



Position Description

Waste Operator

Our Vision	Our Objectives	Our Values
A vibrant coastal community, connected to the environment, living the village lifestyle.	- Enhance community connection and well-being. - Operate as environmental custodians for the future. - Support local jobs, industry, and small business and facilitate sustainable development.	Consistency Sustainability Honesty Integrity Teamwork Transparency Respect
Our Commitment		
Protect what makes us special, improve our quality of life, and plan for future generations.		

Position:	Waste Operator	Direct Reports:	N/A
Department:	Waste Services		
Reports to:	Manager Civil Infrastructure & Waste Operations		
Status:	Full-time		

Performance Summary
The Waste Operator is expected to: - Have a strong focus on occupational health and safety in the workplace - Enhance external relationships with the community - Deliver customer service with confidence and has excellent interpersonal and communication skills - Be inspired and motivated as part of the Waste team - Accept responsibility with a 'can do attitude' - Champion the Shire's vision, values and objectives. - Look for opportunities to innovate - Be a part of a strong team culture and demonstrate the ability to be flexible and multitask within the team - Embrace change in the workplace.

Key Responsibilities

- Operation of Council's rubbish truck for Shire refuse collection
- Responsible for managing Council's refuse site on a day-to-day basis, including reporting and record keeping as required under Council's license. Take payment for tipping fees and keeping a balanced till
- Loading and unloading of rubbish truck and operating the refuse compacting equipment
- Work autonomously with minimal supervision
- Operate plant and equipment responsibly and safely under the direction of your manager
- Undertake manual tasks as instructed in a responsible and safe manner, under the direction of your manager
- Practice safe working conditions while performing all tasks, whilst maintaining the safety of the team and the public
- Provide to residents a courteous avenue of communication and advice in the course of undertaking daily duties
- Promotion of Council's image whilst undertaking duties
- Act in accordance with the organisations Code of Conduct
- Any other duties as required by the Manager Civil Infrastructure & Waste Operations.

Position Requirements

- Minimum 2 years' experience in truck operation
- Good interpersonal skills
- Initiative and flexibility
- Ability to work with and as part of a diverse team
- Have a sound knowledge of work health and safety and how it applies to the workplace and job at hand
- Be self-motivated and able to work and maintain reliability in completing assigned tasks
- Be physically fit and capable of undertaking manual labour
- Possession of Plant certificates, including; hazardous waste handling (asbestos) and chemical handling desirable
- Possession of White or Blue card
- Have a current First Aid Certificate
- Current 'HR/HC' Driver's Licence.

General Accountability, Attitude, Behaviour and Conduct

Every person carrying out work for the Shire has a personal accountability, obligation and responsibilities, attitudes, behaviour and conduct, as detailed in the Shire's Code of Conduct, including:

- Adhering to management directives and approved policies and procedures.
- Taking reasonable care to ensure personal safety and health at work of themselves and other persons.
- Adhering to lawful and reasonable directions from the employer and particularly those relating to employee integrity, confidentiality, Shire reputation, efficiency, fraud and corruption prevention.
- Respecting and maintaining Shire values and culture.

Certification

As the occupant of this position, I have noted and agreed to the Values, statement of duties, responsibilities and other requirements as detailed in this document.

NAME _____

SIGNATURE _____

DATE _____

MANAGER _____

SIGNATURE _____

DATE _____

PERFORMANCE PROFILE REVIEWED

DATE August 2026