WESTERN AUSTRALIAN Electoral Commission

Shire Of Denmark
IOR 12914979
17 SEP 2012
ELC. 1

EPA	
COUNCILLORS	
CEO	✓
DIR of FINANCE	
DIR of PLANNING	
DIR of INFRASTRUCTURE	
DIR of COMMUNITY	
OTHER PL	✓

LGE 028

Mr Dale Stewart
Chief Executive Officer
Shire of Denmark
PO Box 183
DENMARK WA 6333

Dear Mr Stewart

Local Government Ordinary Election: 2013

The next local government ordinary elections are being held on 19 October 2013. While this is still some distance in the future, I have enclosed an estimate for your next ordinary election to assist in your 2013/2014 budget preparations.

The estimated cost for the 2013 election if conducted as a postal ballot is $23,000 inc GST, which has been based on the following assumptions:

- 4,800 electors
- response rate of approximately 55%
- 6 vacancies
- count to be conducted at the offices of the Shire of Denmark.

Costs not incorporated in this estimate include:

- non-statutory advertising (ie any additional advertisements in community newspapers and promotional advertising)
- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns
- one local government staff member to work in the polling place on election day.

118563_1.DOC Level 2, 111 St Georges Terrace, PERTH WA 6000 GPO Box F316 PERTH WA 6814
Telephone: (08) 9214 0400 Facsimile: (08) 9226 0577 Email: waec@waec.wa.gov.au
Website: www.waec.wa.gov.au

ISO 9001
FS 520650

The Commission is required by the *Local Government Act 1995* to conduct local government elections on a full cost recovery basis and you should note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for charges is all materials at cost and a margin on staff time only. Should a significant change in this figure become evident prior to or during the election you will be advised as early as possible.

The current procedure required by the *Local Government Act 1995* is that my written agreement has to be obtained before the vote by Council is taken. To facilitate the process, you can take this letter as my agreement to be responsible for the conduct of the ordinary elections in 2013 for the Shire of Denmark in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. My agreement is subject to the proviso that the Shire of Denmark also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

In order to achieve this, your council will now need to pass the following two motions by absolute majority:

- Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2013 ordinary elections together with any other elections or polls which may be required
- Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

I look forward to conducting this election for the Shire of Denmark in anticipation of an affirmative vote by Council.

Yours sincerely

Warwick Gately AM
ELECTORAL COMMISSIONER

13 September 2012