



# Minutes

## Disability Services Advisory Committee

Held at the Shire of Denmark Committee Room,  
953 south coast highway, Denmark on  
Monday, 17 December 2018, at 10.00am.

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## **1. Declaration of opening / Announcement of visitors**

## **2. Record of attendance / apologies / approved leave of absence**

### **Members:**

Cr Mark Allen

Mr Adrian Hinds, Professional Member (Community)

Mr Peter Boyes, Community Member

Ms Helen Spencer, Community Member

Ms Lyn Perry, Denmark Over 50s Association Representative

Kylie Spencer, Denmark Health Service Representative

Vacant, Community Member

Vacant, Disability Services Commission Representative

### **Staff:**

Mr David Schober, Manager Community Services

Mrs Claudia Simpson, Community Development Officer

### **Apologies:**

Ms Anwen Handmer, Community Member

### **On leave of absence:**

Applies to Elected Members only.

### **Absent:**

Nil

### **Visitors:**

#### **2.1 Declarations of interest:**

Nil

## **3. Announcements by the person presiding**

## **4. Confirmation of minutes**

### **4.1 Committee meeting**

The Mover of a motion to confirm the Minutes of a Council or Committee meeting has to have been present at that meeting.

Officer recommendation

Moved: Peter Boyes

Seconded: Lyn Perry

Item 4.1

That the minutes of the Disability Services Advisory Committee meeting held on the 24 October 2018, be confirmed as a true and correct record of the proceedings.

Carried:5/0

## 5. Reports

### 5.1 Draft Disability Access & Inclusion Plan 2018-2023

Pursuant to the Disability Services Act 1993 the Shire of Denmark is required to have a current Disability Access and Inclusion Plan (DAIP).

- *The draft Shire of Denmark 2018-2023 DAIP is being presented to Council for final endorsement and adoption at the December Council meeting.*

The DAIP ensures that barriers to access and inclusion are reduced by addressing seven desired outcome areas.

#### Desired outcomes of the DAIP

- People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority.
- People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.
- People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.
- People with disability receive the same level and quality of service from the staff of a public authority as other people receive from the staff of that public authority.
- People with disability have the same opportunities as other people to make complaints to a public authority.
- People with disability have the same opportunities as other people to participate in any public consultation by a public authority.
- People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

## 5.2 International Day of People with Disability

The 2018 International Day of People with Disability was held on Monday 3 December.

- *The participant feedback from the event was tabled at the meeting and reviewed by the committee.*
- *The Committee acknowledged and thanked the Community Development Officer for organising the event.*
- *The Committee acknowledged Suzette Evans and Headspace Albany for their contribution to the event.*

### Outcome

- *The committee agreed to share the feedback gathered at the disability challenge with the relevant business owners.*

## 5.3 Employment opportunities for people with disability

The Shire of Denmark HR EEO Policy is currently being updated. The policy will be discussed at a future DSCA meeting.

### Outcome

- *The committee agreed to discuss the new HR EEO policy when available as a starting point for discussion on affirmative action to positively discriminate in favour of people with disability.*

## 6. General business

- Cr Allen suggested to organise a walk around the town with the Council.

### Outcome

*The committee agreed to discuss the walk around and set a route at the next meeting.*

- Mr Hinds would like to find out if the **You're Welcome WA Access** website information is still being updated and managed by Disability Services.
- Ms Simpson will investigate if this website is still current and who is managing it.

### Outcome

*The committee agreed to discuss this in more depth at the next meeting.*

#### **7. Next meeting**

The next meeting will be held on Monday 18 February 2018, commencing at 10.00am.

#### **8. Closure of meeting**

*12noon – There being no further business to discuss the Presiding Person, Cr Allen, declared the meeting closed.*