

Community Consultation

1. OBJECTIVES

To provide:

- Guidelines and activities for determining when Community Consultation will be undertaken and the level and type of consultation to be carried out; and
- A set of principles to guide consultation processes and activities used by the Shire of Denmark to encourage community involvement in decision-making.

2. DEFINITIONS

The Term “Community Consultation” covers the range of activities that the Shire utilises to support the involvement of residents, non-residents, business proprietors, stakeholders, general public and other members of the community in the decision-making process.

“Community” is defined in the broadest possible sense to include Shire of Denmark residents, ratepayers (owners and occupiers), business proprietors, business and community groups, and visitors. At times it may also include other tiers of government, neighbouring councils and other stakeholders with an interest in the Shire of Denmark.

3. ROLES AND RESPONSIBILITY OF THE COUNCIL

The Council is elected to make decisions on behalf of the people of the Shire of Denmark. To do so effectively, the Council, Council Members and/or Officers need to inform themselves of community attitudes and opinions on issues and to know their views, needs and aspirations.

Consultation is a mechanism for Council Members and/or Officers to inform themselves of community attitudes and opinions on issues, and therefore, the Council is committed to seeking the input of the community to assist in the decision-making process.

4. WHEN WILL COUNCIL UNDERTAKE FORMAL COMMUNITY CONSULTATION?

4.1 The Shire of Denmark will undertake formal community consultation when:

- I. a decision is likely to have significant impact on a particular individual or group in the community;
- II. there is, or likely to be, strong community concern or interest in the issue;
- III. the proposals before the Council are anticipated to have significant impact on the economy, lifestyle, amenity and/or environment of the Shire or its residents;
- IV. government agencies, other than the Council, have a stated interest in any policy or plans being considered;
- V. the resolution of an issue or implementation of a proposal is likely to require a substantial redirection of ratepayer funds either by up-front or ongoing costs;
- VI. the future use of significant area of land within the Shire is being decided;
- VII. information is needed by Council Members or Officers about community needs, priorities or values to ensure planning is appropriate and responsive;
- VIII. the council has statutory obligations to consult with the community; or
- IX. the Council wishes to ensure that minority or disadvantaged groups have information about, and access to the Council's services and programmes.

4.2 While the Council will consult with the community wherever possible, it may not be practicable where:

- I. the Council must make a decision quickly in the interest of the Shire (e.g. Public safety);
- II. the council is bound by legal, commercial or legislative constraints; and
- III. the decisions concern minor "day to day" matters.

5. KEY PRINCIPLES

5.1 The Council will make decisions based on the views and needs of the Denmark community by:

- I. ensuring the Denmark community is involved at an early stage in the review policy, planning and service development and has ownership of the outcomes;
- II. taking into account the issue, community interest and needs and cost; and
- III. ensuring that Council is responsive and accountable in its decision-making, resource management and expenditure.

5.2 The Council will work towards maximum community participation by:

- I. making participation as easy and accessible as possible by considering people's different needs;
- II. ensuring everyone who is affected by or interested in a particular issue has the opportunity to have their say at an early stage in the process;
- III. allowing sufficient time for maximum participation of interested parties;
- IV. encouraging groups to select their own representative(s) to work with Council;
- V. utilising independent and professionally facilitated workshops;
- VI. providing an environment where people feel safe to express their views;
- VII. providing the necessary information at an early stage so that people can determine if the issue affects them and to enable them to make an informed comment; and
- VIII. employ staff with appropriate skills and/or ensure that staff who participate in community consultation are adequately trained or where required, receive adequate training.

5.3 The Council where possible will demonstrate a clear focus and purpose by:

- I. advising the community of the reason for the consultation and what it aims to achieve;
- II. explaining Council's role in the consultation, and that of the other participants;
- III. making available relevant, accurate, accessible, easy-to-understand background information in sufficient time for people to be well informed, while giving due consideration to commercially sensitive or personal information;
- IV. where possible working towards outcomes that have broad community support;
- V. advising people how their feedback and comment will be incorporated into the decision making process; and
- VI. using information only for the stated purpose, unless the community or individuals has given prior approval.

5.4 The Council will listen and respond to participants by:

- I. respecting and valuing Denmark's diverse community and the wide-ranging views and interests that may be represented;
- II. being receptive and responsive to new ideas;
- III. making all reasonable attempts to resolve conflicts and reach acceptable solutions;
- IV. allowing sufficient time to debate and investigate any unexpected and important issues that arise;
- V. advising participants of Council decisions (where practicable) ; and
- VI. informing participants of the decision making process where possible.

5.5 The Council will be efficient, responsible and accountable by:

- I. balancing the commitment to engage effectively with the need to manage ratepayers' monies and community interests prudently; and
- II. evaluating the decision-making process where appropriate.

This meeting calls on the Denmark Shire Council to formulate a Community Consultation Policy.

In the Policy, the following, will form the basis of the document:

1. Objectives
2. Definitions
3. Roles and Responsibilities of the Council
4. When will Council Undertake Formal Community Consultation?
5. Key Principles

Motion Related to Additional River Crossing

This meeting calls on the Denmark Shire Council, prior to progressing with developing a new bridge over the Denmark River as outlined in the LPS, to conduct a feasibility study which focuses solely on the justification for, and timing of a new bridge.

If this study confirms the need for a new bridge then Council will conduct a further study that addresses ALL options for an additional river crossing.

The second study would address the effectiveness of a new bridge and the environmental, social and economic implications. The outcome of the second study, if it were deemed necessary, would be to incorporate the findings into the appropriate Shire planning documents.

In respect of both studies, Council will seek community input in the form of independent and professionally facilitated workshops in order to elicit community views and aspirations.

22 Abernethy Court
Denmark WA 6333
9848 3637 or 0419951990

30th September 2011

Dale Stewart
Chief Executive Officer
Shire of Denmark
PO Box 183
Denmark WA 6333

Dear Dale

Shire Of Denmark	
30 SEP 2011	
EPH	
PLN-46	
COUNCILLORS	
GEO	✓
DIR of FINANCE	
DIR of PLANNING	✓
DIR of INFRASTRUCTURE	
DIR of COMMUNITY	
OTHER	

Outcome of Meeting in relation to draft Local Planning Strategy

This letter is to inform the Denmark Shire Council of the motions that were passed at the public meeting held yesterday at the Denmark Civic Centre.

Motion 1

This meeting calls on the Denmark Shire Council to defer finalizing its draft Local Planning Strategy until there has been proper consultation with affected stakeholders and the broader community.

117 for 0 against

For Motion 2

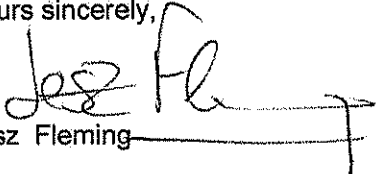
This meeting calls on the Denmark Shire Council to delete the current proposed East West Link road from its Local Planning Strategy until such time, that in depth research into the justification, effectiveness, environmental and social impacts has been conducted into all possible options for an alternative river crossing, with adequate input of stakeholders and the broader community.

110 for 1 against

I would be grateful if you could bring these outcomes of the meeting to the attention of the Denmark Shire Councilors.

Thank you again for your participation in the meeting.

Yours sincerely,


Jesz Fleming

Local Government Act 1995 Local Government (Administration) Regulations 1996

REQUEST FOR A SPECIAL MEETING OF ELECTORS

TO: The Chief Executive Officer of the Shire of Denmark

1. Under Section 5.28 of the Local Government Act 1995, we the electors of the Shire of Denmark whose names, addresses and signatures are set out in the attached lists and who comprise electors, request that a special meeting of the electors of the district be held.

2. The details of the matter to be discussed at the special meeting concern the Draft Local Planning Strategy (2011), and associated planning matters raised in that Strategy including the following:

- the adequacy or otherwise of the public/community consultation process
- designation of part of the WA College of Agriculture Denmark Farm for future urban development
- planning for the proposed East-West Link Road and it's justification
- other proposed changes to land use in the Denmark town area
- any other planning matters raised in the Strategy that are of concern to Denmark residents

We, the undersigned request that a special meeting of the electors of the district of the Shire of Denmark be held

Full Name of Elector	Address	Signature	Date
B. J. FLEMING	22 ABERNETHY COURT		29/9/11
M. H. FLEMING	22 Abernethy Court		29.9.11
B. H. LEBBING	34 McLean Rd		29/9/11
JEAN KEE	43 Barry Rd		29/9/11
JOHN KEE	" " "		29/9/11
JOSHUA WAIN	31 Boobook Close		29/09/11
ED. MOUNTFORD	57 MOORE DRIVE		29.9.11
MARY BOADEN	1 MOWDAY ROAD		29.9.11
ROSS BOADEN	1 MOWDAY ROAD		29.9.11
NICKI GREEN	21 MELALEUCA LA		29.9.11
BARB MARSHALL	306 GAEROWAN RD		29.9.11
KAREN ANDERSON	30 MITCHELL ST DENMARK		29.9.11.
GARETH ANDERSSON	" "		29.9.11
PHILIP ANDERSON	20 WARDY RD		29.9.11
	6A RUSHTON ST		29.9.11
Sylvia TRAVERS	16 Riverbank Lane		29/9/11
Sabine BANKING	24, RAVENHILL HEIGHTS Denmark		29/9/11
Mike JENNINGS	" "		" "
NICK WILKINSON	296 LIGHTS RD		

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Full Name of Elector	Address	Signature	Date
Brian Dell	1 Chilbren Rd.		29/9/11
BRIDGET QUINCE	PO BOX 345, DENMARK		29/09/11
IAN CARTER	MT LINDSAY ROAD		29.9.11
MARION ARCHER	10 HARBESD RD		29/9/11
JOANNE KOVAL	1670 SCOTSDALE ROAD, DENMARK		29/9/11
GARY QUINN	67 PEACE ST		29.9.11
SAMIRA CARTER	LOT 3 Settlers Road.		29.9.11
RICHARD CARTER	LOT 3 Settlers Road.		29.9.11
HEATHER WYLE	246 EAST RIVER RD		29.9.11
RAY WYLE	246 EAST RIVER RD		29.9.11
CAROLYN BIRDSEYE	95 MT SHADFORTH RD		29.9.11
ADRIAN BIRDSEYE	" " "		29.9.11
Debbie Feld	6 McNabla Rd		29.9.11
JACK BEVERLEY	#0 Box 808 Denmark		29.9.11
SID MARSHALL	309 GLEAVOON AV Road,		29.09.11
Mike Travers	16 Riverend Lane		29.9.11
Neil Edlin	150 William Rd		29.9.11
Lumari McCrimmas	3/2 Bottom Close		29.9.11
J PHILLIPS	47 35 Mt Shadforth Rd		29.9.11

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Full Name of Elector	Address	Signature	Date
Cynthia BUSH	25 Abernethy Crt.	Cynthia Bush	27.9.11.
JOHN MAXWELL	45 HORSLEY RD	[Signature]	29.9.11
Lee Joyce	273 Redman Rd	[Signature]	29/9/11
SHAILA HARPER	Box 876 Denmark.	[Signature]	29/9/11
ROD HARPER	16 Knowles Cr Denmark	[Signature]	29/9/11
DORKEU RUDD	22 Horsley Rd.	D. Rudd	29.9.11
BRIAN WILSON	29 LANTZKE ROAD.	[Signature]	29.9.11
M. Symon	9 Flower Way	M. Symon	29/9.11
PETER R. HARDY	79 McLean Rd Denmark	[Signature]	29/9/11
WILLIAM FARQUHARSON	3/29 BAYLYN ST DENMARK	[Signature]	29/9/11
Rob Slater	62 Breckmill Cres.	[Signature]	29/9/11
Tom Vecher	11 Seamy Ln	[Signature]	29/9/11
Christine Reddell	41 Winkard Ct.	A Reddell	29/9/11
RHONDA WILLIAMS	150 Williams Road SCOTS DAKE	R. Williams	29/09/2011
SUSIE STRONG	36 Campbell Rd. Denmark	[Signature]	29/09/11
Dawn Stephens	17 Paterson St Denmark	[Signature]	29/09/11
DIVINATORA	1350 SCOTSDALE RD DENMARK	[Signature]	29/9/11
CARSTECKER	1350 SCOTSDALE RD DENMARK	[Signature]	29/9/11
B. THAYNE	34 McLean Rd.	[Signature]	29/9/11

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Full Name of Elector	Address	Signature	Date
JOSELYN ANTONYARD	338 EAST RIVER ROAD, DNK.		29-9-2011
PAUL HARMAN	338 EAST RIVER ROAD, DNK		29-9-2011
ARLYSON PARR	124 SPRINGDALE HTS DENMARK		29.9.2011
LINDA BARDES	24 BOWMAN CLOSE		29.9.11
Jo white	124 Sheek Dr. Park		29.9.11
SARAH BONDINI	30 RIVERBEND LANE		29.9.11
STEVE BONDINI	" " "		29.9.11
E. MORSE	2 EDWARDS ST Denmark		29.9.11
ADAM DAY	1129 MISTAKESTOWN RD D.		29.9.11
NIGEL LINDSAY	10. BOX 749 DENMARK		29.9.11
MARKIN DOGON	62 Bradwell Cres		29.9.11
Bernd Nize	82 McLean Rd		29.9.11
Trish Nize	82 McLean Rd		29.9.11
P.M. FEE	10, Christina Crescent		"
KIM LISSON	66 Cussons Rd, Stratford		29.9.11
CAROLYN CLIFF	11 Nockolds Place Denmark		29/9/11
VICKY WILSON	29 LANTZKE RD DENMARK		29/09/11
Kees Koning	5 Coughlan Cir Denmark		" "
Candy Koning	" " "		29/9/11

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Full Name of Elector	Address	Signature	Date
DAWN COYAN	28 MITCHELL STREET DENMARK	<i>[Signature]</i>	29/9/11
JAN OF MARSH	16 DUNSCOT PL.	<i>[Signature]</i>	29/9/11
John Selman	✓	<i>[Signature]</i>	29/9/11
Kathy Simpson	6 Smith Street	<i>[Signature]</i>	29/09/11
Alan Lord	52 FENNELLE RD TORBAY	<i>[Signature]</i>	29/09/11
PETER CRANK	60 SNEEDAK DR., MAY	<i>[Signature]</i>	29/9/11
CHAS PARR	184 SPRINGDALE HTS	<i>[Signature]</i>	29/9/11
SUE BEVERLEY	P.O. BOX DENMARK	<i>[Signature]</i>	29/9/11
FAY MALCOLM	11 PRICE ST	<i>[Signature]</i>	29/9/11
Annie Flockart	22 Riverbend Lane Den	<i>[Signature]</i>	29.9.11
Lyndie Taylor	79 Mt Shadforth Rd	<i>[Signature]</i>	29.9.11
Wyn Kitcher	23 BURNHAM CLOSE DENMARK	<i>[Signature]</i>	29/9/11
Bruce South	84 Scotsdale Rd	<i>[Signature]</i>	29/9/11
Cherie Smilk	11	<i>[Signature]</i>	29/9/11
D TURNER	87 POWLEY RD.	<i>[Signature]</i>	29/9/11

Denise Bullen 11 Melanuca Lane Denmark *[Signature]* 29.9.11

Peter Beer 195 Settles Rd *[Signature]* 29/9

Pro Klingard 201 Scotsdale Rd *[Signature]* 29/9

Stephanie Rowena 114 Mt Shadforth Rd. *[Signature]* 29/9

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Full Name of Elector	Address	Signature	Date
Jude Jagger	32 Russell Rise, Denmark	[Signature]	29/9/11
EDIE JAGGER	" " " "	[Signature]	"
Bruce DODD	100 Glen Rowan Rd	[Signature]	29/9/11
GILLY DODD	" " " "	[Signature]	
DR. LONETTA DO ROZAM	10 273 REDMAN RD	[Signature]	23/9/11
LEONIE LOVEDAY	6 RAVENHILL HTS, DNK	[Signature]	29/9/11
NANDY BAGGLEY	30 RUSSELL RISE, DENMARK	[Signature]	29/9/11
OLYN BAGGLEY	" " " "	[Signature]	29/9/11
PHILIP BARNES	24 BOWMAN CLOSE DENMARK	[Signature]	29/9/11
MARSHY KING	23 BOWMAN CL DENMARK	[Signature]	29/9/11
Maria Jones	16F Federal St Denmark	[Signature]	29/9/11
TIM LYONS	FOREST HILL WINERY DENMARK	[Signature]	29/9/11
Heather Lyon	Forest Hill Winery	[Signature]	29/9/11
JOHN RIDDELL			29/9/11
NEIL RIDDELL	41 Wiskott Close, Denmark	[Signature]	29/9/11

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KEEPHINE MICHAEL	33 ABERNETHY CT		29/9/11
PHILIP ROWE	33 ABERNETHY CRT		29/9/11
S.G. VENTY	8 Short Street		29/9/11
KAREN THOMPSON	28 Procter Rd		29/9/11
Warren Thompson	28 Procter Rd.		29/9/11
TREVOR MORSE	2 EDWARDS ST		29/9/11
BERNARD MARTIN	28 WISHART PL DENMARK		29/9/11
DIANE HARWOOD	14 OFFER ST DENMARK		29/9/11
Star Cope	4 SHEAR DR		29/9/11
AYLA LISSON	66 CUSSONS RD, SHADFORTH		29/9/11
PHILIP G. LIGHT	75 INLET DRIVE, DENMARK.		29/9/11
Basil Schur	21 Melakua Lane, Denmark		29/9/11

Shire of Denmark Minutes



ELECTORS SPECIAL MEETING

TO BE HELD IN THE COUNCIL CHAMBER,
953 SOUTH COAST HIGHWAY, DENMARK,
TUESDAY 25 OCTOBER 2011, COMMENCING 6.00PM.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

6.05pm - *The Presiding Person, being the Shire President of the Shire of Denmark opened the meeting.*

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**COUNCILLORS:**

Cr Ross Thornton (Shire President)
Cr John Sampson (Deputy Shire President)
Cr Kelli Gillies
Cr Adrian Hinds
Cr Jan Lewis
Cr Barbara Marshall
Cr Ian Osborne
Cr Dawn Pedro
Cr Belinda Rowland
Cr Roger Seeney
Cr Alex Syme

STAFF:

Mr Dale Stewart (Chief Executive Officer)
Mr Garry Bird (Director of Finance & Administration)
Mrs Annette Harbron (Director of Planning & Sustainability)
Ms Claire Thompson (Executive Assistant)

APOLOGIES:

Cr Phil Barnes
Mr Gregg Harwood (Director of Community and Regulatory Services)
Mr Rob Whooley (Director of Infrastructure Services)

ELECTORS:

An Attendance Register was circulated at the commencement of the Meeting for members of the public to record their attendance. The number of Electors recorded on the Attendance Register was 42 (copy attached) not including Councillors or Staff.

3. ANNOUNCEMENTS BY THE PERSON PRESIDING

This Special Meeting of Electors was called following receipt of the petition at Item 4 of the Agenda.

The procedures for Electors meetings are as set out in the Local Government Act 1995, sections 5.26 to 5.33 and the Local Government (Administration) Regulations 1996, sections 15 to 18.

4. BUSINESS

4.1 A Petition has been received which contains 122 signatures requesting the following;

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 - Planning for the proposed East-West Link Road and its justification;
 - Other proposed changes to land use in the Denmark town area;
 - Any other planning matters raised in the Strategy that are of concern to Denmark residents.

Discussion ensued.

RESOLUTION

MOVED: Mike Travers

SECONDED: Tony Wilson

This meeting calls on the Denmark Shire Council when developing the Town Planning Scheme from the current LPS with regard to the alternative river crossing that:

1. It carries out a requirements study which focuses on the objectives of the alternative crossing;
2. The requirements study will prioritise the objectives and document multiple planning options, including environmental, social and economic implications, to fulfill the requirements;
3. The resulting planning options will be incorporated into the Planning Scheme;
4. In respect to all requirements and planning options, Council will seek community input in the form of independent and professionally facilitated workshops in order to elicit community views and aspirations.

AMENDMENT

MOVED: Kim Lisson

SECONDED: Chris Constable

After the words "alternative river crossing" and/or "alternative crossing" the words "and link road proposal" be added at every place where it appears in the motion.

CARRIED

AMENDED MOTION

This meeting calls on the Denmark Shire Council when developing the Town Planning Scheme from the current LPS with regard to the alternative river crossing and link road proposal that:

1. It carries out a requirements study which focuses on the objectives of the alternative crossing and link road proposal;
2. The requirements study will prioritise the objectives and document multiple planning options, including environmental, social and economic implications, to fulfill the requirements;
3. The resulting planning options will be incorporated into the Planning Scheme
4. In respect to all requirements and planning options, Council will seek community input in the form of independent and professionally facilitated workshops in order to elicit community views and aspirations.

THE AMENDED MOTION BECAME THE SUBSTANTIVE MOTION WHICH WAS PUT & CARRIED

RESOLUTION

MOVED: Dawn Cottam

SECONDED: Doreen Rudd

That Council reconsider the need for commercial designation in the Local Planning Strategy for the following streets;

- Welsh
- Horsley
- Price.

CARRIED

RESOLUTION

MOVED: Jez Fleming

SECONDED: Deborah Feld

This meeting calls on the Denmark Shire Council to formulate a Community Consultation Policy.

In the Policy, the following, will form the basis of the document:

1. Objectives
2. Definitions
3. Roles and Responsibilities of the Council
4. When will Council Undertake Formal Community Consultation?
5. Key Principles.

CARRIED

AMENDMENT

MOVED: Kim Lisson

SECONDED: Mike Travers

Add the words "and Engagement" after the words "Community Consultation".

CARRIED

AMENDMENT

MOVED: Kim Lisson

SECONDED: Josephine Mitchell

That this policy be developed through a process of community engagement and consultation led by a Working Group comprised of representatives of Council members, Council Administration and Community representatives.

CARRIED

AMENDED MOTION

This meeting calls on the Denmark Shire Council to formulate a Community Consultation and Engagement Policy.

In the Policy, the following, will form the basis of the document:

1. Objectives
2. Definitions
3. Roles and Responsibilities of the Council
4. When will Council Undertake Formal Community Consultation?
5. Key Principles

That this policy be developed through a process of community engagement and consultation led by a Working Group comprised of representatives of Council members, Council Administration and Community representatives.

THE AMENDED MOTION BECAME THE SUBSTANTIVE MOTION WHICH WAS PUT & CARRIED

5. CLOSURE OF MEETING

7.15pm – There being no further business to discuss, the Presiding Person advised that the resolutions would now be considered by Council at its meetings to be held in November 2011 and declared the meeting closed.

