

GUIDELINES FOR BEACH ACCESS WHEELCHAIR (BAWC)

RISK MANAGEMENT CHECKLIST (Generic)	
<i>The following checklist will assist in locating and providing appropriate and safe access to the beach.</i>	
<i>If any box receives an 'X' then this would indicate further controls may need to be considered and implemented prior to commencing the beach access service.</i>	
RISK/HAZARD	
Pre-use	
Does the user need access to a parking/ drop off area that is near the beach?	
Have users been advised of carer and assistance requirements and do they have one?	
Are the pathways to and from the parking area, the beach, change rooms and the beach with appropriate in terms of surfaces and gradients or will the user and their need assistance?	
Are accessible changing rooms located at the site?	
Is there a suitable pathway to accessible toilets/change rooms?	
Are there hazardous beach conditions, i.e.? steep drop offs, submerged rocks, large swell/surf, prone to rips that the user and their carer needs to be advised off?	
Has the user and their carer been advised that Parry Beach does not have life guards and that the BAWC can only be used in under safe conditions and within the view of other swimmers?	
Has the user been advised of the correct and safe use of the BAWC?	
Have staff/volunteers are involved, have they been informed and educated on the hazards of manual handling and correct equipment handling procedures relating to the use of the BAWC?	
Has and any issues encountered during last use of the BAWC been resolved?	
Does the user need access to a parking/ drop off area that is near the beach?	
Have the user(s) been advised of carer / assistance requirements and do they have one?	
Are the pathways to and from the parking area, the beach, change rooms and the beach with appropriate in terms of surfaces and gradients or will the user and their need assistance?	
Are accessible changing rooms located at the site?	
Post-use	
Has the user completed all relevant paperwork upon return of the BAWC?	
Has the use of the BAWC been recorded in the appropriate operational log?	
Have any incidents arising from the use of the BAWC been recorded?	
Have any problems encountered by the user during the period of use been recorded and actioned for resolution?	
Has the BAWC been washed in fresh water?	
Have appropriate post-operational procedures for the BAWC been completed including completion of the maintenance checklist (or similar) and appropriately stored?	
Have those in charge of beach patrols been advised of the user's safe return?	
Does the user require assistance to get back to their vehicle?	