



# Notes

## STRATEGIC BRIEFING FORUM

TO BE HELD IN THE COUNCIL CHAMBERS,  
953 SOUTH COAST HIGHWAY, DENMARK, ON  
TUESDAY, 18 JUNE 2019, COMMENCING AT 1.00PM

*The Council Forum and Briefing session follows the suggested format proposed by the Department of Local Government Operational Guidelines (Number 5 January 2004). The role of such forums is to allow opportunity for elected members and senior officers of the Council to come together outside of the formal meeting process to discuss matters that do not require formal decisions, do not discuss matters on the Ordinary Council Meeting Agenda but to discuss matters that might be conceptual (brain storming etc.), informative (updates on progress with matters) or administrative in nature. For this reason they are normally held 'in committee'. Disclosures of Financial, Impartiality and Proximity interests are still to be recorded and dealt with if they arise.*

### 1. DECLARATION OF OPENING/ANNOUNCEMENTS BY THE PERSON PRESIDING

#### RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

##### MEMBERS:

Cr Ceinwen Gearon (Shire President)  
Cr Peter Caron (Deputy Shire President)  
Cr Kingsley Gibson  
Cr Jan Lewis  
Cr Ian Osborne  
Cr Rob Whooley

##### STAFF:

Bill Parker (Chief Executive Officer)  
Cary Green (Director Corporate and Community Services)  
David King (Director Assets and Sustainable Development)  
Steve Thompson (Consultant Planner)  
Claire Thompson (Executive Assistant & Governance Coordinator) *for item 2.3*  
Lee Shelley (Project Officer, Governance) *for item 2.3*

##### APOLOGIES:

Cr Janine Phillips

##### ON LEAVE OF ABSENCE:

Cr Mark Allen (pursuant to Council Resolution No. 010419)  
Cr Roger Seeney (pursuant to Council Resolution No. 030219)

ABSENT:

Nil

DECLARATIONS OF INTEREST:

Nil

## **2. REPORTS & PRESENTATIONS**

### **2.1 Draft Local Planning Policy No. 46 – Inlet Drive and Minsterly Road Precincts**

Mr Steve Thompson attended the meeting to discuss a new Planning Policy for the Inlet Drive and Minsterly Road Precincts. Many lots in the subject area are characterised by their narrow width. Many development applications for houses and sheds (outbuildings), cannot meet the side setback standards applicable under the R-Codes. In some instances, no building can comply for instance with a 10m side setback standard given some lots have a 20m width. Accordingly, the local government has on many occasions, accepted side setbacks variations for development to a 1m side setback. Getting to this point however usually takes considerable Shire resources in consulting and liaising with applicants and neighbours.

A draft policy to address this issue has been prepared that will be circulated to Councillors for feedback.

Subject to Councillor feedback, the Shire will formally seek Council support to publicly release the draft Policy for a 42-day period.

A finalised Policy will assist to redirect Planning Services resources in dealing with varying setback standards in the precincts to strategic, economic development and design matters.

### **2.2 Draft Local Planning Policy No. 47 – Town Centre Parking & Sustainable Transportation**

Mr Thompson discussed the long-standing planning rules and standards relating to car parking in the town centre. The current rules make it difficult, in the current economic climate, to encourage feasible development including cafes, restaurants and small bars.

A draft policy has been prepared that supports reducing car parking standards in the Denmark town centre where agreed sustainable transport measures are provided to the satisfaction of the local government. The draft Policy introduces, for the first time locally, standards to promote walking and cycling.

The draft Policy seeks to encourage informed discussion and assist in promoting appropriate re-use, redevelopment and development in the town centre and to encourage increased sustainable transportation to/from the town centre.

A draft policy has been prepared that will be circulated to Councillors for feedback.

Subject to Councillor feedback, the Shire will formally seek Council support to publicly release the draft Policy for a 42-day period.

**2.3 Albany Hang Gliding Club**

The Executive Assistant & Governance Coordinator, Claire Thompson and the Governance Project Officer, Lee Shelley attended the meeting to discuss the potential renewal of an Agreement for the Albany Hang Gliding Club for a site at Hillier Bay, Parry Beach.

Staff will prepare an item recommending a new agreement for Council consideration in July 2019.

**2.4 Nornalup Land Tenure and Rating Issue**

The Shire of Denmark has incorrectly rated two properties in Nornalup. The Shire has sought legal advice to remedy this matter and also investigate a request from the landholder to take ownership of the subject properties.

Staff advised that the rating issue would be resolved as a part of this year's rating process. Councillors had no desire to acquire the subject properties.

**3. GENERAL BUSINESS**

The Chief Executive Officer provided Council with an update on the new Ocean Beach Fire Shed. The Shire has experienced additional costs associated with the earthworks after discovering a significant amount of organic material concealed under the old shed.

The Shire has approached DFES to see if additional funding could be secured to assist with the remediation process.

**4. CLOSURE**

3:30pm