

# Minutes

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## **DISABILITY SERVICES ADVISORY COMMITTEE**

HELD IN COMMITTEE ROOM  
953 SOUTH COAST HIGHWAY, DENMARK  
TUESDAY, 25 JULY 2023

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# Council Committee Meeting

Tuesday, 25 July 2023

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**1. DECLARATION OF OPENING**

The Presiding Officer declared the meeting open at 5.45 pm.

**2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

MEMBERS:

Cr Donna Carman, Council Delegate  
Peter Boyes, Community Representative  
Peter Ridge, Community Representative  
Geoff Hill, Community Representative

STAFF:

Rosie Arnephie, Community Development Officer  
Renee Wiggins, Manager Community Services

APOLOGIES:

Marion MacDougall, Community Representative

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Linda Eaton, Community Representative  
Emma Riley, Community Professional & Community Member  
Denmark Health Service Representative (vacant)

VISITORS:

Nil

**3. DECLARATION OF INTEREST**

Nil

**4. ANNOUNCEMENTS BY THE PERSON PRESIDING**

**4.1. Ocean Beach upgrade**

Cr Carman provided an update on the Ocean Beach upgrade. The concept plan the group viewed is what the designers will be aiming to achieve, there may be amendments depending on engineering. A better access option was sought but proved to be financially unattainable.

**4.2. Nornalup Jetty**

The presiding officer advised that the Nornalup Jetty is progressing and will have disability access for canoe launching. Committee members expressed a desire for a site visit once completed.

**Action: Community Development officer to follow up and organise a site visit once the project is completed.**

## 5. CONFIRMATION OF MINUTES

### COMMITTEE DECISION

ITEM 5.1

MOVED: Peter Boyes

SECONDED: Geoff Hill

That the minutes of the Disability Services Advisory Committee meeting held on the Thursday, 9 February 2023, be confirmed as a true and correct record of the proceedings.

CARRIED UNANIMOUSLY:

## 6. REPORTS

### 6.1. NATIONAL DISABILITY INSURANCE SCHEME (NDIS) LETTER

Peter Ridge provided an update on the status of the letter to Lisa Archibald regarding the committee member's feedback of their experience with NDIS. Peter advised that the matter is still in progress.

**Action: Peter Ridge to follow up on NDIS feedback.**

### 6.2. FUTURE DEVELOPMENT AND DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS (DBCA) ACCESS TO GREENS POOL

The Presiding Officer provided the following update from DBCA regarding future development of Greens Pool:

- Stage 1 & 2 development of Greens Pool has been completed.
- Stage 3 development of Elephant Rock area is due for completion later this year, with planned improvements to Elephants Cove Lookout and a new picnic area. At this stage DBCA has no plan to provide access to the beach.
- Stage 4 is not yet funded.

### 6.3. REVIEW OF THE DISABILITY SERVICES ADVISORY COMMITTEE CHARTER

The Community Development Officer sought feedback from the Committee regarding a proposed review of the Charter. Proposed changes included:

- Memberships be amended to one councillor, two professionals and six community members. As the Denmark Health Campus membership has been vacant for two years, this will allow for other professional disability experts such as NDIS partners and other disability service providers to have the opportunity to hold membership on the committee.
- Change the format of the Terms of Reference (ToR) to an easy-to-read document. As memberships are targeted at people with all types of disabilities, the ToR should be in plain English.
- Clearly outlined roles and responsibilities of committee members so future members are aware of what is expected of them.
- Include a termination clause for non-attendance of members who miss three out of four meetings per annum with no apology. This will ensure only active members are on the committee.

### 6.4. COMMUNITY DEVELOPMENT OFFICER (CDO) UPDATE

The Community Development Officer provided the following updates:

- 6.4.1. APM-NDIS Great Southern has engaged a new Community Development Officer Bronya Wickland. Ms Wickland has requested to attend the next Committee meeting to brief the committee on her role.
- 6.4.2. The 2022/23 DAIP Progress Report has been drafted and a copy circulated to members for comments. The final report is due for submission by 31 July 2023. Committee members to forward any comments to the CDO by Friday 28 July 2023.
- 6.4.3. There are new resources available for borrow at the Denmark Library:
  - Five Multi-sensory Time kits for people with early onset dementia or memory loss. The themed kits are designed to assist people living with dementia and memory loss by stimulating the senses to trigger long-term memories.
  - Neurodiverse kits suitable for children with Autism, ADHD or even for children who struggle with concentration or to regulate their emotions. The kits include sensory fidgets, stretchy strings, colours and shapes sensory pad, stress balls, noise-cancelling earphones, feelings, and emotions flashcards.
- 6.4.4. The Good Access is Good Business Project (Formerly All Welcome) has been delayed due to ongoing issues. The lead project officer from City of Albany has resigned and the project is on hold until a new officer is appointed.
- 6.4.5. Review of the Disability Access and Inclusion (DAIP) for 2023-28 is due to commence in mid-late August. Funds have been allocated in the budget to engage a DAIP consultant pending Council endorsement. Once funds have been confirmed and consultant engaged, CDO request for a special meeting (date to be confirmed) with the Committee for the planning of the DAIP review.

<b>COMMITTEE DECISION</b>	ITEM 6.4
MOVED: Cr Carman	SECONDED: Geoff Hill
That Ms Wickland be invited to the next Committee meeting and that a special meeting be scheduled for the planning of the DAIP review.	
CARRIED UNANIMOUSLY: 4 /0	

Peter Ridge left the meeting at 6.16pm.

With no quorum present, no further voting can take place.

## 7. GENERAL BUSINESS

7.1. Peter Boyes suggested that a special meeting be scheduled for the planning of the International Day People with Disability (IDPWD). Peter Boyes suggested inviting Mount Barker (shire of Plantagenet) to participate. Various ideas were put forward with suggestions of showcasing Denmark outdoor recreation activities such as adaptive mountain biking, canoeing etc. and inviting wheelcats or Break the Boundary.

7.2. CDO suggested that the Committee consider voting to allow Marion MacDougall to attend future meetings via digital communication due to medical reasons. As Peter Ridge had left the meeting, with no quorum present this was deferred to the next meeting.

## 8. NEXT MEETING

A special meeting for the planning of the IDPWD is scheduled for 29 August 2023 and the next ordinary meeting is scheduled for 24 October 2023.

## 9. CLOSURE

There being no further business to discuss, the Presiding person closed the meeting at 6.35 pm.

These minutes were confirmed at the meeting of the \_\_\_\_\_

Signed: \_\_\_\_\_

*(Presiding Person at the meeting at which the minutes were confirmed.)*