chamber of Commerce to co- coordinate, manage and promote the Denmark Shire Christmas Fest and Parade for a number of years and an application has been submitted to confirm the ongoing organisation of this event on behalf of the Shire.

This application covers additional costs associated with the purchasing of decorations for the CBD area of Denmark. The focus of this application is to invest in decorations that have a long, outdoor life and can be used for a multitude of events in addition to the Christmas parade.

We look forward to your feedback.

If you have any queries on this please do not hesitate to contact the Chamber offices.

Yours Sincerely,

Liz Jack  
Business Manager  
Denmark Chamber of Commerce  
Wednesday, 24 April 2013



Shire of Denmark

# Community Financial Assistance Program

APPLICATION FORM 2013/14

The closing date for applications is -

**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Denmark  
PO Box 183  
DENMARK WA 6333

## INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

### APPLICATION SUMMARY SHEET

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer

**Name of Organisation/Group/Applicant:**  
Denmark Chamber of Commerce Inc.

Address: PO BOX 148 Denmark WA 6333

Contact Person Email: manager@denmarkchamber.com.au  
Contact Person: Liz Jack

Position: Business Manager

Telephone: (H) 9848 2065  
(M) 0409 109 161

Amount requested: **\$ 3000**

Grant Requested (please tick a box)  
Minor Community Grant (less than \$5000)

## PLEASE NOTE

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

**Applicant:** Denmark Chamber of Commerce Inc.

Postal Address: PO BOX 148 Denmark WA 6333

ABN: 62 127 248 004 (If no ABN, a Statement by Supplier form must be attached)

Registered for GST? Please select **YES**

(If yes, the grant will be grossed up by 10% for GST and a tax invoice must be provided prior to payment)

Contact Person 1: Liz Jack

Position: Business Manager

Email: [manager@denmarkchamber.com.au](mailto:manager@denmarkchamber.com.au)

Telephone (hm) 0409 109 161

(wk) 9848 2065

Contact Person 2: Gail Guthrie

Position: Chair

Email: [gail@ayrsailean.com](mailto:gail@ayrsailean.com)

**Objectives of the Organisation:**

- 1.1. To promote, encourage and assist the development of sustainable business within the Region.
- 1.2. To secure land and other assets by purchase, lease or otherwise for the purpose of establishing an office, shop and any other amenity required for the development of business within the Region as is considered necessary by the Association.
- 1.3. The property and income of the Association shall be applied solely towards the promotion of the objects or purposes of the Association and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to members of the Association, except in good faith in the promotion of those objects or purposes.
- 1.4. To always act for the common good of all members.
- 1.5. To promote sustainable business within the Region as an integral, non-invasive part of the social and economic structure of the Region's community.
- 1.6. To provide a centre in the Region, to be known as Denmark Chamber of Commerce Office, for the assistance of and information to established and prospective businesses, residents and visitors.
- 1.7. To compile, publish and distribute literature in all its forms (including the use of films, radio and television) containing information relating to or otherwise publicising the Region, including the compiling and holding available statistical information relating to the Region.
- 1.8. To encourage, sponsor or promote ways and means for businesses to develop and grow and provide facilities for the Region's community and for visitors to the Region.
- 1.9. Generally to encourage and attract businesses, visitors and residents to the Region and to assist such persons or concerns with information and facilities to foster the welfare and enjoyment of all people and businesses in the Region.

**Current Membership Numbers: 330**

Our membership is across a varied range of business owners, many of whom participate in the Christmas parade or have children who engage with the parade.

**Project Description:**

To invest in UV resistant garlands, street lights and decorations that can be used to decorate the main street of Denmark for key events and festivals. The primary use of these decorations will be for the Christmas festival, however it is anticipated that they would be available for use by all community groups during a festival / event.

**Existing Facilities:**

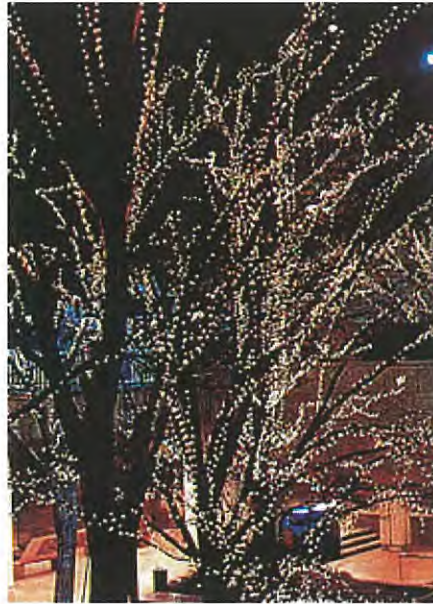
The existing Christmas decorations of the Shire of Denmark and Denmark community are old and in a state of disrepair due to their inability to cope with ultra violet light. There is an ongoing cost of annual replacement given this inability to cope with outdoor conditions. The Father Christmas decoration that sits upon the top of the library is considered by some to have heritage and local significance given it has stood atop this building for many Christmas parades, however the addition of lights or garlands would enhance this decoration considerably. Photographs of the current decorations are attached at the back of this application.

The location of the facility is Strickland Street however with the right selection of decorations; these could be used in any outdoor / indoor location including South Coast highway, which has been part of the Christmas Festival in the past.

Demonstrated Need / Benefit:

Denmark has a range of events and local festivals that focus on the main street and other locations around the Shire. As part of the festivities of these events, decorations are often required to bring light and colour to the space in which they are held.

In a recent survey of local business and participants in the Denmark Christmas Parade, the state of the decorations were highlighted as being in need of replacement, however the current budget allocated to run the Christmas parade has not allowed for the replacement of these decorations in a manner that suits the outdoor environment and given the cost replacement.



LED lighting.



Fluted Garland.

Suggested Red / Gold, Green / Silver

**Other organisations involved or sharing facility:**

Local businesses would be involved in the decoration of their windows.  
 Local community groups have always been involved in the actual parade.

**If Council contribution does not meet requested amount how will project be financed or affected?**

If the Council contribution does not meet the requested amount the project would proceed using existing decorations and the purchase of indoor tinsel to decorate the banner poles and some trees along Strickland Street. The decorations as they stand at present are not suitable for use by other events or festivals.

The Denmark Chamber of Commerce would finance the purchase of standard tinsel, repair existing decorations and organize them to be erected in the main street; however the purchase of long-life decorations would not occur.

<b>Applicant Cash Contribution</b>	<b>\$</b>	<b>\$918.20</b>
<b>Applicant In Kind Contribution</b>	<b>\$</b>	<b>\$1000</b>
<b>Other Cash contribution (specify)</b>	<b>\$</b>	
<b>SUB TOTAL</b>	<b>\$</b>	<b>\$1,918.20</b>
<b>REQUEST FROM COUNCIL</b>	<b>\$</b>	<b>\$3000</b>
<b>TOTAL PROJECT COST</b>	<b>\$</b>	<b>\$4,918.20</b>

Note: The total cost of the project has factored in administrative costs associated with management of this project; it is therefore higher than the actual expenditure listed. This amount is covered by the in-kind assistance provided by the Chamber of Commerce and is not factored into the direct expenses of the project or the grant request from the Shire of Denmark.

**BUDGET**

INCOME	\$	EXPENDITURE	\$
Please Itemise		Please Itemize	
Shire of Denmark	3000.00		
		UV resistant tinsel 10 sets	1150.00
		4 * 30 metre roll multi-coloured lighting	1472.00
		4 * Transformers	660.00
Applicant Contribution		Delivery	280.00
- In-kind	1000	GST	356.20
- Cash	918.20	Administration and financial management inkind provided by chamber	1000.00
- Sponsorship / Other Grants			
Other Grants (please list)			
Other Income (please list)			

**CFAG AMOUNT REQUESTED**

**TOTAL EXPENDITURE**

**TOTAL INCOME**

**Ongoing Management:** *(Please describe how your project will be maintained or replaced into the future)*

The purchase of decorations at this level of investment is designed to last into the future. The Denmark Chamber of Commerce anticipates that the purchase of UV resistant decorations and LED lighting will last up to five years.

Short term maintenance issues will be managed by the Chamber and integrated into our budget for the Christmas parade.

**Financial Viability / Analysis:**

The Denmark Chamber of Commerce has confirmed the investment of over \$700 into the purchase of long term decorations.

The parade has considerable volunteer hours underpinning the event. Whilst the total figure has not been calculated the most obvious investment of volunteer assistance lies in:

Marshalling: 8 volunteers at 4 hours each at an estimated \$25/hr = \$800  
 Christmas parade judging: 4 volunteers at 4 hours each at an estimated \$25/hr = \$400  
 Stall holders and food vendors: 25 volunteers @ 5 hours each @ \$25 = \$3,125  
 Parade participants over 30 floats of numerous volunteers!!

Denmark Chamber of Commerce administration estimated volunteer administration at \$50/ hr at a minimum of 200 hours equating to approximately \$10,000.

**Volunteer time (under estimation) = \$14,325.**

## DECLARATION

I the undersigned, certify that I have been authorized to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Gail Guthrie

**Position Held:** President



**Signature:** **Date:** 24<sup>th</sup> April 2013



# Xmas-Mit Display

*(More than just Christmas)*

[www.xmas.com.au](http://www.xmas.com.au)

Products Pty. Ltd.  
ABN 17 004 506 665  
Telephone: 61 3 9761 0544  
Facsimile: 61 3 9762 5037  
[www.xmas.com.au](http://www.xmas.com.au)  
[info@xmas.com.au](mailto:info@xmas.com.au)

P.O. BOX 1051 CROYDON, VICTORIA, 3136, AUSTRALIA  
NO.1 MELRICH ROAD, BAYSWATER, VICTORIA, 3153 AUSTRALIA

Denmark Chamber of Commerce  
1/81 Strickland Street  
Denmark  
WA 6333

17<sup>th</sup> April 2013

Att; Liz Jack Business Manager

Quotation for Christmas Decorations and Lighting.

10 x Fluted UV exterior garlands )5.5 metre lengths (5 red& gold , 5 green & silver)	\$ 1,150.00
4 x 30metre rolls multi colour LED lighting 250mm bulb spacing	\$ 1,472.00
4 x w/p Led light engine/transformers	\$ 660.00
Packing and freight to Demark	\$ 280.00
Sub Total	\$ 3,562.00
Plus 10% gst	\$ 356.20
Total	\$ 3,918.20

## Designers & Manufacturers:

- Custom Built Interior & Exterior Decorations • Christmas • Easter • Mother's Day • Valentines Day • Halloween
- All Season Promotions & Events • Garlands • Wreaths • Trees all sizes & types • Tinsel • Grass Matting • Banners • Pennants
- Pole Units • Shopping Centres • Malls • Retail Stores • Street Decorations • Lighting and all Festive Occasions

# Denmark Chamber of Commerce

1/ 81 Strickland St  
P.O. Box 148  
Denmark  
WA 6333

## Job Profit & Loss Statement

1/07/2012 through 24/04/2013

24/04/2013

Page 1

1:45:38 PM

Account Name	elected Period	Year to Date
XF2012	Xmas Fest 2012	
Income		
Christmas Fest	\$6,240.00	\$6,240.00
Total Income	<u>\$6,240.00</u>	<u>\$6,240.00</u>
Cost of Sales		
Xmas Fest Prizes	\$201.77	\$201.77
Xmas fest promotion	\$1,269.21	\$1,269.21
Xmas Fest decorations	\$69.09	\$69.09
Xmas Fest Entertainment	\$3,768.72	\$3,768.72
Xmas Fest Fees	\$100.00	\$100.00
Total Cost of Sales	<u>\$5,408.79</u>	<u>\$5,408.79</u>
Expense		
Internet Server Provider wnet	\$40.86	\$40.86
Meeting Costs	\$402.70	\$402.70
Petty Cash	-\$700.00	-\$700.00
Women in Business	\$15.30	\$15.30
Telephone	\$552.63	\$552.63
Office Equip Repair and Main	\$27.27	\$27.27
Postage	\$14.77	\$14.77
Photocopier	\$256.91	\$256.91
Small equipment purchases	\$23.86	\$23.86
Electricity	\$111.00	\$111.00
General Adv & Promo	\$13.64	\$13.64
Miscellaneous/Office supplies	\$304.06	\$304.06
Maintenance - Office	\$50.00	\$50.00
Total Expense	<u>\$1,113.00</u>	<u>\$1,113.00</u>
Net Profit (Loss)	<u>-\$281.79</u>	<u>-\$281.79</u>

These costs do not  
include staff wages  
and expenses to  
run and develop the  
Xmas festival.



Shire of Denmark  
**Community Financial Assistance Program**  
 APPLICATION FORM 2013/14

The closing date for applications is -  
**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
 Shire of Denmark  
 PO Box 183  
 DENMARK WA 6333

**INFORMATION FOR APPLICANTS**

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

**APPLICATION SUMMARY SHEET**  
 PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer

**Name of Organisation/Group/Applicant:**  
 Denmark Community Resource Centre

Address: PO BOX 293 Denmark WA 6333

Shire Of Denmark	
26 APR 2013	
1APP134453	
COUNCILLARS	
CEO	
DIR of FINANCE	
DIR of PLANNING	
DIR of INFRASTRUCTURE	
DIR of COMMUNITY	
OTHER	

Contact Person Email: manager@denmark.wa.au

Contact Person: Matt Sivyer

Position: Manager

Telephone: (M) 0435 730 557

(W) 9848 2842

Amount requested: **\$ 1000**

Grant Requested (please tick a box)

- Major Community Grant (\$5000 +)
- Minor Community Grant (less than \$5000)
- Community Donation (up to \$200)

**PLEASE NOTE**

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

**Applicant:** Denmark Community Resource Centre

Postal Address: PO BOX 293 Denmark WA 6333

ABN: 37 464 298 309

Registered for GST? Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

Contact Person 1: Matt Sivyer Position: Manager

Email: manager@denmark.wa.au

Telephone (m) 0435 730 557 (wk) 9848 2842

Contact Person 2: Karen Mills Position: Chairperson

Email: karen@frmonline.com.au

Telephone (wk) 9848 1855

#### Objectives of the Organisation:

- Build the capacity of the Denmark community.
- Deliver services and information on behalf of government and other agencies relevant to the needs of the Denmark community.
- Develop partnerships and negotiate business opportunities for the benefit of the Denmark community.
- Increase the profile of the CRC and the Community Resource Network.
- Develop and maintain high standards of management and governance.

#### Current Membership Numbers:

20 years and over male 52 female 59

Junior (>20 years) male 1 female 0

TOTAL (112 individuals) male = 53 female = 59

TOTAL Community Groups & Local Businesses: 13

**Existing Facilities:**

Public internet access with 8 iMacs, printing/photocopying/faxing facilities, wide-format printing, video editing suite, video-conferencing facilities, media conversion suites, online government information access point, Centrelink agency facilities, meeting room.

**Project Description:**

The Denmark Community Resource Centre is fortunate to have access to Westlink satellite television; designed to service regional WA.

On a number of occasions throughout the year Westlink simulcast culturally-significant entertainment live from a range of Perth venues. Previous simulcasts have included the Berlin Philharmonic Orchestra, Vienna Philharmonic Orchestra, WASO Symphony in the City, Oz Concert, WA Opera's productions of 'The Pearlfishers' and 'Rigoletto' and Black Swan Theatre Company productions of Oscar Wilde's 'The Importance of Being Earnest' and David Williamson's 'Managing Carmen'.

Denmark CRC wishes to provide these events for free to the community and, after providing and operating the projector and sound system (an in-kind contribution of \$650 per event), promoting the event in the Denmark Bulletin and via printed posters and banners (\$400 per event, excluding graphic design done in-house), paying staff (\$150 per event) and paying for hire of the Civic Centre (\$95 per event) seeks support from the Shire of Denmark to offset some of these expenses. There is no formal program of upcoming events available (each show is announced approximately one to two months before the event) however it is anticipated there will be  $\geq 5$  events during the 2013-2014 financial year for which the CRC seeks the aforementioned support of the Shire.

Denmark CRC is willing to include the Shire logo on all promotional materials (both printed and online) to acknowledge the support of the Shire and promote its commitment to the cultural enrichment of the Denmark community.

**Location:**

**Denmark Civic Centre**

**Demonstrated Need / Benefit:**

There is a need (and demand) for the broadcasting/simulcasting of culturally significant works for the Denmark community; a community characterised by its creativity, cultural awareness and appreciation of the arts. The simulcasts offered on Westlink will allow the Denmark community to engage with artistic productions from the State capital that would not otherwise be available (or, at best, available in Albany).

Denmark CRC wishes to address this community need via free community entertainment using the Westlink service. Denmark CRC is able to provide and operate high quality audio and video equipment however, in order to make these events highly accessible to the community (i.e. free) no entry fee may be charged (and any cost borne by the CRC is difficult to recoup).

**Other organisations involved or sharing facility:**

N/a

**If Council contribution does not meet requested amount how will project be financed or affected?:**

A requirement of Westlink simulcasts is that **admission may not be charged**; leaving limited opportunities for Denmark CRC to recoup running costs. Were the Shire not to provide support, this exercise would not potentially be financially viable nor would highly accessible, culturally enriching events be available to the Denmark community.

**For 5 Simulcasts**

<b>Applicant Cash Contribution</b>	<b>\$ 3,225</b>
<b>Applicant In Kind Contribution</b>	<b>\$ 3,250</b>
<b>Other Cash contribution (specify)</b>	<b>\$ -</b>
<b>SUB TOTAL</b>	<b>\$6,475</b>
<b>LESS REQUEST FROM COUNCIL</b>	<b>\$1,000</b>
<b>TOTAL PROJECT COST</b>	<b>\$5,475</b>



**Ongoing Management:** *(Please describe how your project will be maintained or replaced into the future)*


DCRC will manage the booking of the Civic Centre, promotion of events, execution of events and pack-down/clean up.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: Matt Sivyer

Position Held: Manager

Signature: 

Date: 15/4/13

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous year and current bank balance
- Written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council  
eg. Dept of Sport & Recreation, LotteryWest, Local Drug Action Group etc.
- Copies of quotations

### Major Grants \$5,000 to \$10,000

- Audited financial statements for past two (2) financial years
- Written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council  
eg. Dept of Sport & Recreation, LotteryWest, Local Drug Action Group etc.
- Where project is for a building/building additions/building alterations – building design, specifications and site plan
- Itemised project costing and copies of quotations
- Copy of Incorporation Certificate

### Major Grants - \$10,000 to \$50,000

- Above as required for Major Grants to \$10,000
- Copy of Constitution
- Information supporting financial viability of organisation / project

### Major Grants greater than \$50,000

- All of the above
- Needs analysis study
- Feasibility Study

For further information or advice please contact Garry Bird Director of Finance & Admin by telephone (08) 9848 0300 or email to email: [enquiries@denmark.wa.gov.au](mailto:enquiries@denmark.wa.gov.au).

Please forward completed applications to:

Chief Executive Officer  
Shire of Denmark  
PO Box 183  
DENMARK WA 6333

**Applications are to be received in the Shire Office by 4.00 pm Friday 26<sup>th</sup> April 2013.**



**Denmark  
Environment  
Centre Inc**

EDUCATION • RESEARCH • ADVOCACY

33-35 Strickland Street  
(PO Box 142) Denmark WA 6333  
Ph (08) 9848 1644 • Fax (08) 9848 1248  
denviron@denviron.org.au  
www.denmarkenvironmentcentre.org.au  
ABN 78 197 582 304

Chief Executive Officer  
Shire of Denmark  
PO Box 183  
DENMARK WA 6333

26 April 2013

Dear Mr Stewart

**Community Financial Assistance Grant**

Please find enclosed an application from the Denmark Environment Centre for a Community Financial Assistance Grant.

We are seeking funding for the refurbishment of the mural on the parapet wall of the Denmark Environment Centre shop-front.

If you have any queries, please call me on 0438 750 751 or email [nicole.hodgson@bigpond.com](mailto:nicole.hodgson@bigpond.com)

Yours sincerely,

Nicole Hodgson  
Secretary

<i>Shire Of Denmark</i>	
26 APR 2013 IAPP134752	
EPI	
PBR.10.A	
COUNCILLORS	
CEO	
DIR of FINANCE	✓
DIR of PLANNING	
DIR of INFRASTRUCTURE	
DIR of COMMUNITY	
OTHER	0504



Shire of Denmark  
**Community Financial Assistance Program**  
 APPLICATION FORM 2013/14

The closing date for applications is -  
**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
 Shire of Denmark  
 PO Box 183  
 DENMARK WA 6333

**INFORMATION FOR APPLICANTS**

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

<b>APPLICATION SUMMARY SHEET</b>	
PLEASE COMPLETE CAREFULLY.	
All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer	
<b>Name of Organisation/Group/Applicant:</b> Denmark Environment Centre	
Address: 33-35 Strickland St Denmark	
Contact Person Email:	nicole.hodgson@bigpond.com
Contact Person:	Nicole Hodgson
Position:	Secretary
Telephone:	M (A) 0438 750 751 W
Amount requested:	\$ 1,580.25
Grant Requested (please tick a box)	
<input type="checkbox"/> Major Community Grant (\$5000 +)	
<input checked="" type="checkbox"/> Minor Community Grant (less than \$5000)	
<input type="checkbox"/> Community Donation (up to \$200)	

**PLEASE NOTE**

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

**Applicant:** Denmark Environment Centre

Postal Address: PO Box 142 Denmark WA 6333

ABN: 78 197 582 304 (If no ABN, a Statement by Supplier form must be attached)

Registered for GST? Please select YES  NO (If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)Contact Person 1: Nicole Hodgson Position: SecretaryEmail: nicole.hodgson@bigpond.comTelephone (hm) 0438 750 751 (wk) \_\_\_\_\_Contact Person 2: David Rastrick Position: ConvenorEmail: davidrastrick@gmail.com**Objectives of the Organisation:**

The objects for which the Denmark Environment Centre is established are to:

- Inspire, lead, educate, connect and advocate on behalf of all people in the community to protect, preserve and restore the natural environment.
- Deliver projects, events, workshops, strategies, promotions, actions and other forms of activity to enhance community awareness and participation in environmental matters.
- Provide a reference point in Denmark for various aspects of the environment movement and for groups and individuals involved in the movement.
- Encourage and strengthen co-operation communication and co-ordination through community partnerships whenever they are important to the cause of greater environmental awareness.

**Current Membership Numbers:**

<b>20 years and over</b>	<b>male</b> 61	<b>female</b> 82
<b>Junior (&gt;20 years)</b>	<b>male</b> _____	<b>female</b> _____
<b>TOTAL</b>	<b>male =</b> 61	<b>female =</b> 82

**Existing Facilities:**

The Denmark Environment Centre shopfront and office at 33 to 35 Strickland St.

**Project Description:**

This project will refurbish the Denmark Environment Centre mural on the parapet wall on the shopfront at 33 – 35 Strickland St. The original mural was painted in 1990 by Katie Syme with many member of the community doing the painting, including the Shire CEO at the time.

The original artist, Katie Syme, has agreed to oversee this refurbishment project, with volunteers undertaking the majority of the painting work

Denmark Environment Centre is seeking funds to assist with the costs of:

- Materials, including plaster, paint, rollers and brushes;
- Scaffolding and other safety equipment
- Contracting Katie Syme to oversee the refurbishment process

**Location:**

Parapet wall on the shopfront at the Denmark Environment Centre, 33 to 35 Strickland St, Denmark.

**Demonstrated Need / Benefit:**

The Denmark Environment Centre mural is an important part of the streetscape of Strickland St. In addition, the historical and heritage value of the Environment Centre and mural is recognised through the listing on the Municipal Inventory of the State Heritage Register.

<http://inherit.stateheritage.wa.gov.au/Public/Inventory/Details/a04bf83f-11e0-4c09-a8ce-58bcf14cbcf6>

The mural has been in need of refurbishment for some time, and the Denmark Environment Centre is eager to undertake the work before there is any further deterioration of the mural.

Undertaking the work in a collaborative way with volunteers and the artist, Katie Syme, will also provide a community and network building opportunity for the Denmark Environment Centre.

**Other organisations involved or sharing facility:**

Denmark Weed Action Group

**If Council contribution does not meet requested amount how will project be financed or affected?:**

Due to the financial commitments of the new building project, without external funding, Denmark Environment Centre will find it difficult to undertake this refurbishment project. This will lead to ongoing degradation of the mural and an unsatisfactory appearance of the shopfront.

<b>Applicant Cash Contribution</b>	\$ _____
<b>Applicant In Kind Contribution</b>	\$ <u>840</u>
<b>Other Cash contribution (specify)</b>	\$ _____
<b>SUB TOTAL</b>	\$ <u>840</u>
<b>REQUEST FROM COUNCIL</b>	\$ <u>1,550</u>
<b>TOTAL PROJECT COST</b>	\$ <u>2,590</u>



**Ongoing Management:** *(Please describe how your project will be maintained or replaced into the future)*

As part of the refurbishment process, Denmark Environment Centre will apply an extra protective layer or varnish to preserve the mural for a longer duration.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Nicole Hodgson

**Position Held:** Secretary, Denmark Environment Centre

**Signature:** N Hodgson

**Date:** 26/04/13

# CUSTOMER ORDER



*DENENV*

**DENMARK ENVIRONMENT CENTRE**  
**PO BOX 142**  
**DENMARK**  
**WA 6333**

Phone: 9848 1644 Fax:

**DELIVER TO:**

Thorntons Hardware  
 PO Box 81  
 3 Ocean Beach Road  
 Denmark 6333

Phone: (08) 9848-1202  
 Fax: (08) 9848-1033  
 A.C.N. 070 097 175 A.B.N. 90 070 097 175

Customer Order No: 11283 Order No: mural Quote No: Date Due: 30/05/2013 Date: 26/04/2013 11:44:57AM  
 Operator: Cressida Rubinich

Code	Description	Ordered	Supplied	Outstanding	Unit	Price	GST	Discount	Amount
9312566036326	TAUBMANS DS ALL WEATHER L/SHEEN HI C BLUE 1L	1.00	0.00	1.00	EA	41.50	3.77		41.50
9312566036838	TAUBMANS DS ALL WEATHER L/SHEEN MB GREEN 1LT	1.00	0.00	1.00	EA	37.50	3.07	10.00% Net	33.75
9312566036388	TAUBMANS DS ALL WEATHER L/SHEEN HI C YELLOW 1L	1.00	0.00	1.00	EA	42.90	3.90		42.90
9312566036357	TAUBMANS DS ALL WEATHER L/SHEEN HI C RED 1L	1.00	0.00	1.00	EA	41.50	3.77		41.50
9316886013548	DURAGUARD LOW SHEEN BLACK 1LT	1.00	0.00	1.00	EA	34.59	3.14		34.59
9312566036746	TAUBMANS DS ALL WEATHER L/SHEEN WHITE 4LT	2.00	0.00	2.00	EA	62.50	11.36		125.00
/C	extra tints as required	1.00	0.00	1.00	EA	10.00	0.91		10.00
9316487008608	ROLLER KIT ALL PURPOSE 230MM ACCENT	2.00	0.00	2.00	EACH	12.99	2.36		25.98
9316487153148	PAINTBRUSH ACCENT DECO 12mm	4.00	0.00	4.00	EA	2.99	0.98	10.00% Net	10.76
9316487153155	PAINTBRUSH ACCENT DECO 25mm	2.00	0.00	2.00	EA	3.79	0.62	10.00% Net	6.82
9316487153162	PAINTBRUSH ACCENT DECO 38mm	2.00	0.00	2.00	EA	5.50	0.90	10.00% Net	9.90
9314885253101	BRUSH ARTIST ROUND #10 UNI-PRO	8.00	0.00	8.00	EA	1.20	0.79	10.00% Net	8.64
9310590008869	DROPSHEET PLASTIC LW 3.6X2.6M	1.00	0.00	1.00	EACH	2.30	0.20	5.00% Net	2.18
9316487099255	DROP SHEET PLASTIC PK6 POWER PACK	1.00	0.00	1.00	EACH	8.99	0.82		8.99
9316487007625	TAPE MASKING 24MMX50M ACCENT	2.00	0.00	2.00	RL	3.25	0.53	10.00% Net	5.84
9312566000280	TAUBMANS 3 IN 1 SEALER, PRIMER, UNDERCOAT 4L	1.00	0.00	1.00	EA	63.50	5.77		63.50
MM30	PRE PACK MORTAR MIX 30kg	5.00	0.00	5.00	BAG	13.60	6.18		68.00
9328217001940	TROWEL PLASTERING ANCORA #TC0-201 280X110	1.00	0.00	1.00	EA	15.90	1.30	10.00% Net	14.31
9311904123001	BONDCRETE 1lt CAN	1.00	0.00	1.00	EA	28.99	2.37	10.00% Net	26.09

# CUSTOMER ORDER



*DENENV*  
DENMARK ENVIRONMENT CENTRE  
PO BOX 142  
DENMARK  
WA 6333  
Phone: 9848 1644 Fax:

**DELIVER TO:**

Thorntons Hardware  
PO Box 81  
3 Ocean Beach Road  
Denmark 6333

Phone: (08) 9848-1202  
Fax: (08) 9848-1033

A.C.N. 070 097 175 A.B.N. 90 070 097 175

Customer Order No: 11283

Order No: mural

Quote No:

Date Due: 30/05/2013

Date: 26/04/2013 11:44:57AM

Operator: Cressida Rubirnich

Comments:

Signature:

Total Incl GST: **580.25**

Incl GST: 52.75

**DENMARK ENVIRONMENT CENTRE INC**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2012**

Denmark Environment Centre  
PO Box 142  
DENMARK WA 6333

## Balance Sheet

As of June 2012

### ASSETS

#### CASH

DEC Cheque Account	\$15,437.73
GOLD Cash Management	-50.25
Petty Cash	\$160.00
Shop Till float	\$200.00
TDDF	\$853.86
Debtors	\$174.42
Owners Strickland St -inv 6mth	\$5,056.90
Total CASH	\$21,882.66

#### INVESTMENTS

Term Deposit	\$30,433.81
Shultz Donation (term deposit)	\$22,673.26
B Hammersley Term Deposit	\$182,704.02
Investments (wind farm)	\$5,000.00
Total INVESTMENTS	\$240,811.09

#### STOCK ON HAND

Book Stock	\$6,792.89
------------	------------

#### OTHER ASSETS

Accrued Interest	\$2,834.32
Total OTHER ASSETS	\$2,834.32

#### PROPERTY

##### BUILDINGS

DEC (Vacant land)	\$110,000.00
Shop Premises	\$198,400.00
Shop Improvements	\$9,777.72
Shop Improvements Accum Dep	-\$1,097.00
Building Imprvemnts (insurance)	\$698,829.22
Total BUILDINGS	\$1,015,909.94
Total PROPERTY	\$1,015,909.94

##### FURNITURE & FIXTURES

Furniture & Equipment	\$15,200.74
Furniture & Equipmt Accum Dep	\$3,180.20
Computer Equipment / Software	\$32,264.95
Computer Equipment - accum dep	-\$19,814.32
Total FURNITURE & FIXTURES	\$24,471.17
Total ASSETS	\$1,312,702.07

### LIABILITIES

#### CURRENT LIABILITIES

Trade Creditors	\$5,838.67
2012/2013 Memberships	\$54.54
Unexpended Grants	\$1,868.12
Total CURRENT LIABILITIES	\$7,761.33

#### PAYROLL LIABILITIES

Annual Leave Provision	\$4,245.52
Total PAYROLL LIABILITIES	\$4,245.52
HOLDING ACCOUNTS	
TDDF - holding account	\$850.00
Donations - building fund	\$7,500.00
Total HOLDING ACCOUNTS	\$8,350.00
BUILDING FUNDS	
Building Maintenance Fund BH	\$2,850.28
Total BUILDING FUNDS	\$2,850.28
Total LIABILITIES	\$23,207.13
Net Assets	\$1,289,494.94
EQUITY	
Re-Evaluation of Assets	\$706,802.95
Bequeathed Funds B Hammersley	\$140,000.00
Retained Earnings	\$411,621.69
Current Year Surplus/Deficit	\$4,783.14
Historical Balancing	\$35,853.44
Total EQUITY	\$1,289,494.94



Denmark Environment Centre  
PO Box 142  
DENMARK WA 6333

## Profit & Loss Statement

July 2011 through June 2012

INCOME	
OPERATING INCOME	
SALES INCOME	
Book Sales	\$13,640.82
Total SALES INCOME	\$13,640.82
OTHER INCOME	
Office Space Rent	\$4,781.83
Miscellaneous	\$453.27
Hire of space	\$100.00
Hire of Equipment	\$150.00
Photocopying / Printing	\$476.39
Donations General NON TDDF	\$19,152.35
Donations - building fund	\$15,023.00
Membership Fees	\$2,581.70
Strata Management	\$700.00
Bank Interest	\$2,838.13
Other Interest	\$294.26
B Hammersley Term Dep Interest	\$10,700.96
Total OTHER INCOME	\$57,251.89
TDDF DONATIONS	
TDDF General Donation	\$3,825.00
Total TDDF DONATIONS	\$3,825.00
GRANT & PROJECT INCOME	
Project Income	\$37,531.98
Grant Income	\$3,166.00
Total GRANT & PROJECT INCOME	\$40,697.98
Total INCOME	\$115,415.69
COST OF SALES	
SHOP PURCHASES	
Book Purchases	\$8,192.38
Total SHOP PURCHASES	\$8,192.38
Total COST OF SALES	\$8,192.38
Gross Profit	\$107,223.31
EXPENSES	
OPERATING EXPENSES	
OFFICE EXPENSES	
Bank Charges	\$145.25
Internet Service	\$1,038.98
General Admin exps	\$12.50
Phone	\$761.66
Postage/Freight	\$576.37
Project oncost recovery	\$4,439.82

Stationery / Printing	\$1,472.79
Staff Amenities / refreshments	\$207.60
Business/Contents Insurance	\$918.18
Workers Compensation Insurance	\$632.56
Audit	\$1,000.00
Finance Officer Wages	\$5,614.07
Admin Assistant	\$6,453.42
Education Officer	\$8,176.79
Superannuation	\$1,793.25
Staff Training/Seminars	\$81.82
Art & Ad's	\$16,481
Cleaning	(5206.86)
Depreciation Expense	\$7,055.34
Promotions/Gifts Donated	\$154.36
Office Rent	\$10,909.08
Upkeep	\$57.32
Subscriptions/Memberships	\$242.59
Library Aquisitions	\$28.10
Total OPERATING EXPENSES	\$42,578.97
SERVICES	
Electricity	\$967.91
Rates & Services	\$2,825.87
Strata Fees	\$4,052.70
Total SERVICES	\$7,846.48
SHOP EXPENSES	
Shop Mangement Wages	\$8,412.37
Shop Finance Officer Wages	\$5,609.59
Shop Superannuation	\$1,165.23
Merchant Fees	\$589.55
Decorations/Display	\$4.69
Shop Electricity	\$369.32
Shop Phone/Fax/Postage	\$275.69
Shop Rates & Services	\$1,418.14
Total SHOP EXPENSES	\$17,844.58
GRANTS & PROJECTS	
Fee's for service (project)	\$17,560.00
Wages project officer	\$12,358.50
Equip / Materials (project)	\$2,797.93
Office expenses (projects)	\$4,053.57
Travel exp (projects)	\$2,114.37
Other (project exp)	\$2,112.84
Superannuation (project)	\$1,075.26
Project Admin Expenses %10	\$1,663.95
Total GRANTS & PROJECTS	\$43,736.42
Total EXPENSES	\$112,006.45
Operating Profit	(54,783.14)
OTHER EXPENSES	
Net Surplus / (Deficit)	(54,783.14)

DENMARK ENVIRONMENT CENTRE INC.

SPECIAL PURPOSE FINANCIAL REPORT

MANAGEMENT STATEMENT

FOR THE YEAR ENDED 30th June 2012

In the opinion of the Management Committee;

1. The Special Purpose Financial Report for the year ended 30th June 2012 presents fairly the financial position of the Denmark Environment Centre Inc at the 30th June 2012 and the income and expenditure for the period then ended.

A handwritten signature in cursive script, appearing to read 'A.', is written above a horizontal line.

A (Asterisk) Treasurer

**Denmark Environment Centre**

PO Box 142  
DENMARK WA 6333

**Balance Sheet**

**As of March 2013**

---

ASSETS	
CASH	\$59,959.31
INVESTMENTS	\$278,139.01
STOCK ON HAND	\$9,684.65
PROPERTY	\$963,500.90
FURNITURE & FIXTURES	\$24,615.72
Total ASSETS	<u>\$1,335,899.59</u>
LIABILITIES	
CURRENT LIABILITIES	\$1,153.28
GST LIABILITIES	\$213.88
PAYROLL LIABILITIES	\$3,185.22
HOLDING ACCOUNTS	\$94,288.68
BUILDING FUNDS	\$2,850.28
Total LIABILITIES	<u>\$101,691.34</u>
Net Assets	<u>\$1,234,208.25</u>
EQUITY	
Re-Evaluation of Assets	\$657,285.67
Bequeathed Funds B Hammersley	\$140,000.00
Retained Earnings	\$442,691.99
Current Year Surplus/Deficit	-\$5,769.41
Total EQUITY	<u>\$1,234,208.25</u>

**Denmark Environment Centre**  
**Cash flow Forecast**  
**For April 2013**

Date	Details		Net Balance
31.03.13	b/west cheque	\$ 9,471.09	
	Nab Cheque	\$ 46,386.26	
	Outstanding cheques not cleared nab	\$ 1,067.89	
	Outstanding deposits not cleared nab	\$ (591.29)	
	<b>Balance on Bank statement</b>		<b>\$ 56,333.95</b>
	<b>RECEIVABLE</b>		
March	Debtors	\$ 1,460.12	
	Interest on term deposit		
April	Estimated shop income	\$ 1,000.00	
	Insurance reimbursement (owners of 35 strata)	\$ -	
	TDDF holding account	\$ 2,318.00	
	<b>TOTAL RECEIVABLES</b>		<b>\$ 4,778.12</b>
	<b>NEW ESTIMATED BANK BALANCE</b>		<b>\$ 61,112.07</b>
	<b>HOLDING ACCOUNT</b>		
	Building maintenance funds (Hammersley)	\$ 2,850.28	
	Building fund donations	\$ 7,500.00	
	Transition Denmark	\$ 4,470.68	
	<b>Subtotal - holding account</b>		<b>\$ 10,350.28</b>
	<b>PAYABLES</b>		
	Incidentals	\$ -	
	Cheques not presented	\$ 1,067.89	
April	Shop expenditure	\$ 600.00	
April	WAGES (Erica and Jane)	\$ 2,230.96	
April	super on estimated wages	\$ 200.79	
Jan, Feb March	Super payable Account	\$ 952.90	
YTD	Annual leave provision	\$ 2,174.32	
Jan, Feb, March	PAYG Payable	\$ 58.00	
Jan, Feb March	NET GST Owing	\$ 213.88	
March	Accounts payable (creditors)	\$ 1,153.28	
		\$ -	
	<b>Subtotal - payables</b>		<b>\$ 8,652.02</b>
	<b>TOTAL COMMITMENTS</b>		<b>\$ (19,002.30)</b>
	Balance	in cheque account	\$ 42,109.77
			\$ -
	<b>TOTAL BALANCE</b>		<b>\$ 42,109.77</b>
	Term deposit	short term	\$ 10,433.81
	Term Deposit 2	short term	\$ 80,000.00
	BH Term Deposit		\$ 182,705.20
	<b>FUNDS HELD ON TERM</b>		<b>\$ 273,139.01</b>

Report to Denmark Environment Centre Inc. Committee Meeting on 24<sup>th</sup> April 2013  
**FINANCES FOR March 2013**

	March 2012	March 2013	DIFF UP/DOWN(-)	% UP/DOWN(-)
<b>BOOK SALES</b>	695	1779	+1084	+256%

**P&L Summary**

Overall	\$ -585.19	YTD \$ -5,769.41	see statement for more details
Shop	\$ -117.32	YTD \$ -7,649.82	see statement for more details

**Cash Flow Summary** (see cash flow forecast for details)

The balance at the Bank on 31<sup>st</sup> March is **\$56,333.95** (\$9,471.09 Bankwest & \$46,862.86 NAB)

There is **\$1067.89** of cheques yet to be presented.

We also have commitments totalling **\$19,002.30**

With an anticipated income of **\$4,778.12** (including April estimated shop income, Debtors, TDDF ), it will result in a projected Surplus of \$42,109.77 in the cheque account for the month of April 2013

(Not including our Term Deposits of \$273,139.01)

**Finance Manager Comments**

**Investment accounts**

We now have the following accounts set up

- 1 Term deposit (BH funds) \$182,705.20 - invested for 9 months at 4.6% (Maturity 3rd September 2013) int to cheque a/c
- 2 Term Deposit \$10,433.81 – invested for 2 months at 4.20% (Maturity 7th May) interest to cheque a/c
- 3 Term Deposit \$80,000 – invested for 2 month @4.20% (Maturity 7<sup>th</sup> May) interest to cheque a/c
- 4 Cheque account – bearing no interest

Our Budgeted loss for the year was at \$23,989.58, and our YTD loss is only \$5,769.41. We are looking pretty good against the budget. We still have depreciation of about \$8,000, which will be put through in June and there are a couple of items that are already over budget. Our electricity consumption has risen quite a bit over the last year. I have asked Jane to look into this and possibly get an energy audit done. Printing and stationery are high, but Jane is monitoring this and making sure that the appropriate people are being charged for the usage. We should see an income line, offsetting some of the expenses.

Please find to follow the list of expenses to date in regards to the building project. Funds available for the project are:

**Denmark Environment  
Centre**

**Finances for new building**

Income / Expenses	Incl GST	Notes
Estimated cost of building from QS	1,127,500.00	
Less fees already paid <b>professional</b>	-70,498.46	
Add professional fees still yet to be paid	34,237.00	
<b>Funds needed</b>	<b>1,091,238.54</b>	
Insurance money remaining	659,558.31	746680-87121.69
Term deposits	41,680.23	
DEIC	80,000.00	
Lotteries West	310,000.00	
<b>Funds available for building</b>	<b>1,091,238.54</b>	

**Building Insurance.**

Amount of insurance will be to the value of \$746,680.00 (Incl GST). Payments will be made once invoices are submitted. The payment made to us will be Net of GST.

**Insurance - rebuilding of the rear building (Denmark Environment Centre)****Invoices for payment**

No	Inv Date	sort by	Payee	Professional	other	Balance
						\$746,680.00
1	07.07.10	professional	Pixel Trix	\$2,618.00		\$744,062.00
2	29.07.10	professional	Viridis	\$1,800.00		\$742,262.00
3	22.11.10	professional	Pixel Trix	\$2,090.00		\$740,172.00
4	17.03.11	other	K Lodge		\$192.50	\$739,979.50
5	11.04.11	other	Tru-Blu Group		\$310.75	\$739,668.75
6	11.04.11	other	Tru-Blu Group		\$111.43	\$739,557.32
7	28.04.11	other	RiverMouth holdings		\$6,030.75	\$733,526.57
8	10.05.11	professional	Pixel Trix	\$4,455.00		\$729,071.57
9	17.06.11	professional	Pixel Trix	\$5,929.00		\$723,142.57
10	17.06.11	other	Tru Blu		\$307.47	\$722,835.10
11	14.07.11	other	Denmark Survey & mapping		\$814.00	\$722,021.10
12	21.07.11	professional	Pixel trix	\$5,173.96		\$716,847.14
13	30.06.11	other	Shire of Denmark		\$1,848.00	\$714,999.14
14	25.07.11	other	Tru Blu		\$346.21	\$714,652.93
15	10.08.11	other	Denmark Plumbing		\$900.90	\$713,752.03
16	05.09.11	other	Shire of Denmark		\$1,337.50	\$712,414.53
17	09.09.11	other	Tru Blu		\$138.27	\$712,276.26
18	31.10.11	professional	Pixel Trix	\$6,468.00		\$705,808.26
19	11.10.11	other	Chris O'Keefe		\$825.00	\$704,983.26
20	31.12.11	other	Tru Blu		\$578.86	\$704,404.40
21	31.01.12	other	Tru Blu		\$195.05	\$704,209.35
22	29.02.12	other	Tru Blu		\$195.05	\$704,014.30
23	31.03.12	other	Tru Blu		\$199.49	\$703,814.81
24	30.04.12	other	Tru Blu		\$193.05	\$703,621.76
25	31.05.12	other	Tru Blu		\$199.49	\$703,422.27
26	30.06.12	other	Tru Blu		\$193.05	\$703,229.22
27	15.06.12	professional	Pixel trix	\$4,400.00		\$698,829.22
28	12.09.12	professional	Electrical svcs consultant	\$1,650.00		\$697,179.22
29	01.08.12	other	Denmark Survey & Map		\$660.00	\$696,519.22
30	31.07.12	other	Tru Blu fence hire		\$199.49	\$696,319.73
31	07.08.12 (cancelled)	other	Tru Blue fence hire		\$45.05	\$696,274.68
32	01.10.12	professional	Albany Soil and concrete testing	\$984.50		\$695,290.18
33	10.10.12	professional	Pixel Trix - construction	\$3,740.00		\$691,550.18
34	23.10.12	professional	Ausmac structural Engineers	\$11,880.00		\$679,670.18
35	19.11.12	professional	CHD Construction Hydraulic	\$7,810.00		\$671,860.18
36	05.12.12	professional	Electrical svcs consultant	\$5,500.00		\$666,360.18
37		professional	viridis	\$6,000.00		\$660,360.18
38		other	ATF fencing		\$801.87	\$659,558.31
	<b>Total</b>			<b>\$70,498.46</b>	<b>\$16,623.23</b>	<b>\$87,121.69</b>

Erica Schwarzbach  
Finance Manager – 8<sup>th</sup> April 2013

**Denmark Environment Centre**  
 PO Box 142  
 DENMARK WA 6333

**Profit & Loss [With Year to Date]**

March 2013

8/04/13  
 10:18:18 PM

	Selected Period	% of Sales	Year to Date	of YTD Sales
<b>INCOME</b>				
SALES INCOME	\$1,779.84	35.3%	\$14,523.58	23.9%
OTHER INCOME	\$3,262.82	64.7%	\$19,320.26	31.7%
TDDF DONATIONS	\$0.00	0.0%	\$850.00	1.4%
GRANT & PROJECT INCOME	\$0.00	0.0%	\$26,177.33	43.0%
Total INCOME	<u>\$5,042.66</u>	<u>100.0%</u>	<u>\$60,871.17</u>	<u>100.0%</u>
<b>COST OF SALES</b>				
SHOP PURCHASES	\$817.73	16.2%	\$10,726.42	17.6%
Total COST OF SALES	<u>\$817.73</u>	<u>16.2%</u>	<u>\$10,726.42</u>	<u>17.6%</u>
Gross Profit	<u>\$4,224.93</u>	<u>83.8%</u>	<u>\$50,144.75</u>	<u>82.4%</u>
<b>EXPENSES</b>				
OPERATING EXPENSES	\$1,812.20	35.9%	\$26,230.06	43.1%
SERVICES	\$3.41	0.1%	\$2,600.62	4.3%
SHOP EXPENSES	\$1,079.43	21.4%	\$11,601.97	19.1%
GRANTS & PROJECTS	\$1,915.08	38.0%	\$15,481.51	25.4%
Total EXPENSES	<u>\$4,810.12</u>	<u>95.4%</u>	<u>\$55,914.16</u>	<u>91.9%</u>
Operating Profit	<u>-\$585.19</u>	<u>(11.6%)</u>	<u>-\$5,769.41</u>	<u>(9.5%)</u>
<b>OTHER EXPENSES</b>				
Net Surplus / (Deficit)	<u>-\$585.19</u>	<u>(11.6%)</u>	<u>-\$5,769.41</u>	<u>(9.5%)</u>

**Denmark Environment Centre**  
 PO Box 142  
 DENMARK WA 6333

**Job Profit & Loss Statement**

March 2013

8/04/13

Page 1

10:19:42 PM

Account Name	Selected Period	Year to Date
<b>01 Shop Transactions</b>		
<b>Income</b>		
Book Sales	\$1,779.84	\$14,518.13
Miscellaneous	\$0.00	\$10.91
Total Income	\$1,779.84	\$14,529.04
<b>Cost of Sales</b>		
Book Purchases	\$817.73	\$10,226.42
Total Cost of Sales	\$817.73	\$10,226.42
<b>Expense</b>		
Bank Charges	\$0.00	\$109.72
Stationery / Printing	\$0.00	\$240.75
Shop Mangement Wages	\$619.72	\$5,748.62
Shop Finance Officer Wages	\$288.04	\$2,515.11
Shop Superannuation	\$77.19	\$692.49
Merchant Fees	\$67.25	\$376.78
Decorations/ Display	\$0.00	\$64.00
Shop Electricity	\$0.00	\$467.77
Shop Phone/ Fax/ Postage	\$27.23	\$166.40
Shop Rates & Services	\$0.00	\$1,570.80
Total Expense	\$1,079.43	\$11,952.44
Net Profit (Loss)	-\$117.32	-\$7,649.82

**DENMARK ENVIRONMENT CENTRE INC**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2012**

Denmark Environment Centre  
PO Box 142  
DENMARK WA 6333

## Balance Sheet

As of June 2012

ASSETS	
CASH	
DEC Cheque Account	\$15,437.73
GOLD Cash Management	-\$0.25
Petty Cash	\$160.00
Shop Till float	\$200.00
TDDF	\$853.86
Debtors	\$174.42
Owners Strickland St -inv 6mth	\$5,056.90
Total CASH	\$21,882.66
INVESTMENTS	
Term Deposit	\$30,433.81
Shultz Donation (term deposit)	\$22,673.26
B Hammersley Term Deposit	\$182,704.02
Investments (wind farm)	\$5,000.00
Total INVESTMENTS	\$240,811.09
STOCK ON HAND	
Book Stock	\$6,792.89
OTHER ASSETS	
Accrued Interest	\$2,834.32
Total OTHER ASSETS	\$2,834.32
PROPERTY	
BUILDINGS	
DEC (Vacant land)	\$110,000.00
Shop Premises	\$198,400.00
Shop Improvements	\$9,777.72
Shop Improvements Accum Dep	-\$1,097.00
Building Imprvemnts (insurance)	\$698,829.22
Total BUILDINGS	\$1,015,909.94
Total PROPERTY	\$1,015,909.94
FURNITURE & FIXTURES	
Furniture & Equipment	\$15,200.74
Furniture & Equipmt Accum Dep	-\$3,180.20
Computer Equipment / Software	\$32,264.95
Computer Equipment - accum dep	-\$19,814.32
Total FURNITURE & FIXTURES	\$24,471.17
Total ASSETS	\$1,312,702.07
LIABILITIES	
CURRENT LIABILITIES	
Trade Creditors	\$5,838.67
2012/2013 Memberships	\$54.54
Unexpended Grants	\$1,868.12
Total CURRENT LIABILITIES	\$7,761.33
PAYROLL LIABILITIES	

Annual Leave Provision	\$4,245.52
Total PAYROLL LIABILITIES	\$4,245.52
HOLDING ACCOUNTS	
TDDF - holding account	\$850.00
Donations - building fund	\$7,500.00
Total HOLDING ACCOUNTS	\$8,350.00
BUILDING FUNDS	
Building Maintenance Fund BH	\$2,850.28
Total BUILDING FUNDS	\$2,850.28
Total LIABILITIES	\$23,207.13
Net Assets	\$1,289,494.94
EQUITY	
Re-Evaluation of Assets	\$706,802.95
Bequeathed Funds B Hammersley	\$140,000.00
Retained Earnings	\$411,621.69
Current Year Surplus/Deficit	-\$4,783.14
Historical Balancing	\$35,853.44
Total EQUITY	\$1,289,494.94

Denmark Environment Centre  
PO Box 142  
DENMARK WA 6333

## Profit & Loss Statement

July 2011 through June 2012

INCOME	
OPERATING INCOME	
SALES INCOME	
Book Sales	\$13,640.82
Total SALES INCOME	\$13,640.82
OTHER INCOME	
Office Space Rent	\$4,781.83
Miscellaneous	\$453.27
Hire of space	\$100.00
Hire of Equipment	\$150.00
Photocopying / Printing	\$476.39
Donations General NON TDDF	\$19,152.35
Donations - building fund	\$15,023.00
Membership Fees	\$2,581.70
Strata Management	\$700.00
Bank Interest	\$2,838.13
Other Interest	\$294.26
B Hammersley Term Dep Interest	\$10,700.96
Total OTHER INCOME	\$57,251.89
TDDF DONATIONS	
TDDF General Donation	\$3,825.00
Total TDDF DONATIONS	\$3,825.00
GRANT & PROJECT INCOME	
Project Income	\$37,531.98
Grant Income	\$3,166.00
Total GRANT & PROJECT INCOME	\$40,697.98
Total INCOME	\$115,415.69
COST OF SALES	
SHOP PURCHASES	
Book Purchases	\$8,192.38
Total SHOP PURCHASES	\$8,192.38
Total COST OF SALES	\$8,192.38
Gross Profit	\$107,223.31
EXPENSES	
OPERATING EXPENSES	
OFFICE EXPENSES	
Bank Charges	\$145.25
Internet Service	\$1,038.98
General Admin exps	\$12.50
Phone	\$761.66
Postage/Freight	\$576.37
Project oncost recovery	(\$4,439.82)

Stationery / Printing	\$1,472.79
Staff Amenities / refreshments	\$207.60
Business/Contents Insurance	\$918.18
Workers Compensation Insurance	\$632.56
Audit	\$1,000.00
Finance Officer Wages	\$5,614.07
Admin Assistant	\$6,453.42
Education Officer	\$8,176.79
Superannuation	\$1,793.25
Staff Training/Seminars	\$81.82
Art & Ad's	(\$16.38)
Cleaning	(\$296.86)
Depreciation Expense	\$7,055.34
Promotions/Gifts Donated	\$154.36
Office Rent	\$10,909.08
Upkeep	\$57.32
Subscriptions/Memberships	\$242.59
Library Aquisitions	\$28.10
Total OPERATING EXPENSES	\$42,578.97
SERVICES	
Electricity	\$967.91
Rates & Services	\$2,825.87
Strata Fees	\$4,052.70
Total SERVICES	\$7,846.48
SHOP EXPENSES	
Shop Mangement Wages	\$8,412.37
Shop Finance Officer Wages	\$5,609.59
Shop Superannuation	\$1,165.23
Merchant Fees	\$589.55
Decorations/Display	\$4.69
Shop Electricity	\$369.32
Shop Phone/Fax/Postage	\$275.69
Shop Rates & Services	\$1,418.14
Total SHOP EXPENSES	\$17,844.58
GRANTS & PROJECTS	
Fee's for service (project)	\$17,560.00
Wages project officer	\$12,358.50
Equip / Materials (project)	\$2,797.93
Office expenses (projects)	\$4,053.57
Travel exp (projects)	\$2,114.37
Other (project exp)	\$2,112.84
Superannuation (project)	\$1,075.26
Project Admin Expenses %10	\$1,663.95
Total GRANTS & PROJECTS	\$43,736.42
Total EXPENSES	\$112,006.45
Operating Profit	(\$4,783.14)
OTHER EXPENSES	
Net Surplus / (Deficit)	(\$4,783.14)

DENMARK ENVIRONMENT CENTRE INC.

SPECIAL PURPOSE FINANCIAL REPORT

MANAGEMENT STATEMENT

FOR THE YEAR ENDED 30th June 2012

In the opinion of the Management Committee;

1. The Special Purpose Financial Report for the year ended 30th June 2012 presents fairly the financial position of the Denmark Environment Centre Inc at the 30th June 2012 and the income and expenditure for the period then ended.



A / Treasurer

**Denmark Environment Centre**

PO Box 142  
DENMARK WA 6333

**Balance Sheet**

**As of March 2013**

---

ASSETS	
CASH	\$59,959.31
INVESTMENTS	\$278,139.01
STOCK ON HAND	\$9,684.65
PROPERTY	\$963,500.90
FURNITURE & FIXTURES	\$24,615.72
Total ASSETS	<u>\$1,335,899.59</u>
LIABILITIES	
CURRENT LIABILITIES	\$1,153.28
GST LIABILITIES	\$213.88
PAYROLL LIABILITIES	\$3,185.22
HOLDING ACCOUNTS	\$94,288.68
BUILDING FUNDS	\$2,850.28
Total LIABILITIES	<u>\$101,691.34</u>
Net Assets	<u>\$1,234,208.25</u>
EQUITY	
Re-Evaluation of Assets	\$657,285.67
Bequeathed Funds B Hammersley	\$140,000.00
Retained Earnings	\$442,691.99
Current Year Surplus/Deficit	-\$5,769.41
Total EQUITY	<u>\$1,234,208.25</u>



## Denmark Environment Centre

Cash flow Forecast

For April 2013

Date	Details		Net Balance
31.03.13	b/west cheque	\$ 9,471.09	
	Nab Cheque	\$ 46,386.26	
	Outstanding cheques not cleared nab	\$ 1,067.89	
	Outstanding deposits not cleared nab	\$ (591.29)	
	<b>Balance on Bank statement</b>		<b>\$ 56,333.95</b>
	<b>RECEIVABLE</b>		
March	Debtors	\$ 1,460.12	
	Interest on term deposit		
April	Estimated shop income	\$ 1,000.00	
	Insurance reimbursment (owners of 35 strata)	\$ -	
	TDDF holding account	\$ 2,318.00	
	<b>TOTAL RECEIVABLES</b>		<b>\$ 4,778.12</b>
	<b>NEW ESTIMATED BANK BALANCE</b>		<b>\$ 61,112.07</b>
	<b>HOLDING ACCOUNT</b>		
	Building maintenance funds (Hammersley)	\$ 2,850.28	
	Building fund donations	\$ 7,500.00	
	Transition Denmark	\$ 4,470.68	
	<b>Subtotal - holding account</b>		<b>\$ 10,350.28</b>
	<b>PAYABLES</b>		
	Incidentals	\$ -	
	Cheques not presented	\$ 1,067.89	
April	Shop expenditure	\$ 600.00	
April	WAGES (Erica and Jane)	\$ 2,230.96	
April	super on estimated wages	\$ 200.79	
Jan, Feb March	Super payable Account	\$ 952.90	
YTD	Annual leave provision	\$ 2,174.32	
Jan, Feb, March	PAYG Payable	\$ 58.00	
Jan, Feb March	NET GST Owing	\$ 213.88	
march	Accounts payable (creditors)	\$ 1,153.28	
		\$ -	
	<b>Subtotal - payables</b>		<b>\$ 8,652.02</b>
	<b>TOTAL COMMITMENTS</b>		<b>\$ (19,002.30)</b>
	Balance	in cheque account	\$ 42,109.77
			\$ -
	<b>TOTAL BALANCE</b>		<b>\$ 42,109.77</b>
	Term deposit	short term	\$ 10,433.81
	Term Deposit 2	short term	\$ 80,000.00
	BH Term Deposit		\$ 182,705.20
	<b>FUNDS HELD ON TERM</b>		<b>\$ 273,139.01</b>



*Report to Denmark Environment Centre Inc. Committee Meeting on 24<sup>th</sup> April 2013*  
**FINANCES FOR March 2013**

	March 2012	March 2013	DIFF UP/DOWN(-)	% UP/DOWN(-)
<b>BOOK SALES</b>	695	1779	+1084	+256%

**P&L Summary**

Overall	\$ -585.19	YTD \$ -5,769.41	see statement for more details
Shop	\$ -117.32	YTD \$ -7,649.82	see statement for more details

**Cash Flow Summary** (see cash flow forecast for details)

The balance at the Bank on 31<sup>st</sup> March is **\$56,333.95** (\$9,471.09 Bankwest & \$46,862.86 NAB)

There is **\$1067.89** of cheques yet to be presented.

We also have commitments totalling **\$19,002.30**

With an anticipated income of **\$4,778.12** (including April estimated shop income, Debtors, TDDF ), it will result in a projected Surplus of \$42,109.77 in the cheque account for the month of April 2013

(Not including our Term Deposits of \$273,139.01)

**Finance Manager Comments**

**Investment accounts**

We now have the following accounts set up

- 1 Term deposit (BH funds) \$182,705.20 - invested for 9 months at 4.6% (Maturity 3rd September 2013) int to cheque a/c
- 2 Term Deposit \$10,433.81 – invested for 2 months at 4.20% (Maturity 7th May) interest to cheque a/c
- 3 Term Deposit \$80,000 – invested for 2 month @4.20% (Maturity 7<sup>th</sup> May) interest to cheque a/c
- 4 Cheque account – bearing no interest

Our Budgeted loss for the year was at \$23,989.58, and our YTD loss is only \$5,769.41. We are looking pretty good against the budget. We still have depreciation of about \$8,000, which will be put through in June and there are a couple of items that are already over budget. Our electricity consumption has risen quite a bit over the last year. I have asked Jane to look into this and possibly get an energy audit done. Printing and stationery are high, but Jane is monitoring this and making sure that the appropriate people are being charged for the usage. We should see an income line, offsetting some of the expenses.

Please find to follow the list of expenses to date in regards to the building project. Funds available for the project are:

**Denmark Environment  
Centre**

**Finances for new building**

Income / Expenses	Incl GST	Notes
Estimated cost of building from QS	1,127,500.00	
Less fees already paid <b>professional</b>	-70,498.46	
Add professional fees still yet to be paid	34,237.00	
<b>Funds needed</b>	<b>1,091,238.54</b>	
Insurance money remaining	659,558.31	746680-871211.69
Term deposits	41,680.23	
DEIC	80,000.00	
Lotteries West	310,000.00	
<b>Funds available for building</b>	<b>1,091,238.54</b>	

**Building Insurance.**

Amount of insurance will be to the value of \$746,680.00 (Incl GST). Payments will be made once invoices are submitted. The payment made to us will be Net of GST.

**Insurance - rebuilding of the rear building (Denmark Environment Centre)****Invoices for payment**

No	Inv Date	sort by	Payee	Professional	other	Balance
						\$746,680.00
1	07.07.10	professional	Pixel Trix	\$2,618.00		\$744,062.00
2	29.07.10	professional	Viridis	\$1,800.00		\$742,262.00
3	22.11.10	professional	Pixel Trix	\$2,090.00		\$740,172.00
4	17.03.11	other	K Lodge		\$192.50	\$739,979.50
5	11.04.11	other	Tru-Blu Group		\$310.75	\$739,668.75
6	11.04.11	other	Tru-Blu Group		\$111.43	\$739,557.32
7	28.04.11	other	RiverMouth holdings		\$6,030.75	\$733,526.57
8	10.05.11	professional	Pixel Trix	\$4,455.00		\$729,071.57
9	17.06.11	professional	Pixel Trix	\$5,929.00		\$723,142.57
10	17.06.11	other	Tru Blu		\$307.47	\$722,835.10
11	14.07.11	other	Denmark Survey & mapping		\$814.00	\$722,021.10
12	21.07.11	professional	Pixel trix	\$5,173.96		\$716,847.14
13	30.06.11	other	Shire of Denmark		\$1,848.00	\$714,999.14
14	25.07.11	other	Tru Blu		\$346.21	\$714,652.93
15	10.08.11	other	Denmark Plumbing		\$900.90	\$713,752.03
16	05.09.11	other	Shire of Denmark		\$1,337.50	\$712,414.53
17	09.09.11	other	Tru Blu		\$138.27	\$712,276.26
18	31.10.11	professional	Pixel Trix	\$6,468.00		\$705,808.26
19	11.10.11	other	Chris O'Keefe		\$825.00	\$704,983.26
20	31.12.11	other	Tru Blu		\$578.86	\$704,404.40
21	31.01.12	other	Tru Blu		\$195.05	\$704,209.35
22	29.02.12	other	Tru Blu		\$195.05	\$704,014.30
23	31.03.12	other	Tru Blu		\$199.49	\$703,814.81
24	30.04.12	other	Tru Blu		\$193.05	\$703,621.76
25	31.05.12	other	Tru Blu		\$199.49	\$703,422.27
26	30.06.12	other	Tru Blu		\$193.05	\$703,229.22
27	15.06.12	professional	Pixel trix	\$4,400.00		\$698,829.22
28	12.09.12	professional	Electrical svcs consultant	\$1,650.00		\$697,179.22
29	01.08.12	other	Denmark Survey & Map		\$660.00	\$696,519.22
30	31.07.12	other	Tru Blu fence hire		\$199.49	\$696,319.73
31	07.08.12 (cancelled)	other	Tru Blue fence hire		\$45.05	\$696,274.68
32	01.10.12	professional	Albany Soil and concrete testing	\$984.50		\$695,290.18
33	10.10.12	professional	Pixel Trix - construction	\$3,740.00		\$691,550.18
34	23.10.12	professional	Ausmac structural Engineers	\$11,880.00		\$679,670.18
35	19.11.12	professional	CHD Construction Hydraulic	\$7,810.00		\$671,860.18
36	05.12.12	professional	Electrical svcs consultant	\$5,500.00		\$666,360.18
37		professional	viridis	\$6,000.00		\$660,360.18
38		other	ATF fencing		\$801.87	\$659,558.31
	<b>Total</b>			<b>\$70,498.46</b>	<b>\$16,623.23</b>	<b>\$87,121.69</b>

Erica Schwarzbach  
Finance Manager – 8<sup>th</sup> April 2013

# Denmark Environment Centre

PO Box 142  
DENMARK WA 6333

## Profit & Loss [With Year to Date]

March 2013

8/04/13  
10:18:18 PM

	Selected Period	% of Sales	Year to Date	of YTD Sales
<b>INCOME</b>				
SALES INCOME	\$1,779.84	35.3%	\$14,523.58	23.9%
OTHER INCOME	\$3,262.82	64.7%	\$19,320.26	31.7%
TDDF DONATIONS	\$0.00	0.0%	\$850.00	1.4%
GRANT & PROJECT INCOME	\$0.00	0.0%	\$26,177.33	43.0%
Total INCOME	<u>\$5,042.66</u>	<u>100.0%</u>	<u>\$60,871.17</u>	<u>100.0%</u>
<b>COST OF SALES</b>				
SHOP PURCHASES	\$817.73	16.2%	\$10,726.42	17.6%
Total COST OF SALES	<u>\$817.73</u>	<u>16.2%</u>	<u>\$10,726.42</u>	<u>17.6%</u>
Gross Profit	<u>\$4,224.93</u>	<u>83.8%</u>	<u>\$50,144.75</u>	<u>82.4%</u>
<b>EXPENSES</b>				
OPERATING EXPENSES	\$1,812.20	35.9%	\$26,230.06	43.1%
SERVICES	\$3.41	0.1%	\$2,600.62	4.3%
SHOP EXPENSES	\$1,079.43	21.4%	\$11,601.97	19.1%
GRANTS & PROJECTS	\$1,915.08	38.0%	\$15,481.51	25.4%
Total EXPENSES	<u>\$4,810.12</u>	<u>95.4%</u>	<u>\$55,914.16</u>	<u>91.9%</u>
Operating Profit	<u>-\$585.19</u>	<u>(11.6%)</u>	<u>-\$5,769.41</u>	<u>(9.5%)</u>
<b>OTHER EXPENSES</b>				
Net Surplus / (Deficit)	<u>-\$585.19</u>	<u>(11.6%)</u>	<u>-\$5,769.41</u>	<u>(9.5%)</u>



# Denmark Environment Centre

PO Box 142  
DENMARK WA 6333

## Job Profit & Loss Statement

March 2013

8/04/13

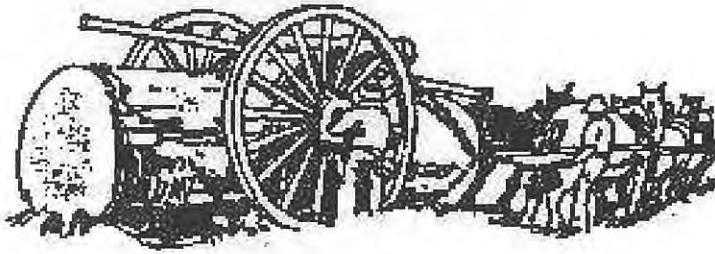
Page 1

10:19:42 PM

Account Name Selected Period Year to Date

Account Name	Selected Period	Year to Date
<b>01 Shop Transactions</b>		
<b>Income</b>		
Book Sales	\$1,779.84	\$14,518.13
Miscellaneous	\$0.00	\$10.91
Total Income	<u>\$1,779.84</u>	<u>\$14,529.04</u>
<b>Cost of Sales</b>		
Book Purchases	\$817.73	\$10,226.42
Total Cost of Sales	<u>\$817.73</u>	<u>\$10,226.42</u>
<b>Expense</b>		
Bank Charges	\$0.00	\$109.72
Stationery / Printing	\$0.00	\$240.75
Shop Mangement Wages	\$619.72	\$5,748.62
Shop Finance Officer Wages	\$288.04	\$2,515.11
Shop Superannuation	\$77.19	\$692.49
Merchant Fees	\$67.25	\$376.78
Decorations/ Display	\$0.00	\$64.00
Shop Electricity	\$0.00	\$467.77
Shop Phone/ Fax/ Postage	\$27.23	\$166.40
Shop Rates & Services	\$0.00	\$1,570.80
Total Expense	<u>\$1,079.43</u>	<u>\$11,952.44</u>
Net Profit (Loss)	<u>-\$117.32</u>	<u>-\$7,649.82</u>





**Denmark Historical Society Inc.**

PO Box 54  
DENMARK WA 6333

Email: [history@denmarkwa.com.au](mailto:history@denmarkwa.com.au)  
Web: [www.denmarkwa.com.au/his](http://www.denmarkwa.com.au/his)

ABN: 16 855 799 149

Mr Garry Bird  
Director of Finance  
Shire of Denmark  
South Coast Highway  
DENMARK WA 6333

Dear Garry

Thank you for the time that you spent with me on Wednesday in connection with the Society's grant application. I appreciate it.

Please find enclosed the relevant paper work. John Piercey is at present redrawing the plan for the eastern wall to accommodate the fire wall requirements. I can forward these to you as soon as we receive them. Otherwise the plan is ready to go.

Yours sincerely,

Mrs Bev McGuinness  
Chairman  
17 April 2013

<i>Shire Of Denmark</i> IAPP135762	
7 MAY 2013 PBR.10.A	
EPH	
COUNCILLORS	
CEO	
DIR of FINANCE	
DIR of PLANNING	
DIR of INFRASTRUCTURE	
DIR of COMMUNITY	
OTHER	



Shire of Denmark  
**Community Financial Assistance Program**  
APPLICATION FORM 2013/14

The closing date for applications is -

**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Denmark  
PO Box 183  
DENMARK WA 6333

### INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

### PLEASE NOTE

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

### APPLICATION SUMMARY SHEET

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer

Name of Organisation/Group/Applicant:

Denmark Historical  
Society Inc

Address: P.O. Box 54

DENMARK WA 6333

Contact Person Email: history@denmarkwa.com.au

Contact Person: Bev McGuinness

Position: Chairperson

Telephone: (H) 98481781

(W) \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_

Grant Requested (please tick a box)

- Major Community Grant (\$5000 +)
- Minor Community Grant (less than \$5000)
- Community Donation (up to \$200)

**Applicant:** DENMARK HISTORICAL SOCIETY

**Postal Address:** PO BOX 54 DENMARK WA 6333

**ABN:** 16 855 799 149 (If no ABN, a Statement by Supplier form must be attached)

Registered for GST? Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Bev McGuinness Position: Chairperson

Email: history@denmarkwa.com.au

Telephone (hm) 98481781 (wk) \_\_\_\_\_

**Contact Person 2:** Ian Conochie Position: Editor

Email: icon25@reachnet.com.au

Telephone (hm) 98409 232 (wk) \_\_\_\_\_

**Objectives of the Organisation:**

To collect, preserve, promote all things (photos, letters, paper articles and artefacts) in the Denmark Shire

**Current Membership Numbers:**

<b>20 years and over</b>	male <u>90</u>	female <u>120</u>
<b>Junior (&gt;20 years)</b>	male _____	female _____
<b>TOTAL</b>	male = _____	female = _____

**Existing Facilities:**

Please see attached drawings

**Project Description:**

To build a new workroom and convert one of the existing workrooms to storage

**Location:** 16 Mitchell St DENMARK WA 6333

**Demonstrated Need / Benefit:**

The current workspace and storage area no longer meets the needs of the Society in its work. A larger work space will allow more people flexibility of work time which is currently restricted, and allow greater storage of artefacts, photos and other material

## Other organisations involved or sharing facility:

If Council contribution does not meet requested amount how will project be financed or affected?:

We will need to seek funding from elsewhere for the extension to this Shire building

Applicant Cash Contribution	\$ _____
Applicant In Kind Contribution	\$ <u>7,000</u>
Other Cash contribution (specify)	\$ <u>6,000</u> Lottery West Grant
 SUB TOTAL	 \$ <u>13,000</u>
REQUEST FROM COUNCIL	\$ <u>6,000</u>
TOTAL PROJECT COST	\$ <u>19,000</u>

**BUDGET**

INCOME		\$	EXPENDITURE		\$
Please Itemise			Please Itemise		
			Labour	7,000	
			electrical	1,500	
			water	500	
			windows	2,000	
			building materials	8,000	
<b>Applicant Contribution</b>					
- In-kind		7000			
- Cash					
- Sponsorship / Other Grants		6000			
LOTTERY WEST GRANT					
Other Grants (please list)					
Other Income (please list)					

CFAG AMOUNT REQUESTED \$ 6,000

TOTAL EXPENDITURE \$ 19,000

TOTAL INCOME \$ 19,000

**Ongoing Management:** (Please describe how your project will be maintained or replaced into the future)

Denmark Historical Society has a good record of maintaining this building since 1987 and would continue to do so under the current arrangement with Council.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: Bev McGuinness

Position Held: CHAIRPERSON

Signature: *B McGuinness*

Date: 4/4/13

Thorntons Hardware  
**QUOTE**



15/03/2013 16:14:45 Page: 1

<b>DENMARK SHIRE COUNCIL</b> <b>PO BOX 183</b> <b>DENMARK</b> <b>WA 6333</b> <b>Phone: 9848 0300</b>	<i>DENSHI</i>	<b>Deliver To</b> <i>BEV McGUINNESS</i> <i>HISTORICAL SOCIETY</i> <i>PH 9848 1781</i>	Thorntons Hardware PO Box 81 3 Ocean Beach Road Denmark 6333 Phone: (08) 9848-1202 Fax: (08) 9848-1033 A.C.N. 070 097 175 A.B.N. 90 070 097 175
------------------------------------------------------------------------------------------------------------------	---------------	------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------

Quote No: 4214      Operator: Marty Eveson      Expiry Date: 30/04/2013      Processed: 15/03/2013

Code	Description	Qty	Unit	Price	GST	Discount	Amount
JAR100100	JARRAH GREEN SAWN GRADE 3 100 x 100 20/0.90	18.00	LM	16.95	24.96	10.00% Net	274.59
SPIN9045	SUPA PINE F5 STRUCTURAL 90X45 23/6.00	138.00	LM	5.97	67.41	10.00% Net	741.47
SPIN9045	SUPA PINE F5 STRUCTURAL 90X45 10/4.80	48.00	LM	5.97	23.45	10.00% Net	257.90
SPIN14045	SUPA PINE F5 STRUCTURAL 140X45 15/4.80	72.00	LM	9.38	55.25	10.00% Net	607.80
LVL30058H2	LVL BEAM LOSP H2 300mm x 58mm 1/8.10	8.10	LM	36.96	24.49	10.00% Net	269.44
PB10	PLASTER BOARD 10mm RECESSED EDGE M2 9/4.8D X 1.2W 4/2.7D X 1.2W	64.80	M2	6.40	37.70		414.72
HF2412	HARDIFLEX SHEET 4.5mm 2400 x 1200	16.00	SH	34.50	45.16	10.00% Net	496.80
AF19	FLOORING AQUATITE 19mm 3600 x 1200 TER T	9.00	SH	89.30	69.41	5.00% Net	763.52
CORZC	ROOF IRON CORODEK 0.47mm ZINCALUME 22/2.70	59.40	LM	9.35	48.47	4.00% Net	533.17
GR35430	INSULATION GLASS R3.5 430 GUARDIAN (9M2/BAG)	4.00	BAG	42.60	15.49		170.40
R15430	INSULATION WALL R1.5 430 GUARDIAN 28PCE 15.7M2	4.00	BAG	75.30	27.38		301.20

Total: **4,831.01**

Comments:

INC GST      439.18





Advance Power Pty Ltd  
PO Box 287 DENMARK, WA 6333  
1058 Middleton St, DENMARK  
Tel: (08) 9848 2026 Fax: (08) 9848 2212  
Electrical Contractors Licence: EC6877  
ABN: 30952085386  
Email: [advancepower@westnet.com.au](mailto:advancepower@westnet.com.au)

16<sup>th</sup> April 2013

Att: Bev McGuinness  
Denmark Historical Society  
Lot 1021 Mitchell Street  
DENMARK WA 6333  
[bev@denmarkwa.com.au](mailto:bev@denmarkwa.com.au)

Quote No: 11761

Dear Bev,

**Re: Quotations for electrical works at the Denmark Historical Society**

**Quote 1**

We have pleasure in submitting a quotation of **\$1775.00** including GST for electrical works to the proposed addition at the Historical Society including the following:

- 3 x Twin 36w Fluors on 1 switch
- 10 x Double GPO's

**Quote 2**

We have pleasure in submitting a quotation for the removal and relocation of 1 x existing Air Conditioner - **\$550.00 including GST**

A deposit of 25% is required prior to commencement of works valued over \$1,000.

Thank you for the opportunity to submit this quotation and look forward to your reply.

Yours sincerely,

**Ross Cockman**  
**DENMARK REFRIGERATION**

-----  
Please complete the form below & return to us by mail, fax or email.

Denmark Historical Society

Quote No: 11761

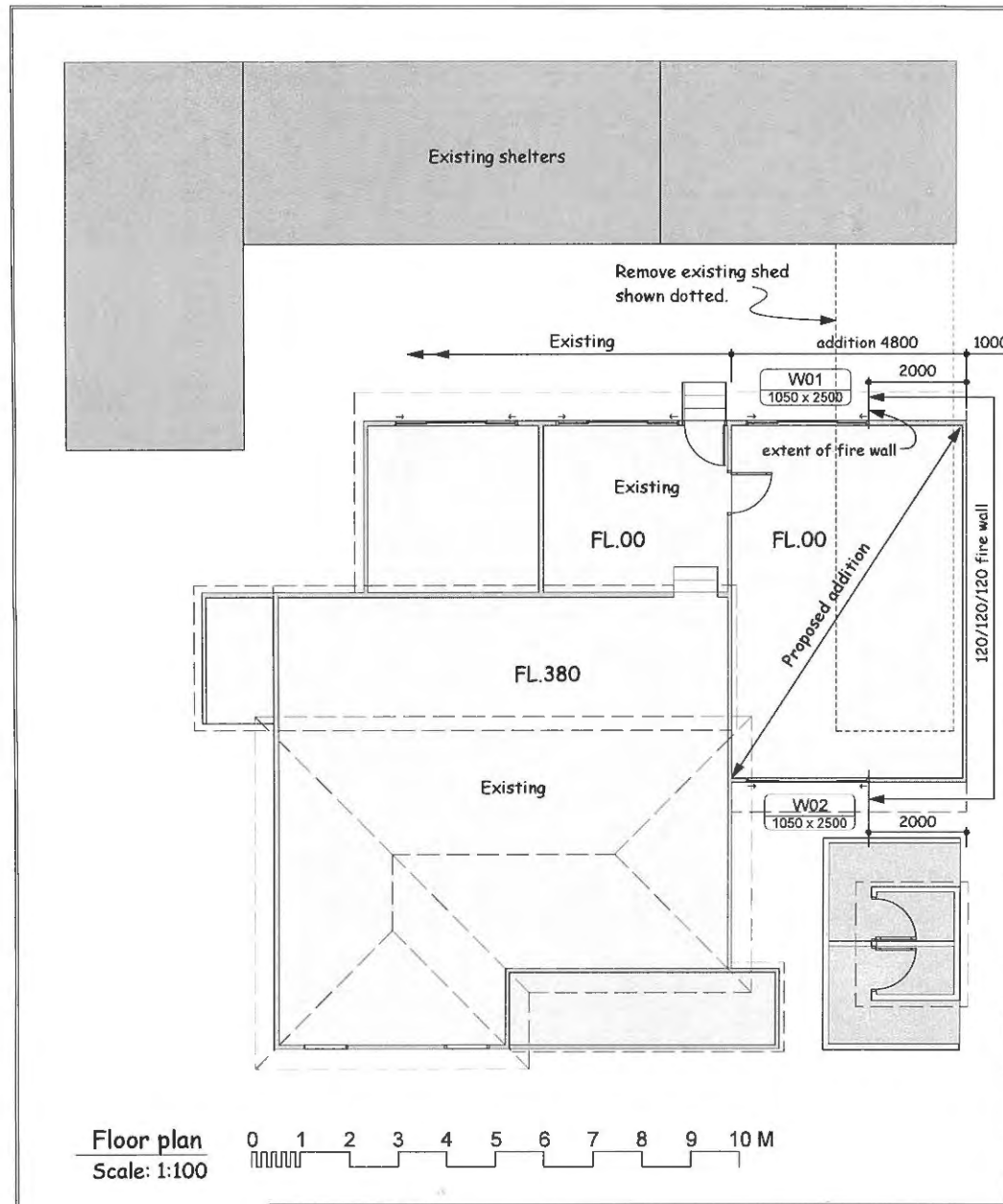
I hereby accept the above quotation.

\_\_\_\_\_  
Signed

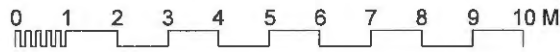
\_\_\_\_\_  
Date



John Piercey-DRAFTING  
'The Wolery' 9 Bell Rd  
Denmark, WA 6333  
Ph (08) 9840 9245  
Email johnpierceydrafting@bordnet.com.au



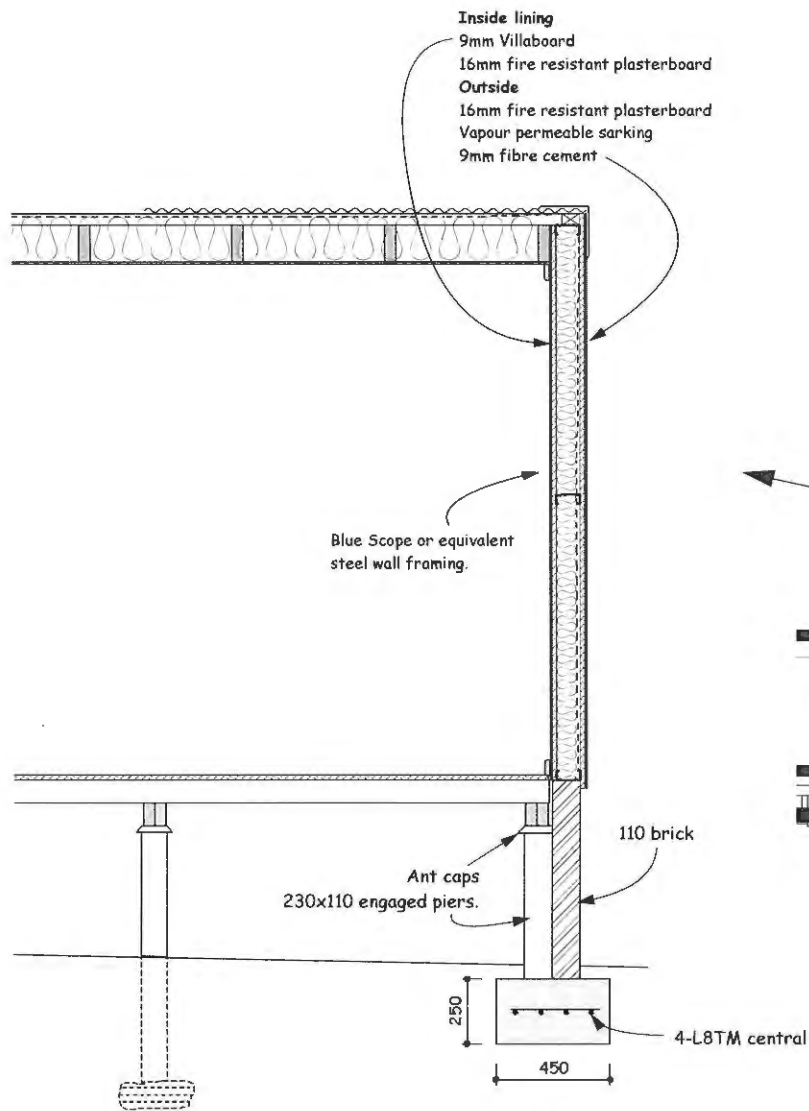
Floor plan  
Scale: 1:100



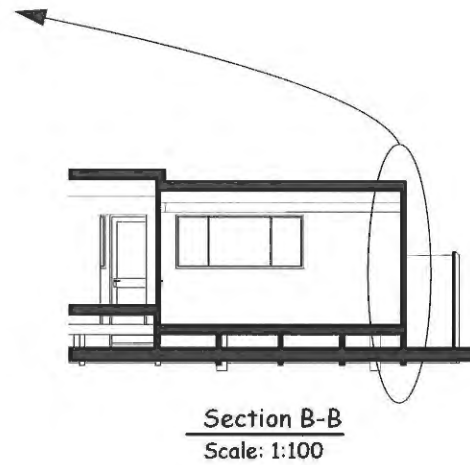
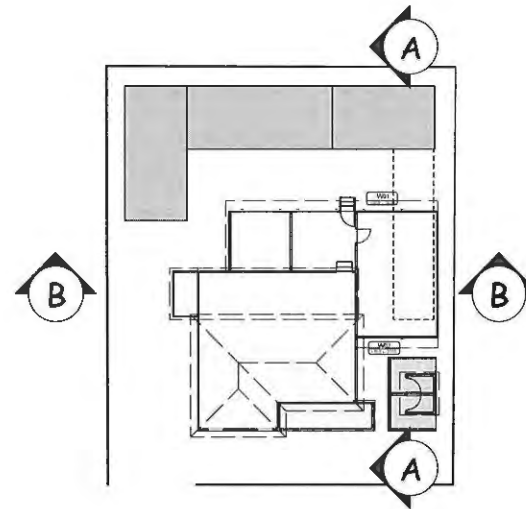
18/4/13

Mitchell Street

Sheet 1 of 5- Floor plan  
Proposed Store Room for the Denmark Historical Museum  
Lot 1021 Mitchell St, Denmark 6333

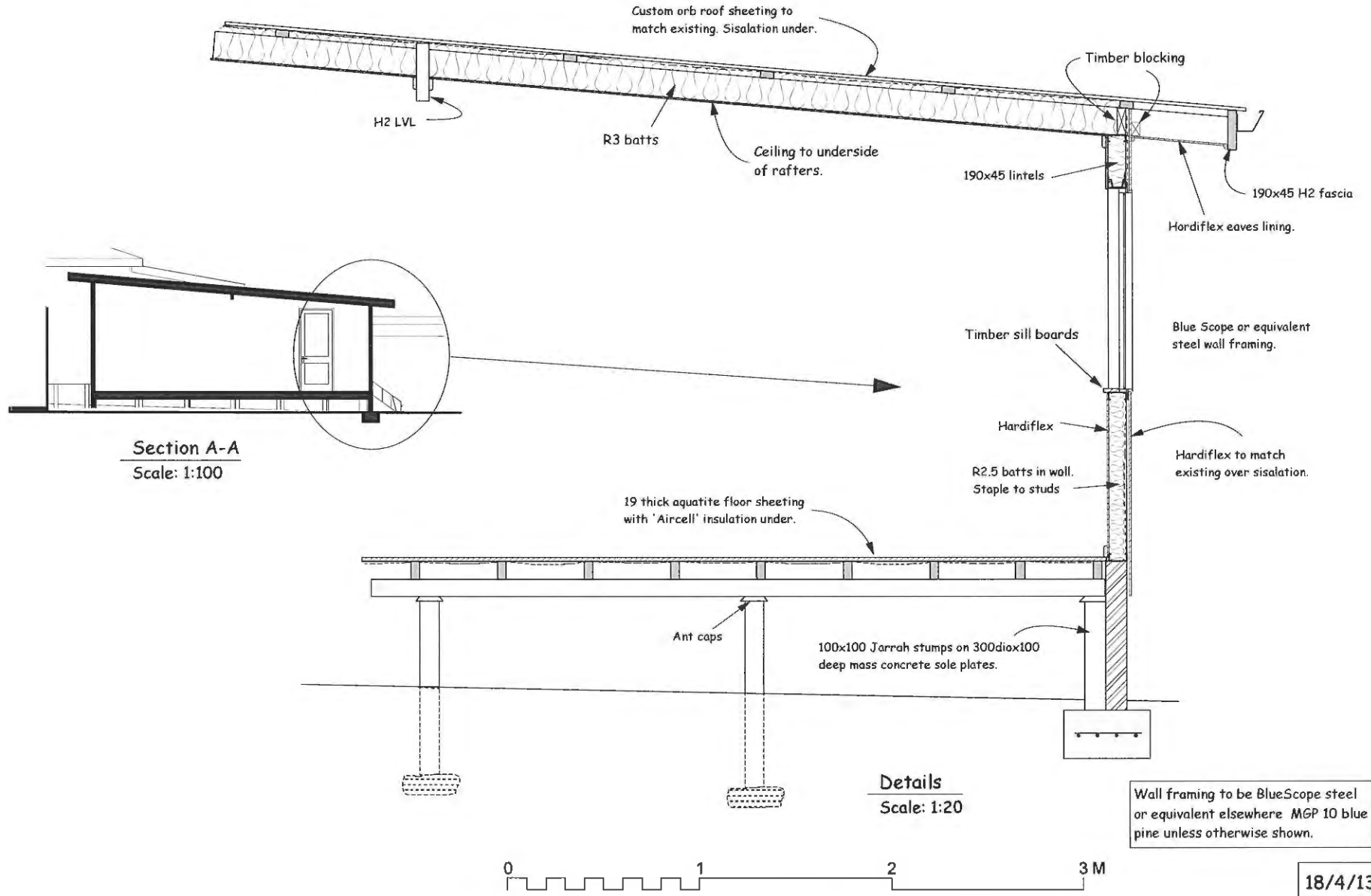


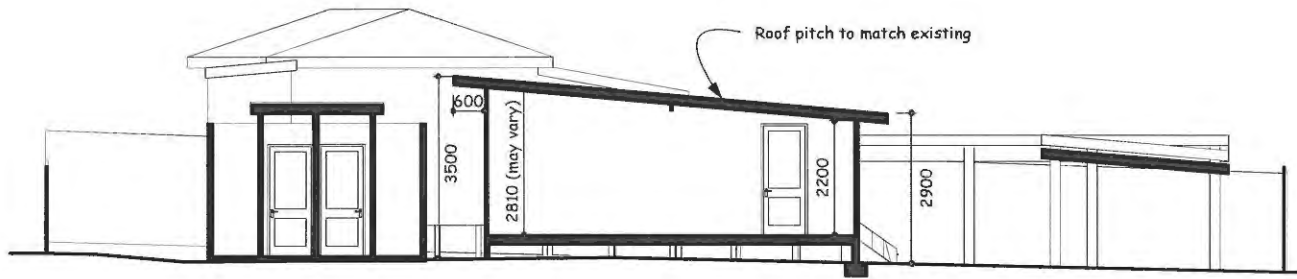
**Fire wall details**  
Scale: 1:20



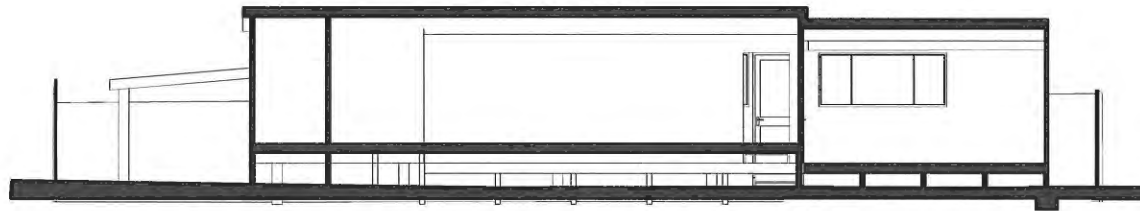
Wall framing to be BlueScope steel or equivalent elsewhere MGP 10 blue pine unless otherwise shown.

18/4/13

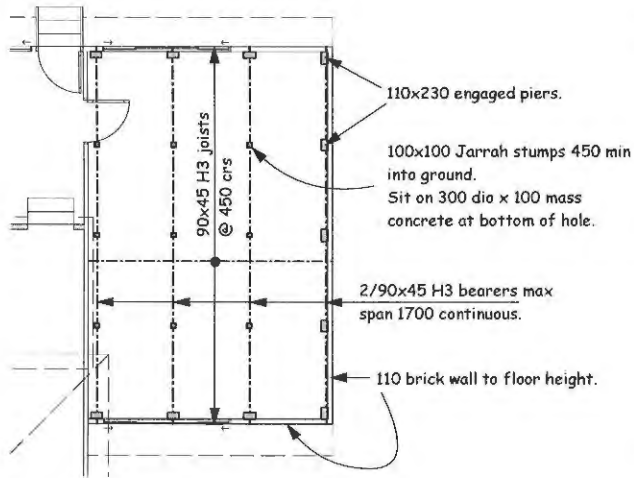
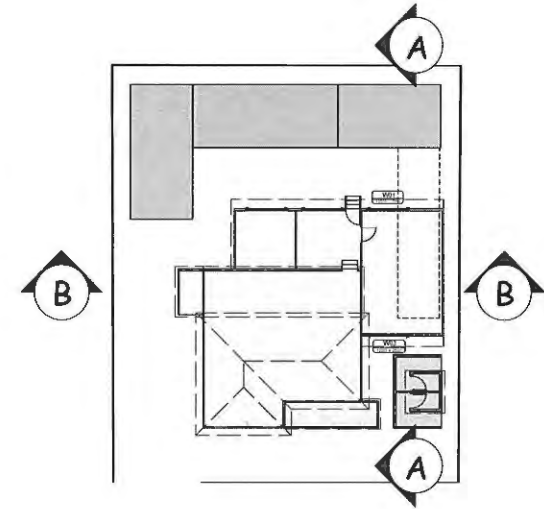
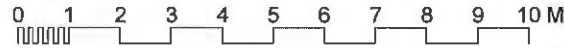




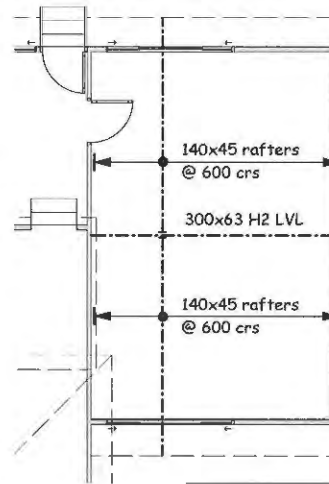
Section A-A  
Scale: 1:100



Section B-B  
Scale: 1:100



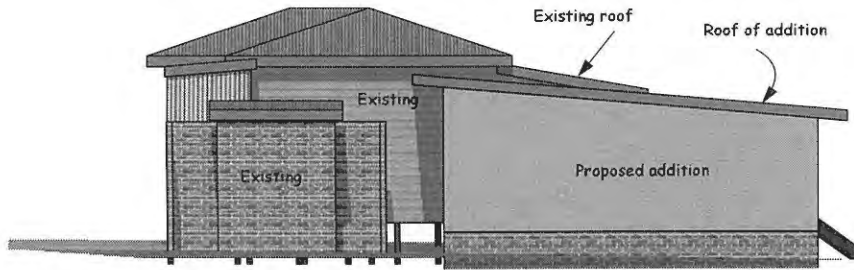
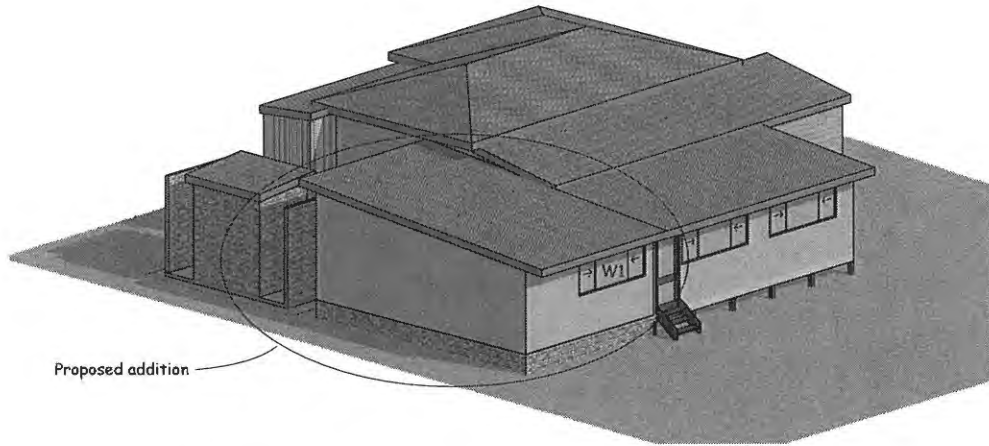
Floor framing plan  
Scale: 1:100



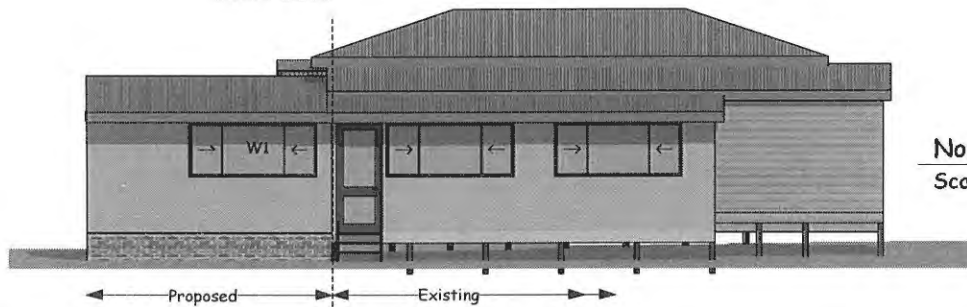
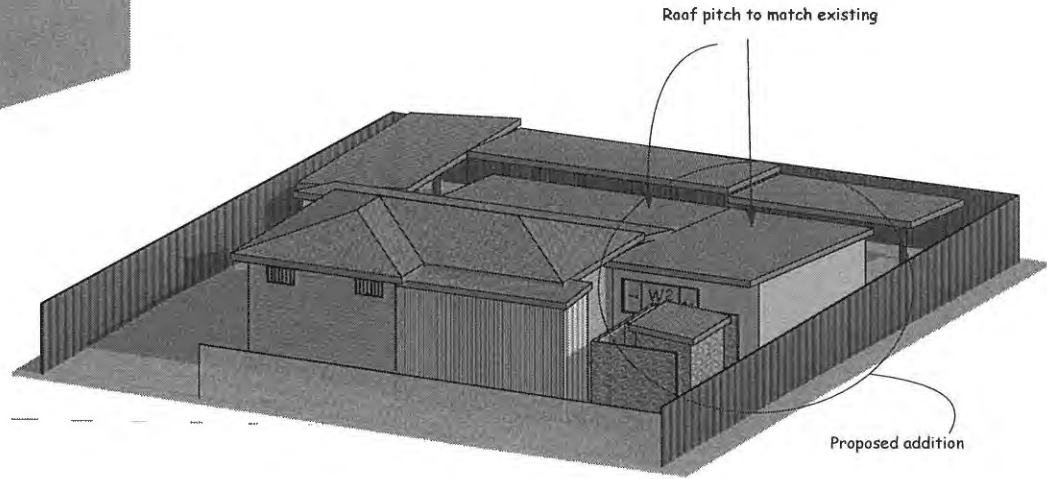
Roof framing plan  
Scale: 1:100

Wall framing to be BlueScope steel or equivalent elsewhere. MGP 10 blue pine unless otherwise shown.

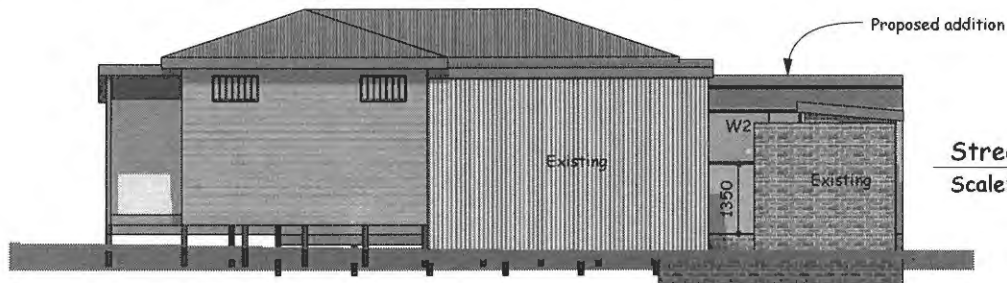
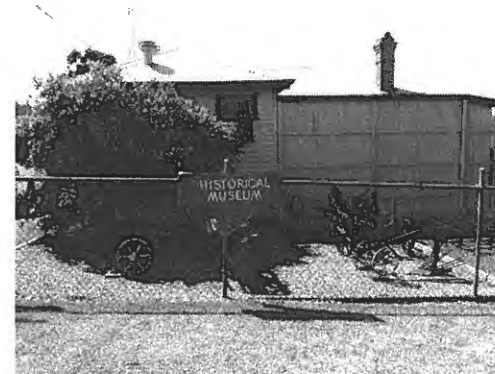
18/4/13



**East Elevation**  
Scale: 1:100



**North Elevation**  
Scale: 1:100



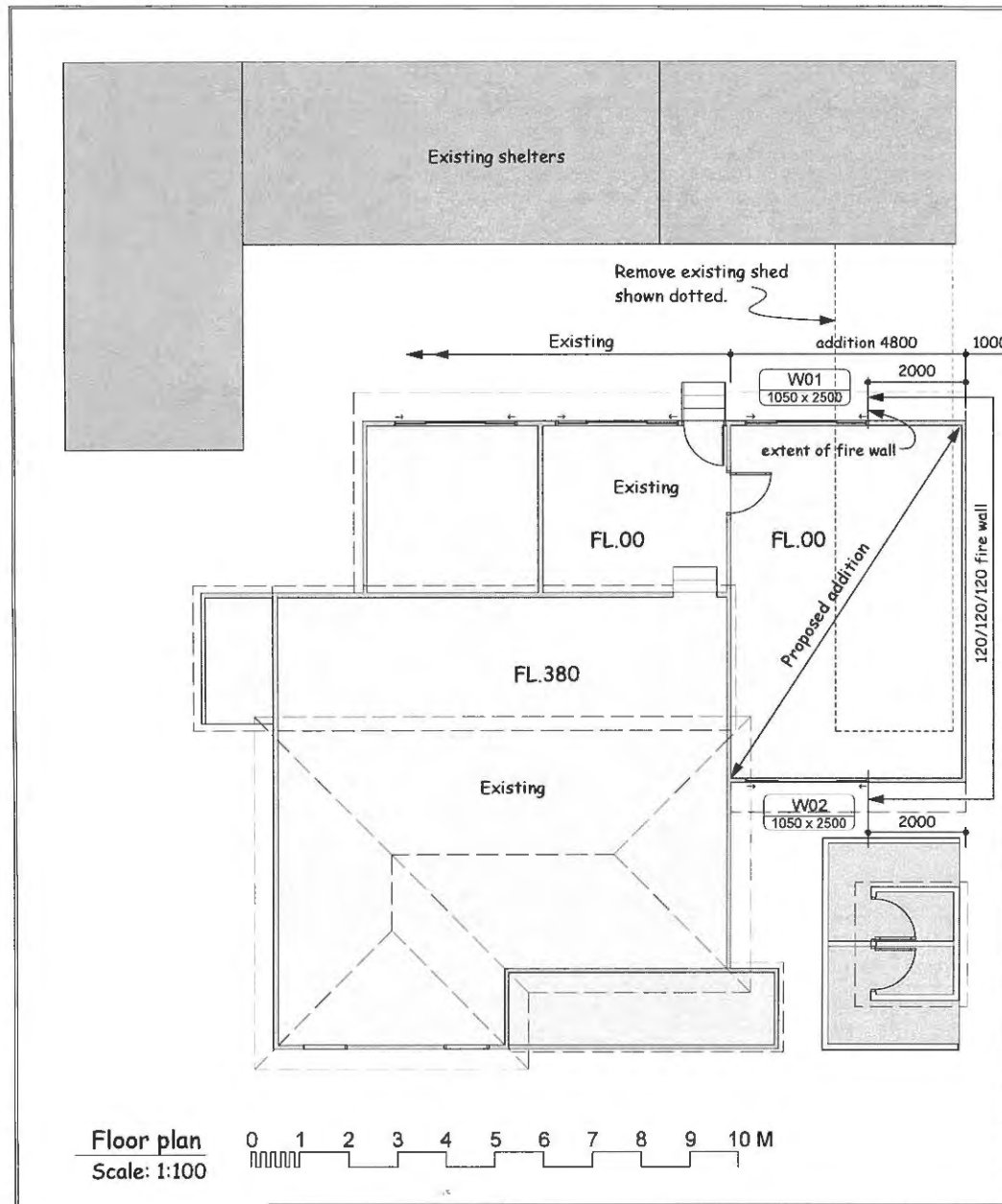
**Street Elevation**  
Scale: 1:100

18/4/13

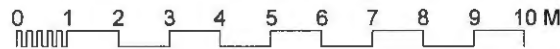


John Piercey-DRAFTING  
'The Wolery' 9 Bell Rd  
Denmark, WA 6333  
Ph (08) 9840 9245

Email [johnpierceydrafting@bordernet.com.au](mailto:johnpierceydrafting@bordernet.com.au)



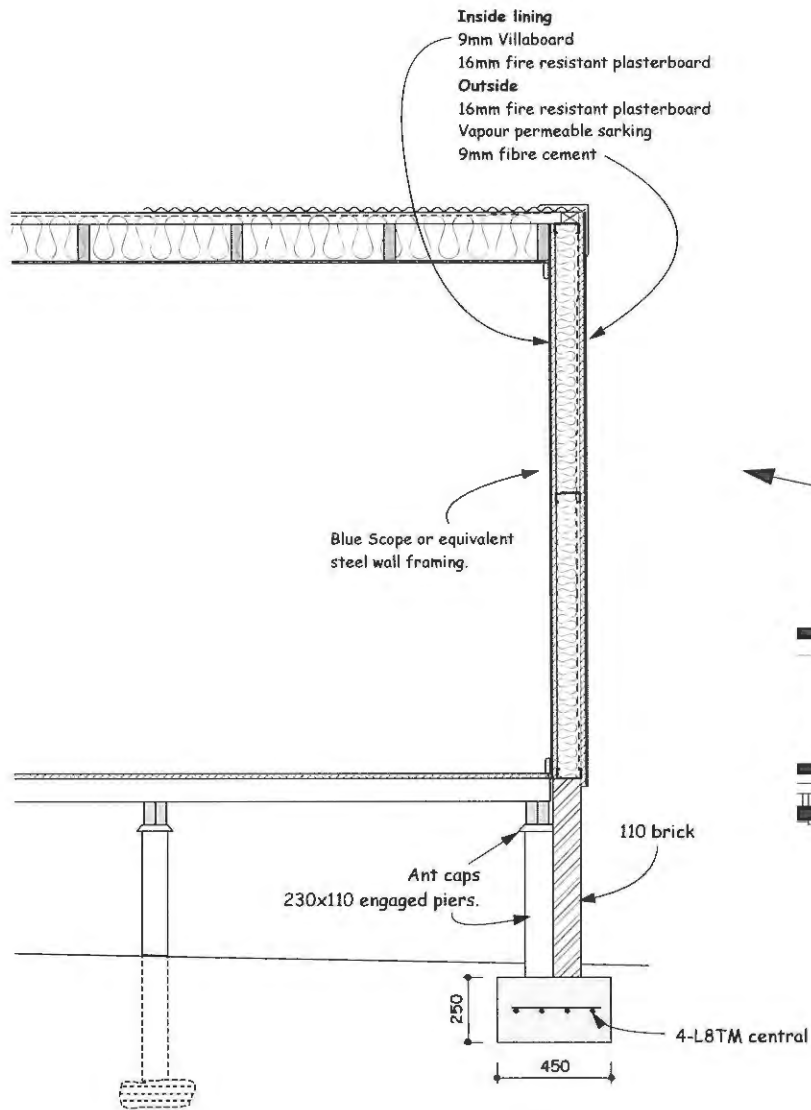
Floor plan  
Scale: 1:100



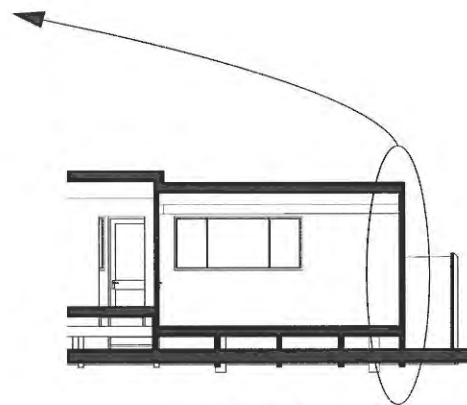
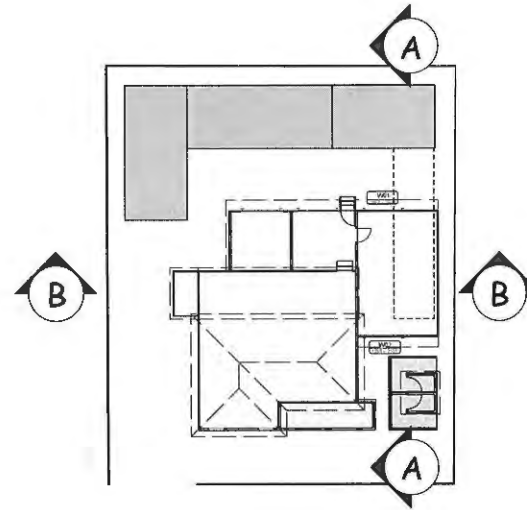
18/4/13

Mitchell Street

Sheet 1 of 5- Floor plan  
Proposed Store Room for the Denmark Historical Museum  
Lot 1021 Mitchell St, Denmark 6333



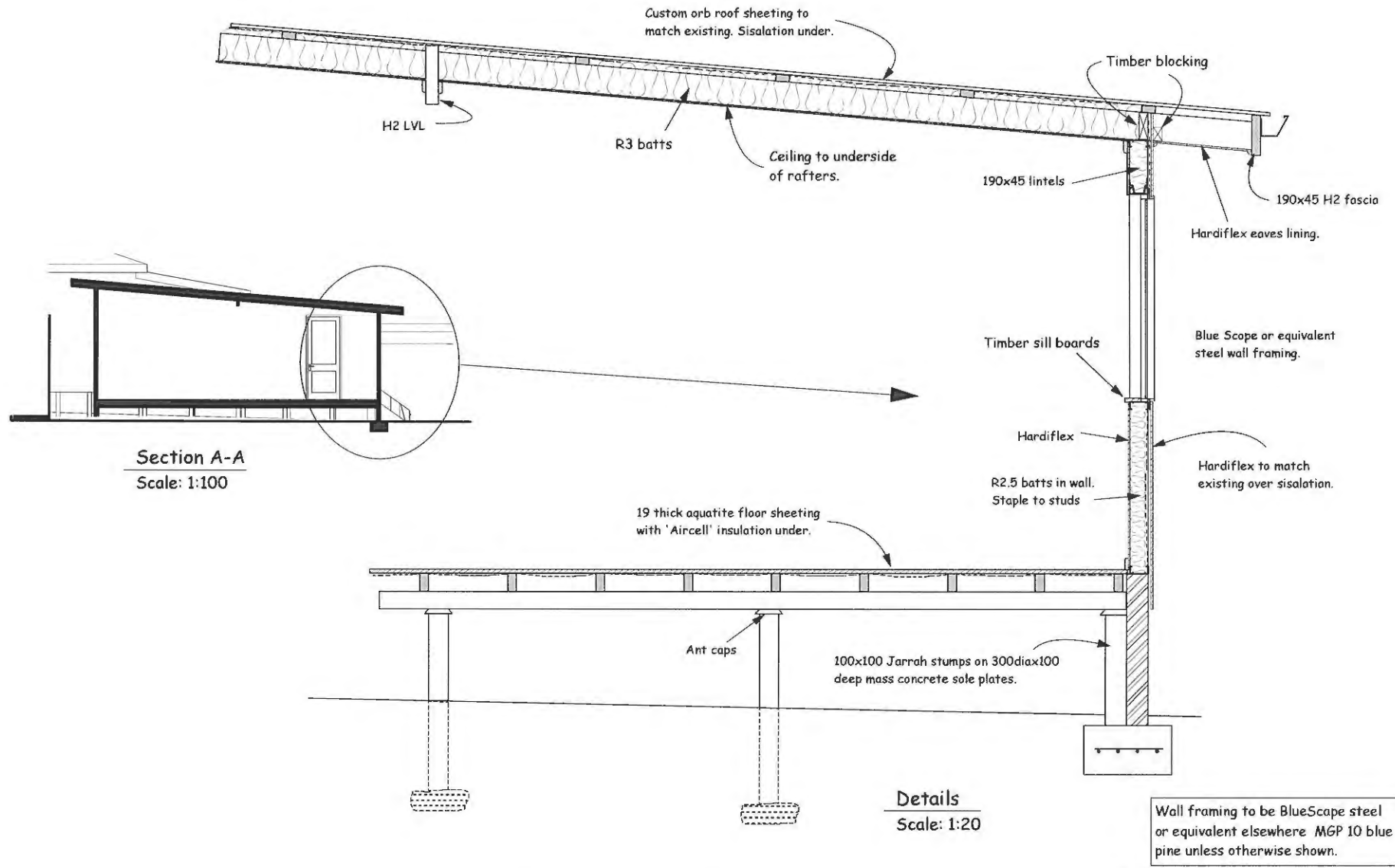
**Fire wall details**  
Scale: 1:20



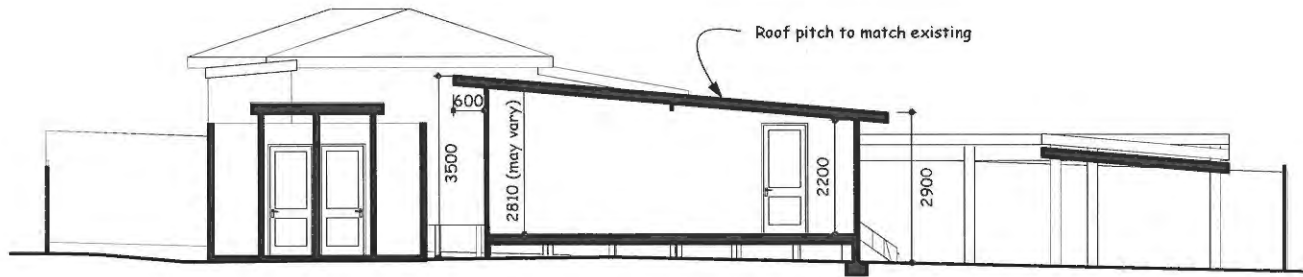
**Section B-B**  
Scale: 1:100

Wall framing to be BlueScope steel or equivalent elsewhere. MGP 10 blue pine unless otherwise shown.

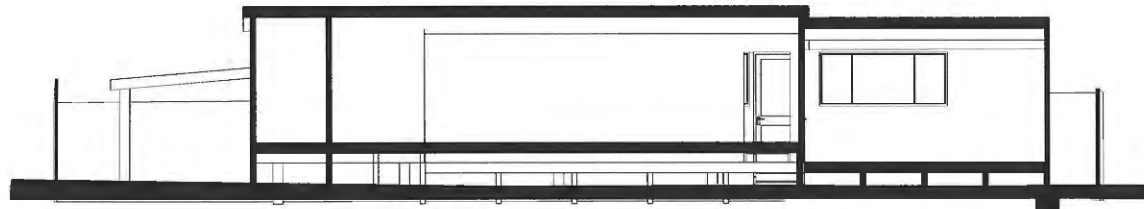
18/4/13



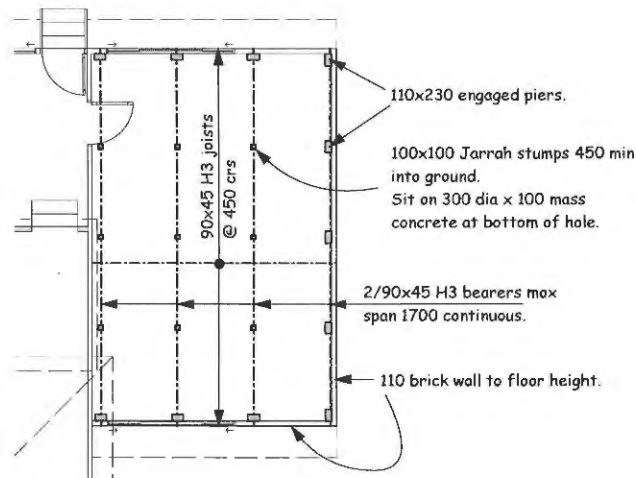
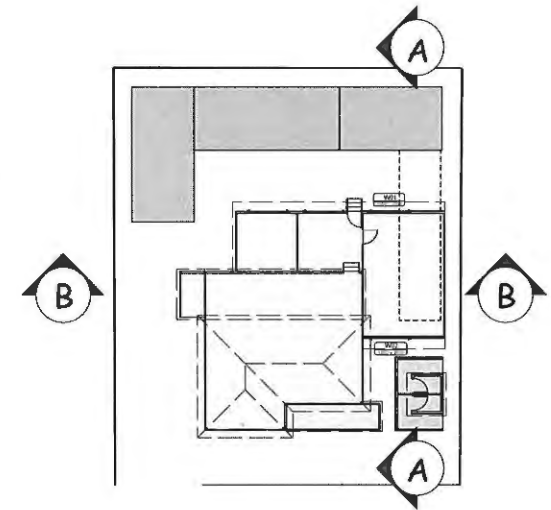
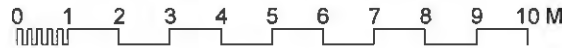
18/4/13



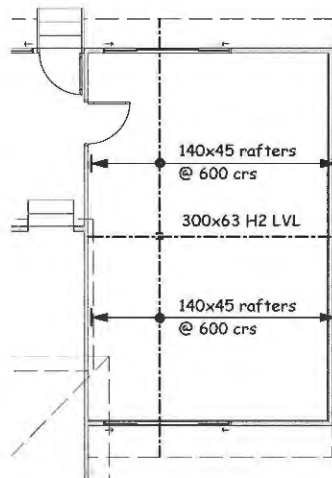
**Section A-A**  
Scale: 1:100



**Section B-B**  
Scale: 1:100



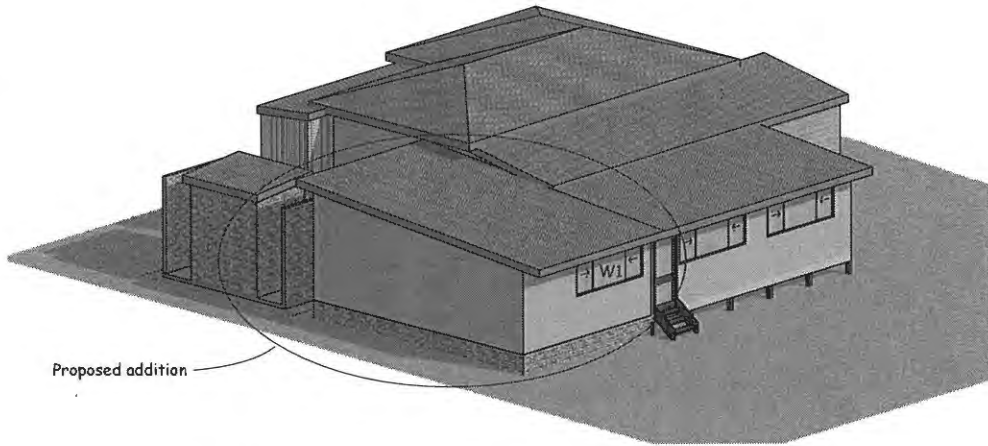
**Floor framing plan**  
Scale: 1:100



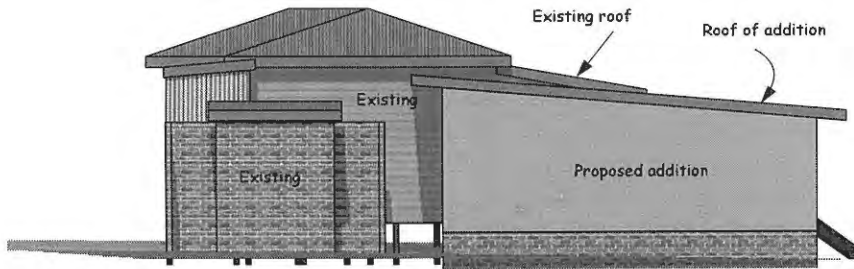
**Roof framing plan**  
Scale: 1:100

Wall framing to be BlueScope steel or equivalent elsewhere. MGP 10 blue pine unless otherwise shown.

18/4/13

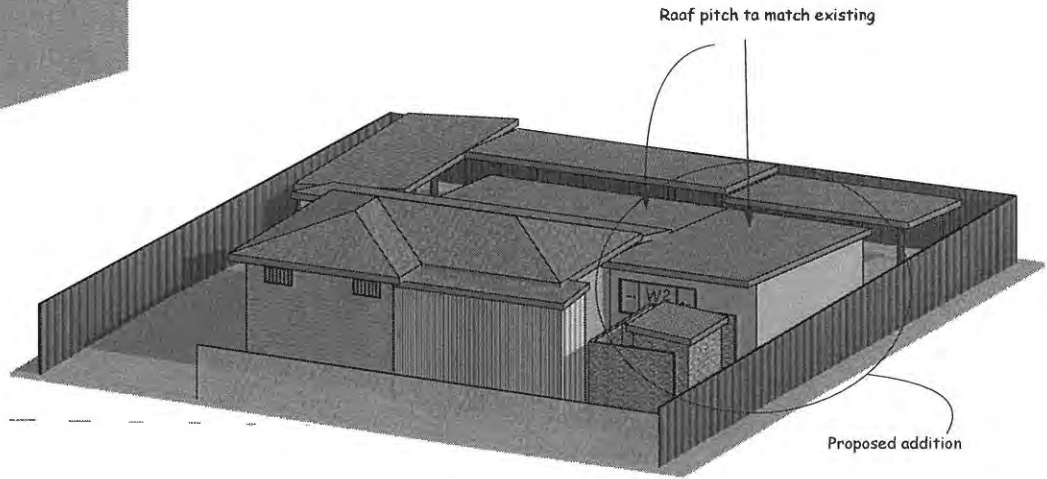


Proposed addition



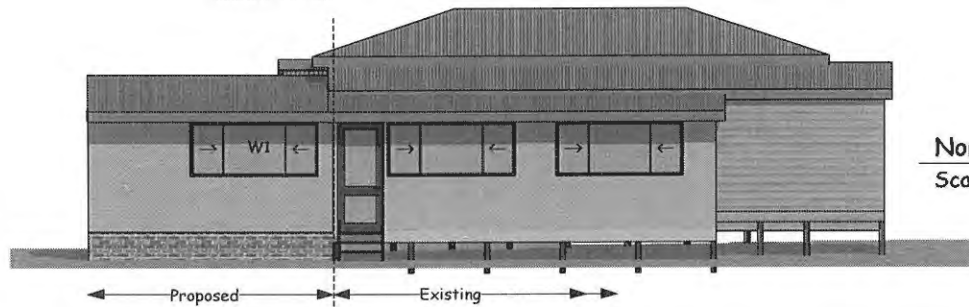
**East Elevation**

Scale: 1:100



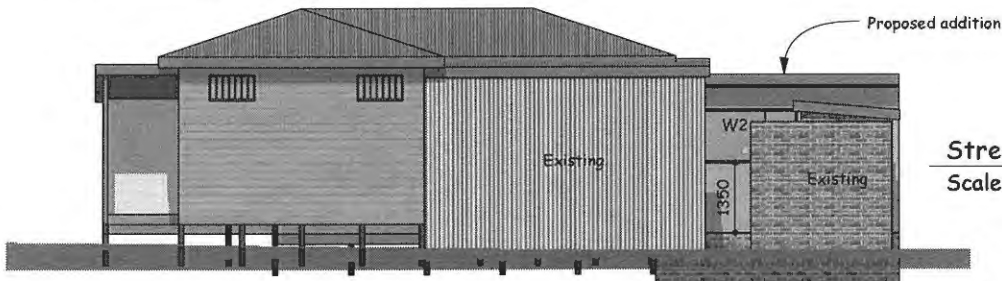
Roof pitch to match existing

Proposed addition



**North Elevation**

Scale: 1:100



**Street Elevation**

Scale: 1:100

18/4/13

CONSTITUTION  
DENMARK HISTORICAL SOCIETY INCORPORATED  
amended 21st April 2009

TITLE

1. The name of the Association shall be: "Denmark Historical Society Incorporated" hereinafter referred to as "The Society".
2. The objects of the Society shall be:
  - (a) To encourage the study & writing of the history of Denmark and Surrounding districts.
  - (b) To collect, classify and preserve records, objects, photographs and other records relating to the history of Denmark & surrounding districts.
  - (c) To print, publish, sell, distribute and circulate books, advertisements and publications of any and every kind as are calculated to promote and advance the objects and purposes of the society and, in particular, to publish periodically a Journal & Newsletter or such other publication as may be determined from time to time.
  - (d) To interchange information among members of the society and to inform the public by lectures, readings, discussions and exhibitions of historical material, to provide premises for these purposes, and to make charges, if deemed necessary for admission to such functions.
  - (e) To stimulate public interest in and support for the preservation of historical relics, including buildings & sites and to acquire such relics, buildings and sites by purchase, gift, loan or otherwise.
  - (f) To promote the commemoration of notable anniversaries in Local History, to erect memorials to outstanding persons and events, and to erect suitable signs and notices at places of historical interest.
  - (g) To establish and maintain a library, a reading room and an historical museum; to assist in, or to encourage such projects.
  - (h) To promote social gatherings of members, particularly tours of historical sites.
  - (i) To found, subsidise or contribute to any institutions, scholarships or prizes agreeable to any of the objects specified herein.
  - (j) To co-operate with the National Trust and any other bodies having similar aims.

POWERS

2

3. The Society has the power to do all such things as are necessary, incidental or conducive to the attainment of the objects of the Society.

### MEMBERSHIP

4. There shall be the following classes of members;

(a) **Honorary Life Members:** The Committee may, by resolution of not less than two-thirds of those present at a meeting to which notice of the proposal has been given as an item of special business recommend to the Annual General Meeting the election as an Honorary Life Member of any person who has rendered valuable service in furthering the objects of the society, the election to be decided by a majority vote of members present.

Honorary Life members shall be exempt from the payment of fees and contributions, and shall have all the rights and privileges of ordinary members.

(b) **Benefactor Members:** A donation to be determined by the Committee and confirmed by the General Meeting of the society, shall entitle a member, or other person, approved of by the committee, to enrolment as a Benefactor of the Society. A benefactor shall enjoy all the privileges of an ordinary member.

(c) **Ordinary Members:** being persons approved by the committee and admitted as in clause 5.

(d) **Life Members:** being ordinary members who may choose to compound their annual subscriptions by the payment of one sum which shall be twenty (20) times the annual subscription.

(e) A Body Corporate or other organisation approved by the committee as in clause 5 may become a member on payment of an annual subscription of an amount determined by the Society from time to time.

5.

(a) The admission of a new member shall not take effect until each person or body has paid the first year's subscription or portion, as decided by the Committee.

(b) The names of all new members shall be announced at the next following ordinary General Meeting.

### SUBSCRIPTIONS

6. (a) The subscriptions payable by members shall be such as determined from time to time by the executive Committee and confirmed at a General Meeting.

7. Subscriptions shall be due and payable on the 1<sup>st</sup> of April in each year.
8. Members who are more than 6 months in arrears shall thereby forfeit their benefits of the membership until current and arrears of dues are paid.

### GENERAL MEETINGS

9. The Annual General Meeting of the Society shall be held in April each year.  
The Secretary shall give not less than twenty-eight (28) days notice by Public Advertisement, the time and place of the Annual General Meeting.  
The business of the Annual General Meeting shall be: -
  - (a) To receive and discuss the Annual Report and statement of account.
  - (b) To receive the Chairperson's address.
  - (c) To elect the Executive Committee for the ensuing year.
  - (d) To approve an Honorary Auditor, and such other honorary advisers as the Society may from time to time recommend.
  - (e) To consider special business of which notice has been given; and
  - (f) To consider general business.

The officers elected shall hold office for a term commencing at the conclusion of the Annual General meeting at which they were elected until the conclusion of the of the next following Annual General meeting.

11. Ordinary General meetings: Unless otherwise decided by the committee, ordinary general meetings shall be held monthly.
12. Special General Meetings: The secretary shall whenever required by the Chairperson of the Society or by written requisition of not less than five (5) members stating the business for which the meeting is desired, convene a Special General Meeting of members. The Secretary shall within fourteen(14) days after receipt of such request fix the date of such meeting and by notice in the Newspaper give not give less than 28 days notice thereof to members. If the Special General meeting is called on the requisition of not less than five(5) members, then such meeting shall deal only with the business stated in the notice signed by the members.
13. Quorum- At all General Meetings of the Society, except where otherwise provided by clause 48, six(6) members present in person, and eligible to vote, shall constitute a quorum and if within thirty(30) minutes from the time appointed for a meeting a quorum is not present the meeting shall stand adjourned to a date to be fixed by the Committee.
14. (a) Voting shall be decided by a simple majority on the voices of members who are financial for the current year and of members entitled to the rights and privileges of ordinary members or at the discretion of the Chairperson by the show of hands.

(b) Chairperson's Votes: The Chairperson of the meeting shall be entitled to vote and shall also have the casting vote.

15. Visitors: Unless the committee shall otherwise determine, any member may be accompanied by visitors at Ordinary General Meetings of the Society.

16. (a) The Chairperson, or in their absence, the Deputy Chairperson, shall preside at all general meetings of members except as provided in clause 16(b).

(b) In the absence of the Chairperson, and Deputy Chairperson, or if for any other reason, one or more of those officers being present, none wishes to act, the meeting shall elect a Chairperson.

### THE COMMITTEE

17. The Executive Committee of the Society shall consist of the Chairperson, Deputy Chairperson, the Honorary Secretary, the Honorary Treasurer and two other members, one of which may be the immediate past President, if willing to serve.

18. The Chairperson of the Society shall be Meeting Chairperson and the Deputy Chairperson, Deputy Meeting Chairperson of the Society. If at any subsequent meeting of the Committee the Chairperson or Vice Chairperson not be present, the members shall choose one of their number to act as Chairperson of that meeting.

19. Other Officers: The Committee may appoint an Assistant Secretary, an Assistant Treasurer, a Keeper of the Records, Museums Officer, a Research Officer, a Computer Co-ordinator and such other officers as it may determine from its own members or, in the event of there being no such candidate for any of these offices, the committee may appoint any member of the Society to any such office.

20. Meetings of the Executive Committee: The Committee shall meet at such times and places as it may determine, but special meetings may be convened by the Chairperson at any time, or by the Secretary on seven days' notice in writing when requested to do so by not less than three other Committee Members.

21. Quorum: No business shall be transacted at any Committee meeting unless a quorum of six members is present thereat for the whole of the time that business is transacted.

### MANAGEMENT

22. The business of the Society shall be managed by the Committee which subject as hereinafter provided may exercise all the powers of the Society as are not by this Constitution required to be exercised by the Society in General meetings. The Committee shall not have the power to deal in the relation to fixed assets of the Society or to borrow or lend money on behalf of the Society without prior consent of a General meeting.
23. Without in any way limiting or affecting the general powers hereinbefore vested in the Committee it shall have specifically conferred upon it the following powers, that is to say:
- (a) The control of the finance of the Society and the expenditure of its funds for such purpose as the Committee may think fit.
  - (b) To engage control and dismiss the servants of the Society.
  - (c) To make by-laws not inconsistent with the constitution and subject to confirmation by the next appropriate general meeting of the Society.
  - (d) All such administrative powers as may be necessary for carrying out the objects of the Society in accordance with this Constitution.
24. In the event that a member of the Committee shall without reasonable excuse fail to attend three consecutive meetings of the Committee then the Committee shall be at liberty to declare the position vacant and thereupon there shall be deemed to be a casual vacancy in respect of that position which position shall be filled by election at the next General meeting.
25. (a) The Committee may delegate all or any of its powers to any Sub-Committee formed from members of the Committee and/or members of the Society and may give such powers to such Sub-committee (subject however to any such directions given to the committee by the Society at any general meeting) as it may think fit.
- (b) The decisions of all Sub-Committees shall be circulated to all members of the Committee as soon as practicable after the meeting of the Sub-Committee in which those decisions have been made and the Committee shall then be at liberty to disallow the same by resolution.
- (c) Unless a decision of a Sub-Committee shall be disallowed at the Committee meeting at which it is tabled such decisions shall take effect from the date of that meeting as if the same were a resolution of the Committee.
- (d) The number of members required to constitute a quorum at any meeting of any Sub-Committee shall not be less than half of the members of such Sub-Committee, unless otherwise determined by the Committee.

### REGISTER OF MEMBERS

26. (a) The Secretary shall maintain a register of members which shall include the following information in respect of each member and past member:-
- (i) Full name
  - (ii) Address
  - (iii) Date of Admission
  - (iv) Date to which subscription is paid

(v) Date of ceasing to be a member

(b) The register shall be taken as conclusive evidence of the eligibility of any ordinary member to vote at general meetings, polls and elections of the Society.

### OFFICERS

27. The Secretary:-

- (a) Shall keep the minutes of all meetings of the Society, of the Committee and of each Sub-Committee of the Committee and record and keep a record of all resolutions adopted and of all business transacted.
- (b) Shall have charge of all correspondence and general business of the Society.

28. The Research Officer shall deal with inquiries relating to the history of Denmark & District.

29. The Keeper of Records shall keep a record at the Society's headquarters of all material concerned with the history of Denmark and Districts acquired by the Society.

30. The Museum Officer shall receive all such materials, supervise their safe-keeping, and classify, collate and index them.

31. The Honorary Treasurer:-

- (a) shall have charge of all accounts and shall ensure the collection of subscriptions and of all money due to the Society,
- (b) shall see that all such sums of money are paid into the Bank of the Society as soon as possible after their receipt.
- (c) shall pay all accounts due by the society as soon as they have been passed by a General meeting.
- (d) All cheques on the Society's bank shall be signed by the Honorary Treasurer or by another Committee member authorised by the Committee and countersigned by the Honorary Secretary or another Committee member authorised by the Committee.
- (e) The Honorary Treasurer shall produce the books at each committee meeting, and shall prepare and annual balance sheet and statement of accounts, which after being examined by the Society's auditor, shall be submitted with the annual report at the next Annual General Meeting.
- (f) The Society shall appoint Curators for specific areas as it deems necessary. This shall be done at the AGM or by special election at an OGM should a vacancy occur or a position not be filled at an AGM.

### ELECTIONS

33. (a) No member of the Society shall be eligible to be elected or appointed to the Executive Committee unless at the time of the election or appointment that that person has been a financial member of the society for at least six months

immediately preceding the date of election or appointment.

(b) No employee of the society shall be eligible for membership of, or to vote at, the Committee or any Sub-Committee of the Society.

(c) The President, Secretary and Treasurer may be elected to those offices provided that none shall hold the same office for more than four(4) years consecutively, and shall not again be eligible for the office for one year.

34. In case no more than the required number of candidates shall be nominated for any office, those so nominated shall be declared elected. In the event of there being more than the required number of candidates for any office or offices, a secret ballot to fill such office or offices shall be held.

35. The meeting shall appoint a Returning Officer.

36. A member desirous of voting shall mark the ballot paper by indicating preference for the candidates for each position to be filled by placing the number 1 opposite the candidate of first preference and by placing the numbers 2,3,4 and so on as the case requires opposite the names of all the remaining candidates so as to indicate the order of preference for them and shall return the ballot paper to the Returning Officer. No member shall have more than one vote in respect of each position. A ballot paper which is incomplete shall be invalid and excluded from the count.

37. The determination of the candidate or candidates to fill the position or positions to be filled shall be determined by adding together all the preference figures opposite the candidate's name on each ballot paper and by arriving at an aggregate for each candidate. The candidate with the highest aggregate shall be declared elected.

38. (a) The Returning Officer shall report the results of the election to the Chairman of the General meeting, who shall report the results of the election to the meeting.

(b) The successful candidates shall assume office immediately after the Annual General meeting in April.

(c) The Returning Officer shall in the presence of the Chairperson of the Society or their deputy, destroy the ballot papers not less than seven(7) or more than fourteen (14) days after the result of the election has been announced at the General Meeting.

(d) A casual vacancy on the Committee shall be filled by election at a General Meeting and under the rules set out above.

#### AMENDMENT OF THIS CONSTITUTION

39. No amendment of this Constitution shall be made except by resolution not carried by less than two-thirds of the number of members present and eligible to vote at a General Meeting of the Society. Notice of the proposed amendment shall be advertised by the Secretary, not less than

twenty-eight (28) days prior to the date to be fixed.

40. At any meeting of the Society at which any notice of any motion to amend the Constitution is being considered it shall be competent for any member to move an amendment to such motion without giving prior notice thereof provided that in the opinion of the Chairman the proposed amendment is relevant to the subject matter of the motion and is not a direct negative of the motion.
41. Any amendment passed by a General Meeting of the Society shall be subject to and conditional on any ministerial or other approval required under the Associations Incorporation Act of 1895.

### EXPULSION

42. (a) The Committee may by resolution adopted by three-quarters of the number of Committee Members present at a meeting called for the purpose expel from the Society any member who has in the opinion of the Committee been guilty of any conduct or act detrimental to the Society or inconsistent with membership of an historical society.
- (b) Before taking any action to expel any member the Committee shall cause the Secretary to give such member notice in writing addressed to the member's address appearing in the records of the Society and sent by registered post, of the complaint and of the date, time and place at which the meeting of the Committee to consider the complaint will be held. The notice shall be deemed to be delivered not more than fourteen(14) days after the posting thereof. The meeting of the Committee to which the notice refers shall be at a time not less than twenty-one (21) days after the notice is deemed to be delivered.
- (c) Such member shall be entitled to appear before such meeting and be heard in answer to such complaint.
- (d) Any member so expelled may by notice in writing to the Secretary within fourteen(14) days of the giving to that member notice thereof appeal to a general meeting against such expulsion and the decision of the General Meeting shall be final.
- (e) The Committee may from time to time make rules for the conduct of such appeals.

### GENERAL

43. Headquarters: The headquarters of the Society shall be at such place as the Society by a resolution to be passed at a General Meeting may decide.
44. (a) Retention of Papers: A copy of every paper read to the Society shall be held by the Society, unless the Committee shall previously agree to the contrary.

(b) Not responsible for safe-keeping: The Society shall not be held responsible for the safe-keeping of any papers or any other property in transit or lodged with it.

(c) The Society will not hold itself responsible for the statements made or the opinions expressed by the authors of papers read or published.

45. Pecuniary Interest: A Committee Member shall not directly or indirectly have any pecuniary interest in any transaction with the Society unless he or she declares such interest and obtains the Committee's approval for participation in each and every such transaction.

46. Financial Year: The financial year of the Society shall be from the 1<sup>st</sup> day of April to the 31<sup>st</sup> day of March each year, and the accounts and balance sheets for the Society shall be made up for that period.

### SEAL HOLDERS AND FUTURE USE OF SEAL

47. (a) A First Seal Holder and two other Seal Holders shall be appointed from the membership at a General Meeting.

(b) The Common Seal, engraved with the name of the Society, shall be kept in the care of the First Seal holder.(stored within the Museum safe)

(c) When the seal of the Society is affixed on any deed, instrument or document, any two seal holders shall countersign.

(d) The seal of the Society shall be used only under the authority of a decision made at the General Meeting.

### DISSOLUTION

48. The Society may be dissolved or wound up by resolution carried by not less than two-thirds of the members present and eligible to vote at a General Meeting, or special meeting called for the purpose, provided that notice of the resolution has been sent to all financial members of the Society not less than twenty eight (28) days prior to such meeting. Should a quorum not be present at that meeting, the meeting shall stand adjourned for a period of not more than twenty-eight (28) days and notice of such adjournment shall be advertised locally. At such adjourned meeting the financial members present shall be a quorum.

49. If upon the dissolution or winding up of the Society there remain after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the members of the Society, but shall be given or transferred to some other club or institution having objects similar wholly or in part to the objects of the Society, and which shall prohibit the distribution of its or their income and property among its or their members, or to the Shire of Denmark which shall be determined by the members of the Society at or before the time of Dissolution or winding up or in default thereof or if and in so far as effect cannot be given to such determination, then such payment or distribution shall be determined by a Judge of the Supreme Court.

**NON-PROFITMAKING CLAUSE**

50. The income and property of the Society whencesoever derived shall be applied solely towards the promotion of its objects as set forth in this constitution and no portion thereof shall be paid or transferred directly or indirectly by way of dividend bonus or otherwise howsoever to its members provided that nothing herein shall prevent the payment in good faith or remuneration to any officer or servant of the Society for services actively rendered to the Society.

k.f. leary  
600 Denmark-Mt Barker Road  
denmark wa 6333  
9848 1635

The Treasurer  
Denmark Historical Society  
Denmark WA 6333

Dear Liz,

Re : Inspection Denmark Historical Society

1. As you asked I have looked at the books of the Denmark Historical Society for the year ended 31<sup>st</sup> March 2012.
2. Apart from the observations below the books appear to reflect a true record of transactions for the year ended 31<sup>st</sup> March 2012.
3. I make an observation on the following
  - a. As discussed the following banking discrepancies were noticed.
    1. Apr 11 Ledger lists Receipts of \$1375 -- banked \$1370 underbank \$ 5.00
    2. May 11 Ledger lists Receipts of \$ 290 -- banked \$ 250 underbank \$40.00
    3. Jun 11 Ledger lists Receipts of \$ 110 -- banked \$ 130 overbanked \$20.00Net amount of \$25.00 has been adjusted by amending the donations. Error was likely to have occurred when preparing the bank. More care needed to ensure accurate recording of monies received.
  - b. The practice of paying small accounts out of takings and banking a net amount is acceptable provided the transaction is recorded both in Gross Deposits and on expenditure side.
    1. Sep 11 Pint to CWA \$40.00 recorded as expense but not listed on income side of ledger. I have assumed that the amount was received from somewhere and have adjusted it through Donations at end of year.
  - c. The reconciliation for last year was incorrect. An amount of \$155.00 was listed as outstanding deposit however when the deposit appeared on April 2011 bank Statement a further \$40.00 had been added. As a result the \$40 has been treated as income for this year and adjusted through Donations at the end of the year.
  - d. Receipts have not been sighted for Cheques 825 and 828 but I accept that these have probably been paid. The payments to the cleaner need to be supported with a wages book or simply a written invoice from either the Society or the cleaner with a signature from the payee indicating that they have received payment. This would cover any future (unlikely) claim.
4. I have produced a Statement of Receipts and Expenditure for your records "as I see it" from information listed in your journal.

Kind regards,

*Frank Leary*  
07<sup>th</sup> April 12



k.f. leary  
600 Denmark-Mt Barker Road  
denmark wa 6333  
9848 1635


The Treasurer  
Denmark Historical Society  
Denmark WA 6333

Dear Liz,

Re : Inspection Denmark Historical Society

1. As you asked I have looked at the books of the Denmark Historical Society for the year ended 31<sup>st</sup> March 2013.
2. Apart from the observations below the books were neatly kept and appeared to reflect a true record of transactions for the year ended 31<sup>st</sup> March 2013. I have not considered GST implications and if applicable leave the matter to the Society.
3. I make the following observations:
  - a. All deposits need to be recorded in the ledger particularly those directly deposited into the Bank. Customers likely to lodge amounts into the bank should be asked to supply a notation to identify the figure on the statement, such as an invoice number or their name.
  - b. It would be helpful if each month the ledger was totaled and reconciled against that month's bank statement. This would identify any direct deposits and confirm the financial position as being correct.
  - c. The practice of paying small accounts out of takings and banking a net amount appears to be working provided care taken recording the amounts both in Gross Deposits and as an expenditure item.
  - d. There were a few receipts not sighted but I am satisfied that the accounts for these have been paid correctly. In the main the presentation of accounts was clear and easy to follow.
4. I have produced a Statement of Receipts and Expenditure for your records "as I see it" from information listed in your journal.

Kind regards,

  
Frank Leary  
12 April 2013

DENMARK HISTORICAL SOCIETY

Statement of Receipts and Expenditure  
Year Ended 31st March 2013

<u>Receipts</u>			<u>Expenditure</u>		
	<u>11/12</u>	<u>12/13</u>		<u>11/12</u>	<u>12/13</u>
Balance 1/4/12	1928	\$5,348.94	Equip		\$7,249.00
Membership	3130	\$2,190.00	Stationery	1388	\$1,468.66
2012-13 Carried Fwd	1185	\$1,185.00*	Printing	1727	\$1,479.20
Koorabup Books	4588	\$3,311.11	Postage	724	\$713.29
(Book Sales)	0		Advertising	100	\$157.55
T Towels	440	\$235.00	Hospitality	77	\$404.34
Other Sales	274	\$65.00	T Towels	1670	
Museum Entry			Book & Journal	60	\$448.97
Photos Photo copies	30		Books - McGuinness	1380	
(Postcards)	0		Mach Repair Main	408	\$500.06
Donations	1233	\$4,858.45	Framing/Curating	45	
Lottery West		\$2,822.00	Memberships	65	\$65.00
Shire of Denmark	2000	\$2,000.00	Gifts		\$51.99
Fund Raising		\$3,301.45	Cleaning	260	\$480.00
Dinner		\$1,180.00	Insurance	1309	\$1,401.29
Bank Interest	1		Legal		
<u>sundry:</u>	3	\$110.55	Fund Raising Ex		\$320.90
from t/d	0	\$0.00	Planning		\$150.00
			Dinner		\$1,690.00
			Post Office		
			Web/Domain		\$256.00
			Book Transfers	0	
			Bank Fees	18	\$19.50
			<u>tfr t/d</u>	0	
			<u>sundry:</u>	232	\$241.35
			Balance 31/3/13	<u>5349</u>	<u>8325.44</u>
	<u>14812</u>	<u>\$25,422.50</u>		<u>14812</u>	<u>\$25,422.54</u>
Term Dep			<u>sundry</u>		
015161-5			Fire Protection		\$69.15
Bal 1/4/12		\$11,425.63	Cash Box		\$15.80
tfr in			P/Cash		\$50.00
tfr out			Keys		\$28.40
interest		\$674.67	Subs Refund		\$40.00
015161-5 Mature 21/5/13		<u>\$12,100.30</u>	Badges		\$38.00
<b><u>TOTAL FUNDS</u></b>					
Credit Balance Cheque A/C			\$8,325.44	total	\$241.35
Term Deposit			<u>\$12,100.30</u>		
Total			<u>\$20,425.74</u>		

← Publishing account

*Treasurer.*

## Peta Leiper

---

**From:** Denmark Shire Enquiries  
**Sent:** Tuesday, 23 April 2013 4:51 PM  
**To:** Janet Paull  
**Subject:** FW: IAPP134744 - Chief Executive Officer - CFAP Application  
**Attachments:** CFAP 1 001.jpg; CFAP 2 001.jpg; CFAP 3 001.jpg; CFAP 4 001.jpg; CFAP 5 001.jpg; CFAP 6 001.jpg; CFAP 7 001.jpg; CFAP 8 001.jpg; CFAP 9 001.jpg; CFAP 10 001.jpg; CFAP 11 001.jpg; CFAP 12 001.jpg; CFAP 13 001.jpg

**SynergySoft:** IAPP134744

<b>SHIRE OF DENMARK</b> PRINTED AND REGISTERED @ CENTRAL COMPUTER	<b>PBR.10.A</b>
<b>Tuesday, 23 April 2013</b>	
COUNCILLORS	
CEO	
<input type="radio"/> FIN	✓
DPLAN	
DCRS	
DOIS	
OTHER	<b>CSO</b>

---

**From:** Katy Rutter [mailto:rutter\_katy@hotmail.com]  
**Sent:** Monday, 22 April 2013 4:17 PM  
**To:** Denmark Shire Enquiries  
**Subject:** IAPP134744 - Chief Executive Officer - CFAP Application

To Chief Executive Officer of Denmark Shire,

Please find attached application for CFAP from Denmark Magpies Gymnastics.

Should you require any further information please contact me on 0422 520 188.

Regards,

Katy Rutter  
Denmark Magpies Gymnastics



# Shire of Denmark Community Financial Assistance Program APPLICATION FORM 2013/14

The closing date for applications is -  
**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Denmark  
PO Box 183  
DENMARK WA 6333

### APPLICATION SUMMARY SHEET PLEASE COMPLETE CAREFULLY.

All relevant information must be provided.  
If assistance is required, please contact  
the Senior Finance Officer

Name of Organisation/Group/Applicant:  
**DENMARK MAGPIES GYMNASTICS**

Address:

**PO BOX 434 DENMARK 6333**

Contact Person Email: **rutter\_katy@hotmail.com**

Contact Person: **KATY RUTTER**

Position: **HEAD COACH**

Telephone: (H) **0422 520 188**

(W) \_\_\_\_\_

Amount requested: \$ **4999**

Grant Requested (please tick a box)

- Major Community Grant (\$5000 +)
- Minor Community Grant (less than \$5000)
- Community Donation (up to \$200)

### INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

### PLEASE NOTE

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

Applicant: DENMARK MAGPIES GYMNASTICS

Postal Address: PO BOX 434 DENMARK 6333

ABN: 60 127 196 360 (If no ABN, a Statement by Supplier form must be attached)

Registered for GST? Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a tax invoice must be provided prior to payment)

Contact Person 1: KATY RUTTER Position: HEAD COACH

Email: rutter-katy@hotmail.com

Telephone (hm) 0422 520 188 (wk) \_\_\_\_\_

Contact Person 2: \_\_\_\_\_ Position: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone (hm) \_\_\_\_\_ (wk) \_\_\_\_\_

Objectives of the Organisation:

- TO PROVIDE OPPORTUNITIES FOR CHILDREN TO DEVELOP DOMINANT MOVEMENT PATTERNS THAT WILL ENABLE THEM TO ATTAIN AND MAINTAIN HEALTHY LIFESTYLES.
- TO PROVIDE GYMNASTICS FOR GIRLS AND BOYS IN DENMARK.
- TO PROMOTE GYMNASTICS IN THE GREAT SOUTHERN REGION.

Current Membership Numbers:

20 years and over	male _____	female _____
Junior (>20 years)	male <u>10</u>	female <u>30</u>
TOTAL	male = <u>10</u>	female = <u>30</u>

**Existing Facilities:** WE CURRENTLY USE EQUIPMENT AT THE DENMARK RECREATION CENTRE WHICH INCLUDES:  
26 MATS, 5 CRASH MATS, 2 BLOCK PYRAMIDS, 1 WEDGE, 1 PARALLEL BAR, 1 BLOCK VAULT, 2 BENCHES, 1 BEAM, 1 MINITRAMP, 1 BEATBOARD, 3 ROUND TRAMPS.

**Project Description:**

THE FIRST PART IS TO PURCHASE MORE EQUIPMENT INCLUDING:  
2 STAND ALONE BARS, LOW BEAM, BARS, POMMEL, RINGS, MUSHROOM, ACRO MAT ROLLS, FLOOR TROLLEY, BEATBOARD, PARALLETES, PBAR FLOOR STAND, CRASH MATS, DOUBLE MINITRAMP, VAULT RUNUP.

THE SECOND PART IS TO FACILITATE THE RUNNING OF THE INAUGURAL GREAT SOUTHERN GYMNASTICS <sup>COMPETITION</sup> AT THE DENMARK RECREATION CENTRE ON OCTOBER 26/27 2013. THIS WILL BE AN OPPORTUNITY FOR KIDS FROM DENMARK TO REPRESENT THEIR TOWN AGAINST KIDS FROM ALBANY, MT. BARKER AND WALPOLE, AND BE JUDGED BY GWA ACCREDITED ASSESSORS FROM PERTH.

**Location:** DENMARK RECREATION CENTRE

**Demonstrated Need / Benefit:**

GYMNASTICS HAS BEEN SHOWN TO ASSIST IN OBTAINING AND MAINTAINING A HEALTHY LIFESTYLE AS WELL AS INCREASING FITNESS, FLEXIBILITY AND COORDINATION. 40 REGISTRATIONS WERE TAKEN IN THE MONTH SINCE FLYERS WERE PUT UP BEFORE SCHOOL EVEN STARTED. THERE HAVE BEEN CONSTANT ENQUIRIES THROUGHOUT THE TERM AND THERE IS A WAITLIST OF 10+ SINCE THE BEGINNING OF TERM. IN ORDER TO ALLOW MORE CHILDREN TO PARTICIPATE, MORE EQUIPMENT IS REQUIRED. TO DATE THERE HAS BEEN NO INTER-TOWN COMPETITIONS AND THIS FIRST ONE IS EAGERLY AWAITED BY ALBANY, MT. BARKER AND WALPOLE.

Other organisations involved or sharing facility:

THERE ARE MANY ORGANISATIONS / PROGRAMS THAT RUN OUT OF THE RECREATION CENTRE. THESE PROJECTS WOULD NOT NEGATIVELY EFFECT ANY OF THESE IN FACT THE KINDERGYM PROGRAM RUN ON FRIDAY MORNINGS WOULD BENEFIT FROM IMPROVED EQUIPMENT.

If Council contribution does not meet requested amount how will project be financed or affected?:

EQUIPMENT WOULD NOT BE ABLE TO BE PURCHASED OR WOULD BE LIMITED TO ONLY SMALL PIECES, OR SINGLE LARGER PIECE.

COMPETITION WOULD GO AHEAD WITHOUT SUPPORT OF LOCAL COUNCIL. FUNDING WOULD BE SOUGHT FROM ELSEWHERE. FAILING THIS, COMPETITOR COSTS WOULD BE INCREASED WHICH WOULD PROHIBIT SOME CHILDREN FROM PARTICIPATING, WHICH MAY LEAD TO DECREASED NUMBERS AND CANCELLATION OF FUTURE COMPETITIONS.

Applicant Cash Contribution	\$ <u>3250</u>
Applicant In Kind Contribution	\$ <u>600</u>
Other Cash contribution (specify)	\$ _____
SUB TOTAL	\$ <u>3850</u>
REQUEST FROM COUNCIL	\$ <u>4999</u>
TOTAL PROJECT COST	\$ <u>9088.75</u>



**Ongoing Management:** (Please describe how your project will be maintained or replaced into the future)

EQUIPMENT WILL BE HANDLED AND STORED SAFELY TO MINIMISE WEAR AND TEAR. THE CLUB WILL CONTINUE TO FUNDRAISE AND SEEK SPONSORSHIP FROM LOCAL BUSINESSES IN ORDER TO MAINTAIN EQUIPMENT. GYMNASTICS EQUIPMENT IS OF GOOD QUALITY AND MADE TO LAST RATHER THAN HAVING TO BE REGULARLY REPLACED. ANY FAULTS WOULD BE REPLACED THROUGH WARRANTY.

THE GREAT SOUTHERN GYMNASTICS COMPETITION WE HOPE TO GAIN REGULAR SPONSORS FOR THE EVENT ONCE IT HAS BEEN ESTABLISHED, WHICH WOULD HELP WITH COSTS AND ALLOW FOR DEVELOPMENT IN THE GREAT SOUTHERN REGION. THE COMPETITOR FEES COULD BE KEPT TO A MINIMUM TO ALLOW FOR MAXIMUM PARTICIPATION.

**DECLARATION**

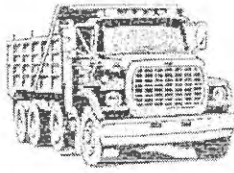
I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: KATY RUTTER

Position Held: HEAD COACH

Signature: 

Date: 22/4/13



## PLANT WELDING

PO BOX 175  
DENMARK WA 6333  
PH: (08) 9848 1288  
MOB: 0408 954 100

DENMARK GYMNASTICS

QUOTE TO FABRICATE STAND ALONE  
○ BARS IS ESTIMATED AT \$325.00 EACH  
LABOUR + MATERIALS

*R. P. [Signature]*

# Gymnastic Supplies WA

Home Products Shipping FAQ Contact Us Search

Equipment

1 2 3

Mats

## Beam



View Full-Size Image

Price: \$295.00

Product description and details, including a link to 'View Full-Size Image'.

Ask a question about this product



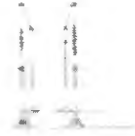
Quantity: 1

Add to Cart

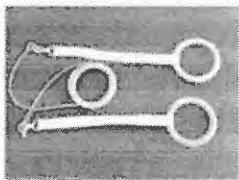

View Cart

Description

## PARALLEL BARS

BAR0075	PARALLEL BARS		COMPETITION PARALLEL BARS SET- FIBREGLASS RAILS	\$2965.00
BAR0076	PARALLEL BARS- JUNIOR MODEL		JUNIOR PARALLEL BARS SET- FIBREGLASS RAILS	\$2795.00
BAR0080	UPRIGHT SAFETY PADS		GENERIC TO SUIT MOST P-BAR SYSTEMS (set of 4)	\$288.75
BAR0095	KIDS PARALLEL BARS SET		ADJUSTABLE HEIGHT AND WIDTH- POWDER COATED RAIL	\$869.50
BAR0120	REPLACEMENT P-BAR RAILS		PARALLEL BAR REPLACEMENT RAIL (NO BRACKETS OR FITTINGS- EACH)	\$420.00

## RINGS

RIN0005	TRAINING RINGS SET		COMPLETE WITH CABLES, FIXED STRAPS AND SWIVELS	\$295.00
RIN0010	HOISTAWAY RINGS		HOISTAWAY RINGS SINGLE SET (COMPLETE)	\$892.50

Team Identification  
 Tennis  
 Timing, Goals and Counters  
 Tents - Ribbons & Stickers  
 Underwater Hockey  
 Vests  
 Volleyball  
 Water Polo  
 Weightlifting  
 Wrestles and Lanyards

Three section vinyl covered foam vaulting box. Top section is in three parts that can be moved individually for vault training and fun activities. Height: 300, 600 and 900mm. Base: 925x1200mm.



**A13-129**  
**Foam Vaulting Box - 4 Section 3 part Top**  
 Four section vinyl covered foam vaulting box. Top section is in three parts that can be moved individually for vault training and fun activities. Base: 965x1200mm. Top: 400x1200mm. 1200mm total height

1557.60



**A13-13**  
**Horse & Buck - Rubber Foot & Clamp**  
 Suits the four leg system. Non-marking moulded rubber foot and steel clamp.

27.50



**A13-130**  
**Vaulting Box- Section 300x400x400x540mm**

201.30



**A13-14**  
**Wheels Fixed To A13-8, A13-28 & A13-10**  
 Two 50mmD nylon wheels are mounted on bracket which can be bolted to vaulting box A13-8 and 28.

183.70



**A13-2**  
**Buck - Vaulting - Synthetic**  
 Four leg system supports a body similar to but smaller than the competition vault. Body size: 650mm long. Height adjustment: 950-1500mm above the floor. 50mm increments.

1315.60



**A13-23**  
**Horse-Chain, Turnbuckle & Floor Plate**  
 Hold down chain, 5mm zinc plated, 10mm turnbuckle and floorplate A6-1 with lift up hook.

70.40



**A13-28**  
**Vaulting Box Pyramid Type "A" Junior**  
 Pyramid type with 40x40x3mm angle frame, clad with smooth splinter free 17mm water resistant melamine coated plywood. Top is 40mm 100kg/m3 reconstituted foam with vinyl cover. All sections are bolted together and are fitted with safety catches. Heights: 425, 620, 810 and 1000mm. Top: 1240x450mm. Base: 1200x900mm.

946.00



**A13-29**  
**Box - Vaulting Foam Pyramid**  
 Four section vinyl covered foam vaulting box. Base: 965x1200mm. Top: 400x1200mm.

1478.40



**A13-4**  
**Wheels (Welded To Horse Or Buck Legs) By Acromat**  
 For four legged horses, two 50mmD nylon wheels in shielded housings are welded to horse legs. Must be ordered with horse.

165.90



**A13-71**  
**Mushroom - Intermediate**  
 Ideal for learning double leg circles. Dished steel plate top is padded with 20mm reconstituted foam 100kg/m3 and covered in vinyl fabric. The top is supported on four tubular legs with one adjusting leg for stability. Attachment point for holding down chain provided. Size: 800mmD x 650mm high.

474.10



**A13-72**  
**Mushroom - Senior With Single Pommel**  
 For advanced double leg circle work on single pommel. Dished steel plate top is padded with 20mm reconstituted foam 100kg/m3 and covered in vinyl fabric. The top is supported on four tubular legs with one adjusting leg for stability. Attachment point for holding down chain provided. Removable pommel bolted to centre of top. Size: 1200mmD x 650mm high.

880.00



**A13-74**  
**Vault Run Strip 2500x600mm**  
 Similar to A13-106. Used for training. Markings allow vaulting to be measured. Markings are painted at every 1000mm and 0 to 2000mm and 2000mm to 3500mm marks at 200mm. Each metre mark is numbered from 0 to 24.

1600.50



**A13-76**  
**Horse - Pommel Leather 4 Legs**  
 Body and pommels same as A13-87 but with 4 leg system. Suitable for training or school use

2396.90





Official Provider of  
Gymnastics Equipment  
to the Sydney 2000  
Olympic Games

Official Supplier  
1994 World  
Gymnastic  
Championships

Manufacturer of  
F.I.G Approved  
Apparatus

CMD Trading Pty Ltd  
ABN 12 097 114 791  
25 Manchester Street  
Mile End South,  
South Australia 5031  
Tel: 08 8352 2288  
Fax: 08 8352 7053  
Free call: 1800 888 451  
Email: [acromat@acromat.com.au](mailto:acromat@acromat.com.au)

February 5, 2013

Attention: Katy Rutter  
Denmark Gymnastics  
PO Box 434  
DENMARK WA 6333

Phone No: 0422 520 188  
Email: [rutter\\_katy@hotmail.com](mailto:rutter_katy@hotmail.com)

Dear Madam,

Reference: Gymnasium Equipment for Denmark Gymnastics, WA  
Quote ID.: 00017854

General Specifications: Refer ACROMAT gymnasium equipment specifications for detailed product information.

Internal Equipment:

All exterior surfaces which are not zinc or chrome plated will be painted with Acromat Iridescent Blue Lacquer A1/305 over self etching primer. All removable bolts and nuts are zinc or chrome plated, depending on location and item of equipment.



Due to a policy of continual improvement, Acromat reserve the right to supply improved products without notifying the customer.

Item No.	Code	Qty	Description	Supply Price Including GST
1.	A7-2	1 ea.	Horizontal bar, wall hinged with stainless steel cross bar & floor plates.	\$1,105.83
2.	A12-10	1 ea.	Double Mini Trampoline	\$3,675.87
3.	A14-1	1 ea.	Wall bars fixed ladder type, two sections.	\$857.34
4.	A5-20	1 ea.	Rings, add to rope track, item A5-24.	\$701.91
5.	A5-24	1 ea.	Rope track, 4 rope set.	\$1,223.64
6.	A13-112	1 ea.	Horse, Pommel, Junior, Leather.	\$2,090.88
7.	A13-87	1 ea.	Horse, Pommel, Olympic/FIG (2 Leg).	\$2,471.04
8.	A13-72	1 ea.	Mushroom, Senior, Single Pommel.	\$792.00
9.	A13-74	1 ea.	Vault Run Up Strip - 25m x 660mm	\$1,440.45
10.	A9-8	1 ea.	Parallel Bars - Low Balancing - Oak	\$511.83
11.	A9-33	1 pr.	Parallettes - Oak	\$73.26
12.	A9-123	1 ea.	Uneven bars with fibreglass rails, wall hinged.	\$4,068.90
13.	A8-46	1 ea.	Floor Strip Trolley	\$362.34
14.	A8-127	1 ea.	Floor Strip - Carpeted Acrolite - 13000 x 2000 x 30mm	\$2,228.49
15.	Z1-1	1 ea.	Freight TBA depending on order.	TBA

> Gymnastic, Games & Sporting Equipment  
> Retractable Tiered Seating  
> Designed and Manufactured by Acromat® in Australia

International  
ISD Tel: +61 8 8352 2288  
ISD Fax: +61 8 8352 7053

## AIRBOARDS AND SPRINGBOARDS

<p><b>ABO0005</b></p>	<p>AIRBOARD</p>		<p>SPRINGBOARD STYLE TOP WITH 2 ADJUSTABLE AIRBAGS</p>	<p><b>\$745.50</b></p>
<p><b>ABO0006</b></p>	<p>SPRINGBOARD- WOODEN BASE</p>		<p>SPRINGBOARD WITH REMOVABLE SPRINGS- SOFT VERSION (8 SPRINGS)</p>	<p><b>\$695.00</b></p>
<p><b>ABO0007</b></p>	<p>SPRINGBOARD- WOODEN BASE</p>		<p>SPRINGBOARD WITH REMOVABLE SPRINGS- HARD VERSION (9 SPRINGS)</p>	<p><b>\$795.00</b></p>
<p><b>ABO0008</b></p>	<p>SPRINGBOARD- JUNIOR MODEL</p>		<p>SPRINGBOARD WITH REMOVABLE SPRINGS- JUNIOR VERSION (3 SPRINGS)</p>	<p><b>\$380.00</b></p>
<p><b>ABO0010</b></p>	<p>AIRBAGS AND FITTINGS</p>		<p>REPLACEMENT PAIR OF AIRBAGS AND FITTINGS</p>	<p><b>\$194.25</b></p>
<p><b>ABO0015</b></p>	<p>REPLACEMENT RUBBER FEET</p>		<p>TO SUIT AIRBOARD OR SPRINGBOARD</p>	<p><b>\$18.38</b></p>
<p><b>ABO0016</b></p>	<p>FLAT TOP MOUNTING WEDGE</p>		<p>FOAM WEDGE TO IMITATE SPRINGBOARD/ AIRBOARD</p>	<p><b>\$294.00</b></p>
<p><b>ABO0020</b></p>	<p>YURCHENKO BLOCK</p>		<p>SAFETY VAULT BLOCK FOR SPRINGBOARD/ AIRBOARD</p>	<p><b>\$515.00</b></p>

# Absolutely Anything Gymnastics

<b>SLM0015</b>	SOFT LANDING MAT		VINYL COVERED SOFT LANDING MAT W/ HANDLES	<b>\$1260.00</b>
<b>SLM0020</b>	SOFT LANDING MAT		2m x 2m x 300mm VINYL COVERED SOFT LANDING MAT W/ HANDLES	<b>\$795.00</b>
<b>SLM0025</b>	SOFT LANDING MAT		3m x 2m x 300mm VINYL COVERED SOFT LANDING MAT W/ HANDLES	<b>\$1100.00</b>
	SOFT LANDING		1.8m x 900mm x 300mm VINYL	

IAPP134744



Government of Western Australia  
Department of Commerce

## WESTERN AUSTRALIA

*Associations Incorporation Act 1987*  
(Section 9(1))

Registered No: A1016889T

# Certificate of Incorporation

This is to certify that

**MAGPIES GYMNASTICS INC**

has this day been incorporated  
under the *Associations Incorporation Act 1987*

Dated this sixteenth day of April 2013

A handwritten signature in black ink, appearing to read 'D. S. Smith'.

Commissioner for Consumer Protection



Government of Western Australia  
Department of Commerce

## WESTERN AUSTRALIA

*Associations Incorporation Act 1987*  
(Section 9(1))

Registered No: A1016889T

# Certificate of Incorporation

This is to certify that

**MAGPIES GYMNASTICS INC**

has this day been incorporated  
under the *Associations Incorporation Act 1987*

Dated this sixteenth day of April 2013

A handwritten signature in black ink, appearing to read 'D. Sully', written over a horizontal line.

Commissioner for Consumer Protection



81 South Coast Hwy Denmark WA 6333  
 Phone: 08 9848 2160  
[denmarkdaycare@westnet.com.au](mailto:denmarkdaycare@westnet.com.au)  
 ABN: 77 885 004 184

Shire Of Denmark	
26 APR 2013	
IAPP134756	
EPH	PBR.10.A
COUNCILLORS	
CEO	
DIR of FINANCE	<input checked="" type="checkbox"/>
DIR of PLANNING	
DIR of INFRASTRUCTURE	
DIR of COMMUNITY	
OTHER	

25 April 2013

Shire of Denmark  
 Gary Bird  
 PO Box 183  
 Denmark WA 6330

**RE: GFAG Application**

Dear Gary

Please find enclosed our application for the Community Financial Assistance Grant (CFAG).

If you have any queries, please don't hesitate to contact me.

Regards

Joanne Rowling  
 Director



Shire of Denmark  
**Community Financial Assistance Program**  
 APPLICATION FORM 2013/14

The closing date for applications is -

**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
 Shire of Denmark  
 PO Box 183  
 DENMARK WA 6333

**INFORMATION FOR APPLICANTS**

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

**APPLICATION SUMMARY SHEET**

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer

**Name of Organisation/Group/Applicant:**

Denmark Occasional Day

Care Centre Inc

(Gumnut Corner)

Address: 81 South Coast Hwy

Denmark WA 6333

Contact Person Email: denmarkdaycare@westnet.com.au

Contact Person: Joanne Rowling

Position: Centre Director

Telephone: (H) 0422 129 110

(W) 9848 2160

Amount requested: \$ \_\_\_\_\_

Grant Requested (please tick a box)

Major Community Grant (\$5000 +)

Minor Community Grant (less than \$5000)

Community Donation (up to \$200)

**PLEASE NOTE**

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

**Applicant:** JOANNE ROWLING - for Denmark Occasional Daycare

Postal Address: 81 South Coast Hwy Denmark

ABN: 77885004184 (If no ABN, a Statement by Supplier form must be attached)

Registered for GST? Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

Contact Person 1: Joanne Rowling Position: Centre Director

Email: denmarkdaycare@westnet.wa.n.au

Telephone (hm) 0422 129 110 (wk) 9848 2160

Contact Person 2: Tamala Ridge Position: Chairperson - Management Committee

Email: \_\_\_\_\_

Telephone (hm) 0427250571 (wk) \_\_\_\_\_

**Objectives of the Organisation:**

We provide a not for profit, community based occasional child care service.

We are able to provide parents and families in the community with childcare for children aged 0-6 years. Parents can then work, shop attend appointments or have respite. Children receive good quality care and education appropriate to their age.

**Current Membership Numbers:**

20 years and over	male _____	female _____
Junior (>20 years)	male _____	female _____
<b>TOTAL</b>	male = _____	female = _____

Currently 25-30 families <sup>have children</sup> enrolled at the service this usually increases through the year to approx 50-60 families.

**Existing Facilities:**

Rammed Earth Building consisting of one large play area/room, office, small bedroom with WIR, bathroom and kitchenette in main room. Fenced outdoor area with playground.

Equipment suitable for young children and that which is expected and regulated to safety standards for a child care service.

**Project Description:**

Improve the front entrance and gardens,  
 Improve child safety gate at entrance to small fenced area at front of building,  
 Improve back door to allow for safety of children, parents + staff.

**Location:**

Front and Rear entrance / exit of building

**Demonstrated Need / Benefit:**

The front area of the centre needs a "facelift", doesn't appear very inviting and is an underutilised area as it is currently not to safety standard for children. The gate at the entrance needs to be made safer so children leaving with parents are unable to self access the carpark or highway. The rear door of the building has no handle on the outside so if accidentally closed there is no way to get back inside.

**Other organisations involved or sharing facility:**

Denmark Playgroup currently use the Centre for 2 hours on a Monday morning.

We also offer the Centre for private use on weekends for childrens birthday parties.

Our committee is currently discussing options for other community groups to utilise the building.

**If Council contribution does not meet requested amount how will project be financed or affected?:**

We would need to try to raise the funds ourselves through fundraising drives or through applying for other grants.

We are hesitant to further fundraising from our current families as they already contribute considerably to the service.

Applicant Cash Contribution	\$ <u>300.00</u>
Applicant In Kind Contribution	\$ <u>600.00</u>
Other Cash contribution (specify)	\$ <u>-</u>
SUB TOTAL	\$ <u>900</u>
REQUEST FROM COUNCIL	\$ <u>1500</u>
TOTAL PROJECT COST	\$ <u>2400</u>



**Ongoing Management:** (Please describe how your project will be maintained or replaced into the future)

Front gardens, and entranceway are usually maintained as required with the bulk of jobs being completed at bi-annual working bees using volunteer pool. (parents + staff).

Gates and doors are listed on our maintenance schedule and are checked at least twice per year to ensure a safety standard is maintained.

We are required under our ~~national~~ + state regulatory Authority to adhere to National Regulations of safety + security of the premises, in order to keep children from harm.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: JOANNE ROWLING

Position Held: Centre Director

Signature: 

Date: 22nd April 2013

# Denmark Occasional Daycare Centre

81 South Coast Hwy  
DENMARK WA 6333

## Profit & Loss [Cash]

July 2011 through June 2012

25/04/2013

2:30:58 PM

Income		
Daycare Fees	\$63,729.51	
Fundraising Income	\$2,470.25	
Grants		
Department for Communities	\$20,344.40	
Other Grants	\$10,500.00	
Banking Fees Collected	\$119.58	
Total Income		<u>\$97,163.74</u>
Cost of Sales		
Total Cost of Sales		<u>\$0.00</u>
Gross Profit		\$97,163.74
Expenses		
Fundraising Expense	\$171.08	
Advertising	\$165.91	
Merchant Fees	\$329.81	
Classroom Supplies	\$1,634.02	
Cleaning/Bathroom Supplies	\$1,049.21	
Insurance	\$3,091.94	
Leasehold Improvement Expense	\$376.99	
Accounting	\$3,648.75	
Maintenance	\$315.96	
Office Supplies	\$205.09	
Postage & Delivery	\$16.77	
Repairs & Maintenance	\$369.15	
Special Projects	\$400.00	
Employment Expenses		
Superannuation	\$8,284.02	
Wages & Salaries	\$67,878.25	
Total Employment Expenses	\$76,162.27	
Telephone	\$1,252.83	
Services		
Electricity	\$1,139.33	
Water	\$464.80	
Total Expenses		<u>\$90,793.91</u>
Operating Profit		<u>\$6,369.83</u>
Other Income		
Other Expenses		
Net Profit (Loss)		<u>\$6,369.83</u>

Current Bank Balance (as of 25/4/13) \$4220.72

# Denmark Windows

A.B.N: 73 709 347 549

LOT 1058 MIDDLETON ROAD  
DENMARK WA 6333  
Phone: 08 9848 2772  
Fax: 08 9848 3664

Email: denwin@wn.com.au

TOTAL  
\$248.40



QUOTE NO: 011308

Customer Details	Quote Details
<b>DENMARK OCCASIONAL DAY CARE</b> 81 SOUTH COAST HIGHWAY DENMARK WA 6333  Phone: 9848 2160                      Fax: Contact: Jo                              Mobile:	<b>Quote Date:</b> 13/03/13 <b>Date Printed:</b> 13/03/13 <b>Sales Person:</b> KAYDEN MURPHY <b>Direct Line:</b> 08 9848 2772

Site Address: 81 SOUTH COAST HIGHWAY, DENMARK WA 6333

Item 1	DEADLOCK	Qty: 1	\$ 80.45
<ul style="list-style-type: none"><li>- Supply 1x Deadlock</li><li>- Locking With Key Only (Inside &amp; Outside)</li><li>- Satin Chrome Finish</li><li>- 25mm Deadbolt</li></ul>			

Item 2	ROLLING BALL LATCH	Qty: 1	\$ 14.52
<ul style="list-style-type: none"><li>- Supply 1x Rolling Ball Latch</li><li>- Satin Chrome Finish</li></ul>			

Item 3	D-HANDLE	Qty: 1	\$ 25.55
<ul style="list-style-type: none"><li>- Supply 1x Pair of D-Handles (1 Inside &amp; 1 Outside)</li><li>- Satin Chrome Finish</li></ul>			

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Terms:** This quote will remain valid for 30 days.  
Please read the terms and conditions of this quote before accepting.  
All items will remain the property of Denmark Windows until paid in full.  
To be accepted, all quotes must be signed and returned.

Item 4	INSTALLATION	Qty: 1	\$ 127.88
--------	--------------	--------	-----------

Includes Installation of:

- 1x Deadlock & Rebate Kit
- 1x Roller Ball Latch
- 1x Pair of D-Handles (1 Inside & 1x Outside)

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Terms:** This quote will remain valid for 30 days.  
Please read the terms and conditions of this quote before accepting.  
All items will remain the property of Denmark Windows until paid in full.  
To be accepted, all quotes must be signed and returned.

### TERMS & CONDITIONS

#### TERMS OF TRADE ARE STRICTLY:

\* 25% deposit at time of order, balance to be paid 7 days nett from the date of installation.

Payment may be made by way of Cash, Cheque, EFTPOS, bank deposit (BSB: 086595, Acc: 566147861, please advise remittance), MasterCard or Visa Card  
(Note: Credit card payments over \$100.00 incur a 1% surcharge to partially offset bank charges).

#### CONDITIONS:

\* If you accept the quoted items, the quoted price and the stated conditions and policies, including our warranty policy, please sign and date at the bottom of the first page.

\* To be accepted, all quotes must be signed and returned.

\* All items will remain the property of Denmark Windows until paid in full.

\* This quote will remain valid for 30 days from the date indicated on the top of Page 1.

#### SAFETY GLASS:

\* Australian safety regulations require that glass used in human impact risk situations (e.g. wet areas, doors and near doors, stairs, etc.) MUST use safety glass. Should you consider that that this may apply to your order, please review this matter with Denmark Windows so that safety glass can be specified.

#### WASTE REMOVAL:

Following site work, Denmark Windows as a courtesy usually removes and disposes of its own general waste and any job-related glass/aluminium site waste.  
Please tick here if you wish some particular items NOT removed:

#### CONSUMER WARRANTY

Denmark Windows aims for the highest standards of products and services but it is important that you the consumer are aware of the reasonable inclusions, limitations and exclusions that apply to this commitment.

#### WARRANTY:

Denmark Windows provides the following warranties (except for specifically mentioned warranty limitations and exclusions) against significant defects or failure, from the date of invoice:

\* All products (other than moving parts, wearing parts, locks & lock components, flymesh and loose glass) are guaranteed for defects arising from faulty workmanship or materials for a period of 7 years.

\* Moving parts, wearing parts, locks & lock components and flymesh are guaranteed for a period of 12 months.

\* Loose glass (i.e. glass not sold with a window or door frame), other than Low-E glass, is guaranteed for a period of 12 months.

\* Because the Low-E film on the surface of Low-E glass is quite vulnerable to damage, manufacturers and suppliers of Low-E glass (e.g. Sunergy and ComfortPlus) provide no guarantee for this type of glass from the point of delivery onwards.

\* Services (e.g. fitting and installation) are guaranteed against faulty workmanship for a period of 12 months.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Terms:** This quote will remain valid for 30 days.  
Please read the terms and conditions of this quote before accepting.  
All items will remain the property of Denmark Windows until paid in full.  
To be accepted, all quotes must be signed and returned.

**TERMS & CONDITIONS****WARRANTY LIMITATIONS:**

Denmark Windows limits its warranty for all its products and services to defects or failure that can reasonably be considered as significant or obvious. For glass products, the definition of what is reasonable, significant or obvious is covered by Australian Standard AS/NZ 4667.2000. This standard covers imperfections such as bowing of glass, blemishes and imperfections etc. and a copy of this document is available for your perusal at the Denmark Window's showroom. The products must be installed and maintained in accordance with the relevant Australian Standards and the Building Code of Australia.

**WARRANTY EXCLUSIONS:**

Denmark Windows excludes the following from any form of warranty, from the moment of delivery:

- \* Glass breakage, however caused.
- \* All glass that fails due to thermal shock or spontaneous breakage. This type of event is not a product fault but rather is caused by external influences beyond Denmark Window's control (e.g. temperature differentials).
- \* Colour variations with powdercoat or anodised finishes.
- \* Product failure due to misuse, abuse or neglect.
- \* Product damage, whether accidental or malicious.

Denmark Windows is more than willing to offer advice on the best ways to minimize the risk of these occurrences.

**CLAIMS:**

Claims for missing, incomplete or damaged items at time of delivery must be made to Denmark Windows in writing and within 48 hours of that delivery, after which a claim will not be considered.

Warranty claims are limited to the original customer and such claims are to be forwarded to Denmark Windows in writing at the address shown above within 30 days of the defect arising. All claims can only be investigated and repaired by Denmark Windows personnel or an authorised representative.

The expense of making the warranty claim (e.g. postage) is to be borne by the warranty claimant.

**AUSTRALIAN CONSUMER LAW (ACL):**

Please note that any benefits to the consumer offered under this guarantee are in addition to the rights and remedies provided for under Australian Consumer Law.

Our goods come with guarantees that cannot be excluded under the ACL. You are entitled to a replacement or a refund for a major failure and for compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the goods repaired or replaced if the goods fail to be acceptable quality and the failure does not amount to a major failure

Accepted By: \_\_\_\_\_ For \$ \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Terms:** This quote will remain valid for 30 days.  
Please read the terms and conditions of this quote before accepting.  
All items will remain the property of Denmark Windows until paid in full.  
To be accepted, all quotes must be signed and returned.



Shire of Denmark  
**Community Financial Assistance Program**  
 APPLICATION FORM 2013/14

IAP134759

Shire Of Denmark

26 APR 2013

EPW

COUNCIL

CEO

OFFICE OF FINANCE

OFFICE OF PLANNING

OFFICE OF INFRASTRUCTURE

OFFICE OF COMMUNITY

The closing date for applications is -

**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
 Shire of Denmark  
 PO Box 183  
 DENMARK WA 6333

**INFORMATION FOR APPLICANTS**

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

**PLEASE NOTE**

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

**APPLICATION SUMMARY SHEET**  
 PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer

**Name of Organisation/Group/Applicant:**

Denmark Playgroup Inc

Address: PO Box 238, Denmark 6333  
 (Gumnut Corner, 81 South Coast Highway, Denmark)

Contact Person Email: nshaw2010@gmail.com

Contact Person: Nicola Shaw

Position: President

Telephone: (H) 9848 1962

(W) n/a

Amount requested: **\$1,500**

Grant Requested (please tick a box)

Major Community Grant (\$5000 +)

Minor Community Grant (less than \$5000)

Community Donation (up to \$200)

**Applicant: Denmark Playgroup**Postal Address: PO Box 238, Denmark 6333ABN: 16 460 765 891 (If no ABN, a Statement by Supplier form must be attached)Registered for GST? Please select YES  NO (If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)Contact Person 1: Nicola Shaw Position: PresidentEmail: nshaw2010@gmail.comTelephone (hm) 9848 1962 (wk) \_\_\_\_\_Contact Person 2: Kelly Judd Position: TreasurerEmail: kellyndylan@bigpond.comTelephone (hm) 9848 1600 (wk) \_\_\_\_\_**Objectives of the Organisation:**

Denmark Playgroup offers an informal, safe and happy environment where children aged 0-5 years can play and socialize with others. We have educational and creative play equipment and organise a variety of fun activities. We provide local parents with an opportunity to meet others, make new friends and share ideas and experiences.

Denmark Playgroup is run by the families who participate. Some parents are elected office bearers and committee members. Busy Bee and maintenance jobs are undertaken by members as needed.

**Current Membership Numbers:**20 years and over male \_\_\_\_\_ female 12Junior (>20 years) male 11 female 5TOTAL male = 11 female = 17

**Membership varies each term, but is usually between 12-19 member families, with each family having 1-3 children going to playgroup.**

**Existing Facilities:**

Denmark Playgroup has been operating from the premises at 81 South Coast Highway since 1985. The facility includes indoor and outdoor play areas, children's toilets, toys, craft materials, playground, sandpits and books in safe, fenced surroundings, and parking for numerous cars.

The facility is shared between the Denmark Playgroup who use it one day a week, and the Denmark Occasional Day Care, who use it four days a week.

**Project Description:**

In September 2012 Playgroup invited Nathan Hall, Community Emergency Services Manager at the Shire, to come to Gumnut Corner to give us advice on fire safety. At this point it was recommended that professional advice be sought about the safety of the trees in the garden, and Playgroup sought two quotes (attached). Albert Adams from Greenman Trading also provided a detailed report on the current health of the trees. This report cost \$198 and has been paid for by the playgroup.

The urgent work that is needed is to make safe a large blue gum next to the children's cubby, by removing large limbs. It is also recommended to remove other unsuitable trees from the garden before they become a significant risk.

Our preferred person to carry out the work is Greenman Trading Co, based on detailed advice about the health of the trees and value for money.

**Location:**

The back garden of Gumnut Corner (next to the Visitor Centre on South Coast Highway).

**Demonstrated Need / Benefit:**

The report provided by Greenman Trading, from a professional arborist, clearly identifies that previous, maybe unqualified, treatment of the trees has resulted in a tree that is stressed and poses a risk to children and adults using the play areas in the garden by shedding large limbs. This risk can be managed by lopping some limbs of the blue gum, and also removing other unsuitable trees before they pose too great a risk.

It was also Albert Adams opinion that the tree at the bottom of the garden already shows evidence of having shed one limb, and can be expected to shed more over winter.

The quote supplied by Greenman Trading is valid until 7 June 2013.

**Other organisations involved or sharing facility:**

The facility is shared with Denmark Occasional Day Care, which currently has 25-30 member families using the facility. Denmark Occasional Day Care use the facility four days a week.

Denmark Playgroup and the Denmark Occasional Day Care have identified the risk from the trees as a key maintenance issue that needs to be addressed due to the risk factors to the numerous children and adults using the facility.

**If Council contribution does not meet requested amount how will project be financed or affected?:**

If the request amount is not granted, Denmark Playgroup will have to undertake some significant fundraising to raise sufficient money for this essential work to be done. The current quote is valid until 7 June, putting a timeframe on raising the money and getting the work done. Playgroup is already contributing \$348 towards the cost of this project.

<b>Applicant Cash Contribution</b>	<b>\$348.00</b>
<b>Applicant In Kind Contribution</b>	<b>\$n/a</b>
<b>Other Cash contribution (specify)</b>	<b>\$n/a</b>
<b>SUB TOTAL</b>	<b>\$348.00</b>
<b>REQUEST FROM COUNCIL</b>	<b>\$1,500</b>
<b>TOTAL PROJECT COST</b>	<b>\$1,848</b>



**Ongoing Management:** *(Please describe how your project will be maintained or replaced into the future)*

The main urgent task is to make safe the large blue gum next to the children's cubby. It appears that this has been mismanaged in the past, and making it safe now will minimise any risk for the next few years. It is the advice of the arborist that the tree is checked on an annual basis, and we have included that as a task on our annual maintenance checklist for the facility.

Once other trees that are unsuitable have been removed from the garden, they can be replaced with suitable trees that do not grow too big or pose a risk from shedding limbs. These will need limited maintenance in the future, and that can be done by the Playgroup.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Nicola Shaw

**Position Held:** President

**Signature:**



**Date:**

25/4/2013

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous year and current bank balance ✓
- Written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council  
eg. Dept of Sport & Recreation, LotteryWest, Local Drug Action Group etc.
- Copies of quotations - 2 quotations and 1 arborist report attached. ✓  
N. Khan

### Major Grants \$5,000 to \$10,000

- Audited financial statements for past two (2) financial years
- Written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council  
eg. Dept of Sport & Recreation, LotteryWest, Local Drug Action Group etc.
- Where project is for a building/building additions/building alterations – building design, specifications and site plan
- Itemised project costing and copies of quotations
- Copy of Incorporation Certificate

### Major Grants - \$10,000 to \$50,000

- Above as required for Major Grants to \$10,000
- Copy of Constitution
- Information supporting financial viability of organisation / project

### Major Grants greater than \$50,000

- All of the above
- Needs analysis study
- Feasibility Study

For further information or advice please contact Garry Bird Director of Finance & Admin by telephone (08) 9848 0300 or email to email: [enquiries@denmark.wa.gov.au](mailto:enquiries@denmark.wa.gov.au).

Please forward completed applications to:

Chief Executive Officer  
Shire of Denmark  
PO Box 183  
DENMARK WA 6333

**Applications are to be received in the Shire Office by 4.00 pm Friday 26<sup>th</sup> April 2013.**

**DENMARK PLAYGROUPO FINANCIAL REPORT**  
**January 2012 - December 2012**

**Opening bank balance**  
Denmark Playgroup                      \$2217.73

**Receipts**  
Misc. Cash carried forward              \$25  
Participant Fees                              \$2259  
PGWA Fees                                      \$585  
**Total**                                              **\$2869**

**Payments**  
DODCC (Rent)                                \$1500  
PGWA                                              \$615  
Aust. Post (PO Box renewal)              \$93  
Cleaning Fees                                 \$500  
Grant Purchases                              \$1142.92  
Misc. Reimbursements                      \$104.30  
(Bulletin ad's, stationary, etc.)  
Maintenance (window sill)                \$180  
Arborist                                         \$198  
**Total**                                              **\$4333.22**

**Approx. Bank Balance should be \$753.51**



more give, less take

## NAB Internet Banking

### Account summary

#### Banking

account nickname	account number	Current balance	available balance *
0086595193024534	086-595 19-302-4534	1,264.61 CR	1,264.61
	Credit balance:	1,264.61 CR	
	Debit balance:	0.00 DR	
	<b>Net position:</b>	<b>1,264.61 CR</b>	

\* Account balance listed is the total amount of funds available. Transfers are subject to uncleared funds eg a deposited cheque.

**End of Report**

Date 25/04/13 Time 21:03  
National Australia Bank Limited A.B.N. 12 004 044 937

Denmade Playgroup  
current bank balance as at 25/4/2013

N. Shaw



## ARBORIST

PO Box 957 Denmark  
Western Australia 6333  
Tel/Fax: (08) 9840 9918  
Mob: 0407 936 490  
Email: greenman@westnet.com.au

9<sup>th</sup>. November 2012

Trish Thornber  
Denmark Playgroup & Denmark Occasional Day Care  
Gum Nut Corner  
South Coast Highway  
Denmark  
WA, 6333

Dear Trish,

**Quotation: Arboricultural Works**  
**Quote No. 0548**

As discussed here is our quote to undertake the following works:

Here is our quote to carry out the following works:

**Item A** Large Blue gum tree

- A.1 Aerially dismantle and fell the large blue gum tree located on the inside and close to the northern boundary fence of the fenced in playground of the day-care centre. The stump of the tree is to be cut off as close to ground level as possible and is to be treated with herbicide to control coppice..
- A.2 Remove all materials arising from the works described in #A.1 from the property.
- A.3 Tidy up site on completion of works.

The cost of carrying out the works described above will be:

**\$2,250.00 + \$225.00 (GST) = \$2,475.00**

**Item B** Hazard reduction

- B.1 Aerially dismantle and fell the tall Sydney gum tree located on the inside and close to the eastern boundary fence of the fenced in playground of the day-care centre. The stump of the tree is to be cut off as close to ground level as possible.
- B.2 Aerially remove 2x large lateral limbs extending out over the day-care play area from the large blue gum tree described in Item A above as discussed. Branches will be removed by qualified tradesmen to Australian Standards specifications.

- B.3 Fell the 3x small marri trees located close to the north east corner of the Day-care building. Stumps are to be cut off as close to ground level as possible and are to be treated with herbicide to control coppice.
- B.4 Fell 3x Sydney gum saplings located adjacent to but on the outside of the fence surrounding the day-care play area. Trees are located on the north side of the fenced in play area. Stumps are to be cut off as close to ground level as possible.
- B.5 Remove all materials arising from the works described in Item B from the property.
- B.6 Tidy up the site on completion of works.

The cost of carrying out the works described above will be:

**\$1,500.00 + \$150.00 (GST) = \$1,650.00**

Should you decide to go ahead with any of the items of works described above, please indicate which item you would like us to proceed with and return a signed copy (please also initial page 1 of the quote) of this quotation to us.

This quote is valid for 60 days.

Yours sincerely,



Albert Adams




Cert No.: AU-0034A

Date:

Signature:

2/4/13

quote still valid for a further  
60 days. 



## ARBORIST

PO Box 957 Denmark  
Western Australia 6333  
Tel/Fax: (08) 9840 9918  
Mob: 0407 936 490  
Email: greenman@westnet.com.au

9<sup>th</sup>. November 2012

Trish Thornber  
Denmark Playgroup & Denmark Occasional Day Care  
Gum Nut Corner  
South Coast Highway  
Denmark  
WA, 6333

Ref: RP12-46

Dear Trish,

**Visual Tree Inspection**  
**Previously Lopped Blue Gum Tree**

In October 2012 I was requested by you to carry out an inspection of a large blue gum tree located inside the fenced off outdoor play area on the east side of the Denmark Playgroup building located at the above address.

I visited the site at about 9am on 29/9/12 to inspect the tree.

The tree was observed to be located just inside of the northern fenced boundary of the Playgroup's outdoor play area.

The tree was identified as a large Tasmanian blue gum (*Eucalyptus globulus*) tree.

The tree was observed to have been topped on at least on two occasions in the past.

Topping is identified by the International Society of Arboriculture and is widely accepted by professional arborists worldwide as perhaps the most harmful tree pruning practice known.

Topping is the indiscriminate cutting of tree branches to stubs or lateral branches that are not large enough to assume the terminal role. Other names for topping include "lopping."

A common reason given for topping is to reduce the size of a tree. Property owners and managers often feel that their trees have become too large for the site. People fear that tall trees may pose a hazard. Topping, however, is not a viable method of height reduction and certainly does not reduce the hazard. In fact, topping will make a tree more hazardous in the long term.

Topping typically removes 50 to 100 percent of the leaf-bearing crown of a tree. Because leaves manufacture the food required for a tree to grow and survive, removing them can temporarily starve a tree. Severely topping a tree usually triggers a survival mechanism. The tree now under severe stress needs to put out a new crop of leaves to manufacture the

carbohydrates required for respiration, and therefore survival, as soon as possible. The tree activates dormant buds, forcing the rapid growth of multiple epicormic shoots below each cut. If a tree does not have the stored energy reserves to do so, it will be seriously weakened and may die.

A stressed tree is more vulnerable to insect and disease infestations. Large open pruning wounds expose the sapwood and heartwood to attacks. The tree may lack sufficient energy to chemically defend the wounds against invasion, and some insects are actually attracted to the chemical signals trees release.

The preferred location to make a pruning cut is just beyond the branch collar at the branch's point of attachment. The tree is biologically equipped to close such a wound provided the tree is healthy enough and the wound is not too large. Cuts made along a limb between lateral branches create stubs with wounds that the tree may not be able to close. The exposed wood tissues begin to decay. Normally, a tree will "wall off" or compartmentalize, the decaying tissues, but few trees can defend the multiple and/or severe wounds caused by topping. The decay organisms are given a free path to move down through the branches/stem.

The survival mechanism that causes a tree to produce multiple epicormic shoots below each topping cut comes at great expense to the tree. These shoots develop from buds near the surface of the old branches. Unlike normal branches that develop in a socket of overlapping wood tissues, these new shoots are anchored only in the outermost layers of the parent stem.

The new shoots grow quickly, as much as 3 meters in one year, in some species. Unfortunately, the shoots are prone to breaking, especially during windy conditions.

Ironically while it may have been a goal to reduce the tree's height and make it safer, topping the tree has made it more hazardous than before.

The natural branching structure and growth form of a tree has evolved to optimise environmental conditions. Trees form a variety of shapes and growth habits, all with the same goal of presenting their leaves to the sun. Topping removes the ends of the branches, often leaving ugly stubs. Topping destroys the natural form and structural integrity of a tree.

A topped tree appears disfigured and mutilated. A tree that has been topped can never fully regain its natural form.

The costs associated with topping a tree are considerable.

If the tree survives, it will require pruning again within a few years. It will either need to be reduced again or storm damage will have to be cleaned up. If the tree dies, it will have to be removed.

Topping is a high-maintenance pruning practice, with some hidden costs.

One possible hidden cost of topping a tree is potential liability.

Topped trees are prone to breaking and can be hazardous. Because topping is considered an unacceptable pruning practice, any damage caused by the branch failure of a topped tree may lead to a finding of negligence in a court of law.

When a tree must be reduced in height or spread; providing clearance for utility lines is an example. There are recommended techniques for doing so as specified in the Australian Standards for Pruning Amenity Trees. Branches should be removed back to their point of

origin. If a branch must be shortened, it should be cut back to a lateral that is large enough to assume the terminal role.

This method of branch reduction helps to preserve the natural form of the tree. However, if large cuts are involved, the tree may not be able to close over and compartmentalize the wounds.

A professional arborist can determine the type of pruning that is necessary to manage trees. A professional arborist can provide the services of a trained crew, with all of the required safety equipment and liability insurance.

Because of the rapid development of epicormic growth after being lopped in the past, the blue gum tree that is the subject of this letter was observed by me at the time of my inspection of the tree to have developed a large, many branched and complex canopy.

As described above, epicormic growth is usually poorly anchored to the original stem and the original stem is often affected by decay as a result of being topped.

In my opinion the blue gum tree under discussion in this document, as a result of having been topped in the past, is likely to become unstable over the next five years.

I highly recommend that the tree be removed to ground level within five years of the date of this letter and that until the tree is removed, it be inspected on an annual basis by a qualified arborist to identify any sign of the tree becoming unstable.

Yours sincerely,



Albert Adams

F.D.Sc. Arboriculture (Uni. Central Lancs., UK)  
Advanced Dip. Nature Conservation (Cape Tech., ZA)  
Cert. III Hort. (Arboricultural Trades Person)  
Cert. IV Workplace Assessment and Training  
Quantified Tree Risk Assessment Licensee (No.2377)



Cert No.: AU-0034A



ABN 68 578 245 820

## ARBORIST

PO Box 957 Denmark  
Western Australia 6333  
Tel/Fax: (08) 9840 9918  
Mob: 0407 936 490  
Email: greenman@westnet.com.au

11<sup>th</sup>. November 2012

Trish Thornber  
Denmark Playgroup & Denmark Occasional Day Care  
Gum Nut Corner  
South Coast Highway  
Denmark  
WA, 6333

Dear Trish,

**TAX INVOICE**  
**No. 1103**

Carry out Visual Tree Assessment and report on condition of tree (2hrs @ \$90/hr).

**\$180.00 + \$18.00 (GST) = \$198.00**

Our bank account details are as follows:

Bankwest, Denmark Branch  
Account Name: Greenman Trading Company  
BSB: 306-009  
Account No.: 012 7646

Yours sincerely,

Albert Adams

PAID 21/11/12

Chq# 000046





Roderick's Tree Lopping  
and  
Landscaping Services



QUOTE

---

17 Welsh Street  
Denmark WA 6333  
PO Box 411  
ABN 121 515 02144

Telephone: 08 9848 1113  
Mobile: 0428 481 280  
paulmugg@bigpond.net.au

---

**Denmark Playgroup/Gumnut Corner**

*Corr Ocean Beach Road and Sth Coast Hwy*

*This is a Quote for one large Blue Gum and two small Marri trees*

*The blue Gum has been trimmed badly in the past, so you have two choices, one remove the tree and plant something appropriate. Two trim the tree back to make it safe, but this option will only last you 5 years. I also recommend the removal of the marris if we top them they will become dangers in the future.*

*To takedown all three trees and stump ground*

*\$2500.00GST Included*

*To trim all three trees*

*\$232.00GST included*

Kindest regards  
Paul Muggerridge  
0428481280



Shire of Denmark  
**Community Financial Assistance Program**  
 APPLICATION FORM 2013/14

The closing date for applications is -  
**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
 Shire of Denmark  
 PO Box 183  
 DENMARK WA 6333

Shire of Denmark  
 24 APR 2013  
 APP134754  
 COUNCILLOR  
 DIR OF COMMUNITY

**INFORMATION FOR APPLICANTS**

Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.

- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

**APPLICATION SUMMARY SHEET**

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer

Name of Organisation/Group/Applicant:

Denmark Primary School  
 (Kitchen Garden)

Address:

Mitchell SE.,  
 Denmark, WA 6333

Contact Person Email: Leigh.Sheldon@det.wa.edu.au

Contact Person: LEIGH SHELDON.

Position: PRINCIPAL

Telephone: (H) 98480800

(W)

Amount requested: \$ 400.

Grant Requested (please tick a box)

- Major Community Grant (\$5000 +)
- Minor Community Grant (less than \$5000)
- Community Donation (up to \$200)

**PLEASE NOTE**

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

**Applicant:** Denmark Primary School

**Postal Address:** Mitchell St., Denmark, WA 6333

**ABN:** 27795293894. (If no ABN, a Statement by Supplier form must be attached)

Registered for GST? Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Leigh Sheldon Position: School Principal

**Email:** leigh.sheldon@det.wa.edu.au

**Telephone (hm)** \_\_\_\_\_ **(wk)** 98480800

**Contact Person 2:** Angela Dickinson Position: Parent volunteer

**Email:** dickinsonbne@gmail.com

**Telephone (hm)** 98452070 **(wk)** \_\_\_\_\_

**Objectives of the Organisation:**

The purpose of Denmark Primary School is to ensure that all students develop the knowledge, skills, values and confidence to achieve their individual potential and make a positive contribution to society. The kitchen garden projects aims to encourage students and staff to develop an understanding and appreciation of nature, a sense of empathy and practice sustainability, as well as re-inforcing learning. Kitchen garden is a place where all are welcome. It is a place to relax and have a break from the classroom.

**Current Membership Numbers:** Students, Staff and parent volunteers  
 - numbers are approximate for 20yr  
 e over.

<b>20 years and over</b>	male <u>25</u>	female <u>50</u>
<b>Junior (&gt;20 years)</b>	male <u>281</u>	female <u>237</u>
<b>TOTAL</b>	male = <u>306</u>	female = <u>287</u>

**Existing Facilities:**

The "Wall" at the end of the corridor is made for old, in-substantial material and is generally in poor repair. It needs resurfacing and repainting. It is under-cover. Given the prominent location of the "Wall" and its poor state a "face-lift" would give new life to the area. Given this will be undertaken by some students, it will help create a 'sense of pride' in their school.

**Project Description:** The area described will be re-surfaced and painted with a "Belonging Tree" mural. This idea was thought of by a student as a way of creating a sense of 'belonging and pride' within the school. The mural will be created in conjunction with the Kitchen Garden Project and will enable continuity at times when children may not have time in the garden; during winter, wet weather. Students will be involved in the design and creation of the mural. The wider community will be invited to help. There is great value in projects that encourage the students to be involved at all levels within the school, not just in the classroom.

**Location:** At end of corridor linking school classrooms with the library and kitchen garden. Within school grounds. This area is a major thoroughfare.

**Demonstrated Need / Benefit:**

The 'Belonging Tree' mural project represents not only belonging but celebrates the role that school has in nurturing children and encouraging and supporting them to grow and reach their full potential. This is best achieved when we all feel like we belong and support each other. It is important for children to be nurtured in an environment which is cared for and in which they have a sense of pride. The project demonstrates that together it is possible to create something beautiful out of something that has been neglected.

**Other organisations involved or sharing facility:**

Denmark Primary School is used by children, parents & school staff. Members of the wider community support the school with target reading, sporting clubs, the breakfast club, canteen and kitchen garden. DWAG has carried out bush regeneration work in conjunction with the school. "Niah, Kartijin Coolingaus" Inc. work with students on cultural education programs. The 'Family Place' is located on the school premises and is used <sup>by</sup> for parenting groups.

**If Council contribution does not meet requested amount how will project be financed or affected?:**

Funding of the project would depend on resources available. The PeC supports the kitchen garden with regular contributions from funds raised by the PeC. Donations from community and school members (parents etc) would be sought for materials and labour - in kind. The kitchen garden project is also supported by fund-raising efforts of children involved including sale of produce and products made

Applicant Cash Contribution	\$	<u>0</u>
Applicant In Kind Contribution	\$	<u>475.</u>
Other Cash contribution (specify)	\$	<u>25 materials donation.</u>
SUB TOTAL	\$	<u>500.</u>
REQUEST FROM COUNCIL	\$	<u>400.</u>
TOTAL PROJECT COST	\$	<u>900.</u>



**Ongoing Management:** (Please describe how your project will be maintained or replaced into the future)

Given that the area is undercover then very little on-going maintenance will be required.

The Kitchen Garden projects continues through the support of school staff, PEC and parents, children and the wider community. Any future maintenance will be undertaken by the above mentioned.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: ANGELA DICKINSON

Position Held:

Signature: A. Dickinson

Date: 24.4.13.



Kindy  
Pre-Primary

Year 1

Year 2

Year 3

Year 4

Year 5

Year 6

Year 7

Family

Office

Canteen

Teachers

P.E.C.

Respect

Be Yourself

Harmony

Belonging

Commitment

Honesty

Helping

Fun

Together

Love

Growing

Pride

a team

Nature

Year 2

Year 1

Celebrating

Community

Rindy

Safe

Friends

Teachers

P.E.C.

Design - based on Gustav Klimt's "Tree of Life"

Branches - represent each year

Leaves - each class to think of a word relating to a school value, belonging, growing etc...

Animals - <sup>each</sup> class to paint an animal which is supported by the tree

Roots - Parents, staff, community supporting the growth of our children

Surrounding Mural - to the side?

'Belonging Tree' - Kitchen Garden Project  
2013. Assisted?

## Description of Project Programs & Activities.

Monday - welcome to country speech. Raising of Aboriginal & Australian flags

Venue: Denmark Primary School.

Start the "long Snake" art project. Each student will be given a piece of A4 and they can decorate it anyway they like. When every student has finished, we will join them all together to form a long Snake.

Tuesday - Joey Williams will take classes of a bush tucker walk starting from school to the river mouth. Each class will get an opportunity to walk.

Wednesday: Jillian Woods Dance group to perform. Curingya Koorts Wobing will perform two stories.

Venue: Denmark Primary School

Thursday: Finish off bush tucker walks. An opportunity to eat "Boo" stew. Students will get a chance to bake damper to eat with it.

Venue: Denmark Primary School.

A puppet story of the Emu & Bush Turkey performed by Ngaangk Yanging Kaddit's, a Denmark mothers & children group.

Friday: Putting the snake together around the school and a story to go with it. Lowering the flags and a closing speech about the week.



Shire of Denmark  
**Community Financial Assistance Program**  
 APPLICATION FORM 2013/14

The closing date for applications is -  
**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Shire of Denmark  
 APP 134741  
 EPH  
 PBR.10.A  
 CHIEF EXECUTIVE OFFICER  
 SHIRE OF DENMARK  
 PO BOX 183  
 DENMARK WA 6333  
 OTHER

Chief Executive Officer  
 Shire of Denmark  
 PO Box 183  
 DENMARK WA 6333

**INFORMATION FOR APPLICANTS**

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

**APPLICATION SUMMARY SHEET**  
 PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer

**Name of Organisation/Group/Applicant:**

Denmark Primary School Parents and Citizens  
 Association Incorporated

**Address:**

Mitchell Street, Denmark, WA, 6333

Contact Person Email: eholland@somersetsprings.com

Contact Person: Emma Holland

Position: Executive Member

Telephone: (H) 08 9840 9553

(W) 0429 686 489

Amount requested: \$1540.00

**Grant Requested (please tick a box)**

- Major Community Grant (\$5000 +)
- Minor Community Grant (less than \$5000)
- Community Donation (up to \$200)

**PLEASE NOTE**

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

**Applicant:** Denmark Primary School Parents and Citizens Association Incorporated

Postal Address: Mitchell Street, Denmark, WA, 6333

ABN: 43717569471 (If no ABN, a Statement by Supplier form must be attached)

Registered for GST? Please select YES NO (If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

Contact Person 1: Emma Holland

Position: Executive Member

Email: eholland@somersetsprings.com

Telephone (hm) 08 9840 9553

(wk) 0429 686 489

Contact Person 2: Julie Glynn

Position: President

Email: Julie@aandj.com.au

Telephone (hm)

(wk)

0429 052 940

**Objectives of the Organisation:**

The objectives of the Denmark Primary School P and C Association are to assist in the provision of resources, facilities and amenities for the school. Please see attached the Constitution and Rules of the Denmark P and C, point 2.2. In applying for this grant, the Denmark P and C wishes to purchase 2 new 6m high flag poles to enhance the welcoming entrance to the school and to enable flying the Australian flag in a more significant location along with additional flags including the Aboriginal flag.

**Current Membership Numbers:**20 years and over male   1   female   15  Junior (>20 years) male        female       TOTAL male =   1   female =   15

**Existing Facilities:**

Currently, Denmark Primary School has one flag pole located on the north side of bitumen basketball court on the Mitchell Street side of the school. The location of the flag pole is now redundant as it is obscured by buildings and vegetation. The flag pole can not be viewed from Mitchell Street. The existing flag pole has external halyards, which unfortunately has lead to the theft of several flags. The paint on the flag pole is worn and peeling. Currently only the Australian Flag can be flown.

**Project Description: Purchase two new 6 m Flag poles**

Denmark Primary School P and C wishes to undertake the purchase and installation of 2 new flag poles. The flag poles are to be 6 metres tall and have internal halyards with lockable doors. The cost for this project includes the price of the poles, freight, freight insurance, concrete for installation, labour costs for installation of new poles and removal of old pole, costs for an underground cable search and concrete to fill in the old hole. A second pole is desirable so that additional flags can be flown at the same time as the Australian flag. Please find attached quotes from the Perth based companies, Taskers and Marindust, for the manufacture of two 6m high flag poles.

**Location:** The flag poles are to be located at the entrance of the school either side of the existing rammed earth walls on the Mitchell Street entrance to the Denmark Primary school.

**Demonstrated Need / Benefit:**

The need for an additional flag pole was highlighted when the celebration of NAIDOC week was discussed. It came to attention that the Aboriginal Flag can not be flown unless the Australian flag is also flown. The protocols for flying flags in Australia are listed on the Government website [www.itsanhonour.gov.au](http://www.itsanhonour.gov.au). When discussions arose about purchasing an additional pole it was noted that the existing pole was now redundant, which lead to the need for two new poles.

The flying of different flags will benefit the school in numerous ways. The Australian curriculum outlined at [www.australiancurriculum.edu.au](http://www.australiancurriculum.edu.au) includes learning areas where flying flags can be brought into learning. The Australian History Component, the Intercultural Understanding component and the Aboriginal and Torres Strait Islander Histories and Cultures component can incorporate flag flying. Denmark Primary School has 18 students identifying as Aboriginal or Torres Strait Islander and many students were born overseas or have parents who were born overseas. Anzac Day, NAIDOC week, Harmony Day and Western Australian Day are occasions when two flags can be flown. Flags that can be flown in addition to the Australian Flag include the Aboriginal Flag, Torres Strait Islander Flag, Defence Ensigns Flags, Western Australian Flag and flags of other nations.

Moving the flag poles to a more appropriate location will benefit the school by adding to the welcoming statement and pride of the Primary School. This would benefit not only the students and families of the school, but also visiting guests, visiting students and residents of the town of Denmark.

**Other organisations involved or sharing facility:**

Not Applicable

**If Council contribution does not meet requested amount how will project be financed or affected?:**

The Denmark Primary School P and C participates in fundraising activities throughout the year to assist in providing resources, facilities and amenities for the school. If the flag pole project is not funded, the P and C will undertake further fundraising and research will be made into applying for additional grants and donations.

The Denmark Primary School P and C Association is willing to pay one quarter of the total costs towards the purchase and installation of the flag poles.

Denmark Primary School is willing to pay \$200 towards the costs.

Please find attached the Denmark Primary School P and C Association Constitution and Rules and the audited Statement of receipts and payments for the years ended 31<sup>st</sup> December 2011 and 2012.

<b>Applicant Cash Contribution</b>	<b>\$ 870.00</b> _____
<b>Applicant In Kind Contribution</b>	<b>\$150.00</b> _____
<b>Other Cash contribution (specify)</b>	<b>\$120.00 donation from Denmark Haulage</b>
<b>SUB TOTAL</b>	<b>\$1140.00</b> _____
<b>REQUEST FROM COUNCIL</b>	<b>\$1540.00</b> _____
<b>TOTAL PROJECT COST</b>	<b>\$2680.00</b> _____

**BUDGET**

<b>INCOME</b>	<b>\$</b>	<b>EXPENDITURE</b>	<b>\$</b>
<b>Please Itemise</b>		<b>Please Itemise</b>	
		Flag poles x 2 @ 900 each supplied by Marindust includes delivery to our chosen freight depot in Perth and GST	1980.00
		20 bags of rapid set concrete includes 10% discount from Mitre 10	160.00
<b>Applicant Contribution</b>		Insurance on freight supplied by Centrewest Insurance	300.00
- <b>In-kind</b>	150.00		
Labour @ \$25 hour x 6 hours			
- <b>Cash</b>		Acknowledgement plaques, x2 Denmark Engraving	70.00
- <b>Sponsorship / Other Grants</b>		Underground Cable search by Roger Seeney	120.00
		Labour to install poles at \$25.00 hour for 2 hours	50.00
<b>Other Grants (please list)</b>			
<b>Other Income (please list)</b>			
Denmark Primary School P and C Association cash	670.00		
Denmark Haulage freight donation	120.00		
Denmark Primary School donation cash	200.00		

**CFAG AMOUNT REQUESTED** \$1540

**TOTAL EXPENDITURE** \$2680

**TOTAL INCOME** \$1140.00

**Ongoing Management:** *(Please describe how your project will be maintained or replaced into the future)*

The flag poles come with a 2 year warranty on the manufacture of the poles.

There is no ongoing management associated with installation of the flag poles. The lifetime of the poles is expected to be 10 years plus.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Emma Holland

**Position Held:** Executive member of the Denmark P and C Association

**Signature:** 

**Date:** 23rd April 2013

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous year and current bank balance
- Written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council  
eg. Dept of Sport & Recreation, LotteryWest, Local Drug Action Group etc.
- Copies of quotations

### Major Grants \$5,000 to \$10,000

- Audited financial statements for past two (2) financial years
- Written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council  
eg. Dept of Sport & Recreation, LotteryWest, Local Drug Action Group etc.
- Where project is for a building/building additions/building alterations – building design, specifications and site plan
- Itemised project costing and copies of quotations
- Copy of Incorporation Certificate

### Major Grants - \$10,000 to \$50,000

- Above as required for Major Grants to \$10,000
- Copy of Constitution
- Information supporting financial viability of organisation / project

### Major Grants greater than \$50,000

- All of the above
- Needs analysis study
- Feasibility Study

For further information or advice please contact Garry Bird Director of Finance & Admin by telephone (08) 9848 0300 or email to email: [enquiries@denmark.wa.gov.au](mailto:enquiries@denmark.wa.gov.au).

Please forward completed applications to:

Chief Executive Officer  
Shire of Denmark  
PO Box 183  
DENMARK WA 6333

**Applications are to be received in the Shire Office by 4.00 pm Friday 26<sup>th</sup> April 2013.**

**Denmark P.S. P&C Assoc Inc**  
**Fundraising Receipts and Payments**  
**For the years ended 31st December 2011 and 2012**

	<b>2012</b>		<b>2011</b>	
<b><u>Fundraising Income</u></b>				
Lapathon	9,396.00			
Bogan variety bash	4,892.55			
Easter Egg Raffle	1,242.60		1,329.20	
Donuts markets	763.51		4,754.22	
Street Fair 2011			9,024.65	
Book Fair			30.00	
Sausage sizzle/sundry			49.00	
	<u>16,294.66</u>		<u>15,187.07</u>	
<b><u>Fundraising Expenses</u></b>				
Bogan variety bash	2,049.59			
Easter Egg Raffle			83.50	
Donuts markets	74.96		1,277.77	
Fete 2009, Street Fair 2011			2,878.39	
	<u>2,124.55</u>		<u>4,239.66</u>	
<b><u>Profit in categories:</u></b>				
Lapathon	9,396.00	66%		
Fete 2009, Street Fair 2011			6,146.26	56%
Bogan variety bash	2,842.96	20%		
Easter Egg Raffle	1,242.60	9%	1,245.70	11%
Donuts markets	688.55	5%	3,476.45	32%
Sausage sizzle/sundry			49.00	0.4%
Book Fair	0.00		30.00	
	<u>14,170.11</u>	<u>100%</u>	<u>10,947.41</u>	<u>100%</u>

**Denmark P.S. P&C Assoc Inc**  
**Statement of Receipts and Payments**  
**For the years ended 31st December 2011 and 2012**

	<u>full yr</u> <u>2012</u> \$		<u>full yr</u> <u>2011</u> \$	
<b><u>Canteen</u></b>				
Sales	57,846.17		53,032.69	
Donations received	0.00		536.40	
Insurance Refund	1,090.59		0.00	
<b>Total Income</b>	<u>58,936.76</u>		<u>53,569.09</u>	
<b><u>Less Canteen Expenses</u></b>				
Canteen Supplies	27,365.54	46%	26,223.23	49%
Insurance & wci canteen	681.93		670.13	
Plant & Equipment	1,772.30		1,503.50	
Repairs & Maintenance	99.00		0.00	
Superannuation	2,266.85	9%	2,067.01	9%
Wages	25,633.54	43%	24,098.70	45%
<b>Total Canteen Expenses</b>	<u>57,819.16</u>		<u>54,562.57</u>	
<b>Canteen Net Income/(Expenditure)</b>	<u>1,117.60</u>		<u>-993.48</u>	
<b><u>Fundraising</u></b>				
Fundraising income	16,294.66		15,187.07	
Fundraising expenses	-2,124.55		-4,239.66	
<b>Net Fundraising</b>	<u>14,170.11</u>		<u>10,947.41</u>	
<b><u>Grants</u></b>				
Grants received	0.00		2,650.00	
Grant expenditure	-11.65		-3,295.95	
<b>Net Grants</b>	<u>(11.65)</u>		<u>(645.95)</u>	
<b><u>Other Receipts</u></b>				
Donations	0.00		0.00	
School Kitchen Garden	0.00		110.35	
Memberships	12.00		21.00	
	<u>12.00</u>		<u>131.35</u>	
<b>Net Income/(Outflow)</b>	15,288.06		9,439.33	
<b><u>Less Other Payments</u></b>				
Advertising & Promotion	0.00		0.00	
Audit Fees	165.00		165.00	
Conf/meeting expenses	218.60		180.68	
Donations to School	15,374.70		5,920.00	
Licences	58.05		57.30	
Photo album project	0.00		0.00	
Postage & Stationery	0.00		250.00	
School Kitchen Garden	1,100.00		637.33	
Subscriptions	718.79		686.80	
Sundry expenses	0.00		0.00	
	<u>17,635.14</u>		<u>7,897.11</u>	
<b>Surplus/Deficiency for Year</b>	<u>(2,347.08)</u>		<u>1,542.22</u>	

**Denmark P.S. P&C Assoc Inc**  
**Statement of Receipts and Payments**  
**For the years ended 31st December 2011 and 2012**

	<b>full yr</b> <b>2012</b> \$	<b>full yr</b> <b>2011</b> \$
<b>Donations to School</b>		
Playground 4/5's	11,194.70	
Kitchen Garden	1,000.00	
PA system		3,420.00
Books (years 4/5)		2,000.00
Grade 7 camp	180.00	400.00
Mosaic for art room		100.00
	<u>12,374.70</u>	<u>5,920.00</u>
<b>Cash at Bank</b>		
Opening bank balance 1st Jan	4,156.27	2,614.05
add/(less) net yearly movement	(2,347.08)	1,542.22
Closing bank balance per cash books	<u>1,809.19</u>	<u>4,156.27</u>
<b>Bank Reconciliation</b>		
Closing bank statement balance	3,087.43	5,026.79
less unpresented cheques	-1,278.24	-870.52
add outstanding deposits	0.00	0.00
Closing balance per bank	<u>1,809.19</u>	<u>4,156.27</u>

<b>Asset Register</b>	<b>useful life</b> <b>years</b>		<b>depn pa</b>
8/07/2011 fridge & washer city - 700 Litre chest freezer	15	1,475.00	98.33
15/09/2011 Breville Ikon Kitchen wizz	10	299.95	30.00
30/09/2011 P&C banner	20	319.00	15.95
31/08/2012 fridge & washer city - 700 Litre chest freezer	15	1,450.00	96.67
			<b>donuts depn</b>
15/09/2011 Kenwood Mixmaster Chef	10	549.00	54.90
25/08/2011 6 folding tables	15	354.00	23.60
2/09/2011 Hisco - Roband FD10 donut fryer 1 x 8.5 Ltd pan...	10	832.66	83.27
2/09/2011 Hisco donut dropper Belshaw model Type-K	10	682.00	68.20
16/09/2011 gazebo for donut stall	10	300.00	30.00
		<u>6,261.61</u>	<u>259.97</u>
			4
no. stalls pa			\$ 64.99
depn per donut stall			

# Denmark Primary School Parents and Citizens' Association Incorporated

## CONSTITUTION AND RULES

### **1.0 NAME:**

- 1.1 The Association shall be called the Denmark Primary School Parents and Citizens' Association Incorporated hereinafter called "The Association".

### **2.0 OBJECTS:**

The objects of the Association are to promote the interests of the school or group of schools through:

- 2.1 cooperation between parents, teachers, students and members of the general community;
- 2.2 assisting in the provision of resources, facilities and amenities for the school or group of schools; and
- 2.3 the fostering of community interest in educational matters.

### **3.0 POWERS:**

Subject to the Association's obligation at law not to intervene in the control or management of a school, intervene in the educational instruction of students and exercise authority over teaching staff or other persons employed at the school, the powers of the Association to enable the achievement of its objects and in addition to the powers otherwise conferred on it by these rules shall be:

- 3.1 Subject to the approval of the chief executive officer of the Department of Education, the power to raise funds and acquire by purchase, lease or by exchange and the hiring or acquiring of any real or personal property that may be deemed necessary or convenient for the objects of the Association.
- 3.2 Power to affiliate with the WA Council of State School Organisations Inc.
- 3.3 Power to appoint and remove employees and to determine the remuneration and the terms and conditions of such appointments.
- 3.4 Power to appoint committees for such purposes as are necessary to prosecute the affairs of the Association
- 3.5 Power to make representations to the school administration, the Department of Education and to government either directly or through the WA Council of State School Organisations Inc.
- 3.6 Power to generally do all such acts and things as may be involved by or incidental to the carrying out of the objects of the Association without in any way being limited to the foregoing powers.

### **4.0 INCOME AND PROPERTY:**

- 4.1 The funds of the Association and the property acquired by the Association shall be applied solely towards the promotion of the objects of the Association and no part of those funds or that property may be paid or otherwise distributed, directly or indirectly, to members of the Association, provided that nothing herein shall prevent the expenditure in good faith of funds on the administrative costs incurred by the Association.

### **5.0 MEMBERSHIP:**

- 5.1 Membership is open to parents and guardians of children attending the school and to citizens being over the age of eighteen years who are interested in the work of the Association.

5.2 The Principal of the school for which the Association is formed and where the Association is formed for a group of schools, the Principal of each school for which the Association is formed shall be an ex officio member of the governing body of the Association and may be elected to any of its offices.

5.3 A person desiring to become a member may do so at any General Meeting by payment of the membership subscription.

**6.0 MEMBERSHIP SUBSCRIPTION:**

6.1 The annual membership subscription of the Association shall be fixed by the Association at the Annual General Meeting, but shall not exceed one dollar (\$1.00) per member for the period up to the next Annual General Meeting.

6.2 The subscription of a member is due and payable on the date of the Annual General Meeting or at the General Meeting at which they join the Association.

6.3 Any member whose subscription is more than three (3) months in arrears shall cease to be a member of the Association and his or her name shall be deleted from the register of members.

**7.0 EXECUTIVE COMMITTEE - COMPOSITION:**

7.1 For the purposes of this clause a small school is one with an average daily attendance of one hundred (100) or less students at the start of the school year.

7.2 The Association shall be managed by an Executive Committee.

7.3 Where the Association represents a small school the Executive Committee shall comprise:

- A President
- A Vice-President
- An Honorary Secretary/Treasurer
- And not less than two (2) other members

7.4 Where the Association represents a school that is not a small school, or where the Association represents a group of schools the Executive Committee shall comprise:

- A President
  - A Vice-President
  - An Honorary Secretary
  - An Honorary Treasurer
  - And not less than three (3) other members
- But with the approval of a General Meeting the positions of Honorary Secretary and Honorary Treasurer may be held by one person elected for that purpose at a General Meeting.

7.5 The officers of the Executive Committee shall be elected at the Annual General Meeting of the Association by and from the financial members and ex-officio members of the Association.

7.6 Where there is an equality of voting for any position the result shall be declared by lot.

7.7 The Principal of the school for which the Association is formed and where the Association is formed for a group of schools, the Principal of each school for which the Association is formed shall be an ex officio member of the Executive Committee.

7.8 An election shall be held at a General Meeting of the Association to fill any vacancy on the Executive Committee.

**8.0 EXECUTIVE COMMITTEE - TERM OF OFFICE:**

8.1 The elected members of the Executive Committee shall take office at the rising of the Annual General Meeting or the General Meeting at which they were elected and shall hold office until the rising of the next following Annual General Meeting.

8.2 All retiring members of the Executive Committee shall be eligible for re-election.

## **9.0 EXECUTIVE COMMITTEE - POWERS:**

- 9.1 The Association shall be managed when a General Meeting is not in session by the Executive Committee which shall have power to control and manage the affairs and finances of the Association but shall be responsible to the General Meeting.
- 9.2 The Executive Committee shall have the power to declare vacant the seat of any of its members who, without leave or reasonable excuse, is absent from three (3) consecutive meetings of the Committee. The Executive Committee in its absolute discretion shall determine what constitutes a reasonable excuse.
- 9.3 The Executive Committee may form sub-committees to deal with particular aspects of its work. Such sub-committees shall be responsible to the Executive Committee. Sub-committees so formed shall each include at least one (1) member of the Executive Committee who will represent it on the Executive Committee.
- 9.4 Meetings of the Executive Committee shall be held at such times and places as shall be determined by an Executive Meeting or when convened by the President.

## **10.0 PRESIDING AT MEETINGS:**

- 10.1 The President shall, when present, preside at all General and Executive Committee Meetings of the Association.
- 10.2 In the event of the President being absent the Vice-President shall preside and where both the President and Vice-President are absent then the meeting shall elect a person to preside for the occasion.

## **11.0 THE HONORARY SECRETARY:**

The duties of an Honorary Secretary shall include:

- 11.1 The conduct of all correspondence of the Association.
- 11.2 Keeping the minutes of the Association.
- 11.3 Maintaining a register of financial and ex-officio members.
- 11.4 Retaining custody of all documents relevant to the administrative activities of the Association.
- 11.5 Forwarding in writing the names of the office bearers and committee members to the Principal of the school, or the Principal of each of the schools where an Association is formed for a group of schools, before 30 April each year and where the Association is an affiliate of the WA Council of State School Organisations Inc then to that Council as soon as possible after each election.

## **12.0 THE HONORARY TREASURER:**

The duties of an Honorary Treasurer shall include:

- 12.1 Being responsible for the receipt of all monies paid to or received by the Association.
- 12.2 Issuing receipts for all monies received on the receipt forms of the Association.
- 12.3 Paying all monies received into such bank account or accounts as the Association may from time to time decide upon.
- 12.4 Making payments as authorised by a General or Executive Committee meeting by means of cheques.
- 12.5 Ensuring all cheques on all accounts of the Association (including any committee of the Association) must be signed by any two (2) of the following – President, Vice-President, Honorary Secretary, Honorary Treasurer of the Association and one member of the Executive Committee who is appointed for such purpose at the Annual General Meeting of the Association.

- 12.6 Maintaining proper books of account.
- 12.7 Preparing annual financial statements for audit and such other information as the Association may require at each Annual General Meeting.
- 12.8 Presenting a written financial statement showing the current financial position of the Association to each General Meeting and/or Executive Committee Meeting of the Association.
- 12.9 Forwarding a copy of the audited annual financial statements to the Principal of the school, or the Principal of each of the schools where an Association is formed for a group of schools, as soon as is practicable after those statements have been approved by the Annual General Meeting and where the Association is an affiliate of the WA Council of State School Organisations Inc then also to that Council.
- 12.10 Retaining custody of all books, documents, securities and the like relating to the financial affairs of the Association.

**13.0 INSPECTION OF BOOKS AND DOCUMENTS:**

- 13.1 The books and documents of the Association may be inspected by any financial or ex-officio member of the Association on such terms and conditions as may be established from time to time by the Executive Committee.

**14.0 THE HONORARY AUDITOR:**

- 14.1 At each Annual General Meeting there shall be appointed an Honorary Auditor or Auditors (preferably persons holding appropriate qualifications), who shall audit the annual statement of accounts and balance sheet of the Association and shall certify the same.
- 14.2 The Honorary Auditor/Auditors shall have the powers, at any time, to call for the production of all books of account, vouchers and documents of the Association.
- 14.3 The Honorary Auditor/Auditors shall not be an officer or member of the Executive Committee.

**15.0 MEETINGS:**

- 15.1 The Annual General Meeting and General Meetings of the Association shall be held at such times and places as shall be determined by a General Meeting providing that at least one General Meeting shall be held in each term of the school year.
- 15.2 Special General Meetings may be convened by the President or Honorary Secretary or by requisition signed by five (5) financial members of the Association.
  - 15.2.1 A requisition for a Special General Meeting shall state the objects of the meeting and shall be signed by the requisitionists and deposited with the Honorary Secretary.
  - 15.2.2 If the Executive Committee does not cause a Special General Meeting to be held within twenty-one (21) days from the date on which a requisition therefore is deposited with the Honorary Secretary, the requisitionists, or any of them, may convene the meeting; but any meeting so convened shall not be held after three (3) months from the date of lodging of the requisition with the Honorary Secretary.
  - 15.2.3 A Special General Meeting convened by requisitionists in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which those meetings are convened by the Executive Committee.

**16.0 NOTICE OF MEETINGS:**

- 16.1 Notice of all General Meetings of the Association shall be given in writing to all members not less than seven (7) days prior to the date of the proposed meeting.
- 16.2 Notice of Committee meetings shall be given to all members of the relevant committee not less than forty-eight (48) hours prior to the time of the proposed meeting.

**17.0 QUORUM:**

- 17.1 For the purposes of this clause a small school is one with an average daily attendance of one hundred (100) or less students at the start of the school year.
- 17.2 For the Executive Committee of the Association, the quorum of a small school shall be three (3) members and for a school which is not a small school or where the Association represents a group of schools the quorum shall be five (5) members.
- 17.3 For a General Meeting of the Association the quorum of a small school shall be five (5) financial members and for a school which is not a small school or where the Association represents a group of schools the quorum shall be (10) financial members.

**18.0 VOTING:**

- 18.1 Financial members (including the person presiding at the meeting) and ex-officio members present at a meeting and entitled to remain thereat shall be entitled to exercise a deliberative vote on any proposition before or election held at the meeting. No other person shall be entitled to vote at any meeting of the Association.
- 18.2 Voting shall be by simple majority except where otherwise expressly provided herein.
- 18.3 In the event of a tied vote on any proposition/motion before a meeting then the proposition is lost.

**19.0 COMMON SEAL:**

- 19.1 The Honorary Secretary shall have custody of the Common Seal of the Association.
- 19.2 The Common Seal shall only be affixed to any document pursuant to a resolution of a General or Executive Committee meeting.
- 19.3 Any two (2) of: the President, the Vice-President, the Honorary Secretary and the Honorary Treasurer shall countersign the affixation of the Seal and the Honorary Secretary shall keep a record of all documents to which the Seal shall be affixed.

**20.0 INTERPRETATION OF RULES:**

- 20.1 Questions on the interpretation of these rules shall be directed to the WA Council of State School Organisations Inc and in the event of any dispute over the interpretation then to the Minister for Education whose decision shall be binding on all members.

**21.0 ALTERATION TO RULES:**

- 21.1 The constitution and rules may be amended, altered, enlarged or repealed from time to time by a special resolution passed by a three-quarters majority of members present at a General Meeting.
- 21.2 Resolutions designed to effect amendments, alterations, enlargements or deletions shall be submitted in writing to the Honorary Secretary not less than ten (10) days prior to the General Meeting.
- 21.3 Any amendment, alteration, enlargement or deletion shall be submitted to the WA Council of State School Organisations Inc for approval.
- 21.4 Any amendment to or revocation of the rules of the Association shall not take effect unless and until approved by the Minister for Education.

**22.0 STANDING ORDERS/RULES OF DEBATE:**

- 22.1 The standing orders and rules of debate of the Association shall be as established from time to time by the Annual Conference of the WA Council of State School Organisations Inc and shall be observed at all meetings of the Association and any of its committees.

**23.0 PROCEDURE FOR WINDING UP:**

- 23.1 The Association may be wound up voluntarily where it is solvent by special resolution of a General Meeting and passed by three-quarters majority (calculated in number of votes) of members present at the meeting.
- 23.2 Notice of the proposal for a special resolution shall be given to all members not less than twenty-eight days prior to the date of the General Meeting.
- 23.4 The Association that is in breach of the *School Education Act 1999* may be wound up by the Supreme Court on the application of the Minister for Education.

**24.0 LIABILITY OF MEMBERS:**

- 24.1 The liability of members on the winding up of the Association is limited to any unpaid subscriptions and any other amounts due to the Association at the date of the commencement of the winding-up.

**25.0 DISPOSAL OF ASSETS ON WINDING UP:**

- 25.1 The Association is prohibited from making any distribution to its members whether in money, property or in any other way, of any assets belonging to the Association. This does not prevent the payment in good faith of remuneration of any officers or servants of the Association for services actually rendered.
- 25.2 The surplus property shall be distributed to an incorporated Parents and Citizens' Association or Associations approved by a General Meeting.
- 25.3 The special resolution shall nominate the incorporated Parents and Citizens' Association or Associations to which any surplus property of the Association shall be transferred.



# Marindust Sales

(inc.) Ace Flagpoles

Postal: P O BOX 628 Welshpool DC WA 6986

Factory: 43 Pilbara Street Welshpool WA

PHONE (08) 9258 5552 Mobile 0411448896 FAX (08) 9258 5554

E-mail: [marindust@iinet.net.au](mailto:marindust@iinet.net.au)

*Wholesalers of Marine Equipment Specializing in the needs of Industry*

## E-mail Transmission

**Company Name:** Denmark Primary School P & C Association

**Attention:** Emma Holland

**E-mail:** [eholland@somersetsprings.com](mailto:eholland@somersetsprings.com)

**Phone No.:** 0429686489

**From:** Chris Harris

**Date:** 18<sup>th</sup> April 2013

**No. of pages inc. Header:**

The information contained in this facsimile message may be confidential information. If you are not the intended recipient, any use, disclosure or copying of this document is unauthorized. If you have received this document in error, please telephone (08) 9258 5552.

**Project:** Supply only of 2 x flagpoles

**Internal Halyard Flagpole Prices:**

**All prices plus 10% GST**

6.0 metre tapered	7.5 metre tapered	9.0 metre tapered
6 metre x 80mm diam.	6 metre x 80mm diam.	6 metre x 100mm diam.
<b>\$1,800.00 plus 10% GST</b>	<b>\$1,830.00 plus 10% GST</b>	<b>\$ 2,530.00 plus 10% GST</b>

Nb. Above prices are for 2 x flagpoles

Specifications for internal halyard flagpoles:

- Marine grade aluminium T6 temper
- White powder coat finish
- UV Stabilised Nylon Finial and flag clips
- Polyester halyard rope with UV Stabilised Weighted necklace
- Metal cleat
- Vandal resistant hatch with s/s security screw and key
- Hot dipped galvanised steel flange base and spigot
- Hot dipped galvanised steel bolt cage
- Packaged and delivered to your nominated freight depot in the Perth metro area

2.....

.....2

Terms: Payment net 30 days

Validity: Quotation current 60 days

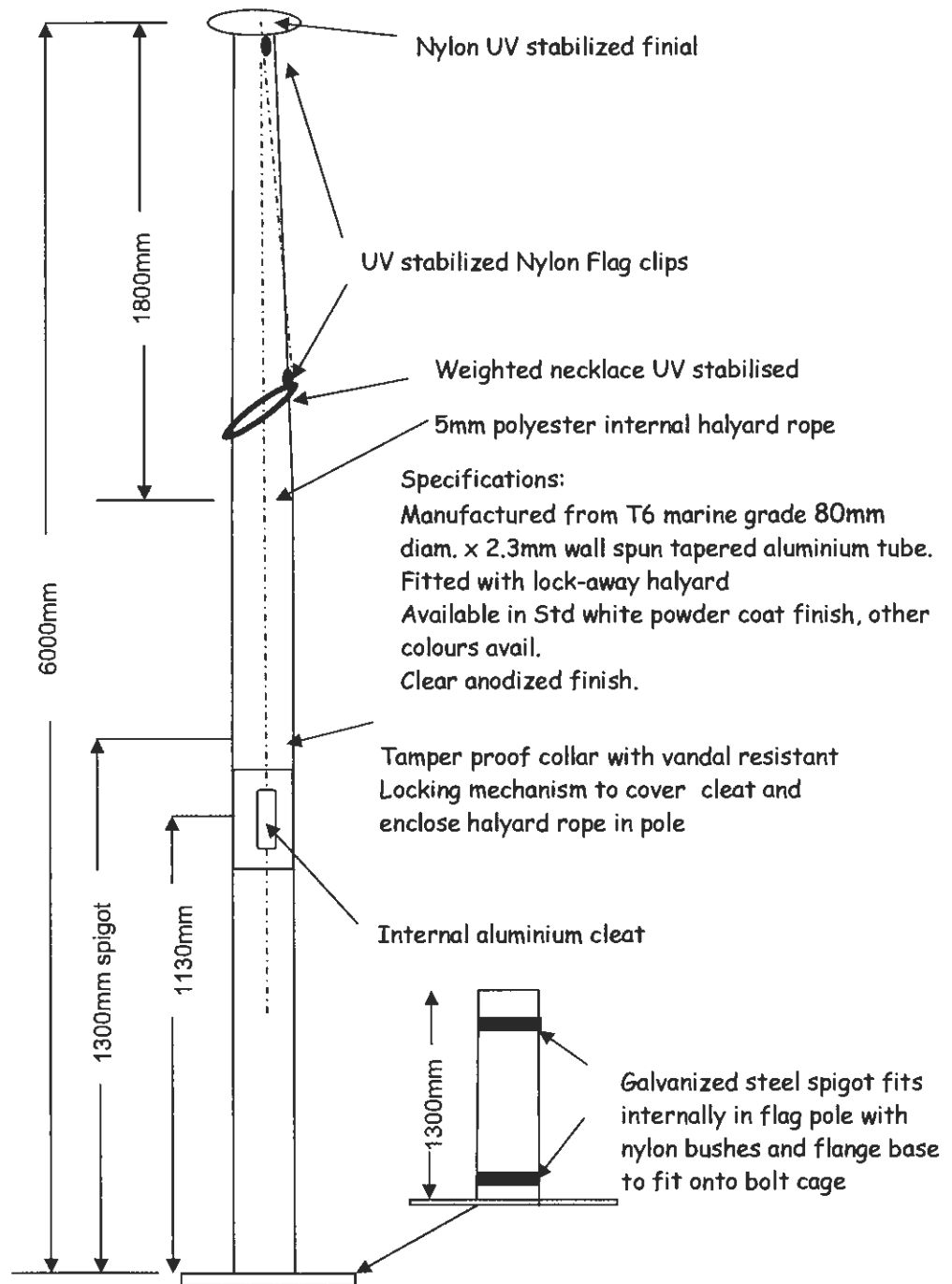
.....  
CHRIS HARRIS  
18<sup>th</sup> April 2013

Dimensions:	6 metre	approx. 640cm x 44cm x 25cm	approx. 50kg
	7.5 metre	approx. 790cm x 44cm x 25cm	approx. 60kg
	9.0 metre	approx. 940cm x 44cm x 25cm	approx 90kg

# Specification Sheet

## 6 metre tapered

### Internal Halyard Flagpole



**Marindust Sales**

Inc. Ace Flagpoles

Factory: 43 Pilbara Street Welshpool

Postal: P O Box 628 Welshpool DC WA 6986

Phone: (08) 9258 5552 Fax: (08) 9258 5554

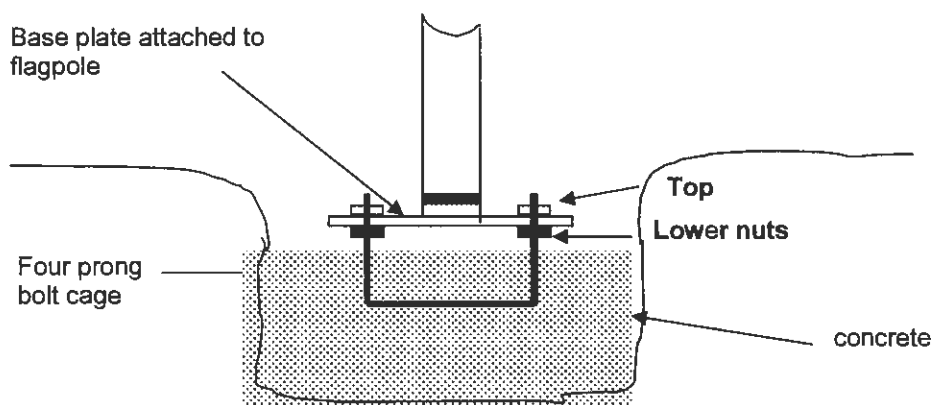
Email: [marindust@iinet.net.au](mailto:marindust@iinet.net.au)

# Installation Instructions for tapered aluminium Flagpoles

**CAUTION: ALWAYS STAY CLEAR OF POWER LINES WHEN HANDLING FLAGPOLES  
CHECK FOR UNDERGROUND SERVICES BEFORE DIGGING**

- Step 1. Dig hole as per suggested footing size on attached sheet (footing & spigot dimensions) (suggested footing size only, if in a high windage area please consult an engineer)
- Step 2. Pour concrete then place bolt cage into concrete leaving threads exposed and bottom nuts in place. **Do not place bottom nuts in concrete.**
- Step 3. Adjust using a spirit level in all plains on top of lower nuts
- Step 4. Leave to set for 24 hours
- Step 5. Place washers onto lower four nuts then stand pole by one person holding base plate near bolt cage and one person walking the pole up (with cleat or opening facing the desired direction) place washers onto base plate then four nuts and tighten as tight as possible using large socket or spanner.
- Step 6. Place spirit level on side of pole. If not straight adjust lower nuts then retighten top nuts.

**Nb. All flags should be taken off flagpoles in gale force winds.  
Hold down nuts should be checked once a year.**



## Marindust Sales Inc. Ace Flagpoles

Factory: 43 Pilbara Street Welshpool  
Postal: P O Box 628 Welshpool DC WA 6986  
Phone: (08) 9258 5552 Fax: (08) 9258 5554 Mobile: 0411448896  
Email: [marindust@iinet.net.au](mailto:marindust@iinet.net.au)

Terrazzo Holdings Pty Ltd A.C.N. 009 061778 A.B.N. 66 128582216

Since 1980

# TASKERS SHADES

## Quote

Tax Invoice To:

Denmark Primary School P & C  
 Attn: Emma Holland  
 Mitchell Street  
 Denmark WA 6333

Invoice #: 00000051

Date: 22/04/2013

Ship Via:

Page: 1

Your Order #:

Job No:

Description	Exc. Amount	GST	Inc. Amount
2 x 6m tapered internal halyard flag poles - supply only	\$2,200.00	\$220.00	\$2,420.00
TASKERS DELIVERING TO DENMARK FREIGHTLINES	\$100.00	\$10.00	\$110.00

### TERMS OF PAYMENT

- A. The total invoice shall be paid when above listed goods and services are provided. In case of absence, payment can be made by direct bank transfer, cheque or credit card.
- B. The goods provided, as described above, are the property of Taskers Shades Pty Ltd until payment is complete.
- C. In the event the Purchaser does not pay the total invoice within 7 DAYS after completion, the purchaser agrees to pay a LATE PAYMENT CHARGE at the rate of 3 PERCENT of the total invoice and furthermore agrees to carry the costs related to the pursuit of lawful titles

#### NOTE: NEW COMPANY BANK DETAILS

##### Payment Methods:

By direct bank transfer to:

**BSB 036 077**

**Account No. 351604**

**Or by cheque payable to:**

**Perth Nominees Pty Ltd**

**Post to: PO Box 106**

**North Fremantle WA 6159**

**Or by Visa, Mastercard & Bankcard: Fees applied of 1.15%.**

Customer ABN:

Payment Terms: **Net 7 days**

Freight: \$0.00 GST

GST: \$230.00

Total Inc GST: \$2,530.00

Amount Applied: \$0.00

Balance Due: \$2,530.00

Perth Nominees Pty Ltd T/as Tasker Shades  
 ABN 17 132 909 507

38 Daly Street  
 South Fremantle, 6162  
 Ph: 9437 9222  
 Fax: 9437 9233



Shire of Denmark  
**Community Financial Assistance Program**  
 APPLICATION FORM 2013/14

Shire of Denmark
22 APR 2013
IAPP134743
PBR.10.A
CEO
SR. FINANCE
FIN. OFF. COMMINS
DIR. OF MARKET
DIR. OF COMMUNITY
OTHER

The closing date for applications is -  
**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
 Shire of Denmark  
 PO Box 183  
 DENMARK WA 6333

**INFORMATION FOR APPLICANTS**

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

**APPLICATION SUMMARY SHEET**  
 PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer

**Name of Organisation/Group/Applicant:**

DENMARK (RIVERSIDE)  
 BOWLING CLUB.

Address: P.O. BOX 48  
 DENMARK  
 WA 6333

Contact Person Email: cjelson@bigpond.com

Contact Person: JIM ELSON

Position: SECRETARY

Telephone: (H) 9848 1381  
 (W) —

Amount requested: \$ 2300

Grant Requested (please tick a box)

- Major Community Grant (\$5000 +)
- Minor Community Grant (less than \$5000)
- Community Donation (up to \$200)

**PLEASE NOTE**

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

Applicant: DENMARK BOWLING CLUBPostal Address: PO BOX 48, DENMARK WA 6333ABN: 38 886 261 156 (If no ABN, a Statement by Supplier form must be attached)Registered for GST? Please select YES  NO (If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)Contact Person 1: SIM ELSON Position: SECRETARYEmail: cjelson@bigpond.comTelephone (hm) 9848 1381 (wk) /Contact Person 2: MAN ROBERTSON Position: PRESIDENTEmail: gollyrobbo@westnet.com.auTelephone (hm) (08) 9848 2358 (wk) /**Objectives of the Organisation:**

- 1) TO PROVIDE THE NECESSARY FACILITIES AND ACCOMMODATION TO ENABLE MEMBERS AND THEIR GUESTS TO ENGAGE IN THE GAME OF 'LAWN' BOWLS AND PROMOTE SOCIAL & RECREATIONAL FELLOWSHIP AMONGST MEMBERS
- 2) THE ASSETS AND INCOME OF THE CLUB SHALL BE APPLIED SOLELY TOWARDS PROMOTION OF THE OBJECTS OF THE CLUB. AND NO PORTION SHALL BE DISTRIBUTED DIRECTLY OR INDIRECTLY TO THE MEMBERS OF THE ORGANISATION EXCEPT AS BONA FIDE COMPENSATION FOR SERVICES RENDERED OR EXPENSES INCURRED ON BEHALF OF THE ORGANISATION

**Current Membership Numbers:**20 years and over male 75 female 70Junior (>20 years) male / female /TOTAL male = 75 female = 70

**Existing Facilities:**

CLUB HOUSE INCLUDING KITCHEN, TOILETS AND  
 BAR (WITH COOLROOM)  
 LARGE LOCKED SHED  
 TWO SYNTHETIC BOWLING GREENS.

**Project Description:**

~~PROJECT~~

COMPUTER ~ \$1500 SONY VAIO L SERIES 24

PRINTER ~ \$400 HP OFFICE JET 150

PROGRAMS ~ \$300 OFFICE

**Location:**

OFFICE AREA OF MAIN CLUB ROOM

**Demonstrated Need / Benefit:**

AT PRESENT A COMPUTER IS BORROWED FOR  
 ALL COMPETITIONS OTHERWISE SECRETARY KEEPS  
 ALL RECORDS ETC ON HOME COMPUTER/PRINTER.  
 FURTHER PROGRAMS WILL BE PURCHASED  
 FOR COMPETITIONS ETC ESPECIALLY WHEN  
 RIVERSIDE CLUBS ARE PARTICIPATING

**Other organisations involved or sharing facility:**  
 ALL MEMBERS OF THE NEW RIVERSIDE CLUB, ie  
 DRAGON BOAT, CANOE & CLASSIC BOAT CLUBS PLUS OTHER  
 POSSIBLE CLUBS SHOWING INTEREST eg. CYCLE & PETANQUE

**If Council contribution does not meet requested amount how will project be financed or affected?:**  
 A SEPARATE FUND RAISING VENTURE WOULD HAVE  
 TO BE MADE AS ALL FUND RAISING AT PRESENT IS  
 FOR THE NEW RIVERSIDE CLUB, HOUSE ETC.

<b>Applicant Cash Contribution</b>	\$	<u>NOT YET KNOWN (NEW PROGRAMS ETC)</u>
<b>Applicant In Kind Contribution</b>	\$	_____
<b>Other Cash contribution (specify)</b>	\$	_____
<b>SUB TOTAL</b>	\$	<u>                  -</u>
<b>REQUEST FROM COUNCIL</b>	\$	<u>                  2,300</u>
<b>TOTAL PROJECT COST</b>	\$	<u>                  2,300</u>



**Ongoing Management:** (Please describe how your project will be maintained or replaced into the future)

THE PROJECT WILL BE DEVELOPED WITH NEW PROGRAMS  
TO UNABLE RIVERSIDE CLUBS TO MEET THEIR REQUIREMENTS

THE PURCHASES SHOULD LAST UP TO FIVE YEARS  
BEFORE TOTAL RENEWAL WHEN NEW FUNDRAISING  
BENEFITS WILL BE UNDERTAKEN (OR COMPLETED)  
HOPEFULLY IN THE NEW RIVERSIDE CLUB HOUSE.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: JAMES ELSON

Position Held: SECRETARY

Signature: 

Date:

Interim profit and loss as at 31 December 2012

Period 1 April to 31 December 2012

Period 1 April to 31 December 2011

	Expenses		Income	
Club hire			\$ 713.00	
<u>Green fees</u>				\$ 650.00
Corporate cup	\$ 1,756.00			\$ 2,249.15
Social & Scroungers	\$ 10,020.80			\$ 8,980.80
Pennants	\$ 1,508.65			\$ 1,070.60
Championships	\$ 350.00			\$ 790.70
Open days	\$ 591.50			\$ 552.90
Honour box	\$ 501.45			\$ 710.70
<u>Total green fees</u>		\$ 14,728.40		
Bar sales	\$ 27,534.25			\$ 14,354.85
Bar expenses	\$ 10,371.26			\$ 28,086.05
<u>Bar profit</u>		\$ 17,162.99		\$ 13,137.46
Catering sales	\$ 12,016.65			\$ 14,948.59
Catering purchases	\$ 6,207.71			\$ 13,584.20
<u>Catering profit</u>		\$ 5,808.94		\$ 7,826.78
Raffles/Sweeps		\$ 1,569.85		\$ 5,757.42
Wheel		\$ 2,153.00		\$ 2,271.50
Membership		\$ 15,345.00		\$ 2,048.55
Advertising		\$ 4,184.30		\$ 13,655.00
Donations		\$ 1,485.00		\$ 5,767.00
Interest income		\$ 4,199.45		\$ 3,225.00
ATO gst/bas	\$ 1,105.00			\$ 4,470.27
Sponsors		\$ 5,100.00	\$ 1,456.00	
Uniform sales		\$ 260.00		\$ 4,350.00
Uniform purchases	\$ 1,423.20			\$ 180.00
Misc income		\$ -	\$ -	
Audit	\$ 460.00			\$ 29.05
Acct fees	\$ 165.00		\$ 460.00	
Assoc fees	\$ 5,032.00		\$ 168.00	
Bank charges	\$ 10.50		\$ 4,562.10	
Cleaning	\$ 3,071.02		\$ 219.50	
Fixture book	\$ 400.00		\$ 2,957.15	
Float	\$ -		\$ 300.00	
Gas & Elect	\$ 2,274.61		\$ 103.00	
Insurance	\$ 4,045.00		\$ 2,247.88	
Licences & Permits	\$ 597.00		\$ 3,578.00	
Green expenses	\$ 309.00		\$ 623.80	
Postage & St Stny	\$ 450.65		\$ 1,047.33	
Prizes	\$ 830.00		\$ 545.00	
Shire rates & rubbish	\$ 1,295.20		\$ 2,250.00	
Telephone	\$ 742.71		\$ 1,105.00	
Water	\$ 148.15		\$ 656.47	
Interest paid	\$ 3,653.36		\$ 57.60	
Travel	\$ 50.00		\$ 4,099.56	
Rules & Recipe books		\$ 36.00	\$ 125.00	
Misc	\$ 41.00			\$ 62.00
League events	\$ 723.00		\$ -	
Servicing eqpt	\$ 296.55		\$ 568.00	
Kitchen eqpt	\$ 676.85		\$ 74.25	
Shade expenses	\$ -		\$ 258.40	
Sales		\$ 238.00	\$ 4,536.46	
Maint bldg/eqpt	\$ 1,689.38		\$ 1,281.90	\$ 757.00
<u>Total income</u>		\$ 72,983.93		\$ 72,526.23
<u>Total expenses</u>		\$ 29,489.18		\$ 33,280.40
<u>Total profit</u>		\$ 43,494.75		\$ 39,245.83



## HP Officejet 150 Mobile All-in-One Printer HP Officejet 150 Mobile All-in-One Printer

Tweet 0

Like 0



# \$392

Easy return

Free pick up in 3000

Over 150 models

Delivery Store pickup



**Available on 22 Months Interest Free – without repayments.** [Learn More](#)

Usually ships within 2 days

Estimate delivery cost:  postcode/suburb



The HP Officejet 150 Mobile All-in-One Printer is making printing convenient, with a range of connectivity options, printing types, high quality photo printing and the ability to print from memory devices.

### Connectivity

You can print from the HP printer using not only a USB, or memory card, but also through Bluetooth wireless so that you can print from your phone or mobile device.

### Range of Printing Types

No matter what you want to print, you'll probably find it covered with the HP printer, with the ability to print photos, labels, envelopes and cards as well as standard A4 documents.

### Photo Printing Resolution

Achieve a superior image with 4800 x 1200 optimized dpi colour on HP photo paper.

### Memory Device

The HP printer is able to print off a range of memory devices, including USB, SD, HCSD, and MMC.

### Terms and Conditions

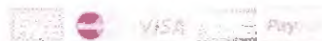
#### Interest Free

[View our Finance Terms & Conditions](#) (Offer ends 28/04/2013)

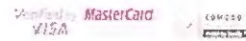
[View our Finance Terms & Conditions](#)

© 2013 Harvey Norman Online | Harvey Norman Online is operated by The eCommerce Agency Pty Ltd. An independent franchisee. Harvey Norman Stores are operated by independent franchisees.

#### Payment Options



#### Secure Online Shopping

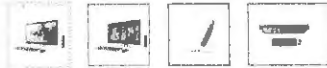




Sony recommends Windows 8.

## VAIO L Series 24 Desktop

Model number: SVL24127CXB



3rd gen Intel® Core™ i7-3630QM (2.40/3.40GHz)  
 Windows 8 64-bit  
 Features: 24" Full HD touch display, 8GB RAM, 2TB (5400rpm) HDD, Blu-ray Disc™ player, NVIDIA® graphics (2GB), TV Tuner, HDMI® in/out

In Stock Estimated ship date: 04/16/2013  
 Free ground shipping on all orders \$25 and over.

**\$1499.99**

Add To Cart

Add to Wishlist

No interest financing available. Explore your payment options >  
**Earn 1,500 Sony Rewards points on this purchase.**

Tweet Like 150 people like this.

Get the Sony Card and earn a \$100 statement credit.  
[Learn More](#)

Not the right specifications?  
 Configure your own PC.  
[Learn More](#)

### Cool to the touch

Sleek and easy-to-use, the VAIO® L Series is slimmer and more beautiful than ever with a large 24" (diag) corner-to-corner flush screen. It's All-in-One design requires only a single power cord to keep you powered. With the wireless mouse, keyboard, and remote control you'll never have a tangled mass of wires. The L Series is wall mountable<sup>1</sup>, meaning you can hang it on the wall of your bedroom, kitchen or office for the ultimate, space saving solution. And when not mounted to the wall, the L Series features an adjustable stand to help you get that "just right" viewing angle.

### Sony's Media Apps

Experience your content like never before with Sony's Media Apps. We bring together the very best of Sony's state-of-the-art technologies to provide an exceptional experience. You get seamless connectivity across all of your Sony devices to your content. Share and play with your content as you choose. Quick and easy access to content stored locally, on DLNA® servers, or from the PlayMemories Online service.

### Dedicated Graphics

Every PC deserves great graphics. The NVIDIA® GeForce® GT 640M 2GB<sup>2</sup> graphics card taps into the powerful next-generation GeForce architecture to deliver premium multimedia performance and reliable gaming - every time.

### Amazing Full HD 1080p touchscreen display

Developed by the same people you trust to engineer amazing flat-panel HDTV, this VAIO® PC features a capacitive touchscreen, for a more responsive touch experience. Measuring 24" (diag.) and sporting a cinema-inspired 16:9 aspect ratio, the 1920 x 1080 Full HD resolution widescreen display lets you view your games and movies in impeccable detail with amazing color and contrast. The LED backlight helps ensure a bright display with lower power consumption for energy savings.

### Maximize the power of Sony

Integrating many of the technologies you know and love from our Sony BRAVIA® TV, the VAIO® L series is the first VAIO HD PCTV powered by BRAVIA technology. We installed X-Reality™ engine, Sony's exclusive picture processing engine that gives you remarkably clear, crisp picture with perfect contrast while watching TV and movies or even looking at web pages and documents. You can use the remote or your smart phone to easily navigate through the interface, set up picture-in-picture, and stay in control of your TV functions<sup>3</sup>.

### HDMI® and Video input

Transform your VAIO® L Series into a one stop multimedia shop. Connect your compatible cable box, satellite receiver or PS3™ system directly to the L with an HDMI® input (HDMI cable required, sold separately).

### ArtRage® Studio

ArtRage® Studio is a stylish, intuitive painting and drawing package that makes it easy to produce natural looking artwork on your computer. Its wide range of artistic tools lets you get right down to the creative process without forcing you to learn complex or technical controls.

### Sony's sound technology

You can enjoy powerful and realistic surround sound with the four built-in speakers plus sub-woofer and the powerful 100% digital Sony® S-Master® amplifier and DSP (Digital Signal Processing) technology. Realistic surround sound powered by S-Force® technology delivers surround effects just like the high-grade audio systems found in movie theaters.

### HD web camera

The built-in webcam and microphone let's your family and friend see you clearly while chatting. The Exmor® sensor helps guarantee a clear, bright picture even in dimly-lit rooms. And with select applications, you can use the webcam and a few simple hand gestures to turn pages, skip songs, adjust the volume and more.



Shire of Denmark  
**Community Financial Assistance Program**  
 APPLICATION FORM 2013/14

The closing date for applications is -  
**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
 Shire of Denmark  
 PO Box 183  
 DENMARK WA 6333

Shire of Denmark
EPH
COUNCILLORS
CEO
DIR of FINANCE
DIR of PLANNING
DIR of INFRASTRUCTURE
DIR of COMMUNITY
OTHER

**INFORMATION FOR APPLICANTS**

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

**APPLICATION SUMMARY SHEET**  
 PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer

Name of Organisation/Group/Applicant:

Golden Hill Steiner School

Address: 222 Scotsdale Rd  
Denmark/Kwoorabup

Contact Person Email: scoordinator@goldenhill.wa.edu.au

Contact Person: Robert Cillman

Position: School Coordinator

Telephone: (H) (0499) 00 23 88  
 (W) 9848 1811

Amount requested: \$ 6970 - 00

Grant Requested (please tick a box)

- Major Community Grant (\$5000 +)
- Minor Community Grant (less than \$5000)
- Community Donation (up to \$200)

**PLEASE NOTE**

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

Applicant: Golden Hill Steiner SchoolPostal Address: 222 Scotsdale Rd, DenmarkABN: 27 812 845 395 (If no ABN, a Statement by Supplier form must be attached)Registered for GST? Please select YES  NO (If yes, the grant will be grossed up by 10% for GST and a tax invoice must be provided prior to payment)Contact Person 1: Robert Gillman Position: School CoordinatorEmail: scoordinator@goldenhill.wa.edu.auTelephone (hm) (0499) 00 23 88 (wk) 9848 1811Contact Person 2: Maggie Wake Position: BursarEmail: ghss-finance@westnet.com.auTelephone (hm) — (wk) 9848 1811**Objectives of the Organisation:**

The central aim of the Golden Hill Steiner School is to develop and integrate the faculties of thought, feeling and willing, so that foundations may be laid for initiative and moral strength in adult life. Each child has physical, emotional and spiritual needs, as well as intellectual ones, and the teaching and curriculum together seek to nourish all these aspects.

**Current Membership Numbers:**

20 years and over	male <u>5</u>	female <u>910</u> (teaching staff/admin)
Junior (<20 years)	male <u>~49</u>	female <u>~49</u> (students)
TOTAL	male = <u>~54</u>	female = <u>~59</u>

school roll at last census was 65 FTE's giving a total of 98 including playgroup. This is split approx. 50/50

**Existing Facilities:**

The school has 1 playgroup room, 2 kindergarten rooms, 5 class-rooms, 1 hall and 2 administrative support rooms.

**Project Description:**

The school gives all students (at various times) singing, ukulele, recorder and violin lessons in small groups. Music lessons for whole classes have, in the past, relied on the generosity of music teachers to provide a range of appropriate instruments. With increasing class sizes this has become difficult, so now the school is seeking to fill this gap with the purchase of a class set of percussion instruments. The range of instruments envisaged is similar to that most primary schools would have in their music departments. In addition, a lockable cabinet is required for storage of the instruments. Prices were gleaned from [www.creative-music.com.au](http://www.creative-music.com.au)

**Location:**

a major ~~educational~~ school supplier based near Melbourne.

222 Scotsdale Rd, Denmark.

**Demonstrated Need / Benefit:**

A major focus of Steiner school primary classes is that the students are exposed to as much beauty as possible - due to the observation that this has a direct effect on how skilled they will be as an adult in making quality judgments.

Creating music is as important as artwork in this respect. What's more, each upper primary student will also produce for themselves a series of low technology wind instruments.

**Other organisations involved or sharing facility:**

No other organisations have been approached or will share these instruments.

**If Council contribution does not meet requested amount how will project be financed or affected?:**

We will purchase what we can and re-apply next year.

The school is also ~~in~~ planning an extensive <sup>classroom</sup> building programme that will deplete any current cash reserves and require the school to take on debt so it is not able to fund this purchase for several years.

Applicant Cash Contribution	\$ <u>0</u>
Applicant In Kind Contribution	\$ <u>0</u>
Other Cash contribution (specify)	\$ <u>0</u>
SUB TOTAL	\$ <u>0</u>
REQUEST FROM COUNCIL	\$ <u>6,970.00</u>
TOTAL PROJECT COST	\$ <u>6,970.00</u>



**Ongoing Management:** (Please describe how your project will be maintained or replaced into the future)

These instruments will only be available for use when supervised by a music teacher. At all other times they will be locked away. When used appropriately, these instruments should have at least a 10 year life, if not closer to 20 years.

The school will then be able to repair breakages or replace worn out items through its normal budget processes.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: Robert Cullman

Position Held: School Coordinator

Signature: 

Date: 22/4/2013

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous year and current bank balance
- Written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council  
eg. Dept of Sport & Recreation, LotteryWest, Local Drug Action Group etc.
- Copies of quotations

### Major Grants \$5,000 to \$10,000

- Audited financial statements for past two (2) financial years
- Written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council  
eg. Dept of Sport & Recreation, LotteryWest, Local Drug Action Group etc.
- Where project is for a building/building additions/building alterations – building design, specifications and site plan
- Itemised project costing and copies of quotations
- Copy of Incorporation Certificate

### Major Grants - \$10,000 to \$50,000

- Above as required for Major Grants to \$10,000
- Copy of Constitution
- Information supporting financial viability of organisation / project

### Major Grants greater than \$50,000

- All of the above
- Needs analysis study
- Feasibility Study

For further information or advice please contact Garry Bird Director of Finance & Admin by telephone (08) 9848 0300 or email to email: [enquiries@denmark.wa.gov.au](mailto:enquiries@denmark.wa.gov.au).

Please forward completed applications to:

Chief Executive Officer  
Shire of Denmark  
PO Box 183  
DENMARK WA 6333

Applications are to be received in the Shire Office by 4.00 pm Friday 26<sup>th</sup> April 2013.

**Quote to manufacture and supply**  
Subject to final design specification by client

Date: 23 April 2013

To: Golden Hill Steiner School

From: Chris Robins  
80 Hovea Road,  
Scotsdale, Western Australia 6333  
Ph 08 98409287  
[julchris51@gmail.com](mailto:julchris51@gmail.com)

For the supply and installation of a musical instrument storage cabinet  
approx 4000mm long x 900mm high x 550mm wide  
Solid pine with finished end panels and solid wood top lockable doors, one mid height shelf, one  
bottom shelf,

Cost \$2200

Plus GST \$220

---

Total cost \$2420

Thank you  
Chris Robins

HUGH SEEDS  
R.M.B. 1494  
DENMARK W.A.

6333

FORM 3  
-----

ASSOCIATIONS INCORPORATION ACT 1987 (SECTION 9(1))  
CERTIFICATE OF INCORPORATION

No.: A1000332B

THIS IS TO CERTIFY THAT

GOLDEN HILL SCHOOL FOR RUDOLF STEINER EDUCATION  
INC

has this day been incorporated under the Associations  
Incorporation Act 1987.

DATED THIS 24TH DAY OF APRIL 1990

*RMA*  
.....  
FOR COMMISSIONER FOR  
CORPORATE AFFAIRS





CORPORATE • AFFAIRS • DEPARTMENT

MRS LANGENDOEN:lw

(TELEPHONE 222 6550)

H SEEDS  
R.M.B. 1494  
DENMARK WA 6333

9 February 1990

Dear Sir/Madam

RE: ASSOCIATIONS INCORPORATION ACT 1987  
GOLDEN HILL SCHOOL FOR RUDOLF STEINER EDUCATION  
INC P0012754F

I refer to your letter dated 26 January 1990 and advise that the above name is available for registration.

Accordingly, you may now proceed to advertise your intention to apply for Incorporation pursuant to Section 6 of the Act.

Yours faithfully

MANAGER  
CORPORATE REGISTRATION BRANCH

Per: 

APPLY1

ASSOCIATIONS INCORPORATION ACT 1987  
SECTION 18 (6)

Registered No. 1000332

**Certificate of Incorporation  
on change of name**


This is to certify that

**GOLDEN HILL SCHOOL FOR RUDOLF STEINER  
EDUCATION INC**

which was on the 24th day of April 1990  
incorporated under the Associations Incorporation Act 1987  
changed its name to:-  
**GOLDEN HILL STEINER SCHOOL INCORPORATED**

Dated this 29th day of April 1993



  
FOR THE COMMISSIONER FOR CORPORATE AFFAIRS

**Golden Hill Steiner School**

Financial Statements  
For the year ended 31 December 2011

**Golden Hill Steiner School**  
**Income and Expenditure Statement**  
**For the year ended 31 December 2011**

	2011 \$	2010 \$
<b>Income</b>		
School Fees	179,728.55	126,401.65
Capita Funding	597,839.80	456,924.51
Grants	321,342.68	480,442.90
Donations	165.00	202.45
Fundraising	464.90	354.00
Playgroup Income	3,504.00	4,177.00
Sales - Other	2,270.51	1,337.70
Miscellaneous Income	52,999.10	16,830.73
Interest received	8,821.73	9,161.73
Total income	<u>1,167,136.27</u>	<u>1,095,832.67</u>
<b>Expenses</b>		
Advertising and promotion	7,919.90	2,258.42
Annual Leave - Provision	(144.00)	7,784.11
Audit fees	818.18	800.00
Bad Debts	4,185.36	2,890.92
Bank Fees And Charges	104.90	333.88
Cleaning/rubbish removal	959.15	647.70
Consumables - Classroom	16,573.29	15,415.53
Contract payments	2,795.68	20,984.89
Depreciation - plant	12,999.00	7,294.00
Depreciation - buildings	28,031.00	19,090.00
Excursion Expenses	3,376.76	3,035.58
Fees & charges		160.90
Festivals & Functions	779.85	348.02
Fundraising Expenses		193.64
Grants expended	57,597.74	454,657.61
Insurance	10,746.57	9,161.69
Interest - Australia	8,784.27	2,001.30
Legal fees	1,470.00	
Light & power	1,272.90	568.19
Lote Expenses	2,500.00	2,000.00
Long service leave - Provision	(4,866.00)	1,538.17
Playgroup Expenses	1,058.79	683.47

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
**Income and Expenditure Statement**  
**For the year ended 31 December 2011**

	2011 \$	2010 \$
Postage	553.58	2,046.54
Printing & stationery	4,476.12	2,862.91
Rates & land taxes	769.10	939.95
Repairs & maintenance	10,905.33	12,596.88
Resources Classroom	6,274.12	5,061.76
Staff amenities	836.58	1,234.89
Staff training	2,711.31	2,616.92
Subscriptions	10,315.33	5,508.25
Sundry expenses	7,357.44	2,240.30
Superannuation	45,217.19	37,897.08
Swimming Expenses	2,164.77	2,004.00
Telephone	4,315.02	3,546.86
Wages	526,308.82	453,382.60
<b>Total expenses</b>	<b>779,168.05</b>	<b>1,083,786.96</b>
<b>Profit from ordinary activities before income tax</b>	<b>387,968.22</b>	<b>12,045.71</b>
Income tax revenue relating to ordinary activities		
<b>Net profit attributable to the association</b>	<b>387,968.22</b>	<b>12,045.71</b>
<b>Total changes in equity of the association</b>	<b>387,968.22</b>	<b>12,045.71</b>
Opening retained profits	459,587.48	447,541.77
Net profit attributable to the association	387,968.22	12,045.71
<b>Closing retained profits</b>	<b>847,555.70</b>	<b>459,587.48</b>

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
Detailed Balance Sheet As At 31 December 2011

	Note	2011 \$	2010 \$
<b>Current Assets</b>			
<b>Cash Assets</b>			
Cash At Bank - NAB Cheque Acct		214,220.21	22,041.49
Cash At Bank - NAB Savings Acct		101,573.80	100,307.84
Cash At Bank - NAB Term Deposit			104,543.91
Cash At Bank - NAB Building Fund Acct		1,204.92	1,204.92
Petty Cash		250.00	250.00
		<u>317,248.93</u>	<u>228,348.16</u>
<b>Receivables</b>			
Trade debtors		48,625.27	13,230.30
Less: Provision doubtful debts		(2,514.45)	(2,514.45)
		<u>46,110.82</u>	<u>10,715.85</u>
<b>Other</b>			
Prepayments		1,760.00	
		<u>1,760.00</u>	
<b>Total Current Assets</b>		<b>365,119.75</b>	<b>239,064.01</b>
<b>Non-Current Assets</b>			
<b>Property, Plant and Equipment</b>			
Freehold land - at cost		76,592.10	76,592.10
Buildings - at cost		1,231,686.28	1,125,389.07
Less: Accumulated depreciation		(185,550.80)	(157,519.80)
Plant & equipment - at cost		128,465.40	116,365.08
Less: Accumulated depreciation		(74,068.58)	(61,069.58)
		<u>1,177,124.40</u>	<u>1,099,756.87</u>
<b>Total Non-Current Assets</b>		<b>1,177,124.40</b>	<b>1,099,756.87</b>
<b>Total Assets</b>		<b>1,542,244.15</b>	<b>1,338,820.88</b>

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
Detailed Balance Sheet As At 31 December 2011

	Note	2011 \$	2010 \$
<b>Current Liabilities</b>			
<b>Payables</b>			
<b>Unsecured:</b>			
Trade creditors		5,971.67	7,101.31
Other creditors		253.95	
		<u>6,225.62</u>	<u>7,101.31</u>
<b>Financial Liabilities</b>			
<b>Secured:</b>			
Loan - Cultura		20,000.00	20,000.00
Grants Unexpended			195,112.10
		<u>20,000.00</u>	<u>215,112.10</u>
<b>Current Tax Liabilities</b>			
GST clearing		32,944.50	13,531.36
Amounts withheld from salary and wages		7,026.00	7,900.00
		<u>39,970.50</u>	<u>21,431.36</u>
<b>Provisions</b>			
Provision For Annual Leave		10,201.00	10,345.00
Provision For Long Service Leave		13,430.00	18,296.00
Superannuation Payable		10,937.43	
		<u>34,568.43</u>	<u>28,641.00</u>
<b>Total Current Liabilities</b>		<u><b>100,764.55</b></u>	<u><b>272,285.77</b></u>

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
**Detailed Balance Sheet As At 31 December 2011**

	Note	2011 \$	2010 \$
<b>Non-Current Liabilities</b>			
<b>Financial Liabilities</b>			
<b>Secured:</b>			
Loan - 1829		24,158.23	28,059.31
Loan - Cultura Capital Other		72,974.77	72,974.77
Loan - Cultura Operating		73,106.51	77,158.10
Loan - 2110		129,928.94	135,000.00
		<u>300,168.45</u>	<u>313,192.18</u>
<b>Total Non-Current Liabilities</b>		<u><b>300,168.45</b></u>	<u><b>313,192.18</b></u>
<b>Total Liabilities</b>		<u><b>400,933.00</b></u>	<u><b>585,477.95</b></u>
<b>Net Assets</b>		<u><b>1,141,311.15</b></u>	<u><b>753,342.93</b></u>
 <b>Members' Funds</b>			
<b>Reserves</b>			
Capital Grants		293,755.45	293,755.45
Accumulated surplus (deficit)		847,555.70	459,587.48
<b>Total Members' Funds</b>		<u><b>1,141,311.15</b></u>	<u><b>753,342.93</b></u>

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2011**

---

**Note 1: Summary of Significant Accounting Policies**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act . The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

**(a) Property, Plant and Equipment (PPE)**

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

**(b) Impairment of Assets**

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

**(c) Employee Benefits**

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

**(d) Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reasonably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(e) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

---

**Golden Hill Steiner School**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2011**

---

**(f) Revenue and Other Income**

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

**(g) Leases**

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the period in which they are incurred.

**(h) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

**(i) Trade and Other Payables**

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

---

**Golden Hill Steiner School**  
**Depreciation Schedule for the year ended 31 December, 2011**

		Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION			Priv	CWDV	PROFIT		LOSS			
					Date	Consid	Date	Cost	Value	T	Rate			Deprec	Upto	+	Above	Total	-
<b>Buildings</b>																			
1 Chalets	12,023.00	12,023	0.00	6,605		0		0	6,605	P	2.50	301	0	6,304	0	0	0	0	
2 Chalets Deposit	1,100.00	1,100	0.00	811		0		0	611	P	2.50	28	0	583	0	0	0	0	
3 Building Program 1993	7,189.00	7,189	0.00	4,143		0		0	4,143	P	2.50	180	0	3,963	0	0	0	0	
4 Building Program 1994	68,100.00	68,100	0.00	40,866		0		0	40,866	P	2.50	1,703	0	39,163	0	0	0	0	
5 Building Program 1995	50,307.00	50,307	0.00	31,449		0		0	31,449	P	2.50	1,258	0	30,191	0	0	0	0	
6 Classroom C	27,118.00	27,118	0.00	16,948		0		0	16,948	P	2.50	678	0	16,270	0	0	0	0	
7 Office/Amenities Block	1,882.00	1,882	0.00	1,177		0		0	1,177	P	2.50	47	0	1,130	0	0	0	0	
8 Classroom D	49,844.00	49,844	0.00	32,400		0		0	32,400	P	2.50	1,246	0	31,154	0	0	0	0	
9 Landscaping	280.00	280	0.00	280		0		0	280	D	0.00	0	0	280	0	0	0	0	
10 Kindergarten	137,395.00	137,395	0.00	92,750		0		0	92,750	P	2.50	3,435	0	89,315	0	0	0	0	
11 Drainage 1998	815.00	815	0.00	815		0		0	815	D	0.00	0	0	815	0	0	0	0	
12 Drainage 1999	6,318.00	6,318	0.00	6,318		0		0	6,318	D	0.00	0	0	6,318	0	0	0	0	
13 Drainage 2000	948.00	948	0.00	948		0		0	948	D	0.00	0	0	948	0	0	0	0	
14 Drainage 2001	1,745.00	1,745	0.00	1,745		0		0	1,745	D	0.00	0	0	1,745	0	0	0	0	
15 Verandah Additions	810.00	810	0.00	620		0		0	620	P	2.50	20	0	600	0	0	0	0	
16 Reseal Driveway	1,091.00	1,091	0.00	1,091		0		0	1,091	D	0.00	0	0	1,091	0	0	0	0	
17 Verandah Additions	2,381.00	2,381	0.00	1,906		0		0	1,906	P	2.50	60	0	1,846	0	0	0	0	
18 Toilet Block	5,751.00	5,751	0.00	4,604		0		0	4,604	P	2.50	144	0	4,460	0	0	0	0	
19 Accessways, Drainage Services	10,168.00	10,168	0.00	10,168		0		0	10,168	D	0.00	0	0	10,168	0	0	0	0	
20 Peppermint Cottage Relocation	2,535.00	2,535	0.00	2,031		0		0	2,031	P	2.50	63	0	1,968	0	0	0	0	
21 Classroom 5	45,148.00	45,148	0.00	36,121		0		0	36,121	P	2.50	1,129	0	34,992	0	0	0	0	
22 Classroom	6,726.00	6,726	0.00	5,508		0		0	5,508	P	2.50	168	0	5,340	0	0	0	0	
23 Amenities Building	13,705.00	13,705	0.00	11,479		0		0	11,479	P	2.50	343	0	11,136	0	0	0	0	
24 Admin Building	29,399.00	29,399	0.00	24,625		0		0	24,625	P	2.50	735	0	23,890	0	0	0	0	
25 Landscaping	2,815.00	2,815	0.00	2,815		0		0	2,815	D	0.00	0	0	2,815	0	0	0	0	
26 External Cabling	5,469.00	5,469	0.00	4,582		0		0	4,582	P	2.50	137	0	4,445	0	0	0	0	
27 Building Additions	6,714.00	6,714	0.00	5,709		0		0	5,709	P	2.50	168	0	5,541	0	0	0	0	
28 Solar Power	40,617.27	18/05/09	40,617	0.00	38,983		0		38,983	D	2.50	975	0	38,008	0	0	0	0	
29 School Hall	184,486.86	31/12/09	184,487	0.00	179,862		0		179,862	D	2.50	4,497	0	175,365	0	0	0	0	
30 Office Refurbishment	4,980.00	14/10/09	4,980	0.00	4,829		0		4,829	D	2.50	121	0	4,708	0	0	0	0	
31 Outdoor Learning Area	28,187.27	22/10/09	28,187	0.00	27,349		0		27,349	D	2.50	684	0	26,665	0	0	0	0	
32 Hall	369,341.81	30/11/10	369,342	0.00	368,532		0		368,532	P	2.50	9,234	0	359,298	0	0	0	0	
33 Hall Additions	106,297.21	30/09/11	106,297	0.00	0		0	30/09/11	106,297	106,297	D	2.50	677	0	105,620	0	0	0	0

The accompanying notes form part of these financial statements.



**Golden Hill Steiner School**  
**Depreciation Schedule for the year ended 31 December, 2011**

	DISPOSAL					ADDITION		DEPRECIATION					PROFIT			LOSS			
	Total	Priv	OWDV	Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above	Total	-	Priv
27 Chairs 12	200.00	200	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
28 Desks 12	559.00	559	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
29 Filing Cabinet	203.00	203	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
30 Heater	265.00	265	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
31 Heater	29.00	29	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
32 Pin Up Board	120.00	120	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
33 Swings	420.00	420	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
34 Fridge	100.00	100	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
35 Library Books	1,656.00	1,656	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
36 Typewriter	150.00	150	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
37 Playgroup Equip	1,467.00	1,467	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
38 Computer	3,026.00	3,026	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
39 Urn	204.00	204	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
40 Fire Blankets	125.00	125	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
41 Photocopier	150.00	150	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
42 Counter Office	900.00	900	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
43 Desk Office	195.00	195	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
44 Photocopier Mods	245.00	245	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
45 Phone	99.00	99	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
46 Office Chair	180.00	180	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
47 Vacuum Cleaner	228.00	228	0.00	0	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0	0
48 LAdder	139.00	139	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
49 Fax Machine	599.00	599	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
50 Folding Chairs 4	160.00	160	0.00	0	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0	0
51 Fire Siren Handheld	175.00	175	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
52 Letterbox	45.00	45	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
53 Shoe Racks	540.00	540	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
54 Cupboards Class B	1,755.00	1,755	0.00	371	0	0	371	0	P	6.67	117	0	254	0	0	0	0	0	0
55 Lawnmower	955.00	955	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
56 Shelving	483.00	483	0.00	0	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0	0
57 Desk & Chairs	1,270.00	1,270	0.00	0	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0	0
58 Kindy Table	275.00	275	0.00	0	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0	0
59 Stove Class 1	300.00	300	0.00	15	0	0	15	0	P	8.33	15	0	0	0	0	0	0	0	0
60 Roof	790.00	790	0.00	562	0	0	562	0	P	2.50	20	0	542	0	0	0	0	0	0
61 Rubbish Bin	66.00	66	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
62 Chairs	550.00	550	0.00	0	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0	0
63 Playground Flying Fox	210.00	210	0.00	0	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0	0

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
**Depreciation Schedule for the year ended 31 December, 2011**

	DISPOSAL			ADDITION		DEPRECIATION				PROFIT			LOSS						
	Total	Priv	OWDV	Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above	Total	-	Priv
64 Freezer	170.00	170	0.00	0	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0	0
65 Filing Cabinet	205.00	205	0.00	94	0	0	0	94	P	5.00	10	0	84	0	0	0	0	0	0
66 Chairs Storage Boxes	480.00	480	0.00	0	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0	0
67 Large Bell	105.00	105	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
68 Office Equip	120.00	120	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
69 Heater	149.00	149	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
70 Playground Concrete	300.00	300	0.00	300	0	0	0	300	P	0.00	0	0	300	0	0	0	0	0	0
71 Barbeque	307.00	307	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
72 Bookcase Shelving Class1/2	316.00	316	0.00	103	0	0	0	103	P	6.67	21	0	82	0	0	0	0	0	0
73 Flying Fox	360.00	360	0.00	0	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0	0
74 Table & Chairs	420.00	420	0.00	0	0	0	0	0	P	10.00	0	0	0	0	0	0	0	0	0
75 Photocopier	2,000.00	2,000	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
76 Ride On Mower	2,818.00	2,818	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
77 Laptop Computer	2,617.00	2,617	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
78 Deskjet Printer	412.00	412	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
79 Colour Monitor & Keyboard	364.00	364	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
80 Telephone Second Line	255.00	255	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
81 Heater	45.00	45	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
82 Bookcases 2	398.00	398	0.00	154	0	0	0	154	P	6.67	27	0	127	0	0	0	0	0	0
83 Desks 5	600.00	600	0.00	339	0	0	0	339	P	5.00	30	0	309	0	0	0	0	0	0
84 Pin Up Board	110.00	110	0.00	14	0	0	0	14	P	10.00	11	0	3	0	0	0	0	0	0
85 Bookcase	190.00	190	0.00	82	0	0	0	82	P	6.67	13	0	69	0	0	0	0	0	0
86 Heater	180.00	180	0.00	0	0	0	0	0	P	0.00	0	0	0	0	0	0	0	0	0
87 Piano	3,000.00	3,000	0.00	600	0	0	0	600	P	10.00	300	0	300	0	0	0	0	0	0
88 Fridge/Heater	480.00	480	0.00	216	0	0	0	216	P	10.00	48	0	168	0	0	0	0	0	0
89 Bookshelf in Library	500.00	500	0.00	371	0	0	0	371	P	6.67	33	0	338	0	0	0	0	0	0
90 Furniture	7,802.00	7,802	0.00	4,682	0	0	0	4,682	P	10.00	780	0	3,902	0	0	0	0	0	0
91 Ride on Lawnmoer	5,454.55 08/02/08	5,455	0.00	2,295	0	0	0	2,295	P	20.00	1,091	0	1,204	0	0	0	0	0	0
92 Chairs	950.00 05/03/08	950	0.00	682	0	0	0	682	P	10.00	95	0	587	0	0	0	0	0	0
93 Air conditioner 1	2,930.33 05/05/08	2,930	0.00	2,151	0	0	0	2,151	P	10.00	293	0	1,858	0	0	0	0	0	0
94 Air Conditioner 2	2,930.33 05/05/08	2,930	0.00	2,151	0	0	0	2,151	P	10.00	293	0	1,858	0	0	0	0	0	0
95 Air Conditioner 3	2,930.33 05/05/08	2,930	0.00	2,151	0	0	0	2,151	P	10.00	293	0	1,858	0	0	0	0	0	0
96 Air Conditioner 4	2,930.33 05/05/08	2,930	0.00	2,151	0	0	0	2,151	P	10.00	293	0	1,858	0	0	0	0	0	0
97 Air Conditioner 5	2,930.33 05/05/08	2,930	0.00	2,151	0	0	0	2,151	P	10.00	293	0	1,858	0	0	0	0	0	0
98 Air Conditioner 6	2,930.33 05/05/08	2,930	0.00	2,151	0	0	0	2,151	P	10.00	293	0	1,858	0	0	0	0	0	0

The accompanying notes form part of these financial statements.



**Golden Hill Steiner School**  
**Statement by Members of the Committee**  
**For the year ended 31 December 2011**

---

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of Golden Hill Steiner School as at 31 December 2011 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



\_\_\_\_\_  
President



\_\_\_\_\_  
Treasurer

**Golden Hill Steiner School**  
**Independent Auditor's Report to the Members**

---

### **Report on the Financial Report**

We have audited the accompanying financial report, being a special purpose financial report, of Golden Hill Steiner School (the association), which comprises the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet, notes comprising a summary of significant accounting policies and other explanatory notes for the financial year ended 31 December 2011.

### **Committee's Responsibility for the Financial Report**

The committee of Golden Hill Steiner School are responsible for the preparation of the financial report and have determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the Associations Incorporation Act and is appropriate to meet the needs of the members. The committee's responsibilities also includes such internal control as the committee determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Auditor's Opinion**

In our opinion, the financial report presents fairly, in all material respects, the financial position of Golden Hill Steiner School as at 31 December 2011 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the Associations Incorporation Act.

**Golden Hill Steiner School**  
**Independent Auditor's Report to the Members**

---

**Basis of Accounting**

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Golden Hill Steiner School to meet the requirements of the Associations Incorporation Act . As a result, the financial report may not be suitable for another purpose.

Signed on 11 May, 2012:



---

Focused Results Management Pty Ltd  
19 South Coast Hwy, Denmark WA 6333



**FOCUSED RESULTS  
MANAGEMENT**

A.B.N. 14 114 907 238

19 South Coast Hwy, PO Box 443, Denmark, Western Australia 6333

Phone: (08) 9848 1855 Fax: (08) 9848 1946

E-mail: [link@frmonline.com.au](mailto:link@frmonline.com.au)

# Golden Hill Steiner School

**Annual Report for the Year Ended  
30<sup>th</sup> June 2010**

*December 31st 2010*

**Golden Hill Steiner School**  
**Income and Expenditure Statement**  
**For the year ended 31 December 2010**

	2010 \$	2009 \$
<b>Income</b>		
School Fees	126,401.65	129,665.82
Capita Funding	456,924.51	404,105.73
Grants	480,442.90	22,000.45
Donations	202.45	7,215.37
Fundraising	354.00	3,471.68
Playgroup Income	4,177.00	4,081.45
Sales - Other	1,337.70	3,334.87
Miscellaneous Income	16,830.73	5,136.71
Interest received	9,161.73	3,590.41
Total income	<u>1,095,832.67</u>	<u>582,602.49</u>
<b>Expenses</b>		
Advertising and promotion	2,258.42	4,164.03
Annual Leave - Provision	7,784.11	
Audit fees	800.00	975.00
Bad Debts	2,890.92	
Bank Fees And Charges	333.88	974.62
Cleaning/rubbish removal	647.70	849.40
Consumables - Classroom	15,415.53	18,352.71
Contract payments	20,984.89	687.50
Delivery		211.18
Depreciation - plant	7,294.00	4,635.00
Depreciation - buildings	19,090.00	12,654.00
Excursion Expenses	3,035.58	1,012.59
Fees & charges	160.90	95.76
Festivals & Functions	348.02	358.49
Fundraising Expenses	193.64	463.09
Grants expended	454,657.61	
Insurance	9,161.69	7,546.52
Interest - Australia	2,001.30	2,462.62
Light & power	568.19	672.00
Lote Expenses	2,000.00	2,000.00
Long service leave - Provision	1,538.17	

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
**Income and Expenditure Statement**  
**For the year ended 31 December 2010**

	2010	2009
	\$	\$
Playgroup Expenses	683.47	804.85
Postage	2,046.54	777.66
Printing & stationery	2,862.91	2,274.48
Rates & land taxes	939.95	999.50
Repairs & maintenance	12,596.88	29,475.65
Resources Classroom	5,061.76	15,685.77
Staff amenities	1,234.89	128.16
Staff training	2,616.92	4,736.09
Subscriptions	5,508.25	4,572.81
Sundry expenses	2,240.30	985.40
Superannuation	37,897.08	33,022.71
Swimming Expenses	2,004.00	1,368.18
Telephone	3,546.86	3,237.91
Wages	453,382.60	384,509.09
Total expenses	<u>1,083,786.96</u>	<u>540,692.77</u>
<b>Profit from ordinary activities before income tax</b>	<b>12,045.71</b>	<b>41,909.72</b>
Income tax revenue relating to ordinary activities		
<b>Net profit attributable to the association</b>	<b>12,045.71</b>	<b>41,909.72</b>
<b>Total changes in equity of the association</b>	<b>12,045.71</b>	<b>41,909.72</b>
Opening retained profits	447,541.77	405,632.05
Net profit attributable to the association	<u>12,045.71</u>	<u>41,909.72</u>
<b>Closing retained profits</b>	<b><u>459,587.48</u></b>	<b><u>447,541.77</u></b>

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
**Detailed Balance Sheet As At 31 December 2010**

	Note	2010 \$	2009 \$
<b>Current Assets</b>			
<b>Cash Assets</b>			
Cash At Bank - Cheque Acct			48,986.94
Cash At Bank - Building Fund			1,214.66
Cash At Bank - Term Deposit			99,245.25
Cash At Bank - Savings Acct			108,587.53
Cash At Bank - NAB Cheque Acct		22,041.49	
Cash At Bank - NAB Savings Acct		100,307.84	
Cash At Bank - NAB Term Deposit		104,543.91	
Cash At Bank - NAB Building Fund Acct		1,204.92	
Cash On Hand			540.60
Petty Cash		250.00	112.34
		228,348.16	258,687.32
<b>Receivables</b>			
Trade debtors		13,230.30	20,019.39
Less: Provision doubtful debts		(2,514.45)	(2,514.45)
		10,715.85	17,504.94
<b>Total Current Assets</b>		<b>239,064.01</b>	<b>276,192.26</b>
<b>Non-Current Assets</b>			
<b>Property, Plant and Equipment</b>			
Freehold land - at cost		76,592.10	76,592.10
Buildings - at cost		1,125,389.07	756,047.26
Less: Accumulated depreciation		(157,519.80)	(138,429.80)
Plant & equipment - at cost		116,365.08	81,972.36
Less: Accumulated depreciation		(61,069.58)	(53,775.58)
		1,099,756.87	722,406.34
<b>Total Non-Current Assets</b>		<b>1,099,756.87</b>	<b>722,406.34</b>
<b>Total Assets</b>		<b>1,338,820.88</b>	<b>998,598.60</b>

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
**Detailed Balance Sheet As At 31 December 2010**

	Note	2010 \$	2009 \$
<b>Current Liabilities</b>			
<b>Payables</b>			
<b>Unsecured:</b>			
Trade creditors		7,101.31	1,774.15
		<u>7,101.31</u>	<u>1,774.15</u>
<b>Financial Liabilities</b>			
<b>Secured:</b>			
Loan - Cultura		20,000.00	20,000.00
Grants Unexpended		195,112.10	
		<u>215,112.10</u>	<u>20,000.00</u>
<b>Current Tax Liabilities</b>			
GST clearing		13,531.36	11,103.71
Amounts withheld from salary and wages		7,900.00	5,842.00
		<u>21,431.36</u>	<u>16,945.71</u>
<b>Provisions</b>			
Provision For Annual Leave		10,345.00	2,560.89
Provision For Long Service Leave		18,296.00	16,757.83
Superannuation Payable			7,645.79
		<u>28,641.00</u>	<u>26,964.51</u>
<b>Total Current Liabilities</b>		<u><b>272,285.77</b></u>	<u><b>65,684.37</b></u>

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
Detailed Balance Sheet As At 31 December 2010

	Note	2010 \$	2009 \$
<b>Non-Current Liabilities</b>			
<b>Financial Liabilities</b>			
<b>Secured:</b>			
Loan - 1425			4,932.12
Loan - 1392			579.68
Loan - 1829		28,059.31	31,826.67
Loan - Cultura Capital Other		72,974.77	72,974.77
Loan - Cultura Operating		77,158.10	81,303.77
Loan - 2110		135,000.00	
		<u>313,192.18</u>	<u>191,617.01</u>
<b>Total Non-Current Liabilities</b>		<u><b>313,192.18</b></u>	<u><b>191,617.01</b></u>
<b>Total Liabilities</b>		<u><b>585,477.95</b></u>	<u><b>257,301.38</b></u>
<b>Net Assets</b>		<u><b>753,342.93</b></u>	<u><b>741,297.22</b></u>
 <b>Members' Funds</b>			
<b>Reserves</b>			
Capital Grants		293,755.45	293,755.45
Accumulated surplus (deficit)		459,587.48	447,541.77
<b>Total Members' Funds</b>		<u><b>753,342.93</b></u>	<u><b>741,297.22</b></u>

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2010**

---

### **Note 1: Summary of Significant Accounting Policies**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act[\*\*\*insert name of state\*\*\*]. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

**(a) Property, Plant and Equipment (PPE)**

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

**(b) Impairment of Assets**

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

**(c) Employee Benefits**

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

**(d) Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reasonably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(e) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

**(f) Revenue and Other Income**

---

**Golden Hill Steiner School**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2010**

---

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

**(g) Leases**

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the period in which they are incurred.

**(h) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

**(i) Trade and Other Payables**

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services not received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

---

## Golden Hill Steiner School

### Depreciation Schedule for the year ended 31 December, 2010

	Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION			Priv	CWDV	PROFIT			LOSS			
				Date	Consid	Date	Cost	Value	T	Rate			Deprec	Upto	+	Above	Total	-	Priv
<b>Buildings</b>																			
1 Chalets	12,023.00			6,906	-	-	6,906	P	2.50	301	-	6,605	-	-	-	-	-	-	
2 Chalets Deposit	1,100.00			639	-	-	639	P	2.50	28	-	611	-	-	-	-	-	-	
3 Building Program 1993	7,189.00			4,323	-	-	4,323	P	2.50	180	-	4,143	-	-	-	-	-	-	
4 Building Program 1994	68,100.00			42,569	-	-	42,569	P	2.50	1,703	-	40,866	-	-	-	-	-	-	
5 Building Program 1995	50,307.00			32,707	-	-	32,707	P	2.50	1,258	-	31,449	-	-	-	-	-	-	
6 Classroom C	27,118.00			17,626	-	-	17,626	P	2.50	678	-	16,948	-	-	-	-	-	-	
7 Office/Amenities Block	1,882.00			1,224	-	-	1,224	P	2.50	47	-	1,177	-	-	-	-	-	-	
8 Classroom D	49,844.00			33,646	-	-	33,646	P	2.50	1,246	-	32,400	-	-	-	-	-	-	
9 Landscaping	280.00			280	-	-	280	D	0.00	-	-	280	-	-	-	-	-	-	
10 Kindergarten	137,395.00			96,185	-	-	96,185	P	2.50	3,435	-	92,750	-	-	-	-	-	-	
11 Drainage 1998	815.00			815	-	-	815	D	0.00	-	-	815	-	-	-	-	-	-	
12 Drainage 1999	6,318.00			6,318	-	-	6,318	D	0.00	-	-	6,318	-	-	-	-	-	-	
13 Drainage 2000	948.00			948	-	-	948	D	0.00	-	-	948	-	-	-	-	-	-	
14 Drainage 2001	1,745.00			1,745	-	-	1,745	D	0.00	-	-	1,745	-	-	-	-	-	-	
15 Verandah Additions	810.00			640	-	-	640	P	2.50	20	-	620	-	-	-	-	-	-	
16 Reseal Driveway	1,091.00			1,091	-	-	1,091	D	0.00	-	-	1,091	-	-	-	-	-	-	
17 Verandah Additions	2,381.00			1,966	-	-	1,966	P	2.50	60	-	1,906	-	-	-	-	-	-	
18 Toilet Block	5,751.00			4,748	-	-	4,748	P	2.50	144	-	4,604	-	-	-	-	-	-	
19 Accessways, Drainage Services	10,168.00			10,168	-	-	10,168	D	0.00	-	-	10,168	-	-	-	-	-	-	
20 Peppermint Cottage Relocation	2,535.00			2,094	-	-	2,094	P	2.50	63	-	2,031	-	-	-	-	-	-	
21 Classroom 5	45,148.00			37,250	-	-	37,250	P	2.50	1,129	-	36,121	-	-	-	-	-	-	
22 Classroom	6,726.00			5,676	-	-	5,676	P	2.50	168	-	5,508	-	-	-	-	-	-	
23 Amenities Building	13,705.00			11,822	-	-	11,822	P	2.50	343	-	11,479	-	-	-	-	-	-	
24 Admin Building	29,399.00			25,360	-	-	25,360	P	2.50	735	-	24,625	-	-	-	-	-	-	
25 Landscaping	2,815.00			2,815	-	-	2,815	D	0.00	-	-	2,815	-	-	-	-	-	-	
26 External Cabling	5,469.00			4,719	-	-	4,719	P	2.50	137	-	4,582	-	-	-	-	-	-	
27 Building Additions	6,714.00			5,877	-	-	5,877	P	2.50	168	-	5,709	-	-	-	-	-	-	
28 Solar Power	40,617.27	18/05/09		39,983	-	-	39,983	D	2.50	1,000	-	38,983	-	-	-	-	-	-	
29 School Hall	184,486.86	31/12/09		184,474	-	-	184,474	D	2.50	4,612	-	179,862	-	-	-	-	-	-	
30 Office Refurbishment	4,980.00	14/10/09		4,953	-	-	4,953	D	2.50	124	-	4,829	-	-	-	-	-	-	
31 Outdoor Learning Area	28,187.27	22/10/09		28,050	-	-	28,050	D	2.50	701	-	27,349	-	-	-	-	-	-	
32 Hall	369,341.81	30/11/10		-	-	30/11/10	369,342	369,342	P	2.50	810	-	368,532	-	-	-	-	-	

The accompanying notes form part of these financial statements.

## Golden Hill Steiner School Depreciation Schedule for the year ended 31 December, 2010

	Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION			Priv	CWDV	PROFIT		LOSS		
				Date	Consid	Date	Cost	Value	T	Rate			Deprec	Upto	+	Above	Total
	1,125,389		617,617		-		369,342	986,959			19,090	-	967,869				
								Deduct Private Portion			-						
								Net Depreciation			19,090						
<b>Plant &amp; Equipment</b>																	
1 Kitchen equipment	450.00		450	0.00					-	D	0.00						
2 Room heaters	191.00		191	0.00						P	0.00						
3 Library	2,153.00		2,153	0.00						P	0.00						
4 Floor Coverings	500.00		500	0.00						P	0.00						
5 Tools & Equipment	100.00		100	0.00						P	0.00						
6 Musical Instruments	700.00		700	0.00						P	0.00						
7 Cleaning Equipment	120.00		120	0.00						P	0.00						
8 Blackboards	100.00		100	0.00						P	0.00						
9 Shoe Rack	80.00		80	0.00						P	0.00						
10 Toys & Equip Kindy	500.00		500	0.00						P	0.00						
11 Wooden Tables 3	450.00		450	0.00						P	0.00						
12 Storage Cupboards	635.00		635	0.00						P	0.00						
13 Playing Frames	336.00		336	0.00						P	0.00						
14 Sink Unit	50.00		50	0.00						P	0.00						
15 Desks 17	1,570.00		1,570	0.00						P	0.00						
16 Playground Equip	434.00		434	0.00						P	0.00						
17 Electrical Lead	96.00		96	0.00						P	0.00						
18 Wooden Chairs 27	750.00		750	0.00						P	0.00						
19 Library Equip	200.00		200	0.00						P	0.00						
20 Library Books	836.00		836	0.00						P	0.00						
21 Library Cabinet	200.00		200	0.00						P	0.00						
22 Library Books	549.00		549	0.00						P	0.00						
23 Library Books	576.00		576	0.00						P	0.00						
24 Musical Instruments	454.00		454	0.00						P	0.00						
25 Chairs 19	360.00		360	0.00						P	0.00						
26 Desks 19	2,059.00		2,059	0.00						P	0.00						

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
**Depreciation Schedule for the year ended 31 December, 2010**

	DISPOSAL			ADDITION		DEPRECIATION			PROFIT			LOSS							
	Total	Priv	OWDV	Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above	Total	-	Priv
27 Chairs 12	200.00	200	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
28 Desks 12	559.00	559	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
29 Filing Cabinet	203.00	203	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
30 Heater	265.00	265	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
31 Heater	29.00	29	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
32 Pin Up Board	120.00	120	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
33 Swings	420.00	420	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
34 Fridge	100.00	100	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
35 Library Books	1,656.00	1,656	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
36 Typewriter	150.00	150	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
37 Playgroup Equip	1,467.00	1,467	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
38 Computer	3,026.00	3,026	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
39 Urn	204.00	204	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
40 Fire Blankets	125.00	125	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
41 Photocopier	150.00	150	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
42 Counter Office	900.00	900	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
43 Desk Office	195.00	195	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
44 Photocopier Mods	245.00	245	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
45 Phone	99.00	99	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
46 Office Chair	180.00	180	0.00	-	-	-	-	-	P	10.00	-	-	-	-	-	-	-	-	-
47 Vacuum Cleaner	228.00	228	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
48 Ladder	139.00	139	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
49 Fax Machine	599.00	599	0.00	-	-	-	-	-	P	10.00	-	-	-	-	-	-	-	-	-
50 Folding Chairs 4	160.00	160	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
51 Fire Siren Handheld	175.00	175	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
52 Letterbox	45.00	45	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
53 Shoe Racks	540.00	540	0.00	-	-	-	-	488	P	6.67	117	-	371	-	-	-	-	-	-
54 Cupboards Class B	1,755.00	1,755	0.00	488	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
55 Lawnmower	955.00	955	0.00	-	-	-	-	-	P	10.00	-	-	-	-	-	-	-	-	-
56 Shelving	483.00	483	0.00	-	-	-	-	-	P	10.00	-	-	-	-	-	-	-	-	-
57 Desk & Chairs	1,270.00	1,270	0.00	-	-	-	-	-	P	10.00	-	-	-	-	-	-	-	-	-
58 Kindy Table	275.00	275	0.00	-	-	-	-	40	P	8.33	25	-	15	-	-	-	-	-	-
59 Stove Class 1	300.00	300	0.00	40	-	-	-	582	P	2.50	20	-	562	-	-	-	-	-	-
60 Roof	790.00	790	0.00	582	-	-	-	-	P	0.00	-	-	-	-	-	-	-	-	-
61 Rubbish Bin	66.00	66	0.00	-	-	-	-	-	P	10.00	-	-	-	-	-	-	-	-	-
62 Chairs	550.00	550	0.00	-	-	-	-	-	P	10.00	-	-	-	-	-	-	-	-	-
63 Playground Flying Fox	210.00	210	0.00	-	-	-	-	-	P	10.00	-	-	-	-	-	-	-	-	-

The accompanying notes form part of these financial statements.

**Golden Hill Steiner School**  
**Depreciation Schedule for the year ended 31 December, 2010**

	Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION			Priv	CWDV	PROFIT		LOSS		
				Date	Consid	Date	Cost	Value	T	Rate			Deprec	Upto	+	Above	Total
64 Freezer	170.00	170	0.00	-	-	-	-	-	P	10.00	-	-	-	-	-	-	-
65 Filing Cabinet	205.00	205	0.00	104	-	-	-	104	P	5.00	10	94	-	-	-	-	-
66 Chairs Storage Boxes	480.00	480	0.00	-	-	-	-	-	P	10.00	-	-	-	-	-	-	-
67 Large Bell	105.00	105	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-
68 Office Equip	120.00	120	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-
69 Heater	149.00	149	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-
70 Playground Concrete	300.00	300	0.00	300	-	-	-	300	P	0.00	-	300	-	-	-	-	-
71 Barbeque	307.00	307	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-
72 Bookcase Shelving Class1/2	316.00	316	0.00	124	-	-	-	124	P	6.67	21	103	-	-	-	-	-
73 Flying Fox	360.00	360	0.00	15	-	-	-	15	P	10.00	15	-	-	-	-	-	-
74 Table & Chairs	420.00	420	0.00	14	-	-	-	14	P	10.00	14	-	-	-	-	-	-
75 Photocopier	2,000.00	2,000	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-
76 Ride On Mower	2,818.00	2,818	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-
77 Laptop Computer	2,617.00	2,617	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-
78 Deskjet Printer	412.00	412	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-
79 Colour Monitor & Keyboard	364.00	364	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-
80 Telephone Second Line	255.00	255	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-
81 Heater	45.00	45	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-
82 Bookcases 2	398.00	398	0.00	181	-	-	-	181	P	6.67	27	154	-	-	-	-	-
83 Desks 5	600.00	600	0.00	369	-	-	-	369	P	5.00	30	339	-	-	-	-	-
84 Pin Up Board	110.00	110	0.00	25	-	-	-	25	P	10.00	11	14	-	-	-	-	-
85 Bookcase	190.00	190	0.00	95	-	-	-	95	P	6.67	13	82	-	-	-	-	-
86 Heater	180.00	180	0.00	-	-	-	-	-	P	0.00	-	-	-	-	-	-	-
87 Piano	3,000.00	3,000	0.00	900	-	-	-	900	P	10.00	300	600	-	-	-	-	-
88 Fridge/Heater	480.00	480	0.00	264	-	-	-	264	P	10.00	48	216	-	-	-	-	-
89 Bookshelf in Library	500.00	500	0.00	404	-	-	-	404	P	6.67	33	371	-	-	-	-	-
90 Furniture	7,802.00	7,802	0.00	5,462	-	-	-	5,462	P	10.00	780	4,882	-	-	-	-	-
91 Ride on Lawnmoer	5,454.55	5,455	0.00	3,386	-	-	-	3,386	P	20.00	1,091	2,295	-	-	-	-	-
92 Chairs	950.00	950	0.00	777	-	-	-	777	P	10.00	95	682	-	-	-	-	-
93 Air conditioner 1	2,930.33	2,930	0.00	2,444	-	-	-	2,444	P	10.00	293	2,151	-	-	-	-	-
94 Air Conditioner 2	2,930.33	2,930	0.00	2,444	-	-	-	2,444	P	10.00	293	2,151	-	-	-	-	-
95 Air Conditioner 3	2,930.33	2,930	0.00	2,444	-	-	-	2,444	P	10.00	293	2,151	-	-	-	-	-
96 Air Conditioner 4	2,930.33	2,930	0.00	2,444	-	-	-	2,444	P	10.00	293	2,151	-	-	-	-	-
97 Air Conditioner 5	2,930.33	2,930	0.00	2,444	-	-	-	2,444	P	10.00	293	2,151	-	-	-	-	-
98 Air Conditioner 6	2,930.33	2,930	0.00	2,444	-	-	-	2,444	P	10.00	293	2,151	-	-	-	-	-

The accompanying notes form part of these financial statements.



**Golden Hill Steiner School**  
**Statement by Members of the Committee**  
**For the year ended 31 December 2010**

---

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of Golden Hill Steiner School as at 31 December 2010 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

---

President



---

Treasurer

**Golden Hill Steiner School**  
**Independent Auditor's Report to the Members**

---

## **Report on the Financial Report**

We have audited the accompanying financial report, being a special purpose financial report, of Golden Hill Steiner School (the association), which comprises the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet, a summary of significant accounting policies and other explanatory notes for the financial year ended 31 December 2010.

## **Committee's Responsibility for the Financial Report**

The committee of the association is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of the Associations Incorporation Act of Western Australia and are appropriate to meet the needs of the members. The committee's responsibilities also includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

## **Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the committee's financial reporting obligations under the Associations Incorporation Act of Western Australia. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Golden Hill Steiner School**  
**Independent Auditor's Report to the Members**

---

**Independence**

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

**Auditor's Opinion**

In our opinion, the financial report of Golden Hill Steiner School presents fairly, in all material respects, the financial position of Golden Hill Steiner School as at 31 December 2010 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the Associations Incorporation Act of Western Australia.

Signed on 8 March, 2011:



---

K Mills,  
Focused Results Management Pty Ltd  
19 South Coast Hwy, Denmark WA 6333



Shire of Denmark  
**Community Financial Assistance Program**  
 APPLICATION FORM 2013/14

The closing date for applications is -  
**26<sup>th</sup> April 2013**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
 Shire of Denmark  
 PO Box 183  
 DENMARK WA 6333

Shire Of Denmark
24 APR 2013
1APPI344/15
EPH
COUNCIL OPS
CEO
DIR of FINANCE
DIR of FINANCE
DIR of INFRASTRUCTURE
DIR of COMMUNITY
OTHER

**INFORMATION FOR APPLICANTS**

Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.

- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

**APPLICATION SUMMARY SHEET**  
 PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer

Name of Organisation/Group/Applicant:  
 LIONS CLUB OF DENMARK INC.

Address: PO BOX 97  
 DENMARK WA  
 6333

Contact Person Email: AVERILBRIAN@BIGPOND.COM  
 Contact Person: BRIAN REOPERN  
 Position: PRESIDENT

Telephone: (H) 9848 2463  
 (W)

Amount requested: \$ 400.00

Grant Requested (please tick a box)

Major Community Grant (\$5000 +)

Minor Community Grant (less than \$5000)

Community Donation (up to \$200)

**PLEASE NOTE**

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

**Applicant:** LIONS CLUB OF DENMARK INC

**Postal Address:** PO BOX 97 DENMARK WA 6333

**ABN:** 75 005 210184 (If no ABN, a Statement by Supplier form must be attached)

Registered for GST? Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** BRIAN REDFERN Position: PRESIDENT

**Email:** AVERIL BRIAN @ BIGPON .COM

**Telephone (hm)** 98482463 (wk) \_\_\_\_\_

**Contact Person 2:** RICHARD HYNES Position: SECRETARY

**Email:** NABANDPOPI @ IINET .NET.AU

**Telephone (hm)** 98482720 (wk) 98481202

**Objectives of the Organisation:**

COMMUNITY SERVICE AND TO FUNDRAISE FOR CHARITABLE CAUSES

**Current Membership Numbers:**

20 years and over	male <u>14</u>	female <u>3</u>
Junior (>20 years)	male _____	female _____
<b>TOTAL</b>	male = <u>14</u>	female = <u>3</u>

**Existing Facilities:**

ONE RIDEON MOWER  
3 PUSH MOWERS  
1 SELF PROPELLED MOWER

**Project Description:**

PURCHASE A MASPORT 18" SELF PROPELLED MOWER.

**Location:**

DENMARK

**Demonstrated Need / Benefit:**

OUR RETIRED MEMBERS ARE GETTING OLDER AND THE CLUB NEEDS ANOTHER SELF PROPELLED MOWER FOR THE MOWING OF THE DENMARK CEMETERY. THE EXISTING SELF PROPELLED MOWER IS USED BY A MEMBER IN HIS 80'S. WE HAVE OTHER MEMBERS IN THEIR 70'S WHO USE THE PUSH MOWERS, THE NEW MOWER WOULD ALLOW OLDER MEMBERS TO CONTINUE DOING COMMUNITY SERVICE BY MOWING THE GRASS AT THE CEMETERY

**Other organisations involved or sharing facility:**

NONE

**If Council contribution does not meet requested amount how will project be financed or affected?:**

FULL PRICE WOULD BE PAID OUT OF OUR EXISTING FUNDS LEAVING LESS MONEY FOR CHARITABLE CAUSES.

Applicant Cash Contribution	\$	<u>499.00</u>
Applicant In Kind Contribution	\$	<u>                    </u>
Other Cash contribution (specify)	\$	<u>                    </u>
SUB TOTAL	\$	<u>499.00</u>
REQUEST FROM COUNCIL	\$	<u>400.00</u>
TOTAL PROJECT COST	\$	<u>899.00</u>

**BUDGET**

INCOME		\$	EXPENDITURE		\$
Please Itemise			Please Itemise		
			MASPORT 18" SELF		899.00
			PROPELLED MOWER		
Applicant Contribution		499.00			
- In-kind					
- Cash					
- Sponsorship / Other Grants					
Other Grants (please list)					
Other Income (please list)					

CFAG AMOUNT REQUESTED

TOTAL EXPENDITURE

TOTAL INCOME

**Ongoing Management:** (Please describe how your project will be maintained or replaced into the future)

THE MOWER WILL HAVE A LIFE OF OVER TEN YEARS WITH MAINTENANCE BEING CARRIED OUT BY MARSHALL APPLIANCE SERVICE. MAINTENANCE WILL BE PAID FOR OUT OF THE CLUBS ADMINISTRATION ACCOUNT.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name: BRIAN EDWARD REDFERN

Position Held: PRESIDENT DENMARK LIONS CLUB INC.

Signature: B. E. Redfern

Date: 24 - 04 - 2013

## ADDITIONAL INFORMATION REQUIRED

The following additional information must accompany all applications for:

### Minor Grants – less than \$5,000

- Income and expenditure statement for previous year and current bank balance
- Written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council  
eg. Dept of Sport & Recreation, LotteryWest, Local Drug Action Group etc.
- Copies of quotations

### Major Grants \$5,000 to \$10,000

- Audited financial statements for past two (2) financial years
- Written confirmation of other financial contributions – this will apply where the project is to receive funding from sources other than the applicant and Council  
eg. Dept of Sport & Recreation, LotteryWest, Local Drug Action Group etc.
- Where project is for a building/building additions/building alterations – building design, specifications and site plan
- Itemised project costing and copies of quotations
- Copy of Incorporation Certificate

### Major Grants - \$10,000 to \$50,000

- Above as required for Major Grants to \$10,000
- Copy of Constitution
- Information supporting financial viability of organisation / project

### Major Grants greater than \$50,000

- All of the above
- Needs analysis study
- Feasibility Study

For further information or advice please contact Garry Bird Director of Finance & Admin by telephone (08) 9848 0300 or email to email: [enquiries@denmark.wa.gov.au](mailto:enquiries@denmark.wa.gov.au).

Please forward completed applications to:

Chief Executive Officer  
Shire of Denmark  
PO Box 183  
DENMARK WA 6333

**Applications are to be received in the Shire Office by 4.00 pm Friday 26<sup>th</sup> April 2013.**



**Income/Expense by Category - Last year**  
1/07/2011 through 30/06/2012 (in Australian Dollars)

Category Description	1/07/2011- 30/06/2012
<b>INCOME</b>	
Uncategorised	250.00
Club Earnings	
Bingo	470.30
Cemetery Maintenance	5,314.32
Garden Waste Bags	2,379.90
Wood Sales	-78.00
TOTAL Club Earnings	8,086.52
Community Fund Raising	
Lions Cakes	971.64
Lions Mints	224.00
Wood Raffle	5,064.20
TOTAL Community Fund Raising	6,259.84
Donations received	
Cash Donations to Club	100.00
Donations for Club Room Usage	1,791.00
Other Donations received	440.00
TOTAL Donations received	2,331.00
Lions Dues from Members	-562.17
<b>TOTAL INCOME</b>	<b>16,365.19</b>
<b>EXPENSES</b>	
Advertising	
Lions No. Plate Advertising	465.00
TOTAL Advertising	465.00
Club Entertainment	
Club Functions	1,048.00
Club Refreshments & Dinners	238.75
TOTAL Club Entertainment	1,286.75
Club Equipment	314.75
Club Running Costs	
Electricity & Gas	698.90
Fuel	390.67
Insurance	425.63

29/01/2013

Income/Expense by Category - Last year  
1/07/2011 through 30/06/2012 (in Australian Dollars)

Page 2

Category Description	1/07/2011- 30/06/2012
Machinery Maintainance	617.60
Maintainance of Club Rooms	268.60
Stationery & Printing	59.64
Sundry Expenses	299.50
Other Club Running Costs	110.00
TOTAL Club Running Costs	3,275.04
Donations from Lions	
Donations to Charities	3,874.00
Financial Support for Youth Projects	9,301.74
Financial Support to Individuals	250.00
Other Donations from Lions	200.00
TOTAL Donations from Lions	13,625.74
Misc	58.05
New Members Kit	22.25
Payments to DPI for No. Plates	-1,080.00
Per Capita Dues	269.48
Refund	200.00
<b>TOTAL EXPENSES</b>	<b>18,437.06</b>
<b>OVERALL TOTAL</b>	<b>-2,071.87</b>





Thornton's Hardware \$6.90  
Denmark IGA Xpress \$149.60  
Denmark Bulletin \$65.20  
Reeves \$722.21 (includes sausages for markets)  
Denmark Liquor Store \$39.99

**Moved:** Lion Jen

**Seconded:** Lion Trevor

that the Reports be accepted and the accounts be passed for payment. **Carried:**

**Correspondence:**

**In:** Non Profit Health Promotion Charity – seeking donation of land to suit their specific requirements

Altitude Amigos (Telethon Adventurers) – donation/sponsorship request on 20 day Andes mountain range trek.

Foodbank (Lions & Rotary rice bowl project) – donation request

Lions Aust. Spinal Cord Fellowship – donation request

Lions Aust. (Lions Prostate Cancer Research/Treatment Project) - donation request.

Mater Foundation – donation request

Lions Save Sight Foundation – newsletter.

Lions Eye Health Program – newsletter/ AGM notice and donation request

**Out:**

**Moved:** Lion Peter

**Seconded:** Lion Dennis

that correspondence be accepted. **Carried:**

**General Business:**

Our first firewood raffle is Sat 13<sup>th</sup> April. Volunteers needed. Peter will pick up trailer.

Chris Parr will be invited to next meeting to receive Melvin Jones award.

John Davis (President Mt Barker Lions) has moved to Denmark and will be invited to a club meeting.

**Those who will not be attending meetings are asked to advise Dennis on the Tuesday to reduce catering wastage.**

Lion Joe handed over \$152.50 being proceeds from recycled cans & garden bags. Amaroo need to be invoiced for 20 garden bags

Lion Joe has asked if we can submit details of monies we deposit to meetings.

Denmark Shire will pay cost of downpipe repair at Lair. Lion Peter will do the repairs.

Lionsville site has been mowed.

Jen had a meeting with Clair (Outward Bound) last week to discuss ideas. One idea is media coverage for the next group of participants.

Jen advised the Mother's day classic will be on 12/5/2013. Volunteer helpers to meet before 8.15 please.

A wheel chair has been donated to our club.

Joe won't be here for firewood raffle 25/5/2013.

**Ethics read by:** Lion Joe

**Next Meeting:** 22/4/2013

There being no further business the President closed the Meeting at 7.52pm

**Signed:** B. E. Redfern

**Date:** 24-04-2013

Attn. Gary Bird  
Community Grants,  
Denmark Shire.

Scotsdale Tennis Club  
PO Box 908, Denmark.

Dear Gary,

Scotsdale Tennis Club have applied for several Grants for a new building over the last few years without success. The Sport and Recreation Dept. advised that a considerable amount of money has been given to Denmark Country Club to support Tennis use and therefore we would not receive any funding.

We are a well established Club, over 50 years old in continuous use. The Club is a community resource and is open to all ages, families and public hire. It is also used for competitions with other clubs.

In the past we have requested assistance to build a new building with the existing toilets to remain. We are not looking to build an expensive clubhouse, just a basic structure with kitchen that will service the Club for the next 50 years.

While we have been fundraising for many years, we are now in a desperate need as the building has been badly damaged by white ants ( photo attached ) and supporting beams are close to collapse.

Our kitchen is currently open to weather and vermin and is also the only place available to store chemicals needed to treat the courts.

We have 5 excellent courts and play Tuesday afternoons, Wednesday mornings and Sunday afternoons. We have a Coach available for tuition for all members. Our Club members have all been keenly involved in fundraising for a building with events being held this weekend and a cake stall next Saturday.

We are able to finance almost 1/3 of the amount required. The ongoing stress of having to apply for grants seems never ending. We feel that our application for assistance is warranted as the Club has many physical and social benefits for all.

We invite you and Councillors to inspect the facility at your convenience and hope that our urgency will be recognised for assistance.

Kind Regards,  
Helen Miller.  
Ph. 98481239

IAPP133729

Shire Of Denmark	
PBR.10A	
7 2 MAR 2013	
EPH	
COUNCILLORS	
FEO	
DIR of FINANCE	<input checked="" type="checkbox"/>
DIR of PLANNING	
DIR of INFRASTRUCTURE	
DIR of COMMUNITY	
CHIEF	



Shire of Denmark

# Community Financial Assistance Program

## APPLICATION FORM 2012/13

The closing date for applications is -

**27 April 2012**

Successful applicants will be notified.

Applications are to be addressed to:

Chief Executive Officer  
Shire of Denmark  
PO Box 183  
DENMARK WA 6333

### INFORMATION FOR APPLICANTS

- Before completing this form, applicants should read the Community Finance Assistance Program Guidelines.
- Applications should be printed or typed clearly in black ink.
- Please summarise the information in the space provided on the form. If you require further space to describe your project, provide the information as briefly as possible on A4 paper, marking clearly the item to which this additional information refers, and listing these attachments on page four of this application.

### APPLICATION SUMMARY SHEET

PLEASE COMPLETE CAREFULLY.

All relevant information must be provided. If assistance is required, please contact the Senior Finance Officer

Name of Organisation/Group/Applicant:

Scotsdale Tennis Club Inc  
PO Box 908  
DENMARK W.A. 6333

Address: Scotsdales Rd near  
corner of Walter Rd  
Denmark

Contact Person Email: marshallappa.westnet.c

Contact Person: Dennis Marshall

Position: President

Telephone: (H) 98481699

(W)

Amount requested: \$ 38,465-14

Grant Requested (please tick a box)

- Major Community Grant (\$5000 +)
- Minor Community Grant (less than \$5000)
- Community Donation (up to \$200)

### PLEASE NOTE

An application received outside the above deadline will be returned to the Applicant with the request that it be resubmitted for consideration in the following financial year funding round.

Applications for Community Donations (maximum \$200) can be submitted at any time.

**Applicant:** D Scotsdale Tennis + Sporting Club inc

**Postal Address:** PO Box 908 Denmark W.A. 6333

**ABN:** \_\_\_\_\_ (If no ABN, a Statement by Supplier form must be attached)

**Registered for GST?** Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

**Contact Person 1:** Dennis Marshall **Position:** President

**Email:** marshallapp@westnet.com.au

**Telephone (hm)** \_\_\_\_\_ **(wk)** 98481699

**Contact Person 2:** Joanne Koval **Position:** Treasurer

**Email:** joanne@cartersdenmark.com.au

**Telephone (hm)** 98409118 **(wk)** 98482468

**Objectives of the Organisation:**

1. To Provide and promote sport to the Scotsdale area and surrounding community.
2. To encourage the participation of all members especially the juniors.
3. To encourage competition.

**Current Membership Numbers:**

<b>20 years and over</b>	<b>male</b> <u>8</u>	<b>female</b> <u>20</u>
<b>Junior (&gt;20 years)</b>	<b>male</b> <u>1</u>	<b>female</b> <u>2</u>
<b>TOTAL</b>	<b>male =</b> <u>9</u>	<b>female =</b> <u>22</u>

**Existing Facilities:**

- The Clubrooms consist of an open-sided timber-frame asbestos-clad building in very poor condition.
- Building is infested with white ants.
  - Cement floor is crumbling
  - Asbestos is weathered, crumbling and a health hazard
  - Iron roof is rusty and leaking
  - Poisons stored in kitchen due to lack of secure locked facility.

**Project Description:**

Disconnect and re-fit new power to kitchen and undercover area  
Asbestos removal only

Demolish building

Club volunteers demolish building

Remove old and lay new concrete pad

Erect building with all fittings including shire fees

Kitchen cupboard, sink + tap fitting

2x ceiling fans and hand basin + taps

Supply

**Location:**

corner of Walter and Scotsdale Rd  
Tennis courts

**Demonstrated Need / Benefit:**

The undercover area has a limited capacity and is capable of accommodating only 9 people.

No sun shelter is available during early summer.

The floor is in a very dangerous state causing several people to fall over.

There is no locked facility for storage of poisons.

**Other organisations involved or sharing facility:**

Scotsdale Progress Association  
General public can hire facilities

**If Council contribution does not meet requested amount how will project be financed or affected?:**

Unable to finance this project due to limited funds.

<b>Applicant Cash Contribution</b>	\$ <u>12,101.53</u>
<b>Applicant In Kind Contribution</b>	\$ <u>750.00</u>
<b>Other Cash contribution (specify)</b>	\$ <u>—</u>
<b>SUB TOTAL</b>	\$ <u>12,851.53</u>
<b>REQUEST FROM COUNCIL</b>	\$ <u>38,465.14</u>
<b>TOTAL PROJECT COST</b>	\$ <u>51,316.67</u>



**Ongoing Management:**

- Continuation of club structure with a view to attract more junior and senior members and to facilitate professional coaching for all members as required.
- To endeavour to improve all our facilities to meet current requirements up to a high standard to attract competition.

**Financial Viability / Analysis:**

Current bank balance \$12,101.53, on-going fundraising and club volunteers willing to provide in-kind labour.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

Name:

\_\_\_\_\_

Position Held:

\_\_\_\_\_

Signature:

\_\_\_\_\_

Date:

\_\_\_\_\_

COMPANY: Scotsdale Tennis Club  
 ATTENTION: Helen  
 DATE: 7/03/2013  
 QUOTE NUMBER: 130307  
 JOB ADDRESS: Scotsdale Road Denmark WA 6333  
 PHONE: (H) 9848 1239 (F) 9840 9329  
 EMAIL: [helenoz1@hotmail.com](mailto:helenoz1@hotmail.com)

YOUR QUOTE FROM: SIMON BAIRSTOW

	DETAILS	AMOUNT (inc GST)
	<p style="text-align: center;"><b>TO SUPPLY &amp; ERECT</b>  <b>GABLE ROOF COLORBOND SHED</b></p> <p style="text-align: center;">6.08m WIDE x 15.2m LONG x 2.7m HIGH</p> <p style="text-align: center;"><b>THIS QUOTE INCLUDES:</b>            COLORBOND TRIMDEK WALLS AND ROOF            COLORBOND BOX GUTTER AND DOWNPIPES            FRONT &amp; SIDE WALL TO HAVE A 1350mm HIGH DADO RAIL            1 x COLORBOND ROLL-A-DOOR            65mm x 65mm SHS GALVANISED POSTS UNDER TRUSSES            21 DEGREE PITCH ON GABLE STUD TRUSSES            95mm x 35mm CENTRE RAIL            ALL FLASHINGS, FIXINGS AND TEK SCREWS            ALL LABOUR, TRAVEL AND FREIGHT TO DENMARK</p> <p style="text-align: center;"><b>PRICE INCLUDING GST</b></p> <p style="text-align: center;"><b>ADDITIONAL ITEMS NOT INCLUDED IN THE QUOTE</b>            WATER CORPRATION &amp; CITY OR SHIRE FEES</p> <p style="text-align: center;"><i>THANK YOU VERY MUCH FOR YOUR QUOTE REQUEST.            SHOULD YOU HAVE ANY QUESTIONS PLEASE DO NOT HESITATE TO CALL ME.            REGARDS SIMON</i></p> <p>*QUOTES DO NOT INCLUDE CONNECTION TO STORM WATER OR DRAINAGE            * HARD DIGGING IS AN ADDITIONAL \$ 120 PER HOUR            * IT IS THE CUSTOMERS RESPONSIBILITY TO REQUEST A <i>DIAL BEFORE YOU DIG</i> REPORT            ****SAND PAD IS TO BE SUPPLIED BY THE CUSTOMER. OUTDOOR WORLD RECOMMENDS            THAT THE CUSTOMER STIPULATES THE USE OF A LASER LEVER BY THE EARTHWORKER            AS ANY EXTRA CONCRETE OR LABOUR REQUIRED IN LAYING THE SLAB WILL BE            CHARGED TO THE CUSTOMER.</p> <p style="text-align: center;">THIS QUOTE IS VALID FOR 30 DAYS.            ALL GOODS REMAIN THE PROPERTY OF OUTDOOR WORLD ALBANY UNTIL PAID FOR IN FULL</p>	<p style="text-align: center;"><b>\$16,559</b></p> <p style="text-align: center;"><b>\$250</b></p>
	<b>TOTAL PRICE INCLUDING GST</b>	<b>\$16,809</b>

COMPANY: Scotsdale Tennis Club  
 ATTENTION: Helen  
 DATE: 7/03/2013  
 QUOTE NUMBER: 130307  
 JOB ADDRESS: Scotsdale Road Denmark WA 6333  
 PHONE: (H) 9848 1239 (F) 9840 9329  
 EMAIL: [helenoz1@hotmail.com](mailto:helenoz1@hotmail.com)

YOUR QUOTE FROM: SIMON BAIRSTOW

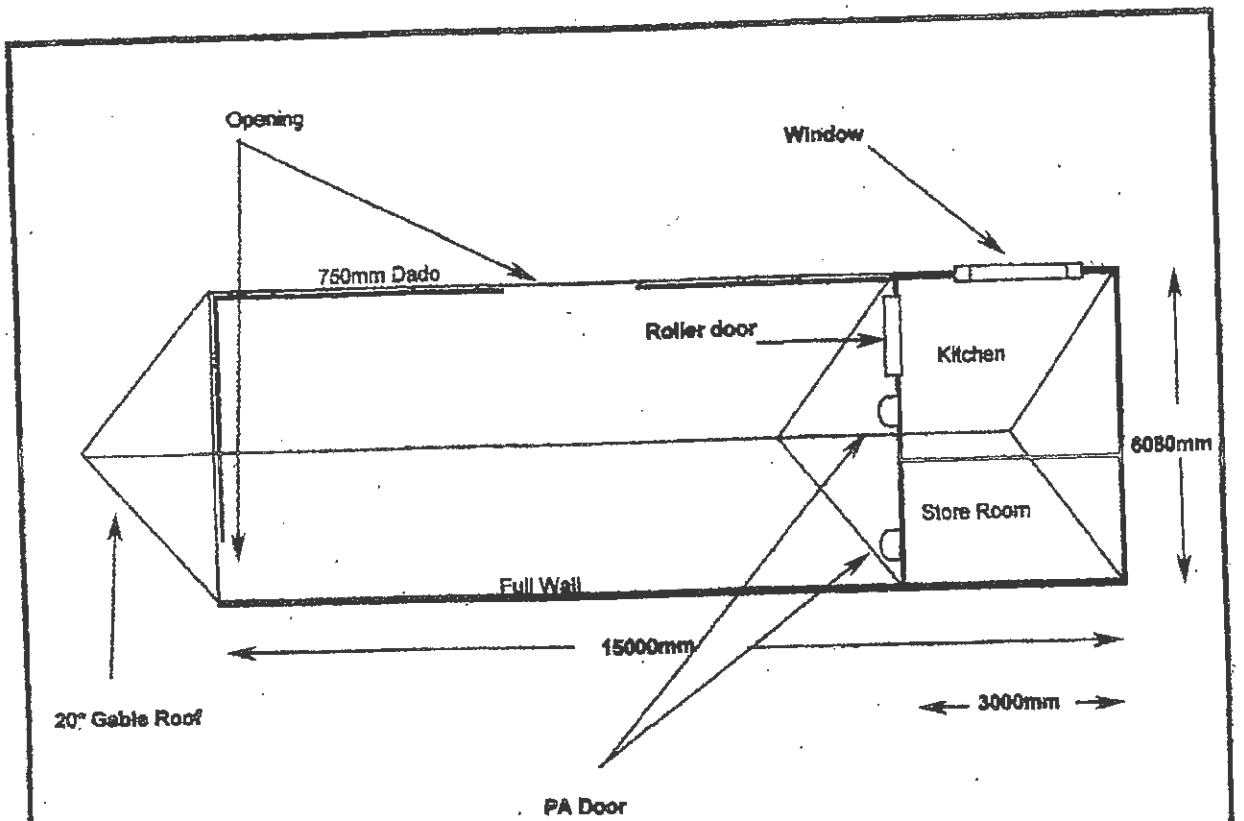
	DETAILS	AMOUNT (inc GST)
	<p style="text-align: center;"><b>TO SUPPLY &amp; INSTALL</b>  <b>SAND PAD &amp; CONCRETE SLAB</b></p> <p style="text-align: center;">8m WIDE x 18m LONG</p> <p style="text-align: center;"><b>THIS QUOTE INCLUDES:</b>            75mm CONCRETE SLAB WITH F63 MESH (ON A SAND PAD)            SAND PAD INCLUDING DIGGING UP &amp; TAKING AWAY EXISTING SLAB            ALL LABOUR AND TRAVEL TO DENMARK</p> <p style="text-align: center;"><b>PRICE INCLUDING GST</b></p> <p style="text-align: center;"><i>THANK YOU VERY MUCH FOR YOUR QUOTE REQUEST.            SHOULD YOU HAVE ANY QUESTIONS PLEASE DO NOT HESITATE TO CALL ME.            REGARDS SIMON</i></p> <p>*QUOTES DO NOT INCLUDE CONNECTION TO STORM WATER OR DRAINAGE            * HARD DIGGING IS AN ADDITIONAL \$ 120 PER HOUR            * IT IS THE CUSTOMERS RESPONSIBILITY TO REQUEST A <i>DIAL BEFORE YOU DIG</i> REPORT            ***SAND PAD IS TO BE SUPPLIED BY THE CUSTOMER. OUTDOOR WORLD RECOMMENDS            THAT THE CUSTOMER STIPULATES THE USE OF A LASER LEVER BY THE EARTHWORKER            AS ANY EXTRA CONCRETE OR LABOUR REQUIRED IN LAYING THE SLAB WILL BE            CHARGED TO THE CUSTOMER.</p> <p style="text-align: center;">THIS QUOTE IS VALID FOR 30 DAYS.            ALL GOODS REMAIN THE PROPERTY OF OUTDOOR WORLD ALBANY UNTIL PAID FOR IN FULL</p>	<p style="text-align: right;">\$9,950</p> <p style="text-align: right;">\$2,900</p> <p style="text-align: right;"><b>\$12,850</b></p>
	<b>TOTAL PRICE INCLUDING GST</b>	<b>\$12,850</b>

COMPANY: Scotsdale Tennis Club  
 ATTENTION: Helen  
 DATE: 7/03/2013  
 QUOTE NUMBER: 130307  
 JOB ADDRESS: Scotsdale Road Denmark WA 6333  
 PHONE: (H) 9848 1239 (F) 9840 9329  
 EMAIL: [helenoz1@hotmail.com](mailto:helenoz1@hotmail.com)

YOUR QUOTE FROM: SIMON BAIRSTOW

	DETAILS	AMOUNT
	<p style="text-align: center;"><b>TO SUPPLY &amp; ERECT</b>  <b>INTERNAL ROOM FITOUT</b></p> <p style="text-align: center;">6.08m WIDE x 3.0m LONG x 2.7m HIGH</p> <p style="text-align: center;"><b>THIS QUOTE INCLUDES:</b>            INTERNAL WALL 6.08m LONG x 2.7M HIGH            TWO INTERNAL ROOMS 3m WIDE x 3m LONG            ONE ROOM TO HAVE RANDOM PLY WALL CLADDING &amp; CUSTOM ORB CEILING CLADDING            TWO INTERNAL DOORS            ONE WINDOW 686mm HIGH x 1480mm WIDE WITH SECURITY MESH            ALL FLASHINGS, FIXINGS AND TEK SCREWS            ALL LABOUR, TRAVEL AND FREIGHT TO DENMARK</p> <p style="text-align: center;"><b>PRICE INCLUDING GST</b></p> <p style="text-align: center;"><i>THANK YOU VERY MUCH FOR YOUR QUOTE REQUEST.            SHOULD YOU HAVE ANY QUESTIONS PLEASE DO NOT HESITATE TO CALL ME.            REGARDS SIMON</i></p> <p>*QUOTES DO NOT INCLUDE CONNECTION TO STORM WATER OR DRAINAGE            * HARD DIGGING IS AN ADDITIONAL \$ 120 PER HOUR            * IT IS THE CUSTOMERS RESPONSIBILITY TO REQUEST A <i>DIAL BEFORE YOU DIG</i> REPORT            ***SAND PAD IS TO BE SUPPLIED BY THE CUSTOMER. OUTDOOR WORLD RECOMMENDS THAT THE CUSTOMER STIPULATES THE USE OF A LASER LEVER BY THE EARTHWORKER AS ANY EXTRA CONCRETE OR LABOUR REQUIRED IN LAYING THE SLAB WILL BE CHARGED TO THE CUSTOMER.</p> <p style="text-align: center;">THIS QUOTE IS VALID FOR 30 DAYS.            ALL GOODS REMAIN THE PROPERTY OF OUTDOOR WORLD ALBANY UNTIL PAID FOR IN FULL</p>	<p>(inc GST)</p> <p style="text-align: center;"><b>\$4,735</b></p> <p style="text-align: center;"><b>\$4,735</b></p>
	<b>TOTAL PRICE INCLUDING GST</b>	<b>\$4,735</b>

# Diagram of Job



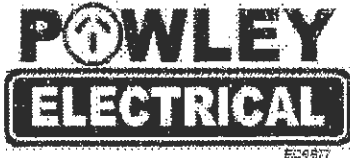
Walls	0			
Roof	0			
Trim	0			
Doors	0			
Gutters	0			
Downpipes	0			
Frame	0	Width ( Gable )	0	
Skylights	0	Length	0	
Barge	0	Height	0	0

**Buyer's Signature** \_\_\_\_\_

Date \_\_\_\_\_

**Agent** \_\_\_\_\_  
 Belial of Casa Ritomo Pty Ltd ATFT Strathmore Trust

Date \_\_\_\_\_



Advance Power Pty Ltd  
PO Box 287  
DENMARK, WA 6333  
Tel: (08) 9848 2026 Fax: (08) 9848 2212  
Electrical Contractors Licence # : EC6877  
ABN # 30952085386  
Email: [advancepower@westnet.com.au](mailto:advancepower@westnet.com.au)

~~17<sup>th</sup> February 2012~~ 6. March. 2013

Scotsdale Tennis Club  
C/- Mr D Marshall  
Middleton St  
DENMARK WA 6333

Quote: ~~2639~~ 11553

Dear Dennis,

**Re: Quotation for Proposed Electrical Works at Scotsdale Tennis Club.**

We have pleasure in submitting a quotation of ~~\$2500.00~~ including GST for the supply and installation of the following:

\$2750-  
gl.

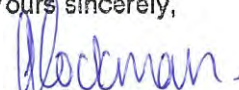
- 3 x double's
- 1 x external double GPO
- 2 x sweep fans(client to supply)
- 2 x double diffused 36w fluro's on 1 x switch
- 1 x 11 pole switch board with RCD protection
- Disconnection of power prior to demolition
- Re-connection of power to new switch board.

Please note that a deposit of 25% is required prior to commencement of works valued over \$1,000.

This quotation is valid for 30 days from the date of this letter.

We thank you for allowing us to submit this quotation and look forward to your reply.

Yours sincerely,

  
Ross Cockman  
POWLEY ELECTRICAL

(Please complete the form below and fax to 08 9848 2212)

Quote: 2639

Scotsdale Tennis Club

I accept the above quotation.

Signed \_\_\_\_\_

\_\_\_\_\_ Date



For enquiries please call 13 17 18.

BANKWEST DENMARK CSC  
77 STRICKLAND STREET  
DENMARK WA 6333

BSB Number	306-009
Account Number	011423-9
Period	1 Jan 13 - 1 Feb 13
Page 1 of 1	Statement Number 93



BS0323A06 001162-000000 (050D)

SCOTSDALE TENNIS AND SPORTING CLUB (INC)  
THE COMMITTEE MEMBERS  
PO BOX 908  
DENMARK WA 6333



Account of: **SCOTSDALE TENNIS & SPORTING CLUB INCORPO**

**TRANSACTION DETAILS FOR ACCOUNT NUMBER: 011423-9**

Date	Particulars	Debit	Credit	Balance
01 JAN 13	OPENING BALANCE			11,713.80
02 JAN 13	Joe van Vlijmen membership		√ 50.00	11,763.80
15 JAN 13	CHEQUE 000181	√ 40.00		11,723.80
16 JAN 13	CASH/CHEQUE DEPOSIT AT DENMARK CSC 12:07PM		√ 1,237.00	12,960.80
18 JAN 13	CHEQUE 000183	√ 27.42		12,933.38
30 JAN 13	CHEQUE 000182	√ 36.99		12,896.39
31 JAN 13	CHEQUE 000184	√ 52.00		12,844.39
01 FEB 13	CASH DEPOSIT AT DENMARK CSC 10:47AM		√ 608.45	13,452.84
01 FEB 13	CLOSING BALANCE			13,452.84
	TOTAL DEBITS	\$156.41		
	TOTAL CREDITS		\$1,895.45	
31 DEC 12	CREDIT INTEREST RATES			
	Tier 1	\$0.00 to	\$19,999.99 @	0.0100% p.a.
	Tier 2	\$20,000.00 to	\$49,999.99 @	0.0100% p.a.
	Tier 3	\$50,000.00 to	\$99,999.99 @	.0.3000% p.a.
	Tier 4	+ \$100,000.00	@	0.3000% p.a.

At Bankwest we are committed to helping you avoid fees. To learn more about our fees and how to avoid them, please visit [www.bankwest.com.au/fees](http://www.bankwest.com.au/fees).

Please check all entries on this statement carefully. If you believe there has been an error or unauthorised transaction, please contact the Bankwest Customer Help Centre on 13 17 18. For further information relating to your account or dispute resolution procedures, please refer to the relevant Product Disclosure Statement, which can be obtained from your local Bankwest branch, from the Bankwest website [www.bankwest.com.au](http://www.bankwest.com.au), or by contacting the Bankwest Customer Help Centre on 13 17 18. If you would prefer not to receive promotional information from Bankwest, please let us know by calling 13 17 18.





**Applicant:** Rodney Burton

---

Postal Address: PO Box 145, Walpole WA 6398

---

ABN: 96 306 165 465 (If no ABN, a Statement by Supplier form must be attached)

Registered for GST? Please select YES  NO

(If yes, the grant will be grossed up by 10% for GST and a **tax invoice** must be provided prior to payment)

Contact Person 1: Gail Laing Position: Deputy Chairperson

Email: gaillaing@bordnet.com.au

Telephone (hm) 9840 8421 (wk) \_\_\_\_\_

Contact Person 2: Rodney Burton Position: Chairperson

Email: burwoods@westnet.com.au

Telephone (hm) 9840 8091 (wk) 0417 060 448

**Objectives of the Organisation:**

- (I) To generate within Walpole and adjacent communities action to address the accommodation needs of our senior citizens and those seeking to retire in this community.
- (II) To research and generate quality, practical and achievable accommodation solutions that will meet the identified need.
- (iii) To establish a retirement village in Walpole under a village scheme

These goals have translated into the establishment in two stages of the Jarrah Glen Lifestyle Village in Walpole. This will meet the need for modern, adaptable housing for senior citizens wanting or needing to down size their living accommodation, whilst remaining in the district.

Priority will be given to applicants from the catchment area encompassing Walpole, Peaceful Bay, Nornalup, Tingedale, Hazelvale, Bow Bridge and Kent River.

**Current Membership Numbers:**

20 years and over	male <u>  8  </u>	female <u>  10  </u>
Junior (>20 years)	male _____	female _____
<b>TOTAL</b>	male = <u>  8  </u>	female = <u>  10  </u>

**Existing Facilities:****Jarrah Glen Lifestyle Village**

During 2012/2013 WADSA has utilised Royalties for Regions funding and a grant of \$50,000 from the Shire of Manjimup to construct six independent living units. Construction will be completed by the end of April or early May 2013. Four units will be sold under the Retirement Villages Leasehold arrangements with the proceeds contributing to the building of Stage 2 which will comprise 5 further units and a Village Social Centre. Two units are intended as rental units although in order to comply with the Retirement Villages Regulation one will be the temporary Village Social Centre.

As with all such projects the budget is very finely balanced and the committee continues to fund raise to equip the Village Social Centre.

Previously the Committee has not had a base from which to operate and administration will be located in the Temporary Village Social Centre.

**Project Description:**

The change over to digital television transmission has coincided with the near completion of the construction of Jarrah Glen. Walpole falls within recognised poor reception area and installation of a satellite is required even within the town site. It is anticipated that the new residents of the units will be able to apply for the subsidy available for satellite television reception. Due to the need to provide the Village Social Centre from day one there will not be a resident in the second rental unit until long after the subsidy has expired in July 2013. Thus we are seeking a grant to install the satellite and VAST Box in order that the rental tenant will not be disadvantaged when they do take up residence.

**Location:**

Rental unit at Jarrah Glen Village 65 Park Avenue, Walpole.

**Demonstrated Need / Benefit:**

The WADSA Constitution stipulates that the association "offers convenient user friendly accommodation on financial terms that are suitable for aged or dependent persons **including those with limited income and or assets and those in need**".

It is on this basis that the Committee has remained committed to providing the option of rental accommodation particularly since there is no other purpose built seniors accommodation within 65 kilometers of the area. At the time of the initial surveys 45 % of respondents were from the localities adjacent to Walpole but within the Shire of Denmark. Fourteen of the twenty two respondents who indicated a need for rental, as opposed to leasehold accommodation, live in Peaceful Bay, Tingle Dale, Bow Bridge, Nornalup or Hazelvale. The primary goal of the Committee has been to provide local accommodation for our seniors from farming properties so that they do not need to move away from family and social networks when they need to be closer to township facilities. For those living at the western end of the Denmark Shire Walpole provides the closest support services.

**Other organisations involved or sharing facility:**

Throughout the seven years that it has taken to bring this project to reality there has been strong support from the community. Many people from the adjacent rural area view Walpole as their social centre and have participated in fund raising activities. Fund raising has received contributions from organisations such as the Bow Bridge Tingle Dale Hazelvale Ladies Group as well as from Walpole based organisations. Individual residents of Peaceful Bay and Nornalup have made generous donations. Three of the executive members of the WADSA Committee reside in Hazelvale and have contributed countless hours to the project.

**If Council contribution does not meet requested amount how will project be financed or affected?:**

Any financial shortfall in particular aspects of the project must be met from local fund raising which already contributes significantly to the project. Given the large Royalties for Regions grants which have allowed the implementation of the project it is important to demonstrate that the need for grant funds has been minimised by support from as many local agencies as possible.

**Applicant Cash Contribution** \$ \_\_\_\_\_

**Applicant In Kind Contribution** \$ \_\_\_\_\_

**Other Cash contribution (specify)** \$ \_\_\_\_\_

**WADSA has contributed countless hours of voluntary work and \$21,000 in pre construction costs to the project.**

**SUB TOTAL** \$ \_\_\_\_\_

**REQUEST FROM COUNCIL** \$ \$800

**TOTAL PROJECT COST** \$ 800



**Ongoing Management:**

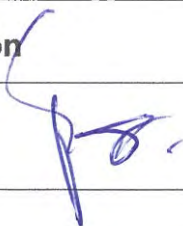
The WADSA Committee will manage the Jarrah Glen Lifestyle Village and be responsible for the acquittal of grants.

**Financial Viability / Analysis:**

The construction of this \$1.8 million project is nearing completion.

**DECLARATION**

I the undersigned, certify that I have been authorised to submit this application and that the information contained therein or in the attachments is, to the best of my knowledge, true and correct.

**Name:** Rodney Burton  
**Position Held:** Chairperson  
**Signature:**   
**Date:** 18/3/13

P. O. Box 30  
Walpole, W.A.  
6398

Mobile 0427 984 071  
Fax (08) 9840 1939  
Email [rotec2@bigpond.com](mailto:rotec2@bigpond.com)

**TO:**

Jarrah Glen  
Pier street  
Walpole WA  
6398

JOB DESCRIPTION
Supply and install Digital Satellite TV system

ITEMIZED ESTIMATE: TIME AND MATERIALS	AMOUNT
1 X Satellite dish, mounting, cabling and wall plate	\$298.00
3 hrs labour	\$150.00
1 x Vast Box	\$279.00
Total	\$727.00
Plus GST	\$72.70
<b>TOTAL ESTIMATED JOB COST</b>	<b>\$799.70</b>

This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

Rod

PREPARED BY

13/03/2013

DATE

# Walpole and Districts Seniors Accommodation (Inc.)

ABN 96 306 165 465

## Profit and Loss Statement

For the Year ended 30 June 2012

	2012	2011
	\$	\$
<b>Income</b>		
Donations	3,037	5,874
Fundraising	1,574	1,965
Bingo Machine	240	210
Grants	82,558	42,442
	<u>87,409</u>	<u>50,491</u>
<b>Expenditure</b>		
Advertising	85	180
Appreciation Gifts	-	62
Auditor's Remuneration	950	790
Bingo Machine Costs	-	156
Bank Charges	30	-
Consumables	-	5
Depreciation - Office Furniture & Equipment	57	27
Fees & Charges	75	650
Hire of Venue	60	50
Insurance	453	669
Legal Costs	-	5,937
Landscaping	-	1,040
Memorials	270	-
Plans & Drawings	-	42,442
Postage	25	24
Printing & Stationery	217	224
Stall Fees	15	-
Subscriptions & Memberships	46	45
Surveying	-	2,750
	<u>2,283</u>	<u>55,051</u>
<b>Profit before Income Tax</b>	<u>85,126</u>	<u>(4,560)</u>
Retained Profits at the beginning of the financial year	23,517	28,077
Prior year adjustments (Note 1 (f))	52,169	-
<b>Unappropriated Profit at 30 June 2012</b>	<u>160,812</u>	<u>23,517</u>

The accompanying notes form part of these financial statements.

**Walpole and Districts Seniors Accommodation (Inc.)**  
**Notes to the Financial Statements**  
**For the Year ended 30th June 2012**

---

(e) **Revenue and Other Income**

All revenue is stated net of the amount of goods and services tax (GST).

(f) **Prior year adjustment**

We have capitalised the preliminary costs associated with the development of the Jarrah Glen Lifestyle Village of \$52,169 and which were included in the profit and loss statement in the previous year. These are not considered normal costs of operating the Walpole & Districts Seniors Accommodation Inc. and should not have been treated as an expense in the previous year.

The development costs comprise:

Legal costs	\$ 5,937
Landscaping	\$ 1,040
Plans and Drawings	\$42,442
Survey costs	<u>\$ 2,750</u>
Development Costs 2011	<u>\$52,169</u>



Department of Consumer & Employment Protection  
Government of Western Australia

**WESTERN AUSTRALIA**  
*Associations Incorporation Act 1987*  
(Section 9(1))

Registered No: A1013409X

## **Certificate of Incorporation**

This is to certify that

**WALPOLE AND DISTRICTS SENIORS ACCOMMODATION INC**

was on the twenty-seventh day of August 2007  
incorporated under the  
*Associations Incorporation Act 1987.*

Dated this twenty-seventh day of August 2007

Commissioner for Consumer Protection