



SHIRE OF DENMARK EMERGENCY MANAGEMENT STANDARD OPERATING PROCEDURE

Volunteer Bush Fire Brigades Hazard Reduction Burning on Private Property

Objective

Conducting a hazard reduction burn on private property is not an authorised power of a volunteer bush fire brigade or a Fire Control Officer (FCO), unless directed by a Local Government in the circumstances described in section 33(4) and 33(6) of the Bushfires Act 1954.

This notwithstanding, the Council supports Brigades that wish to utilise Shire & Brigade equipment and vehicles to undertake hazard reduction burning of private property as an effective means of providing both a safe and low risk training environment and also the opportunity of recouping a small charge for the services performed to assist the Brigade fund facilities and activities, not otherwise funded through the Emergency Services Levy (ESL), as an additional means of attracting and retaining volunteer members.

The process to be followed by the Volunteer Bush Fire Brigades in agreeing to consider undertaking a hazard reduction burn on private property is as follows;

1. The land owner requiring a hazard reduction burn contacts their local brigade. (Local Government officers receiving requests should direct these requests to the relevant brigade).
2. If the local brigade is not in a position to conduct this burn, the request will be referred to the CBFCO/CESM who will consult with the local FCO as to the reasons why the burn is unable to be undertaken. If the reasons are not related to safety the CESM will place the burn out to tender to the brigades for a period of 14 days.
3. The FCO (or Authorised Brigade Officer) **must** visit the proposed burn site with the land owner/authorised agent and establish the aims, objectives, risks and hazards of the burn by completing the prescription guidelines (page 2).
4. Alternatives to burning should be identified and considered if practicable.
5. The FCO (or Authorised Brigade Officer) will complete the Request to Burn Form (attached) with the land owner/authorised agent.
6. The FCO (or Authorised Brigade Officer) will estimate the cost of burning utilising the standard cost model (see attached) and liaise with the land owner/authorised agent to confirm.

If the FCO (or Authorised Brigade Officer) wishes to charge an amount outside of the standard cost model they must first provide adequate reasons to the CBFCO/CESM in writing who will then seek to gain permission from the Shire's Community Emergency Services Manager. If the FCO does not wish to charge for the service, then the fee listed should be shown as 'Nil'.

7. Once the cost has been estimated and the Request to Burn Form has been completed the FCO (or Authorised Brigade Officer) the form must be presented to the CESM and Chief Bush Fire Control Officer (CBFCO) for review and authorising by the Community Emergency Services Manager.
8. The CEO, CESM, Director of Community & Regulatory Services and the CBFCO have the right to refuse the request or impose any changes or conditions upon the hazard reduction burn that they deem necessary.
9. Once the CBFC/CESM has approved the Request to Burn Form he/she will then grant permission for the volunteer bush fire brigade to conduct a hazard reduction burn, in accordance with the prescription, at the requested private property. A permit to burn **must** be issued to the land owner/authorised agent (not the brigade) before any burning is conducted during the Restricted Burning Period.
10. Prior to the commencement of the burn the FCO (or Authorised Brigade Officer) will advise the CBFCO/CESM who will request the Shire to issue an invoice to the property owner of the amount shown on the Request to Burn Form. (Brigades are not to accept payment directly).
11. On receipt of payment the Shire will advise the relevant Brigade who is then authorised to conduct the burn. The Shire at the conclusion of each month will then remit 10/11^{ths} of the income to the Brigade, with a copy of the Shire's copy of the Request to Burn Form attached, and 1/11th to the Australian Tax Office (GST).
12. Fees generated by Brigades through private property burning may be applied by the Brigade as they see fit to provide Brigade facilities or activities that aid in the attraction and/or retention of volunteers to that Brigade. Under no circumstances however are Brigade volunteers to receive any remuneration for services in recognition direct or indirect in participating in hazard burns pursuant to this policy.

Standard Cost Model for Hazard Reduction Burning on Private Property

A Standard Cost Model has been supplied for all brigade hazard reduction burning on private property. The purpose of this cost model is to standardise the fees charged by the Shire and its Volunteer Bush Fire Brigades for conducting hazard reduction burning on private property.

Appliance	Hourly Rate
Light Tanker	\$45.00 Inc GST
1.4 Rural Tanker	\$60.00 Inc GST
2.4 Rural/Urban Tanker	\$75.00 Inc GST

Example: 1x 2.4 & 1x Lt = \$120.00/hr (Minimum of 4 crew members)

Estimated time of 4 hours, depending on vegetation and other factors, to burn and mop up an acre of land would cost the property owner \$480.00.



Request for Hazard Reduction Burning on Private Property

I hereby request the Shire of Denmark to conduct a hazard reduction burn in accordance with 33(6) of the Bushfires Act 1954 on the undermentioned property for the fees here indicated.

Name: _____

Address: _____

Telephone: _____ (H) _____ (M)

Location where hazard reduction burn is to be conducted:

Lot/Street Number: _____ Street: _____

Locality: _____ Size of Area to be burnt: _____

Special Considerations/Risks: (Attach a map if required. If not applicable, write 'Not applicable'.)

1. _____ 3. _____

2. _____ 4. _____

5. "I agree and understand with the conditions and procedures imposed in respect of the above application and in doing so agree that the Shire of Denmark, its officers, staff and agents shall be released from and shall not incur any responsibility or liability whatsoever for any accident or injury to the applicant or any damage to or loss of property of the applicant."

6. "I understand that if this burn is not able to be completed by the brigade, the land owner is still required to comply with the Shire's Fire Regulation Notice".

Signature of Applicant

Date

_____ Bush Fire Brigade(s) in respect to this request has carried out an inspection of the above mentioned property and has determined that a prescribed burn can be carried out in accordance with section 33(6) of the Bushfires Act 1954, prescription guidelines as detailed on the reverse of this form and the following special conditions;

1. _____

2. _____

3. _____

4. The estimated cost to conduct a hazard reduction burn at the above mentioned property \$ _____
(Valid for 60 days)

Signature of Fire Control Officer/Authorised Brigade Officer

Date

Authorisation of the Shire of Denmark

The Shire of Denmark Community Emergency Services Manager authorises _____ Bush Fire Brigade(s) to conduct a hazard reduction burn at the above mentioned location, for the cost of \$ _____, in accordance with section 33(6) of the Bushfires Act 1954, the prescription guidelines as detailed on the reverse of this form and the above special conditions. This form is valid for 60 days.

Signature of the Community Emergency Services Manager, the Director of Community & Regulatory Services or the Chief Executive Officer

Date

Prescription Guidelines for Hazard Reduction Burning on Private Property

The purpose of this form is to illustrate any potential problems in the areas subject to prescribed burning. Any issues identified on this checklist must be attended to before the burn can commence.

Location: _____ Assessment Date: _____

Burn Coordinator: _____ Brigade(s): _____

Preferred Season: _____ Estimated Time Required to Conduct Burn: _____

Resources Required: _____ Fire fighters _____ Light Tanker(s) _____ 1.4(s) _____ 2.4(s) _____ 3.4(s)

Temperature Range _____ Wind Direction _____ Maximum Wind Speed _____

Vegetation Type _____ Ignition Location _____ Ignition Method _____

Hazard Assessment

SMOKE

Action

- Will the smoke affect roadways? _____
- Will smoke affect the airport? _____
- Will smoke affect the town site? _____

WATERWAYS

- Will the burn affect any waterways? _____

PROPERTY

- Are there any buildings at risk? _____
- Are there any bridges at risk? _____
- Are there any crops/trees at risk? _____
- Is there any irrigation at risk? _____
- Are there any fences at risk? _____
- Have suitable fire breaks been established? _____

PUBLIC SERVICES – Ensure these services will not be affected.

- Western Power _____
- Telstra/Telecommunications _____
- Water Authority _____
- Main Roads _____
- Alinta Gas _____

COMMENTS

Signature of the Burn Coordinator / Fire Control Officer

Date



HAZARD REDUCTION BY BURNING

PROCEDURE REFERENCE: CES-6

**BUSH FIRE ADVISORY COMMITTEE ADOPTION
DATE: WEDNESDAY 10 NOVEMBER 2010**

(Version 1-11/10)

Contact Officer

For copies of this procedure, or to provide comment, contact:

Community Emergency Services Coordinator

Shire of Murray

PO Box 21, PINJARRA WA 6208; or

mailbag@murray.wa.gov.au;

(08) 9531 7777

Amendment List

AMENDMENT		AMENDMENT DETAILS	AMENDED BY INITIALS
NO.	DATE		
	10 Nov 2010	Initial issue.	
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Review Register

REVIEW		REVIEW DETAILS	REVEIUED BY INITIALS
NO.	DATE		
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Copies of this procedure are available on the Shire of Murray internet site:

[Shire of Murray - Welcome to the Shire of Murray](#)

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1. Purpose

To establish protocols required to be followed to ensure Brigades comply with the *Act* when conducting hazard reduction by burning.

2. Introduction

This procedure identifies the legislated requirements of the SOM and identifies and explains the forms that must be completed prior to Brigades conducting hazard reduction by burning.

3. Interpretation

In this procedure unless the context otherwise indicates:

- The **Act** is the Bush Fires Act 1954
- An **Authorised Officer** is the Community Emergency Services Coordinator, the Manager of Governance or the Chief Executive Officer of the Shire of Murray.
- A **Brigade** is a Volunteer Bush Fire Brigade of the Shire of Murray and includes all members of the Volunteer Bush Fire Brigade.
- **Form CES-6/A** is the 'Form CES-6/A Request for Hazard Reduction by Burning' form as described in Item 7 of this procedure.
- **Form CES-6B** is the 'Form CES-6/B Prescription for Hazard Reduction Burning' form as described in Item 7 of this procedure.
- **Local government** means the SOM except where reference is made to the Local Government Act 1995.

4. References

- *Bush Fires Act 1954*;
- *FESA Fire Control Officers Handbook – May 2010*

This procedure needs to be read in conjunction with the '**CES-1 Interpretations and Definitions**' procedure.

5. Legislation

The Bush Fires Act of 1954 authorises the SOM to issue a notice to land owners and occupiers within the district detailing the measures for preventing the outbreak of a bush fire, or for preventing the spread or extension of a bush fire. In the SOM this is done through the 'SOM Annual Fire Break Notice'.

To assist the community within the district in implementing the requirements, Brigades may be engaged to conduct hazard reduction by burning to reduce fuel loads on private, local government or State owned/vested lands.

The legislated ability to undertake hazard reduction by burning is described in the below extracts of the Section 33(4) and (6) of the *Act*.

- **Local government may require occupier of land to plough or clear fire-break**
(4)(a) *Where an owner or occupier of land who has received notice under subsection (1) fails or neglects to comply with the requisitions of the notice within the time specified in the notice, the local government may direct its bush fire control officer, or any other officer of the local government, to enter upon the land*

of the owner or occupier and to carry out the requisitions of the notice which have not been complied with.

- (4)(b) *The bush fire control officer or other officer may, in pursuance of the direction, enter upon the land of the owner or occupier with such servants, workmen, or contractors, and with such vehicles, machinery, and appliances as he deems fit, and may do such acts, matters and things as may be necessary to carry out the requisitions of the notice.*
- (6) *A local government may, at the request of the owner or occupier of land within its district, carry out on the land, at the expense of the owner or occupier, any works for the removal or abatement of a fire danger, and the amount of the expense, if not paid on demand, may be recovered from the owner or occupier by the local government in a court of competent jurisdiction as a debt due from the owner or occupier to the local government.*

Section 33(8) of the Act also allows the SOM to recover any debt incurred by the owner or occupier of land which relates to the works performed as detailed in Section 33(4) and (6) of the Act.

- (8) *Any amount recoverable by a local government under this section as a debt due from the owner or occupier of land is, until paid in full —*
- (a) *a debt due from each subsequent owner in succession;*
 - (b) *a charge against the land with the same consequences as if it were a charge under the Local Government Act 1995 for unpaid rates; and*
 - (c) *recoverable by the local government in the same manner as rates imposed in respect of the land are recoverable under that Act.*

6. Brigade Immunity

As identified in Item 5, hazard reduction by burning is not a power of a Brigade unless directed by the SOM. Any hazard reduction by burning conducted without the direction of the SOM removes the immunity conferred by the Act on Brigades and may result in liability for damages being taken against the Brigade.

7. Direction Given By the SOM

For hazard reduction by burning to occur by Brigades, direction will be given by the SOM in a 'Form CES-6/A Request for Hazard Reduction by Burning' form. This form must also be accompanied by the 'Form CES-6/B Prescription for Hazard Reduction Burning'.

8. Process

The following details the process required to be followed to complete the forms as described in Item 7.

- a) The land owner / occupier (applicant) makes contact with the relevant Brigade (note: all requests direct to the local government will be referred to the appropriate FCO).

- b)** The FCO, or their delegate, must visit the proposed burn site with the applicant, or without the applicant if permission to do so is so granted by the applicant, and establish the aims and objectives of the burn and identify any risks.
- c)** Alternatives to burning should be identified and considered if practical.
- d)** The Brigade is to cost the burn and provide a quote to the applicant on behalf of the local government for the work to be carried out by the Brigade.
- e)** If the objectives and cost of the burn is agreed to by the applicant, then Section 1 of *Form CES-6/A* is to be completed and signed by the applicant.
- f)** The FCO is to prepare a *Form CES-6/B* to conform to the direction of the local government.
- g)** Both the *Form CES-6/A* and the *Form CES-6/B* are to be submitted to an Authorised Officer.
- h)** The Authorised Officer is to assess the *Form CES-6/B*. If any proposed variations to the conditions are required, discussion with the relevant FCO is required prior to variation being recorded on the *Form CES-6/B*. Any alterations are to be dated and initialed by the Authorised Officer.
- i)** The Authorised Officer is to complete Section 2 of the *Form CES-6/A* and sign the authority section authorising the Brigade to carry out the hazard reduction by burning.
- j)** A 'permit to burn' must be issued to the applicant (NOT THE VBFB) before any hazard reduction by burning is carried out during the Restricted Burning period as required by the *Act*.
- k)** On completion of the burn, the Brigade is to complete Section 3 of *Form CES-6/A*, give the white copy to the applicant and submit the pink copy to the CESC. The yellow copy is to stay in the book.
- l)** A copy of the *Form CES-6/B* is to accompany the white copy of the *Form CES-6/1* when submitted to the CESC.
- m)** If the Brigade requests the local government to follow up the cost of the hazard reduction burn, the local government will invoice the applicant and receive any outstanding monies.
- n)** On receipt of payment, the local government will forward the monies to the Brigade.
- o)** If the applicant pays the Brigade at the time of the hazard reduction burn, a receipt must be issued by the Brigade on receipt of the monies to the applicant with 'Paid' written on the receipt.
- p)** A 'Request for Hazard Reduction by Burning' book will be issued to each Brigade.

APPENDIX 1 – Example Request for Hazard Reduction by Burning Form

Form CES-6/A



REQUEST FOR HAZARD REDUCTION BY BURNING

TO BE COMPLETED BY THE LAND OWNER / OCCUPIER

(SECTION 1)

A PERMIT TO BURN MUST BE ISSUED TO THE LAND OWNER / OCCUPIER IF THE PRESCRIBED BURN IS TO OCCUR DURING THE RESTRICTED BURNING PERIOD

PERMIT No: _____
Form CES-6/B No: _____

TO THE SHIRE OF MURRAY

I, being the land owner / occupier (please circle) of (location of hazard reduction burn) _____, hereby request you to carry out a hazard reduction burn as per section 33(6) of the Bush Fires Act 1954 between the (Date 1) _____ and (Date 2 – must be within 7 days of Date 1) _____ at the above property as per the burn prescription (Form CES-6/B). By signing Section 1 of this form, I also acknowledge that I have read and understand the conditions noted on the back of the form.

Date: _____ Name: _____ Signed: _____

TO BE COMPLETED BY AN AUTHORISED OFFICER OF THE LOCAL AUTHORITY

(SECTION 2)

The _____ Volunteer Bush Fire Brigade is authorised to carry out a hazard reduction burn on the above property between the dates as per the conditions specified in Section 1, in accordance with Section 33(6) of the Bush Fires Act 1954.

Date: _____ Name: _____ Signed: _____

ON BEHALF OF THE CHIEF
EXECUTIVE OFFICER OF THE SHIRE
OF MURRAY

TO BE COMPLETED BY THE BRIGADE ON COMPLETION

(SECTION 3)

The hazard reduction burn as authorised above commenced on the (date) _____ and was completed on the (date) _____.

Date: _____ Name: _____ Signed: _____

Brigade Fire Control Officer

FURTHER CONDITIONS FOR THE APPLICANT TO CONSIDER

- I acknowledge that external factors (weather, volunteer availability, etc) may affect the ability for the Brigade to undertake the burn between Date 1 and Date 2 of Section 1 of this form. The burn will be rescheduled at a time and date agreed to by the applicant and the Brigade.
- I acknowledge that in the event that the proposed burn dates noted in Section 1 of this form need to be altered, the new dates are to be entered into the Date 1 and Date 2 areas and must be initialed by the applicant.
- I acknowledge that Date 2 in Section 1 of this form must not exceed seven (7) days of Date 1.
- I acknowledge that the Shire of Murray has a Public Liability policy. This insurance policy only responds in situations where a Third Party has suffered loss, damage and/or injury due to the negligence/carelessness of the Brigade or through other unforeseen events. To avoid this, the Brigade will take all 'reasonable' care when conducting the hazard reduction burn.
- I acknowledge that it is my responsibility, being the land owner and/or occupier, to arrange our own Insurance cover for any losses suffered outside the reasonable control of the Brigade. NOTE: In this regard, landowners/occupiers may wish to review their own domestic and/or business insurance policies prior to the commencement of the hazard reduction burn proposed for the property as described in Section 1 of this form.

RELEVANT EXTRACTS OF THE BUSH FIRES ACT 1954

33. Local government may require occupier of land to plough or clear fire-break

- (6) A local government may, at the request of the owner or occupier of land within its district, carry out on the land, at the expense of the owner or occupier, any works for the removal or abatement of a fire danger, and the amount of the expense, if not paid on demand, may be recovered from the owner or occupier by the local government in a court of competent jurisdiction as a debt due from the owner or occupier to the local government.
- (8) Any amount recoverable by a local government under this section as a debt due from the owner or occupier of land is, until paid in full —
- (a) a debt due from each subsequent owner in succession;
 - (b) a charge against the land with the same consequences as if it were a charge under the *Local Government Act 1995* for unpaid rates; and
 - (c) recoverable by the local government in the same manner as rates imposed in respect of the land are recoverable under that Act.
- (9) In this section —
owner or occupier of land includes a prescribed department of the Public Service that occupies land or a prescribed State agency or instrumentality that owns or occupies land.

BRIGADES BURNING OFF PRIVATE PROPERTY

Burning off private land is not a power of a bush fire Brigade or a Fire Control Officer unless directed by local government in the circumstances described in Section 33(4) and (6) of the Bush Fires Act 1954.

In other words, a property owner who is subject to a local government notice to remove hazards and does not want to do the work personally may request the local government to do the work. The local government can also act in default of the owner or occupier. In both circumstances the Brigade is directed by the local government to carry out the work as specified in the notice.

There is no other way in which Brigades can carryout burning of private land and still enjoy the immunity conferred by the Bush Fires Act 1954.

Local governments have a crucial role in ensuring that proper direction is given to Brigades and that appropriate notices have been issued to landowners as required by Section 33.

In summary, a Brigade operating in accordance with the powers and duties described in the Bush Fires Act 1954, enjoys the immunity from liability. If a Brigade operates outside these parameters, members may well have liability for damage caused as a result. Accordingly, all requests direct from landowners to Brigades must be referred to the local government so that the local government may lawfully direct the Brigade to act.

APPENDIX 2 – Example Prescription for Hazard Reduction By Burning Form

Form CES-6/B



PRESCRIPTION FOR HAZARD REDUCTION BY BURNING

(1) Burn Address: _____ (2) Brigade: _____
 (3) Burn Coordinator: _____ (4) Form CES-6/A No: _____
 (5) Intended Burn Season: Spring: Autumn: (6) Burn Area (ha): _____
 (7) Permit to Burn Required: Yes No If Yes, Permit No.: _____
 (8) Weather Outlook: _____

(9) Objective (must be measurable & achievable) _____

(10) Standards Required _____

PRE-PLANNING:

1. (11) Source a Map of the Burn Area Yes N/A
2. (12) Identify all Hazards and items to consider. Show on Map.

Define area to be burnt	Areas not to be burnt	Location of water
Powerline/Utilities	Buildings/Improvements	Fences at risk
Access	Hazards	Habitat trees
Plantation/Orchard	Plant types	Historical/cultural sites

(13) Other Important Considerations

	Yes	No	N/A	Action (if yes)
Is there any rubbish e.g. plastic, tyres, etc	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Will smoke effect the roads	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Will smoke create risk or hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Will burning affect hospitals, schools, airport aged care facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Is road signage required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Are there any reticulated pipes at risk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Are pets, livestock, animals, etc at risk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Can logs, stags, etc be pre-treated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Are any utilities at risk e.g. power poles, phones lines, etc	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Any other features that require consideration:	_____			

PERScription FORM FOR HAZARD REDUCTION BURNING (continued)

3. ⁽¹⁴⁾Fire break/containment line conditions

Break ID	Condition/Accessible by					Requires Improvement
	Light Tanker	1.4, 2.4, 3.4 Tanker	Hand Trail	Mineral Earth		
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. ⁽¹⁵⁾Develop a contingency plan to consider a strategy to stop the burn if burning conditions exceeds plans or if the Brigade is required for other activities.

⁽¹⁶⁾Ignition Method: Spot Strip Backburn

⁽¹⁷⁾Recommended Temperature 20° – 28° and Max wind strength 15 km/h Wind Direction: _____

⁽¹⁸⁾Description of ignition pattern: _____

⁽¹⁹⁾**RESOURCES REQUIRED**

No. of Persons Light Tanker 1.4 Tanker 2.4 Tanker 3.4 Tanker Water Trailer Private Appliance

⁽²⁰⁾Crew Welfare Have drinking water, refreshments and crew rest needs been considered Yes

⁽²¹⁾**DAY OF THE BURN CHECK**

Forecast max wind speed: _____ km/h Forecast wind direction: _____ Today's Forecast: _____ c

⁽²²⁾Notifications: DEC Shire FESA Adjoining Land Owners Other

⁽²³⁾Notification comments _____

⁽²⁴⁾Safety Signage: Done N/A Boundaries of burn area checked: Confirmed

⁽²⁵⁾Pre-burn Checks ⁽²⁶⁾Burn Authorised by FCO or Delegate
 Completed: Yes Name: _____ Signature: _____

POST-BURN ACTIONS

⁽²⁷⁾Burn Result Good Fair Poor

⁽²⁸⁾Were the burn objectives met: Yes No

⁽²⁹⁾If not, why: _____

⁽³⁰⁾Other comments/future planning: _____

⁽³¹⁾Post-burn patrol conducted until: _____

⁽³⁷⁾Name: _____ Signature: _____ Date: _____

Checklist	
<input type="checkbox"/>	⁽³²⁾ Unburnt pockets do not pose a threat
<input type="checkbox"/>	⁽³³⁾ Sparks from stags do not pose a threat
<input type="checkbox"/>	⁽³⁴⁾ Mop up standards have been achieved Time: _____ Date: _____
<input type="checkbox"/>	⁽³⁵⁾ Burn perimeter walked and checked for hazards
<input type="checkbox"/>	⁽³⁶⁾ Road warning signs have been removed Time: _____ Date: _____

Forward a copy of this completed form to the CESC at the Shire of Murray.

9. Review Requirement

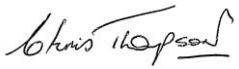
Reviewing of this procedure shall occur:


- by the SOM at no more than two (2) year intervals from:
 - the last amendment date; or
 - the last review date.
- on request of the BFAC;

All reviews will be noted in review register.

10. Endorsement

BFAC Reference: BFAC10/018

Signed: 
BFAC Presiding Member
Date: 25 November 2010

Signed: 
Shire of Murray CEO
Date: 25 November 2010

CITY OF ARMADALE

VOLUNTEER BUSHFIRE BRIGADE

Request for Order to Burn

3701

1. I hereby request the abovementioned brigade to carry out burning on the undermentioned property for the fees here indicated.

Name

Address Postcode.....

Telephone.....(home)(work)

Location of hazard to be removed by burning:

Lot/Street No. Street

Locality Size of Block.....

Special Conditions.

1. Subject to suitable weather conditions.

2.

3.

IF THIS BURN IS NOT ABLE TO BE COMPLETED BY THE BRIGADE THE LAND OWNER IS REQUIRED TO INSTALL FIREBREAKS TO COUNCIL'S STANDARDS.

.....
SIGNATURE OF APPLICANT DATE

2. TO: CITY OF ARMADALE

We hereby request authority to remove by burning, the abovementioned hazard subject to suitable weather conditions.

.....
FIRE CONTROL OFFICER DATE

3. CITY AUTHORISATION

Authority is granted to the.....Bushfire Brigade

to remove the abovementioned hazard at

.....in accordance with Section 33 of the Bush Fires Act and subject to the special conditions listed above.

.....
CHIEF EXECUTIVE OFFICER DATE