

Shire of Denmark  
**Minutes**



**SHIRE OF DENMARK  
SUSTAINABLE PROJECTS COMMITTEE**

HELD IN THE COUNCIL CHAMBERS,  
953 SOUTH COAST HIGHWAY, DENMARK  
ON TUESDAY, 7 MARCH 2023 AT 2PM

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# Council Committee Meeting

07 February 2023

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

2.00pm – The Presiding person declared the meeting open.

**2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

MEMBERS:

Cr Jan Lewis (Presiding Person)  
Cr Kingsley Gibson, Deputy Shire President  
Cr Clare Campbell  
Cr Donald Clarke

STAFF:

David King, Deputy Chief Executive Officer  
Laura Delbene, Sustainable Projects Officer

APOLOGIES:

Damian Schwarzbach, Manager Sustainable Projects

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

**3. DECLARATIONS OF INTEREST**

Nil

**4. ANNOUNCEMENTS BY THE PERSON PRESIDING**

Nil

**5. CONFIRMATION OF MINUTES**

The mover of any motion to confirm previous Minutes needs to have been at the meeting.

OFFICER RECOMMENDATION	ITEM 5
MOVED: CR Gibson	SECONDED: Cr Campbell
That the minutes of the Sustainable Projects Committee Meeting held on the 07 February 2023, be confirmed as a true and correct record of the proceedings.	

**6. PRESENTATIONS**

Nil

## 7. OFFICER REPORTS

### 7.1 CLIMATE DASHBOARD

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<b>File Ref:</b>	ORG.108
<b>Applicant / Proponent:</b>	N/A
<b>Subject Land / Locality:</b>	N/A
<b>Disclosure of Officer Interest:</b>	Nil
<b>Date:</b>	31 January 2023
<b>Author:</b>	David King, Deputy CEO
<b>Authorising Officer:</b>	David King, Deputy CEO
<b>Attachments:</b>	Nil

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The Deputy CEO led discussion on the progress of the Climate Dashboard stating overall there are two elements to the project. The first is the action planning software which will be a public facing portal largely based on the Shires Sustainability Action Plan. The second part is the dashboard itself which is still being developed. It remains unclear how accurately the dashboard will be able to measure emissions due to accessibility of data from other agencies i.e., Western Power, being unknown at this stage.

#### Next Steps

As the dashboard is still under development, officers will continue to update the Committee on its progress and how it will be utilised and maintained ongoing once implemented.

### 7.2 PRIORITISATION OF SUSTAINABLE ACTION PLAN PROJECT

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<b>File Ref:</b>	COMM.SPC/REM.33
<b>Applicant / Proponent:</b>	N/A
<b>Subject Land / Locality:</b>	N/A
<b>Disclosure of Officer Interest:</b>	Nil
<b>Date:</b>	7 February 2023
<b>Author:</b>	Damian Schwarzbach, Manager Sustainable Projects
<b>Authorising Officer:</b>	David King, Deputy CEO
<b>Attachments:</b>	7.2a Sustainable Projects Committee Prioritisation List

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The main discussion was around FOGO in which officers were seeking a decision whether to reconsider its implementation. The question was raised following notification from the facility in Albany that they can take on more organic waste, having received a licence extension. After reasonable discussion no firm decision could be made without further understanding the cost to implement FOGO or what alternatives may exist for reducing organic waste to landfill.

#### Next Steps

Officers will prepare cost estimates including a sensitivity analysis of FOGO and summarise some alternatives to FOGO to be considered at the next meeting.

### 7.3 TASK LIST

Task List is attached of action items that arose from previous Committee meetings – Attachment 7.3a.

The progress of a couple of tasks was discussed:

- The renewable energy project - Officers advised that the next steps were to undertake data logging on the Administration Building and Mclean Park to understand power needs more accurately. Officers will follow up with the consultant to ensure the data logging methodology as proposed will capture information in order to fine tune the design in preparation for the business case figures.

- LED streetlight replacement - it was advised that due to Western Power issues in Albany roll out of the replacement has been stalled. Officers will monitor the situation in Albany and see what is resolved before pursuing the task further.

## **8 GENERAL BUSINESS**

The Sustainable Built Audit has been finalised and circulated amongst the participating LG's. Feedback has been given on the outcome of the project and how it may be implemented in to business.

Treatments to verges was discussed where officers advised that a Verge Policy was being developed, however changes to Local laws were also required and is in progress with the Governance Officer.

## **9 NEXT MEETING**

It is recommended that the next meeting of the Sustainable Projects Committee be held on Tuesday 2<sup>nd</sup> May at the Shire of Denmark Council Chambers commencing at 2pm.

## **10 CLOSURE OF MEETING**

*3.58pm – There being no further business to discuss, the Presiding Person closed the meeting.*