



# Notes

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## STRATEGIC BRIEFING

HELD IN THE COUNCIL CHAMBERS,  
953 SOUTH COAST HIGHWAY, DENMARK, ON  
TUESDAY, 15 SEPTEMBER 2020, 11.00AM

*The Council Forum and Briefing session follows the suggested format proposed by the Department of Local Government Operational Guidelines (Number 5 January 2004). The role of such forums is to allow opportunity for elected members and senior officers of the Council to come together outside of the formal meeting process to discuss matters that do not require formal decisions, do not discuss matters on the Ordinary Council Meeting Agenda but to discuss matters that might be conceptual (brain storming etc.), informative (updates on progress with matters) or administrative in nature. For this reason they are normally held 'in committee'. Disclosures of Financial, Impartiality and Proximity interests are still to be recorded and dealt with if they arise.*

### 1. DECLARATION OF OPENING/ANNOUNCEMENTS BY THE PERSON PRESIDING

#### RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

##### MEMBERS:

Cr Ceinwen Gearon (Shire President)  
Cr Mark Allen (Deputy Shire President)  
Cr Geoff Bowley  
Cr Kingsley Gibson  
Cr Steve Jones  
Cr Jan Lewis  
Cr Ian Osborne  
Cr Janine Phillips  
Cr Roger Seeney

##### STAFF:

David Schober (Acting Chief Executive Officer)  
David King (Director Assets and Sustainable Development)  
Lee Sounness (Acting Director Corporate and Community Services)  
Claire Thompson (Governance Coordinator)

##### APOLOGIES:

Nil

##### ON LEAVE OF ABSENCE:

Nil

**ABSENT:**

Nil

**VISITORS:**

Justin Bellanger, Commodore – Denmark Yacht Club

Nina Bradshaw, Communications Coordinator – Denmark Yacht Club

Eddy Buckovic, Training Coordinator – Denmark Yacht Club

**DECLARATIONS OF INTEREST:**

Nil

**2. REPORTS & PRESENTATIONS**

**2.1 Workforce Plan and Resourcing**

The Acting CEO and Director of Assets and Sustainable Development discussed staff resourcing requirements and the Shire's Workforce Plan. The Working Group and staff have requested that the Local Planning Scheme (LPS), Strategy and Policies be developed concurrently, and as soon as is practicable, given the current pressures on land use. This will require appropriate resourcing to achieve.

**2.2 Denmark Yacht Club**

Justin Bellanger of the Denmark Yacht Club provided an overview of the Club's new Junior Sailing Program and their request to utilise a portion of land adjacent to the Rivermouth Caravan Park to erect a shed. Mr Bellanger advised that the shed would be used to store their junior boats, equipment and provide shelter for sailing days.

**2.3 Ward Review**

The Governance Coordinator led a discussion on the current status of the ward and representation review. Discussion ensued and Officers will bring the item back to Council in October.

**2.4 Tourism Discussion**

The Shire President led a discussion on the briefing paper provided by the Acting Chief Executive Officer.

**2.5 Alliance Update**

The Shire President provided an update on the Executive Officer recruitment and recent meeting.

**2.6 WALGA Workshop**

The Governance Coordinator sought consensus from Councillors as to a preferred day for WALGA to deliver some training to Councillors and Officers regarding meeting procedures including the Shire's Standing Orders Local Law, roles and responsibilities, motions and rules of debate, conflicts of interest and formal/informal meetings. It was concurred that most Councillors would be available for Friday, 16 October.