



# Performance Profile Waste Operator

Our Vision	Our Objectives	Our Values
A vibrant coastal community, connected to the environment, living the village lifestyle.	<ul style="list-style-type: none"> <li>Enhance community connection and well-being.</li> <li>Operate as environmental custodians for the future.</li> <li>Support local jobs, industry, and small business and facilitate sustainable development.</li> </ul>	Consistency Sustainability Honesty Integrity Teamwork Transparency Respect
Our Commitment		
Protect what makes us special, improve our quality of life, and plan for future generations.		

<b>Position:</b>	Waste Operator	<b>Direct Reports:</b>	N/A
<b>Department:</b>	Waste and Reserves		
<b>Reports to:</b>	Manager Waste and Reserves		
<b>Status:</b>	Full-time/Part-time (Job Share)		

Performance Summary
<p>The Waste Operator is expected to:</p> <ul style="list-style-type: none"> <li>Have a strong focus on occupational health and safety in the workplace</li> <li>Enhance external relationships with the community</li> <li>Deliver customer service with confidence and has excellent interpersonal and communication skills</li> <li>Be inspired and motivated as part of the Waste and Reserves team</li> <li>Accept responsibility with a 'can do attitude'</li> <li>Champion the Shire's vision, values and mission statement</li> <li>Look for opportunities to innovate</li> <li>Be a part of a strong team culture and demonstrate the ability to be flexible and multitask within the team</li> <li>Embrace change in the workplace.</li> </ul>

### Key Responsibilities

- Operation of Council's rubbish truck for Shire refuse collection
- Responsible for managing Council's refuse site on a day to day basis, including reporting and record keeping as required under Council's license. Take payment for tipping fees and keeping a balanced till
- Loading and unloading of rubbish truck and operating the refuse compacting equipment
- Work autonomously with minimal supervision
- Operate plant and equipment responsibly and safely under the direction of your Manager
- Undertake manual tasks as instructed in a responsible and safe manner, under the direction of your Manager
- Practice safe working conditions while performing all tasks, whilst maintaining the safety of the team and the public
- Provide to residents a courteous avenue of communication and advice in the course of undertaking daily duties
- Promotion of Council's image whilst undertaking duties
- Act in accordance with the organisations Code of Conduct
- Any other duties as required by the Manager Waste and Reserves.

### Position Requirements

- Minimum 2 years' experience in truck and loader operation
- Good interpersonal skills
- Initiative and flexibility
- Ability to work with and as part of a diverse team
- Have a sound knowledge of work health and safety and how it applies to the workplace and job at hand
- Be self-motivated and able to work and maintain reliability in completing assigned tasks
- Be physically fit and capable of undertaking manual labour
- Possession of Plant certificates, including; hazardous waste handling (asbestos) and chemical handling desirable
- Possession of White or Blue card
- Have a current First Aid Certificate
- Current 'HR/HC' Driver's Licence.

### General Accountability, Attitude, Behaviour and Conduct

Every person carrying out work for the Shire has a personal accountability, obligation and responsibilities, attitudes, behaviour and conduct, as detailed in the Shire's Code of Conduct, including:

- Adhering to management directives and approved policies and procedures.
- Taking reasonable care to ensure personal safety and health at work of themselves and other persons.
- Adhering to lawful and reasonable directions from the employer and particularly those relating to employee integrity, confidentiality, Shire reputation, efficiency, fraud and corruption prevention.
- Respecting and maintaining Shire values and culture.

### Certification

As the occupant of this position, I have noted and agreed to the Values, statement of duties, responsibilities and other requirements as detailed in this document.

**NAME** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**MANAGER** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**PERFORMANCE PROFILE REVIEWED**

**DATE** \_\_\_\_\_