



Notes

STRATEGIC BRIEFING FORUM

HELD IN THE COUNCIL CHAMBERS,
953 SOUTH COAST HIGHWAY, DENMARK, ON
TUESDAY, 17 OCTOBER 2017, COMMENCING AT 2.10PM.

The Council Forum and Briefing session follows the suggested format proposed by the Department of Local Government Operational Guidelines (Number 5 January 2004). The role of such forums is to allow opportunity for elected members and senior officers of the Council to come together outside of the formal meeting process to discuss matters that do not require formal decisions, do not discuss matters on the Ordinary Council Meeting Agenda but to discuss matters that might be conceptual (brain storming etc.), informative (updates on progress with matters) or administrative in nature. For this reason they are normally held 'in committee'. Disclosures of Financial, Impartiality and Proximity interests are still to be recorded and dealt with if they arise.

1. DECLARATION OF OPENING/ANNOUNCEMENTS BY THE PERSON PRESIDING

RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Cr David Morrell (Shire President)
Cr Ceinwen Gearon (Deputy Shire President)
Cr Mark Allen
Cr Peter Caron
Cr Jan Lewis
Cr Janine Phillips
Cr Rob Whooley
Cr Clem Wright

STAFF:

Bill Parker (Chief Executive Officer)
Gilbert Arlandoo (Director of Infrastructure Services)
Graham Blackmore (Acting Director of Community & Regulatory Services)
Cary Green (Director of Finance & Administration)
Annette Harbron (Director of Planning & Sustainability)
Claire Thompson (Executive Assistant) – *for Item 2.1*

APOLOGIES:

Cr Yasmin Bartlett

ON LEAVE OF ABSENCE:

Nil

ABSENT:

Nil

DECLARATIONS OF INTEREST:

Nil

2. REPORTS & PRESENTATIONS

2.1 Committee & Working Group Review

Council had requested a review of Council's current Committees and Working Groups be undertaken prior to the 2017 Local Government Election.

Although not all Committees and Working Groups were discussed in detail, sufficient information was provided to staff to prepare an item for Council consideration in November 2017.

2.2 Flags for Businesses

In response to a signage workshop held with local businesses in September 2017, the CEO met with the DCC to discuss strategies on how businesses could promote their opening hours within the existing statutory framework.

The Chamber of Commerce CEO attended the meeting and discussed a flag making workshop. The intent of the workshop was to engage with business owners and develop a series of flags that could be positioned outside business premises advertising opening hours. To deliver the program, the Chamber required a financial contribution from Council.

The Councillors had various questions in relation to the workshops and the work currently being undertaken by the Alliance. Given that Council did not have any funding dedicated for this project, the project will not proceed in 2017/18.

3. GENERAL BUSINESS

3.1 Items for potential discussion at subsequent Strategic Briefing Forums

Nil

4. CLOSURE

3:45pm