

**Write-Off Table August 2016**

Date	Debtor Number	Invoice No	Amount (\$)	GST (\$)	Description	Debt Recovery Actions	GL
01.09.14	30356	17808	16.50	16.50	Payment for lost Library book	16.12.14 1st Reminder letter sent. 20.01.15 Final notice (second reminder) letter sent. 01.04.15 Left VM message regarding outstanding invoice at 4.25pm. 04.05.15 Number provided does not belong to Debtor	111471130
10.03.15	30423	18477	15.40	1.40	Damaged Library Book	02.04.15 Statement RTS. 14.05.15 Reminder RTS. 25.05.15 statement emailed as all mail returned and phone invalid. 03.06.15 Statement emailed again.	111471130
27.03.15	30425	18496	206.80	18.80	Lost Library Items	19.05.15 2 <sup>nd</sup> Reminder Sent. 11.06.15 Letter of Demand sent.	111471130
01.10.13	30284	16992	50.00		Dog Act Infringement: No collar/rego in public	28.11.13 First notice sent 14.01.14. Final Notice sent. 12.02.14 Referred back to Ranger Services	115271130
06.06.14	33574	17555	200.00		Animals on thoroughfare	09.06.14 - Mr Wood attended Admin Centre to advise not his stock.	115271130
08.05.14	30949	17520	100.00		Unregistered Dog	07.07.14 First notice sent. 29.08.14 Final Notice sent. 02.10.14 Referred back to Ranger Services	115271130
11.04.14	32582	17457	50.00		Dog Act Infringement: No collar/rego in public	06.06.2014 First notice sent. 24.06.14 Final Notice sent. 02.10.2014 Referred back to Ranger Services.	115271130
11.08.15	32262	18732	100.00		Unregistered Dog	04.11.15 First reminder letter sent. Phone number disconnected-Statement sent 03.12.15. 11.05.16 Final notice letter sent	115271130

16.06.14	30326	17588	100.00		Unregistered Dog	30.07.14 All mail RTS. 02.10.14 forwarded to Ranger Services for referral to Fines & Enforcements.	115271130
26.06.13	35856	16630	100.00		Animals on thoroughfare	Previous history of bad debt. 06.09.13 Recovery Letter sent. 02.09.13 Final Notice sent. 20.02.14 Sent to Rangers Services for referral to Fines & Enf.	115271130
28.07.14	30336	17742	210.00		Dog impounding fees	03.11.14 Final Letter of Demand sent. Unable to contact debtor – no phone number	115271130
30.05.14	30697	17547	150.00		Infringement 237	08.01.14 1st Reminder letter sent. 02.10.14 Forwarded to Ranger Services for referral to Fines & Enforcements. 20.01.15 Final notice sent.	115271130
09.01.14	30282	17238	252.06		Costs to recover vehicle from Prawn Rock Channel	Previous history of Bad Debt. 21.05.14 All mail being returned to sender, unclaimed. 02.10.14 Sent to Rangers Services for referral to Fines & Enf.	115371130
11.04.14	39322	17458	100.00		Infringement 117	06.06.14 Reminder letter sent. 25.06.14 Final Notice sent. 02.10.14 Forwarded to Ranger Services for referral to Fines & Enforcements.	115371130
19.11.13	30238	17142	200.00		Littering Infringement	Previous History of Bad Debt. 08.01.14 1st reminder letter sent. 13.02.14 Second and Final Notice sent. 12.03.14 Sent to Rangers Services for referral to Fines & Enf.	115371130
21.05.13	31306	16522	60.00		Parking Fine Penalty	12.06.13 Bayswater Rental advised driver. 26.07.13 Final Notice. 04.09.13 Recovery Letter Sent.08.01.14 Unable to be recovered from UK driver. 02.10.14 Forwarded to Ranger Services for referral to Fines & Enforcements	115371130

21.05.13	31314	16532	100.00		Parking Fine Penalty	19.06.2013 Invoice returned to sender. To be contested in court as advised by Ranger 1. Hold statements, debt recovery etc. 02.10.14 Forwarded to Ranger Services for referral to Fines & Enforcements	115371130
21.05.13	31307	16524	60.00		Parking Fine Penalty	04.09.13 Recovery letter sent. 01.09.14 To Ranger Services for referral to Fines & Enforcements	115371130
21.05.13	31315	16533	60.00		Parking Fine Penalty	26.06.13 All mail returned to sender. 02.10.14 Forwarded to Ranger Services for referral to Fines & Enforcements	115371130
21.05.13	31329	16546	60.00		Parking Fine Penalty	26.07.2013 Final Notice. 06.09.13 Recovery Letter. 09.01.14 To Ranger Services for referral to Fines & Enforcement	115371130
21.05.13	31322	16539	60.00		Parking Fine Penalty	26.07.13 Final Notice. 06.09.13 Recovery Letter. 09.01.14 Forward to Ranger Services for referral to Fines & Enforcements.	115371130
21.05.13	32222	16523	60.00		Parking Fine	03.07.13 Reminder Letter Returned to Sender. 09.01.14 To Ranger Services for referral to Fines & Enforcements	115371130
22.04.14	30933	17483	60.00		Infringement 123	13.06.14 All mail RTS. 02.10.14 Sent to Rangers Services for referral to Fines & Enf.	115371130
24.01.14	30912	17303	60.00		Parking Infringement	07.03.14 Mail returned to Sender unclaimed. 13.05.14 Mail continues to be returned to sender unclaimed. 02.10.14 Sent to Ranger Services for referral to Fines & Enforcements.	115371130

25.03.14	30929	17388	200.00		Littering Infringement	14.05.14 Reminder letter sent re invoice. 06.06.14 Final Notice letter sent. 25.06.14 Forwarded to Ranger Services for referral to Fines & Enforcements.	115371130
25.01.14	32225	18246	100.00		Annual Registration	Business closed down, payments for registration made to required date (\$100 received of the \$200 total). Residual amount can be written off as confirmed by Robert Ohle.	117320030
18.12.14	31204	18301	165.00	15.00	Holiday Home Accom Annual Registration	04.03.2015 Sent first debtors reminder letter – RTS. 18.03.15 Advised by Jason that Nancy has passed away	117371730
25.11.14	30029	18235	200.00		Annual Registration	04.03.15 Sent first debtors reminder letter – RTS. 08.04.15 LM re outstanding debt. 17.04.15 All phone numbers now disconnected. Sent 2nd reminder letter & invoice to PO Box 617 Denmark as per Rob Ohle's file details. 14.05.15 Final Notice letter RTS	117372230
<b>TOTAL</b>			3,095.76	51.70			
			<b>3,044.06</b>				