



SHIRE OF DENMARK EMERGENCY MANAGEMENT STANDARD OPERATING PROCEDURE

Personal Protective Equipment

Objective

As a Combat Agency for bush fires, the Shire of Denmark has a duty of care to ensure that Brigade members, contractors and other personnel attending all fire related incidents, which are under the control of the Shire, are suitably equipped and protected to carry out their roles.

It is the responsibility of the Incident Controller or the most senior brigade officer at the incident to ensure that personnel on the fire ground are dressed in accordance with the preferred minimum dress standard as specified below. Personnel turning up to fires without the preferred minimum requirement must be advised to dress properly or asked to leave the fire ground, or alternatively assigned a non fire-fighting task.

Minimum Standard for Fire Fighters

- Australian Standard bush fire helmet
- Australian Standard proban treated one or two piece overalls
- Australian Standard Level 1 or 2 lace up fire fighting boots
- Australian Standard bush fire goggles/safety glasses
- Leather riggers gloves

Equivalent Standard for non Fire Fighters

- Australian Standard safety helmet
- Cotton/Woolen, long trousers and long sleeve shirt
- Steel capped safety boots
- Goggles/safety glasses
- Leather riggers gloves

Depending on individual Brigade requirements, protective clothing may be kept in the Brigade's fire station, with appliances or held by members as part of their individual fire fighting kit. Protective clothing must be worn on any operational duty.

All Brigade personnel are responsible for the availability, condition, care and cleanliness of their own kit. Upon resigning from the brigade the member is to return all serviceable PPE back to their respective brigade.

The brigade FCO will be responsible in ensuring that the PPE of a resigning member is returned in a clean manner so that suitable equipment can be recorded and reused.

Ordering and Recording of Protective Clothing

That in order to reinforce brigade culture towards the ongoing prioritisation and organisation of the distribution of personal protective equipment (PPE), brigades (with assistance from the CESM) will review and update their members PPE records whilst undertaking the review of the brigade membership lists .

Should a brigade member have a justifiable reason to require different sizing or style of PPE other than what is supplied by the Shire, the brigade member via their FCO are able to request in writing to the CESM for permission to purchase another size or type of PPE (This PPE must meet the same or higher safety standards as the PPE supplied by the Shire).

It is the brigade member's responsibility to identify suitable PPE alternatives.

Once this request has been approved and a receipt of the purchased PPE has been provided to the CESM, the Shire will reimburse the brigade member via ESL funding the amount that is normally paid for the standard Shire issued PPE, unless the amount for the alternative PPE is less in which case the cost of that item will be reimbursed.

Order forms for PPE (attached) are required to be approved by the brigade's Fire Control Officer prior to being submitted to the Community Emergency Services Manager (CESM).

The CESM will order protective clothing throughout the year, generally prior to the fire season, based on funding availability and suitability of the request/s.



Shire of Denmark

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Bush Fire Brigade PPE Order Form

Requesting Brigade: _____

Date of Request: _____

Fire Fighters Name: _____

Brigade Priority: 1 2 3 4 5

TROUSERS (LEVEL 1)

87R	89R	92R	92S	97R	97S	102R	102S	107S	112R	115R	
OTHER SIZE:											

JACKETS (LEVEL 1)

87R	89R	92	97	102	112	115	
OTHER SIZE:							

COVERALLS

87	92	94	96	98	100	102	
OTHER SIZE:							

FIRE HELMETS

Helmet Colour	Reflective Strip	Rank	Total	Brigade/Position Name
White	White	Fire Fighter		
Yellow	Red	FCO / Captain		
Red	Red	DCBFCO		
Red	Red	CBFCO		

BOOTS

5	5.5	6	7	8	8.5	9	9.5	10	10.5	11	11.5	12	12.5
OTHER SIZE:													

GLOVES

Small	Medium	Large	XL	OTHER

GOOGLES

Full Face	
Slim Line	

Name Badge

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Name of Brigade FCO authorising request: _____

Signature of Brigade FCO authorising request: _____

Shire use only

Date order sent: _____

Date order received: _____

Signed: _____

Position: _____

