



Notes

STRATEGIC BRIEFING FORUM

HELD IN THE COUNCIL CHAMBERS,
953 SOUTH COAST HIGHWAY, DENMARK, ON
TUESDAY, 8 NOVEMBER 2016, COMMENCING AT 1.10PM.

The Council Forum and Briefing session follows the suggested format proposed by the Department of Local Government Operational Guidelines (Number 5 January 2004). The role of such forums is to allow opportunity for elected members and senior officers of the Council to come together outside of the formal meeting process to discuss matters that do not require formal decisions, do not discuss matters on the Ordinary Council Meeting Agenda but to discuss matters that might be conceptual (brain storming etc.), informative (updates on progress with matters) or administrative in nature. For this reason they are normally held 'in committee'. Disclosures of Financial, Impartiality and Proximity interests are still to be recorded and dealt with if they arise.

1. DECLARATION OF OPENING/ANNOUNCEMENTS BY THE PERSON PRESIDING

RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Cr David Morrell (Shire President)
Cr Ceinwen Gearon (Deputy Shire President)
Cr Mark Allen
Cr Yasmin Bartlett
Cr Peter Caron
Cr Jan Lewis
Vacant x 2

STAFF:

Bill Parker (Chief Executive Officer)
Gilbert Arlandoo (Director of Infrastructure Services)
Steven Broad (Acting Director of Finance & Administration)
Annette Harbron (Director of Planning & Sustainability)
Gregg Harwood (Director of Community & Regulatory Services)

APOLOGIES:

Nil

ON LEAVE OF ABSENCE:

Cr Rob Whooley

ABSENT:

Nil

DECLARATIONS OF INTEREST:

| Name | Item No | Interest | Nature |
|------------|---------|--------------|---|
| Cr Morrell | 2.3 | Impartiality | Cr Morrell is the Deputy Patron to the Denmark Surf Life Saving Club. |
| Cr Gearon | 2.3 | Impartiality | Cr Gearon is a member of the Denmark Surf Life Saving Club. |

2. REPORTS & PRESENTATIONS**2.1 Chief Executive Officer (CEO) Key Performance Indicators (KPIs)**

Following on from a previous meeting, the Council discussed and refined the CEO KPIs for the forthcoming period. The KPI's were agreed as presented.

Both the CEO and Council acknowledged that some flexibility would be required given some uncertainty with regard to some of the targets set.

2.2 Denmark East Development Precinct Project (DEDPP) – Request from K Bewley

The Councillors received a request from Katie Bewley (on behalf of Lydia Kenyon, Silvia Lehmann, John Davey, Christina Cairns and Sarah Pozzi) to;

- Request at a State level that the DEDPP be split into two individual projects. Therefore, allowing work to begin on the non-contentious aspect of the project, the Light Industrial Area (LIA).
- Inform the State funding bodies that as a matter of integrity, the Denmark Shire would like to initiate a pause to the East River Road Bridge (ERRB) aspect of the project, while necessary time is taken for proper community and stakeholder consultation to occur.

The questions were discussed in terms of the implications on the executed Financial Assistance Agreement (FAA).

The CEO explained that Schedule 4 of the FAA states that the project involves two components. An Industrial Area and East River Road Bridge. Section 4.2 of the FAA states "the Recipient must not make any changes to the project or any agreed budget (including the project budget) without the prior written consent of the State...consent may be withheld in the State's absolute discretion. The project therefore can't be split.

In terms of postponing the project, the Shire has obligations (deliverables) under the FAA e.g. consultancy team engaged 30 July 2016, final road alignments lodged 31 March 2017. Section 11.1 of the FAA addresses Default and Termination. A default occurs if ...the Recipient fails to comply with or meet a Milestone...Section 11.2 states that if an event of default occurs, the State may terminate the agreement. The Shire is therefore unable to postpone or delay the project with placing the milestones at risk.

2.3 Denmark Surf Club

The Denmark Surf Life Saving Club addressed Council to discuss the Surf Life Saving Club. In attendance were;

- Jane Kelsbie, President;
- Anthony McEwan, Youth Officer;
- Wayne Winchester, Project Lead for Club Redevelopment Project); and
- George Mumford, Education Officer.

The Club explained their strategic approach to running the club and plans for upgrades to the existing facility. The Club was fully aware of the coastal study currently being completed and was committed to working with the Shire to achieve a mutually beneficial outcome.

Shire representatives highlighted the pending Strategic Planning Process and requested that the Club contribute to that process. Council will be using the Strategic Community Plan to prioritise strategic projects that will then inform the 10 year financial plan.

The Denmark Surf Life Saving Club invited the Councillors to visit the club. The Councillors agreed that a visit to the Club would be beneficial.

2.4 Recovery Planning

Cr Allen discussed matters concerning emergency recovery and requested that a copy of the Local Emergency Management Arrangements and the Recovery Plan could be sent to all Councillors. Cr Allen requested that Recovery Planning is included in the next briefing session.

2.5 SEGRA Conference

Cr Lewis and Cr Caron discussed the recent SEGRA Conference. Both Councillors thoroughly enjoyed the conference and will provide notes to the elected members.

3. GENERAL BUSINESS

3.1 Items for potential discussion at subsequent Strategic Briefing Forums

- Local Emergency Management Arrangements and Recovery Plan.

4. CLOSURE 3:55pm