



Notes

STRATEGIC BRIEFING FORUM

HELD IN THE COUNCIL CHAMBERS,
953 SOUTH COAST HIGHWAY, DENMARK, ON
TUESDAY, 21 MAY 2019, COMMENCING AT 12.00PM

The Council Forum and Briefing session follows the suggested format proposed by the Department of Local Government Operational Guidelines (Number 5 January 2004). The role of such forums is to allow opportunity for elected members and senior officers of the Council to come together outside of the formal meeting process to discuss matters that do not require formal decisions, do not discuss matters on the Ordinary Council Meeting Agenda but to discuss matters that might be conceptual (brain storming etc.), informative (updates on progress with matters) or administrative in nature. For this reason they are normally held 'in committee'. Disclosures of Financial, Impartiality and Proximity interests are still to be recorded and dealt with if they arise.

1. DECLARATION OF OPENING/ANNOUNCEMENTS BY THE PERSON PRESIDING

RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Cr Ceinwen Gearon (Shire President)
Cr Mark Allen
Cr Kingsley Gibson
Cr Jan Lewis
Cr Ian Osborne
Cr Janine Phillips
Cr Roger Seeney

STAFF:

Bill Parker (Chief Executive Officer)
Cary Green (Director Corporate and Community Services)
David King (Director Assets and Sustainable Development)
Scott Medhurst (Community Emergency Services Manager)
David Schober (Manager Community Services)
Claire Thompson (Executive Assistant & Governance Coordinator) *For item 2.4*
Teiga Murray (Corporate Planning Officer) *For item 2.3*
Julia Scriven (Our Clubs Officer) *For item 2.3*

APOLOGIES:

Cr Rob Whooley

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Nil

DECLARATIONS OF INTEREST:

Nil

2. REPORTS & PRESENTATIONS

2.1 GSCORE- Great Southern Trails Masterplan

Lenore Lyons and Karl Hansom from the Great Southern Centre for Outdoor Recreational Excellence presented an update on the Great Southern Regional Trails Master Plan.

The presentation outlined the economic and health benefits of trails including local employment and private investment.

It was suggested that the funding identified in the Shire's Corporate Business Plan for trail development in 2019/20 should be rolled into the following financial year to coincide with the finalisation of the Great Southern Regional Trails Master Plan.

2.2 Bushfire Notice re-design

The Manager Community Services and the Community Emergency Services Manager (CESM) provided an update on the review of the Shire's Fire Management Notice.

The Manager Community Services outlined the review process that will be driven through the Bushfire Advisory Committee and Local Emergency Management Committee before being presented to Council.

The aim of the review was to make the document more relevant and meaningful for the Shire's customers.

2.3 Health Planning

Kate Jones, Population Health Coordinator from the WA Country Health Service (Great Southern) attended the meeting to discuss providing outreach support to the Shire of Denmark in the preparation of a Public Health Plan as required by Part 5 of the Public Health Act 2016.

The Chief Executive Officer explained that the project had been identified in the Corporate Business Plan for completion in 2019/20. Within the next few months, an item will be presented to Council to consider a project plan and methodology in terms of the Plan's development.

2.4 Dark Side Chocolates

The Chief Executive Officer provided an update in relation to the sublease held by Dark Side Chocolates at the Visitor Centre. The further term option has just commenced.

The Chief Executive Officer has advised the Amazing South Coast that a further term beyond the current lease is unlikely and that the Amazing South Coast should commence planning for a reduction in revenue associated with this tenancy.

2.4 Denmark Baptist Church (DBC)

The DBC has approached the Chief Executive Officer of the Shire of Denmark requesting a letter of support from the Shire to assist with a Lotterywest funding application for the building of their facility at 987 South Coast Hwy, Denmark.

Various implications were discussed in relation to the Shire's long term financial plan and competition for funding moving forward.

2.5 Denmark Arts

Vivienne Robertson, Artistic Director and Marianthe Loucataris, Business Manager presented an overview of the 2019/20 Program of events. The group discussed future direction and funding required for 2019/20.

3. GENERAL BUSINESS

3.1 Items for potential discussion at subsequent Strategic Briefing Forums

- Finance training for Councillors

4. CLOSURE

3:20pm