



Shire of Denmark

## COMMITTEE & WORKING GROUP MEMBERS & DELEGATES LIST

Current as at July 2016

### ADVISORY COMMITTEES OF COUNCIL

#### AUDIT ADVISORY COMMITTEE

All Councillors

*Officer Secretariat: Director of Finance & Administration or Nominee*

*Charter Adopted: 20 October 2015 / Res: 071015*

*Frequency: As required but no greater than biannually.*

#### BUSH FIRE ADVISORY COMMITTEE

##### Voting Members

Chief Bush Fire Control Officer

Mr Ross McDougall

Deputy Chief Bush Fire Control Officer

Mr Lez Baines

Shire Council Delegate

Cr Roger Seeney

Cr Kelli Gillies (proxy delegate)

Fire Weather Officer

Adrian Kranendonk

Brigade representatives

Carmarthen Brigade

East Denmark Brigade

Harewood Brigade

Hazelvale/Tingledale Brigade

Kordabup/Owingup Brigade

Mehniup Brigade

Mt Lindesay Brigade

Nornalup Brigade

Ocean Beach Brigade

Parryville Brigade

Peaceful Bay Brigade

Scotsdale/Shadforth Brigade

Somerset Hill Brigade

Town Brigade

William Bay Brigade

Denmark Fire & Rescue (Volunteer Brigade)

Captain - Mr Gary Stanway

Fire Control Officer – Mr Don Atkinson

Fire & Emergency Services Authority Representative

John Tonkin (Area Officer)

Mr Leslie (Lez) Baines

Mr Chris Hoare

Mr Mike Hills

Mr Alex Williams

Mr Brian Vigus

Mr Bruce Pringle

Ms Samantha Blythe

Mr Colin Tindale

Mr Malcolm Hick

Mr Jean-Marc Merat

Mr Derek (Joe) Baker

Mr Kevin Hard

Mr Ivars Sulcs

Mr Sid Marshall

Mr Peter Mildwaters

Mr Callum Baxter

Mr Don Atkinson

Ms Joan Merrifield

6 September 2016 - Attachment 8.5.2a

Department of Environment & Conservation Representative  
Wes Bailey (Fire Co-ordinator)

Attendees

Community Emergency Services Manager, Marcus Owen  
Other Agencies and strategic organisations or businesses such as major tree plantations as required.

*Officer Secretariat: Director of Community & Regulatory Services or nominee  
Charter Adopted: 20 October 2015 / Res: 081015  
Frequency: As required but no greater than quarterly.*

**CEMETERY ADVISORY COMMITTEE**

Cr Kelli Gillies

3 x Community Representatives

Colin Cayless

Beth Franz

Judy Ross

2 x Denmark Historical Society Representatives

Bev McGuinness

Ivan Swallow

1 x Lions Club of Denmark Representative

Brian Redfern

*Officer Secretariat: Chief Executive Officer or nominee  
Charter Adopted: 20 October 2015 / Res: 091015  
Frequency: As required, usually quarterly*

**DISABILITY SERVICES ADVISORY COMMITTEE**

1 x Councillor

Cr Mark Allen

1 x Denmark Health Service Representative

Sam Barron

1 x Disability Services Commission (Albany Region) Representative

Gabrielle Rose

1 x Community Professional (Private Sector)

Adrian Hinds

1 x Denmark Over 50s Association Representative

Brian Harris

4 x Community Members

Peter Boyes

Dale Fewings

Phil Runham

Mark Blowers

*Officer Secretariat: Executive Assistant or nominee  
Charter Adopted: 20 October 2015 / Res: 111015  
Frequency: As required but generally quarterly.*

**LOCAL EMERGENCY MANAGEMENT COMMITTEE**

POSITION .....	ORGANISATION
<i>Voting Members</i>	
Cr David Morrell, Shire President / Chairperson .....	Shire of Denmark
Cr Roger Seeney .....	Shire of Denmark
Officer in Charge .....	Denmark Police Service
Officer in Charge .....	Walpole Police Service
Chief Bush Fire Control Officer .....	Bushfire Advisory Committee
Director of Nursing .....	Denmark District Hospital
Centre Manager .....	Walpole Silver Chain
Unit Manager .....	Denmark State Emergency Service
Unit Manager .....	Walpole State Emergency Service
Officer in Charge .....	Denmark St John Ambulance
Officer in Charge .....	Walpole St John Ambulance
Commander .....	Denmark Volunteer Marine Sea Rescue
Commander .....	Peaceful Bay Vol. Marine Sea Rescue
Commander .....	Walpole Volunteer Marine Sea Rescue
Captain .....	Denmark Fire & Rescue Service
District Operations Officer .....	Dept. of Parks & Wildlife
District Officer .....	Dept. of Child Protection
President.....	Denmark Surf Life Saving Club

*Non Voting Members*

Community Emergency Services Manager.....Shire of Denmark / DFES

With the exception of the Shire President (as this is covered by the Local Government Act 1995), each position holder is entitled to nominate a Deputy Delegate from their organisation for an individual meeting.

*Officer Secretariat: Director of Community & Regulatory Services or nominee*

*Charter Adopted: 20 October 2015 / Res: 121015*

*Frequency: Quarterly*

**MUNICIPAL HERITAGE INVENTORY ADVISORY COMMITTEE**

2 x Councillors

Cr Roger Seeney

Cr David Morrell

2 x Denmark Historical Society Representatives

Vacant

Vacant

1 x Department of Aboriginal Affairs Representative

Vacant

1 x Nornalup Residents & Ratepayers Association Representative

Gail Guthrie

1 x Peaceful Bay Progress Association Representative

Ailcie McKenny

Callum Baxter (proxy)

*Officer Secretariat: Director of Planning & Sustainability or nominee*

*Charter Adopted: 20 October 2015 / Res: 131015*

*Frequency: As required but no greater than six monthly.*

**PATHS & TRAILS ADVISORY COMMITTEE**

- 1 x Councillor
  - Cr Jan Lewis
  - Cr Roger Seeney (Proxy)
- 3 x Community Members
  - Andrew Adams
  - Diane Harwood
  - Phil Runham
- 1 x Denmark Environment Centre Representative or Deputy
  - Vacant
- 1 x Green Skills Inc Representative or Deputy
  - Dane Carter
- 1 x Denmark Historical Society Inc. Representative or Deputy
  - Margaret Cocks
  - Vacant (proxy)
- 1 x Denmark Over 50s Association Inc. Representative or Deputy
  - John Schindler
- 1 x Member of Council's Disability Services Committee
  - Vacant

*Officer Secretariat: Director of Infrastructure Services or nominee*  
*Charter Adopted: 20 October 2015 / Res: 141015*  
*Frequency: As required but generally quarterly.*

**ROADWISE ADVISORY COMMITTEE**

- 1 x Councillor
  - Cr David Morrell
- 1 x Denmark Police Representative
  - Vacant
- 1 x Denmark Health Service Representative
  - Vacant
- 1 x WALGA Roadwise Representative
  - Vacant
- 1 x Denmark Primary School P & C Association Representative
  - Vacant
- 1 x Denmark High School Representative
  - Vacant
- 1 x Denmark Agricultural College Representative
  - Vacant
- 1 x St John Ambulance Representative
  - Vacant
- 1 x Main Roads WA – Great Southern Representative
  - Vacant
- 1 x Department of Transport Representative
  - Vacant
- 1 x Denmark Over 50s Association Representative
  - Vacant

*Officer Secretariat: Director of Infrastructure Services or nominee*  
*Charter Adopted: 20 October 2015 / Res: 151015*  
*Frequency: As required but generally quarterly.*

**SENIORS ADVISORY COMMITTEE**

1 x Councillor

Cr Yasmin Bartlett

1 x Denmark Over 50s Association Inc. Representative (President)

Eileen Eastland

1 x Denmark Over 50s Association Inc. Representative (Member)

Valerie Heath

1 x Amaroo Care Services Representative

David Fenwick

Frank Forte (proxy)

Ken Baker (proxy)

1 x Denmark Health Service Representative

Sam Barron

1 x Peaceful Bay Progress Association Inc.

Jo Walker

1 x Nornalup Residents & Ratepayers Association Representative Inc.

Gail Guthrie

Ros Burnside (proxy)

Kath Lymon (proxy)

Philip Powell (proxy)

1 x Community Representative

Ian Mulholland

*Officer Secretariat: Chief Executive Officer or nominee*

*Charter Adopted: 20 October 2015 / Res: 161015*

*Frequency: As required but generally quarterly.*

**SUSTAINABILITY ADVISORY COMMITTEE**

3 x Councillors

Cr Gearon

Cr Lewis

Cr Caron

7 x Community members

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

*Officer Secretariat: Director of Planning & Sustainability or nominee (Sustainability Officer)*

*Charter Adopted: 26 July 2016 / Resolution No. 170716*

*Frequency: To be determined by the Committee at the first meeting but not held more frequently than every 3 months..*

**WASTE MANAGEMENT ADVISORY COMMITTEE**

4 x Councillors

Cr Kelli Gillies  
 Cr Peter Caron  
 Cr Ceinwen Gearon  
 Cr Mark Allen

*Officer Secretariat: Director of Infrastructure Services or nominee*

*Charter Adopted: 20 October 2015 / Res: 171015*

*Frequency: As required but generally quarterly.*

## WORKING GROUPS OF COUNCIL

**MCLEAN PARK USER GROUP**

Developed by the Manager of Recreation & Youth Services to assist with managing the McLean Park Recreational Reserve – this group is operational only and meets as required.

MEMBERSHIP

Manager of Recreation & Youth Services  
 Club Development Officer  
 Youth Centre Co-ordinator  
 1 x Denmark Walpole Football Club Representative  
 1 x Denmark Walpole Junior Football Club Representative  
 1 x Denmark Cricket Club Representative  
 1 x Denmark Little Athletics Club Representative  
 1 x Denmark Soccer Club Representative  
 1 x Muckrakers Cricket Club Representative  
 1 x Representative each from any other future user group

*Officer Secretariat: Manager of Recreation & Youth Services or nominee*

*Frequency: As required but generally quarterly.*

**MCLEAN PARK OVERFLOW CAMPING GROUND WORKING GROUP**

Established pursuant to the McLean Park Overflow & Emergency Evacuation Facility Management Plan (adopted by Council 8 September 2015 / Resolution No. 030915) to provide guidance to the Director of Community & Regulatory Services regarding opening and closing dates for the facility, the setting of fees for each class of site, moving on and 'close down' policies, park rules and the general management of the site.

Membership

The Director of Community & Regulatory Services  
 The Principal Environmental Health Officer  
 Cr Ceinwen Gearon  
 2 x Caravan Industry representatives  
 To be determined as required

*Officer Secretariat: Director of Community & Regulatory Services or nominee*

*Frequency: As required*

**OCEAN BEACH AND PEACEFUL BAY FORESHORE CONCEPT PLAN WORKING GROUP**

The Ocean Beach and Peaceful Bay Foreshore Concept Plan Working Group is proposed to be established noting the inclusion of funds in the 2015/16 Budget for Coastal Hazard Risk Management and Adaptation Planning.

Terms of Reference

To develop concept plans, taking into account coastal adaptation planning factors, for the Ocean Beach and Peaceful Bay Foreshore areas to guide the future development of these key recreational nodes.

Membership

## 2 x Councillors

Cr Mark Allen

Cr Ceinwen Gearon

## 3 x Council Officers

Director of Planning &amp; Sustainability

Director of Infrastructure Services

Sustainability Officer

## 1 x Denmark Surf Life Saving Club Representative

Martin Norwood

## 1 x Peaceful Bay Progress Association Representative

Mavis Jones

Janine Phillips (proxy)

## 1 x South Coast Natural Resource Management Representative

Brett Dal Pozzo

## 2 x Community Members

Lee Shelley

Diane Harwood

*Officer Secretariat: Director of Planning & Sustainability Services or nominee*

*Frequency: As required*

## YOUTH ADVISORY COUNCIL

### Terms of Reference

The Youth Advisory Council (YAC) is a group of young people who are interested in the issues facing young people today - and want to do something about them.

The YAC is responsible to:

- Advise the local government on a wide range of youth issues and initiatives;
- Advise the State Government on matters important to youth;
- Assist in deciding funding priorities for youth facilities, events and services;
- Assist to distribute information to young people and the wider community;
- Develop and organise activities and events for local young people;
- Encourage greater participation of young people in a range of community initiatives, including volunteer service and leadership opportunities;
- Initiate and develop local grant proposals;
- Develop initiatives to assist raise the profile of the Denmark Youth Centre for all young people in the target group (12 to 25 years of age, inclusive) in the community;
- Review, at reasonable intervals, Council's Provision of Youth Services Policy P080301 to ensure its ongoing accuracy and relevance.

### Membership

1 x Councillor (to be elected as the Presiding Person)

Cr Peter Caron

Council Officers (one to be elected as the Deputy Presiding Person)

Manager of Recreation & Youth Services

Youth Services Supervisor

7 x Young Persons aged between the ages of 12 and 25, inclusive (noting that for those young people under 18 years of age, parental approval and support is encouraged).

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

*Officer Secretariat: Director of Community & Regulatory Services or nominee*

*Frequency: As required but generally quarterly.*



## **OCCUPATIONAL SAFETY & HEALTH COMMITTEE**

The Committee is established by the Chief Executive Officer in accordance with obligations under the Occupational Safety & Health Act 1984.

### Terms of Reference (as per Committee Charter)

- Enable and assist consultation and cooperation between the employer and employees;
- Help to initiate, develop, implement and review safety and health measures including;
  - Policy Development;
  - Emergency procedures;
  - Training and supervision;
  - Accident and illness reports,
  - Resolution of safety and health issues;
  - Risk Management.
- Keep itself informed about safety and health standards in similar workplaces;
- Make recommendations on safety and health rules, programs, measures and procedures at the workplace(s);
- Ensure information on hazards is kept where it is readily accessible;
- Consider and make recommendations about changes that may affect the safety and health of employees;
- Consider matters referred to it by safety and health representatives; and
- Perform other functions prescribed by Regulations or assigned to it by the employer (with the Committee's consent and in keeping with the Committee's vision).

### Membership

2 x Elected Safety Representatives – Works

1 x Elected Safety Representative – Office

1 x Elected Safety Representative – Recreation / Youth Services

1 x Appointed Management Representative – Works

1 x Appointed Management Representative – Administration / Community Services

*Officer Secretariat: Director of Finance & Administration or nominee*

*Charter Endorsed: 20 October 2015 / Res: 221015*

*Frequency: Quarterly*

**APPOINTED DELEGATES  
TO EXTERNAL AGENCIES, ADVISORY GROUPS,  
ORGANISATIONS AND COMMITTEES**

**A SMART START COMMUNITY COMMITTEE**

The Council's Librarian

**DENMARK AQUATIC CENTRE COMMITTEE INC.**

Cr Peter Caron

Cr Ceinwen Gearon

**DENMARK ARTS INC.**

Cr Kelli Gillies

**DENMARK CHAMBER OF COMMERCE INC.**

Cr Rob Whooley

**DENMARK COMMUNITY RESOURCE CENTRE INC. COMMITTEE**

Cr Jan Lewis

**DENMARK ENVIRONMENTAL RISK ASSESSMENT REFERENCE GROUP (Water Corporation)**

Cr Kelli Gillies

**DENMARK HEALTH HUB**

Cr Ceinwen Gearon

**DENMARK HIGH SCHOOL OVAL MANAGEMENT COMMITTEE**

The Manager of Recreation & Youth Services

Cr Jan Lewis

**DENMARK HISTORICAL SOCIETY INC.**

Cr Roger Seeney

**DENMARK RIVERSIDE PROJECT TEAM**

The Manager of Recreation & Youth Services

Cr Kelli Gillies

Cr Jan Lewis (Deputy)

**DENMARK TIDY TOWNS COMMITTEE INC.**

Cr Yasmin Bartlett

**DENMARK TOURISM INC. BOARD**

Cr Mark Allen

**DEPARTMENT OF PLANNING – LOWER GREAT SOUTHERN STRATEGY**

The Chief Executive Officer (Working Group)

The Director of Planning & Sustainability (Consultation Group)

**EQUESTRIAN CLUB WORKING GROUP**

Cr David Morrell

**GOVERNMENTAL INTERAGENCY – INFRASTRUCTURE SERVICES GROUP**

The Chief Executive Officer

**GREAT SOUTHERN GROUP OF COUNCILS – STRATEGIC WASTE MINIMISATION COMMITTEE**

Mr Gregg Harwood, Director of Community & Regulatory Services

**GREAT SOUTHERN RECREATION ADVISORY GROUP**

The Manager of Recreation & Youth Services

Cr Yasmin Bartlett

**GREAT SOUTHERN REGIONAL ROAD GROUP**

The Director of Infrastructure Services

Cr Roger Seeney

Cr Rob Whooley (Deputy)

**GREAT SOUTHERN REGIONAL WATER REFERENCE ADVISORY GROUP**

The Chief Executive Officer or nominee

**INTERAGENCY WEED COMMITTEE**

The Sustainability Officer

**KWOORABUP COMMUNITY PARK PUBLIC ART PLAN – ART SELECTION PANEL**

Cr David Morrell

Mr Ross Thornton

**LAKE MUIR / DENBARKER COMMUNITY FERAL PIG ERADICATION GROUP**

Cr Mark Allen

**NORNALUP RATEPAYERS & RESIDENTS ASSOCIATION INC. (NRRRA)**

Cr Kelli Gillies

Cr Roger Seeney (Deputy)

**NORNALUP FORESHORE COMMUNITY WORKING GROUP**

The Director of Planning & Sustainability

The Sustainability Officer

**PARRY'S BEACH VOLUNTARY MANAGEMENT GROUP INC.**

Cr Roger Seeney

**PEACEFUL BAY PROGRESS ASSOCIATION INC. (PBPA)**

Cr Kelli Gillies

Cr Roger Seeney (Deputy)

**SOUTH COAST MANAGEMENT GROUP**

**(Sustainability Officer, 2 delegates & 2 Community representatives)**

The Sustainability Officer

Cr Peter Caron

Cr Ceinwen Gearon (proxy)

Vacant

Vacant (community representative)

Vacant (community representative)

**SOUTH COAST NATURAL RESOURCE MANAGEMENT INC. – Project Dieback Reference****Group West**

The Sustainability Officer

**SOUTHERN JOINT DEVELOPMENT ASSESSMENT PANEL**

*Note: Appointment is subject to the approval of the Minister for Planning.*

Cr David Morrell (Member)

Cr Rob Whooley (Member)

Cr Ceinwen Gearon (Alternate Member)

Cr Roger Seeney (Alternate Member)

**TIMBER ROADS OPERATIONS GROUP (TROG) – GREAT SOUTHERN**

The Director of Infrastructure Services

**WA AGRICULTURAL COLLEGE – DENMARK AGRICULTURAL ADVISORY COMMITTEE**

Cr David Morrell

**WA AGRICULTURAL COLLEGE – DENMARK DECISION MAKING COMMITTEE**

Cr Roger Seeney

**WA LOCAL GOVERNMENT ASSOCIATION (WALGA) – GREAT SOUTHERN ZONE**

Cr Kelli Gillies

Cr Ceinwen Gearon

**WALGA GREAT SOUTHERN ZONE – DISTRICT EMERGENCY MANAGEMENT COMMITTEE**

Cr Roger Seeney

*Elected at the WALGA Great Southern Zone meeting on 29 November 2013.*

**WALGA LOCAL GOVERNMENT EMERGENCY MANAGEMENT ADVISORY GROUP**

Mr Gregg Harwood, Director of Community & Regulatory Services

*Appointed by WALGA*

**WALGA RURAL LANDFILL WORKING GROUP**

Mr Gregg Harwood, Director of Community & Regulatory Services

*Appointed by WALGA*

**WALPOLE WORK CAMP COMMITTEE (Department of Corrective Services)**

Cr Roger Seeney

**WILSON INLET CATCHMENT COMMITTEE INC. (WICC)**

Cr Peter Caron

**WILSON INLET MANAGEMENT STRATEGY MANAGEMENT GROUP**

The Director of Planning & Sustainability or nominee

Cr Peter Caron

